

**DOVER PLANNING BOARD  
MINUTES OF MEETING  
NOVEMBER 10, 1998**

**MEMBERS PRESENT:** Ronald Cole, Brian Preston, Frank Torr, Mike Bobinsky, Anthony McManus, Jerry Reese, Karin Crittenden, Margaret Stevenson, Reuben Hull

**MEMBERS ABSENT:** Paul Beecher, Charles Maglaras

**STAFF PRESENT:** Steven Stancel, Planning Director; Steve Bird, City Planner; Bruce Woodruff, City Planner; and Jacqueline Freeman, Recording Secretary

Chairman Cole brought the meeting to order at 7:05 PM.

**ITEM #1: Approval of minutes.**

Frank Torr made the motion to approve the minutes.  
Margaret Stevenson seconded.

**VOTE U/A**

**ITEM #2: Consideration and acceptance of an application for a Minor Lot Line Adjustment of land for Susan Robinson, Peter & Karen Hoeksema and John Townsend, Assessor's Map 16, Lots 27A, 29 & 16, zoned RM-12, located on Back River Road.**

Ken Moore represented the applicants. He stated that this plan is to correct a plan done in 1983 that was never recorded.

Brian Preston made the motion to accept the application.  
Mike Bobinsky seconded.

**VOTE U/A**

The public hearing was opened.  
There were no comments.  
The public hearing was closed.

Jerry Reese made the motion to approve the waiver of showing the entire boundaries of lot 16 and the plan with the condition that all three owners' signatures are added to the plat.

Brian Preston seconded.  
**VOTE U/A**

Reuben Hull arrived at 7:09 PM.

**ITEM #3: Consideration and acceptance of an application for a Major Subdivision of land for John Iafolla Company, Inc., Assessor's Map F, Lot 43, zoned R-40, located on Littleworth Road. (22 lots)**

Bob Stowell, Trittech Engineering, stated that he is representing owner John Iafolla and Charles Kageleiry of the Williams Group. He described the location of the project and stated that a bit of the land is in Madbury. He stated that the average lot size is 1 ½ acres. Bob stated that the State driveway and subdivision permits are pending approval. He said that this land abuts a City well, is in a secondary groundwater protection district, and has a conservation district along the water. Bob Stowell stated that they are discussing several possibilities with the Planning Department regarding access to the pond.

Steve Stancel stated that public access is one of the remaining issues. He said that he recommends this item be tabled to a site walk. He said that the land was originally purchased for a gravel extraction.

Bob Stowell stated that the soils types are very porous. Bob stated that this is on the Madbury agenda for November 18<sup>th</sup>. He said that the State has limited them to 3 access points, two for the roadway and a third for lots 19 & 21. He said that it is stipulated that all lots having frontage on Littleworth Road would have to access on the proposed roadway.

Mike Bobinsky made the motion to accept the application.

Margaret Stevenson seconded.

**VOTE U/A**

Ron Cole stated that he would open the public hearing, hear comments, then ask for a motion from the Board to table this item to a site walk in conjunction with the Madbury officials.

The public hearing was opened.

Dave Bovee, 75 Littleworth Road, stated that he would like to have the road directly coincide with Westwood Circle. He feels it would make for a safer intersection.

Vicky Chapman, 164 Littleworth Road, is a direct abutter. Her concern is the public access to the pond. She stated she is against having it on lot 21. She said they have had enough trouble with partying, and when the fishing season opens, Littleworth Road is a traffic jam. She suggested putting the public access on Old Stage Road, or in Madbury.

Charlotte Young, lives directly across from the project. She spoke on the drain to the school system, class sizes, teachers, etc. She said in the Woodman Park district alone there were over 100 houses built this year. She said adding 22 more families at 2.5 kids per family will affect the schools, community services, Police Department, sewerage, garbage, etc. She stated that they have used the site for walks and skating. She said that

the NH Land and Community Heritage Commission has a bill in front of the Senate and read Bill #493.

Mike Herlihy, 151 Littleworth Road, stated that his concerns are with the health of the pond and the City well. He referred to a study that UNH did called Project Smart 1998. He stated that public access to the pond goes back many years. He stated that the sledding, skating and walking trails will be gone. He said this project will create a traffic hazard. He stated that we do not need any more residential development in the City. Mr. Herlihy stated that the neighbors would have tax increases due to the proximity of more expensive homes in the neighborhood, but the quality of life would go down. He thought the roads were at dangerous locations. He ended by saying that Dover has had 200 school children added to the schools this past year.

