

Meeting Type: Regular Meeting
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820
Meeting Date: **Thursday, March 19, 2009**
Meeting Time: **6:00 PM**

MEMBERS PRESENT: Dave Dinzeo – Chairman, Doug Kemp, Gary Gilmore, Joe Nicolella, Doug DeDe – Council Representative

MEMBERS ABSENT: Ed McCabe, Judy Mettee

STAFF PRESENT: Mike Moore – Solid Waste Coordinator, Meghan Moisan – Secretary

Chairman Dinzeo called the meeting to order at 6:00 PM. He reminded the members to begin using City e-mail for all correspondence. Questions were raised pertaining to whether or not use of City e-mail was voluntary. Councilor DeDe explained that no one is required to sign the agreement but the policy is actually in place to protect the members, and by using City e-mail personal computers would not be liable under RSA 91-A (Right to Know).

1. Approval of Minutes: The minutes for the January 15, 2009 meeting were reviewed and accepted.

Motion: Gary Gilmore made a motion to approve the minutes.

Second: Joe Nicolella seconded the motion.

Vote: U/A

2. Monthly Update:

A. Budget Update – Members reviewed the financial information for December, January and February. It was noted the Vehicle Funds totals appeared to be missing for the past few months but possible explanations were discussed, such as the Finance Department needing to catch up after their recent move. FY09 Bag and Tag finances were also reviewed and the current fund balance to date is \$132,557.00.

3. Recycling Center:

A. Recycling Center Updates - Mike stated the Recycling Center has been slower than usual but has picked up in the past couple of weeks, most likely due to the warmer weather. The C&D has remained busy and there has been an increase in brush loads coming in. Employees also finished constructing new, larger signs and brackets for the various containers at the center.

B. Curbside Brush Collection – A curbside brush collection will be taking place in April to clean up from the ice storm as the original cleanup was cut short due to subsequent storms. Mike anticipates the cleanup will take place during Easter week but won't know for sure until after the job goes out to bid. Residents will be notified of the exact dates once a

contractor is selected. Members discussed where the money will come from to pay for this cleanup and although unsure, agreed it was not a solid waste function. Mike said they will be getting reimbursed 75% from FEMA for the brush grinding which, as mentioned at the last meeting, took place after the ice storm.

C. Cardboard Compactor – When asked about the new cardboard/paper compactor at the center, Mike explained that it does require a lot of manpower, it does get clogged and has had some problems but overall it's a good setup and he's happy with it. It does hold a lot more than the previous 10-yard containers, and with the exception of the holidays, it doesn't overflow often. The maintenance has been great so far and he feels people are less likely to hide other items in that area, as was previously done with the dumpsters.

D. C&D Price increase – Members discussed whether or not a C&D rate adjustment would be necessary. Mike met with the City Manager, Mike Joyal, last week but no decisions were made. He said the \$3,000 that was set aside for a new building for the books was cut out but that was expected. Mike provided Joyal with a spreadsheet of other town's recycling center hours but it appeared that Dover's hours would stay the same for the time being. Councilor DeDe said he spoke to Joyal regarding possibly setting up a reserve account for the Recycling Center as well as applying a sticker charge for commercial vehicles utilizing the center. It was brought up that residents are usually charged for disposal fees by companies who in turn bring the items to the center. Mike mentioned that as of July 1st, the C&D will no longer fund the Bag & Tag program, and although Mike doesn't believe the impact will be great because we will no longer have to pay disposal costs, these reserve funds could help to offset any impact. Members also discussed charging a higher fee for C&D in lieu of a permit, or both. Councilor DeDe stated he would like to pass along new fee structure recommendations to the City Manager instead of holding a separate hearing later on. An annual fee of \$25 for commercial Dover vehicles and \$50 for non-Dover commercial vehicles was discussed. Mike stated that most of the commercial vehicles that come through the center are out of town contractors. Members also agreed that commercial users would need a permit for each vehicle they use. Questions were asked whether this would generate more volume for the center and if issues with manpower would arise but decided the aforementioned reserve account could kick in to cover any additional costs. The commission also agreed that raising the C&D price for commercial users from .07 to .09 would be a good idea. The Solid Waste Advisory Commission made the following recommendation: All commercially registered vehicles in Dover will pay a \$25/year charge for a permit to access the recycling center and those not from Dover will be charged \$50/year. These permits, which will be the same permits as those already in use, may be obtained from the City Clerk or at the Recycling Center with a July 1, 2009 implementation date. The C&D price per pound for commercial users will rise from .07 to .09 and the .02 per pound difference along with the permit fees would be added to a reserve account.

Vote: U/A

4. Curbside Collection: Mike informed members that his department received 4 trash complaints; however, after posting 24-hour notices at the properties, all illegal items were removed within that period. When asked about a property owner who previously refused to pay, Mike stated that the matter was passed on to the Legal Division and successfully handled by Attorney Krans.

5. Old Business: None

6. New Business: None

7. Adjournment: Members unanimously voted to adjourn at 7:00PM.

Next Meeting: Due to some scheduling conflicts, the next meeting is scheduled for Thursday, May 14, 2009 at 6:00 PM.