



**CITY OF DOVER**

## DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Office of the City Manager –  
288 Central Avenue, Dover, NH  
Meeting Date: Thursday, January 8, 2009  
Meeting Time: **4:30 PM**

Members Present: Chair Tim Dargan, Bob Paolini, Michelle Sawyer, Phil Rinaldi, Peter Hamblett, Steve Wyrsh, Mayor Scott Myers, City Manager Mike Joyal

Members Absent: Brian Gottlob, George Maglaras, Marc Weinstein and Mark Geuther,

Others Attending: David Choate and Wes Tator, Grubb & Ellis Real Estate Brokers

Meeting commenced at 4:30pm.

### **1. Approval of Minutes**

#### **a. 12/4/08 Minutes**

Motion made Hamblett/Rinaldi - Unan - to approve minutes

### **2. Old Business:**

#### **a. Status Report:**

##### **Marketing and Real Estate Services for Enterprise Park**

David Choate provides update regarding status of Sara's Print and FW Webb's review of potential locating at Park. Sara's Print is continuing with evaluation of site and building options. FW Webb has indicated some concern regarding relocating and will take further time to evaluate. Wes Tator to follow-up in securing copies of site test reports completed by Sara's Print.

##### **Downtown Parking Facility**

Mayor Myers advises that Parking Commission formation was discussed at workshop last evening with by City Council and is expected to move forward for adoption later in the month.

##### **Waterfront Development**

City Manager Joyal advises work is underway on vehicular bridge and design work is being completed for rehabilitation of River Street pump station. Pedestrian bridge re-location will be evaluated by CWDAC. Work continues on finalizing a Land Disposition Agreement to be entered into with developer.

##### **Economic Development Director Recruitment (status report and then non-public to discuss specific candidates)**

Chair Dargan advises regarding status of recruitment process. Initial interviews have been completed and 3 finalists will be recommended to Board for follow-up interviews in coming week.

### **3. New Business**

#### **a. Enterprise Park**

#### **b. New/Existing Business Contacts**



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City Manager Joyal advises of his discussions with NH DRED officials to address pending loss of AT&T call center in downtown mill. Meeting occurred earlier with mill representatives to discuss potential for securing new tenants and call center operations.

### **c. Other**

None

### **4. Non-Public Session as Per RSA 91-A:3 Acquisition, Sale, or Lease of Property (if necessary)**

Motion to enter non-public session for purpose stated above and RSA 91-A3(II)b related to interviewing for hiring of Economic Development Director – Hamblett/Rinaldi.

David Choate advised of 2 specific prospects seeking to lease currently vacant property in Dover. The candidate screening sub-committee advised members of interviews completed to date and provided names and general qualifications/background of three candidates being recommended for final interview with entire board. Discussion regarding format of interview and date/time for interviews to be scheduled was set for the afternoon/early evening of January 15<sup>th</sup>.

Motion to suppress minutes made Hamblett/Rinaldi - Unan

### **5. Adjourn**

Motion to adjourn made Rinaldi/Paolini – Unan. Meeting adjourned at approximately 6:00 pm

Note – Non-Public Minutes un-suppressed by vote of DBIDA Board during regular meeting on 2/5/2009