Gerard Cloutier, 141 Littleworth Road, was concerned with the tree cutting. He stated that once you open up the pines, the rest of the trees start coming down. He agrees with Mr. Herlihy.

Ray Cote, 153 Littleworth Road, stated that once the trees are removed the sand will start blowing in and combined with the noise factor, it will make life there miserable.

Steve Stancel stated that the low water pressure was brought up at the TRC meeting and the Engineering Dept. indicated that it would meet the minimum fire flow standards.

Chairman Cole suspended the public hearing.

Jerry Reese made the motion to table.  
Reuben Hull seconded.  
**VOTE U/A**

Ron Cole set the site walk for Saturday, November 14, 1998, at 9:00 AM. The meeting place was set for the entrance of Westward Circle. He said he will invite the Madbury Planning Board and Selectmen. He invited any interested people to come along.

**ITEM #4: Old Business**

**a. Discussion and possible vote on a minor lot line adjustment and site plan of land for Northeast Credit Union, located on the Sixth Street Connector.**

Jerry Reese made the motion to remove this item from the table.  
Mike Bobinsky seconded.  
**VOTE U/A**

Atty. Malcolm McNeill, stated he is representing Northeast Credit Union. He stated that they received all necessary Wetlands Permits. He said a Conditional Use Permit related to the extension of sewer from Sixth Street across the Ham premises was approved by the Conservation Commission, the Army Corps of Engineers, and the State. He stated that

this parcel is 56 acres, the building is 5,800 sq. ft., there will be 15 employees, 59 parking spaces, and in the future an operational center. He said that the roadway is still under the jurisdiction of the State and they have had meetings to align the driveway to the entry way so it will function with a proposed fire station in the event that it is built. He stated that the driveway has been moved 95 feet. The entry way for the drive up has been moved back to resolve issues in regard to queuing and issues in regard to the site. Malcolm stated that they are asking for approval for the lot line adjustment, waivers from the minimum frontage requirements as it relates to the TDR Ordinance, and then site review approval subject to the conditions of approval.

Kevin McEneaney explained the location of the parcels. He went over the particulars regarding the transfer of development rights. Kevin said the sending areas are shown and delineated and protective covenants will be recorded at the Registry of Deeds as further protection of the wetlands.

Malcolm McNeill stated that Mike O'Malley, with the State of NH, said that the plans are acceptable except for some minor radii movements with regards to the entryway. The State will apply its standards to this accessway and there will also be the overview that it won't be accepted by State unless it is accepted by the City. He stated that he is requesting a Conditional Use Permit for the sewer extension from Sixth Street.

Robin Bowser, from VHB, stated that the second phase of the project will require some additional widening of the Connector road.

Discussion ensued regarding the emergency access and the construction of utilities in the Connector right-of-way.

Reuben Hull stated that he wanted to go on record, that when the next phase comes through, there will be discussion with regard to sidewalks on that side of the Sixth Street Connector. He indicated he would like to see a contribution towards a sidewalk or something to go into the State-wide bicycle network.

Frank Torr asked what the alternative would be if the City does not accept the Connector.

Malcom McNeill stated that they considered that question. The City Council is scheduled to consider this matter on Dec. 2<sup>nd</sup>. If the Council accepts the roadway and obtains the right to build a fire station, the utilities will not be an issue. If the Council does not approve the connector road, the applicant will still be permitted to construct this site and have access to the site. The issue will solely relate to utilities. If the City does not accept the connector road we will consider other alternatives that would have to be approved by the Board.

Mike Bobinsky made the motion to approve the lot line adjustment with the following conditions:

1. Add both the owners' signatures to the plat.

2. Add the names of abutting property owners across Sixth Street Connector to the plat.
3. Add a note to the plat indicating that all or a portion of the parcels lie in a Secondary Groundwater Protection Zone.
4. Provide the perpetual easement documents for the Receiving Areas for recording by the Planning Department.
5. Show the metes and bounds of the access easement to the back parcel on the plat.

Brian Preston seconded.

**VOTE U/A**

Jerry Reese made the motion to approve the site plan with the following conditions: Conditions 4-8 below are conditions subsequent that do not have to be completed prior to the signing of the plans.

