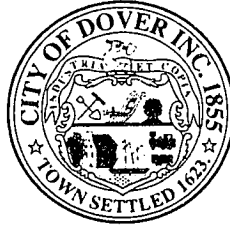


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City of Dover, New Hampshire

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

MEMORANDUM

TO: Planning Board Members
FROM: Planning Staff
DATE: February 5, 1999
SUBJECT: *Staff recommendations for agenda items for the February 9, 1999
Planning Board Meeting*

ITEM #2: Application for an extraction permit by Severino Trucking Co., Inc., (Owner, City of Dover, NH), Assessor's Map H, Lot 58, zoned (existing R-40), (proposed I-4), located on Mast Road.

Planning Staff recommends that the Board approve the extraction permit with the following conditions:

1. Provide the Planning Department with a copy of the State Site Specific Permit and add permit number to the plan. Any conditions imposed as part of the permit shall be incorporated as part of this approval.
2. Incorporate any recommendations made by the Conservation Commission, which is meeting on February 8, 1999 to review the plans.
3. Amend application form to change "Finished Elevation" from 100 to 120.
4. Provide Planning Department with a copy of the Intent to Cut permit for the tree clearing planned.
5. No off-site materials, fuels, lubricants or other toxic or polluting materials be stored on site without being in compliance with State rules and regulations pertaining to such materials and receiving approval by the Dover Planning Board.
6. Minimum setbacks from property lines be flagged in the field to facilitate inspections. The pit operator shall contact the Planning Department when flagging is completed for inspection.
7. Hours of operation shall be restricted to 7 AM to 5 PM weekdays and 8 AM to 1 PM on Saturdays.
8. Submit the surety bond for reclamation to the Planning Department.

ITEM #3: Application for a Conditional Use Permit for Norman Hendricks, Assessor's Map 7, Lot 21, zoned R-20, located at 401 Dover Point Road.

Planning Staff recommends approval of the conditional use permit with the following conditions:

1. Provide the Planning Department with a copy of the NH Wetlands Board Permit.

ITEM #4: Application for a minor lot line adjustment of land for Gregorios & Helen Koutrelakos, Assessor's Map B, Lots 19K & 19I, zoned R-40, located on County Farm Road & Erik Drive.

Planning Staff recommends approval of the minor lot line adjustment with the following conditions:

1. Add both of the owners' signatures to the plat.
2. Revise plat to add minimum building setback lines to Map B, Lot 19I.
3. Revise plat to add stream and easement as shown on reference plan #1.

ITEM #5: Public hearing to hear Community Development Block Grant (CDBG) Funding Requests Fiscal Year 1999. Estimated to be available: \$435,000. All applicants for CDBG funding will be given the opportunity to present their applications to the Board.

Please refer to the memo contained in the red CDBG binder.

ITEM #6: Old Business

- a. **Discussion and possible vote on site review for Middleton Building Supply, Inc., located at 58 Old Rochester Road.**

Planning Staff recommends approval of the site plan with the following conditions:

1. Add the owners' signature to the plat.
2. Revise plan to specify that no storage will be allowed in parking lots.