1. Add the owners's signatures to the plan.
2. Provide the Planning Department with copies of State permits, including NHDOT driveway permit, Wetlands permit, and DES Discharge permit, and add the permit numbers to the plan.
3. Revise sheet S-2 to show metes and bounds of access easement to the Ham property.
4. Unless the improvements required herein have been required by other developers using the common access way whose approvals have preceded the Credit Union's application for site review approval of the operations center, when the operations center comes in (Phase 2), the applicant shall install a traffic signal with a three lane cross-section at the intersection of the site driveway and Sixth Street connector. An effort shall be made to line up some controller loops and lanes with the future five lane signalized cross-section.
5. Unless the improvements required herein have been required by other developers using the common access way whose approvals have preceded the Credit Union's application for site review approval of the operations center, when the operations center comes in (Phase 2), the left turn lane into the site along the Sixth Street connector shall be extended as long as possible to maintain a consistent width and be back to back to the existing left turn lane to Sixth Street.
6. Unless the improvements required herein have been required by other developers using the common access way whose approvals have preceded the Credit Union's application for site review approval of the operations center, when the operations center comes in (Phase 2). Prior to the opening of the operations center (phase 2), adjust the superelevation and transition of the queuing area to a maximum of four percent.
7. Any future development phases will require an updated traffic report to be submitted to the City and the State, if the Street Connector is still State maintained.

8. Construction of electric, telephone, water and gas lines in Sixth Street Connector right-of-way shall be conditional on City take over of said right-of-way or as approved by NH DOT.
9. An alternative to the gravel emergency exit at the entrance of the project be designed that would be acceptable to the Planning Department as opposed to a gravel emergency access.
10. Additional landscaping acceptable to the Planning Department be provided along the frontage of the property.
11. That the 4 items in the Engineering memo dated 11/10/98 be included as a condition.
12. Approval of Conditional Use Permit.

Brian Preston seconded.

Frank Torr stated that he is still not comfortable with the access on the Connector Road. He stated that this will impede the flow of traffic. He said there is another access on Sixth Street.

**VOTE 6 – 2**

**Opposed – Frank Torr, Anthony McManus**

**b. Discussion and possible vote on the proposed rezoning amendments.**

Steve Stancel stated that he received a legal opinion from George Wattendorf regarding the next step process. He said that George's interpretation is that all of the recommendations, including the negative recommendations, would be passed on to the Council. He said he thought that only the positive recommendations would be passed on and the negative recommendations would be taken off the books.

Steve stated that there were three changes from the workshop. 1) The 6 months provision on #15 regarding the definition of Kennel, was taken out. He said if you are operating a business, whether the dogs are above or below 6 months old, you are now considered a Kennel. 2) # 22 - Helicopter takeoff – A provision was added that all other takeoffs and landings shall not be permitted. 3) #26 – Site limitations –A provision was added that property owners shall maintain vegetation such that it does not grow to limit site distance in the future.

Ron Cole spoke on the need of balancing the tax base. He reminded the Board members of their oath to bear faith and true allegiance to the City of Dover. He said when he thinks of the City of Dover, he thinks of the good of all of its citizens.

Steve Stancel read the housekeeping items, #13, 14, 15, 19, 20, 22, 23, 24, 25, 26, 27 and 30.

Reuben Hull made the motion to recommend these items to the Council for adoption.  
Brian Preston seconded.

**VOTE U/A**

Steve Stancel stated that items #16, 17, 18 pertaining to mobile homes amendments, # 21 the Urban Renewal District, and #29 the mobile park amendment should receive a negative recommendation.

Mike Bobinsky moved the following items #16, 17, 18, 21, and 29 not be approved by the Planning Board.

Jerry Reese seconded.

**VOTE U/A**

Steve Stancel read item #10 – the wetlands to be counted in minimum lot sizes and #11 – add a riverfront residential overlay district.

Tony McManus made the motion to adopt and recommend to the Council Items #10 and 11.

Mike Bobinsky seconded.

**VOTE U/A**

Steve Stancel stated that #12 is to increase the minimum lot size per dwelling unit for the RM-8, RM-12, and RM-20 districts.

Jerry Reese made the motion to adopt and recommend to the Council #12.

Karin Crittenden seconded.

**VOTE U/A**

#### **REZONING AREA #1 – Watson/Tolend Road**

Tony McManus made the motion to not recommend passage to the Council.

Brian Preston seconded.

**VOTE 6 – 2**

**Opposed – Jerry Reese and Frank Torr**

Reuben Hull made the suggestion that all motions be made in the affirmative.

#### **REZONING AREA #2 - Littleworth Road/Columbus Avenue**

Mike Bobinsky made the motion to adopt and recommend to the Council.

Margaret Stevenson seconded.

Brian Preston asked to hear of any changes that Steve might propose for this area. Steve stated that he prefers the original proposal, but in order to receive approval, he recommends that the building setback of 150 feet be expanded to 200 feet for parcels owned by disapproving abutters. He said another addition to the proposal would be to

add a new footnote to the I-3 District which mirrors a footnote that exists in the ETP Zone, indicating that the allowed activity would not be obnoxious or offensive by reason of emission, dust, smoke, gas, noise or similar cause. He said in the I-3 District, change Hotel and Motel from a use allowed by Special Exception on Littleworth Road so that that it not be allowed on Littleworth Road, but still allowed adjacent to the turnpike. Also, put a limitation on sizes of retail uses to be a maximum of 8,000 sq. ft. and only one principal building per lot, thereby limiting the size of the retail that could occur in the immediate areas. He stated that a single family dwelling and/or accessory building that is located in this zone could be expanded up to a maximum of 30% of its gross habitable floor space where right now, based on existing zoning, you could only expand 20%. Steve said if we do take the hotel/motel use off Littleworth Road, it requires some changes to the Special Exception criteria and hotel/motel or commercial recreation facilities would have to be connected to municipal water and sewer services, but the smaller retail uses of 8,000 sq. ft. or less, could go on community septic.

Frank Torr submitted a map and a petition opposed to the rezoning for the record. He said it is a strong indication from the residents that they are opposed to the rezoning. He said he is totally opposed to this proposal. He said it could be made acceptable to him by taking into consideration the feelings of the people in that area.

Tony McManus stated that he can see a potential within that area for a well planned industrial area. He feels Steve has begun to address some of the concerns he has of commercial strip zoning along Littleworth Road. He said he agrees with Frank and that not passing this now doesn't mean that we are giving up on it. He said we are not reconsidering transportation, infrastructure or open space. He said he cannot support it at this time, but doesn't want to be accused of attempting to stop industrial and commercial growth because it is not his intention. He feels a portion of that area is probably suitable and we should come back with a good proposal.

Ruben Hull stated that he echo's most of Frank and Tony's comments. He stated that he wants to vote for it because he thinks that developing the backland for industrial on both sides of Columbus Avenue is the right thing to do. He said his recommendation is to take the homes on Columbus and Littleworth Road out of the mix. He said if the existing homes were taken out of the mix he would vote for it.

Reuben Hull made an amendment to the motion that the area delineated to be rezoned be bounded by a line 400' from Littleworth Road and 400' from Columbus Avenue.

Frank Torr seconded.

Steve Stancel stated that the problem with just creating a setback from the road is that it is bad planning. He said that is creating spot zoning and strip zoning because you have a strip of residential structures along the road that is surrounded with non-residential growth. He said it makes more sense to do setbacks from structures because you are trying to protect the residential structures. Steve said if you have a 200 foot setback from a structure that sits back from the road 50 feet, you have a 250' setback from the road.

He stated that you have accomplished what you are attempting to do in terms of protection of the structure and you are still allowing that structure to be within the zone to be used for non-residential in the future. He questioned how the internal sites would be accessed if there was a 400 foot setback from both Columbus and Littleworth. Steve said that would be encouraging additional residential growth along the thoroughfare. He said the City has put in a lot of time and money in developing a new Exit 8A to access this particular area.

Mike Bobinsky stated that we just heard some valid concerns from abutters to the Garrison Woods subdivision on Littleworth Road. He said that we have to take some lead in direction for the Council and our community. Mike said if we deny these rezonings, more subdivision development will occur. He said this area has been discussed in length and it has great potential in meeting some of the needs of the City in promoting diversity in our tax base. He said he would move that it be rezoned.

Frank Torr stated Littleworth Road would take major upgrades if you continue putting traffic on it. He said Reuben puts forth a good proposal and if that fails, he will not be supporting the main motion.

Ron Cole said that nobody said if this area is rezoned that anything is going to happen today, tomorrow, or next year, but if we don't rezone it, something will happen and it will be more houses. He said the economic effect would happen relatively immediate. He said this is the most ideal area in the City and we need to make a move to do it now.

Tony McManus wanted to make it clear that he is not voting against the idea of putting industrial and commercial in that area, but he wants it done in a manner that is going to meet the needs of the people and of the community

Reuben restated his amendment. He said his amendment is to reduce the proposed rezoning area so that the I-3 zone is fronted by a line 400 feet from Littleworth Road and from Columbus Avenue.

**VOTE 3 – 5**

**For - Reuben Hull, Frank Torr, Anthony McManus**

**Opposed - Brian Preston, Mike Bobinsky, Jerry Reese, Karin Crittenden, Margaret Stevenson**

**Amendment was defeated**

Brian Preston asked if the main motion included the changes?  
Ron Cole stated that it did.

**VOTE 5 – 3**

**Opposed – Frank Torr, Jerry Reese, Anthony McManus**

**REZONING AREA #3: Rezoning Mast Road, west of Durham Road**

Brian Preston made the motion to adopt and send to the Council.

Karin Crittenden seconded.  
**VOTE U/A**

**REZONING AREA #4: Rezoning an area of Durham Road near the Madbury line.**

Mike Bobinsky made the motion to adopt and send to the Council.  
Karin Crittenden seconded.

Frank Torr asked if there was any consideration given to the request from the Torrs to have their properties next to Madbury remain residential.

Steve Stancel stated that the lots were recently approved and are grandfathered for 4 years.

Tony McManus stated that he is going to vote in favor based on the insurance that the Planning Department is going to work on some new site review regulations.

**VOTE 7 – 1**

**Opposed – Jerry Reese**

**REZONING AREA #5: Rezoning an area of Dover Point Road**

Ron Cole wanted the record to show that he is not participating because of a conflict of interest. He asked Vice Chair Reuben Hull to handle the voting.

Jerry Reese made the motion to adopt and send to the Council.  
Margaret Stevenson seconded.

**VOTE 6 - 1** For – Margaret Stevenson  
Opposed - Brian Preston, Frank Torr, Mike Bobinsky, Anthony  
McManus, Jerry Reese, Karin Crittenden

Reuben Hull stated he did not vote as Acting Chair.

**REZONING AREA #6: New Rochester Road north of Weeks Crossing.**

Jerry Reese made the motion to adopt and send to the Council.  
Mike Bobinsky seconded.

**VOTE UNANIMOUSLY OPPOSED**

**REZONING AREA #7: Sixth Street and Whittier Street**

Reuben Hull made the motion to adopt and send to the Council.  
Mike Bobinsky seconded.

Frank Torr stated that he is opposed to the rezoning but recommends an R-40 zone. He said this would be an opportunity to eliminate small house lots by going to larger house lots and upscale housing.

Steve Stancel stated he will take a look at it. He said that this change would have to be posted. Steve stated that his recommendation would be to look at other areas in the City, as well as this area, and come back with recommendations on all the areas with the understanding that this particular area was earmarked in advance.

**VOTE 7 – 1 For – Mike Bobinsky**  
**Opposed - Brian Preston, Frank Torr, Anthony McManus, Jerry Reese, Karin Crittenden, Margaret Stevenson, Reuben Hull**

**REZONING AREA #8: Central Avenue north of the Wentworth Home**

Jerry Reese made the motion to adopt and sent to the Council.  
Karin Crittenden seconded.

Tony McManus stated that he is not taking part in this item because he owns property across the street from the rezoning.

**VOTE U/A Abstained - Tony McManus**

**REZONING AREA #9: Knox Marsh Road**

Jerry Reese made the motion to adopt and send to the Council.  
Brian Preston seconded.

**VOTE U/A**

**ITEM #28, REZONING an area between the southern end of Cataract Avenue and Locust Street.**

Jerry Reese made a motion to adopt and send to the Council.  
Mike Bobinsky seconded.

Frank Torr stated that he has a major problem as far as traffic is concerned. He said that needs to be addressed before any rezoning can take place.

**VOTE – UNANIMOUSLY OPPOSED**

**d. Extension of approval for Joseph LaFerrier, located on French Cross Road.**

Frank Torr made the motion to approve the 60 day extension.  
Karin Crittenden seconded.

**VOTE U/A**

**c. Discussion and possible vote on a site plan of land for Daniel Philbrick, (Oak Corner Enterprises, Inc., Ahern Realty Trust & Beech Tree Realty Trust), located on Portland Avenue and Oak Street.**

Jerry Reese made the motion to remove this item from the table.

Mike Bobinsky seconded.

**VOTE U/A**

Don Rhodes represented the applicant. He pointed out the PSNH right-of-way and stated that the detention pond is within the right-of-way. Don stated that he was ok with the conditions of approval. He said there were just a couple of things that he needs to speak to staff about for clarification.

Discussion regarding the landscaping ensues. It was determined that it is something that will be worked out with the Planning staff.

Karin Crittenden stated that she is abstaining from the vote because she was absent during the process of this application.

Frank Torr made the motion to approve the waivers for paving within 10 and 5 feet of the property lines and for the 4 driveways with widths in excess of 24 feet, and to approve the application with the following conditions:

1. Add the owners' signatures to the plat.
2. Revise the plan to add additional landscaping to the eastern side of the gas station parking lot.
3. Revise plan to indicate that catch basin #1 has a grease trap and add a detail
4. Revise plan to show curb stop on the 1 ½ inch waterline at the property line.
5. Amend note #11 on sheet 4 to read "Existing trees and brush between and around the two..."
6. Revise plan to indicate that the structure in the right-of-way off Oak Street will be a standard catch basin with a beehive grate or a NH type C catch basin drop inlet.
7. Add a headwall or flared end section on the outfall of the driveway culvert off Oak Street.
8. Add a detail of the concrete retaining wall.
9. Provide a long term maintenance agreement for drainage structures.
10. Detention area shall include construction of wetland portion for storm water treatment.
11. Provide proof that PSNH will allow the detention pond in the right-of-way.
12. Extend curbing at the southern entrance on Portland Avenue to the east by ten feet to close off access.
13. Show underground tank filling stations prior to issuance of a Building Permit.
14. Show fuel spillage containment prior to issuance of a Building Permit.
15. Contact industrial pretreatment coordinator to determine if pretreatment is required.
16. Submit lighting plan to the Planning Department.

Mike Bobinsky seconded.

Jerry Reese stated that the lighting should be something that works for safety but not like what we have on Silver Street.

**VOTE U/A**

**Abstained – Karin Crittenden**

**ITEM #5: New Business**

Bruce Woodruff stated that he attended the Seacoast Metropolitan Planning Organization Meeting held in Newington. He said they are in the new round of the Transportation Improvement Program (TIP), for the Year 2002 – 2002, with the out year being 2003. He said the TIP is a list of needed transportation projects in the City. He said they are going to hold some public outreach meetings to solicit ideas from department heads, engineering, planning, police, planning board and citizens for needed federally eligible transportation projects. He said these meetings will be held in December or early January and will come before the Planning Board to be reviewed and recommend to the City Council sometime in January.

Bruce spoke on his trip to Washington, DC to a seminar put on by the “Great American Station Foundation.” He said it was about the revitalization of passenger train stations and/or creating new ones. He said The Intermodal Transportation Facility Taskforce is meeting next Wednesday, the 18<sup>th</sup>, at the Library Lecture Hall, at 5:30 PM. He said that trains stations were always and should be symbols of civic pride. He said it is the portal to the community and that is why it is very important that we do this right.

Brian Preston asked if there is any thought into looking into the ownership of the abandoned rail lines and possibly making them bike paths that could come up to the proposed train station. He said perhaps you could look into the private ownership to see if it can be sold back to the City.

Bruce Woodruff stated that a portion of rail line from Washington Street, across the abandoned bridge and onto the site is still available. He said they are exploring instituting a bike way/pedestrian way and a one way bus expressway along that corridor to get into the train site to make it truly intermodal. He said that the State of Maine is redoing their bridges to accommodate double stacking, but NH has not had any guidance in that regard and he is not sure if the station canopy over the platform would be affected. He said that Nancy Maville, from NHDOT, is the project manager of both the Dover and the Exeter Station will be at the meeting on Wednesday the 18<sup>th</sup>.

**ITEM #6 Adjournment**

Jerry Reese made the motion to adjourn.

Tony McManus seconded.

**VOTE U/A**