



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Special Meeting**
Meeting Location: **Council Chambers - 288 Central Avenue, Dover, NH
03820**
Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **7:00 pm**

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CITIZEN'S FORUM**

Citizen's Forum is limited to the CIP Resolution on this Agenda in Accordance with City Council Rules – Item 12-D. Statements shall be limited to five minutes.

- 5. RESOLUTION: AUTHORIZE A MEETING WITH TELEPHONE PARTICIPATION
SPONSORED BY MAYOR MYERS BY REQUEST**
- 6. RESOLUTION: FISCAL YEAR 2010 BUDGET APPROPRIATIONS, FEES AND CAPITAL
IMPROVEMENTS PROGRAM
(SCHOOL PORTION TO BE REFERRED TO PUBLIC HEARING ON APRIL 22, 2009)
(CITY PORTION (TO BE REFERRED TO PUBLIC HEARING ON MAY 13, 2009)
SPONSORED BY MAYOR MYERS BY REQUEST**
- 7. ADJOURN TO WORKSHOP SESSION**



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 5

Resolution Number: **R – 2009.04.15 - 49**

Resolution Re: **Authorize a meeting with telephone participation**

WHEREAS: RSA 91-A: 2 III permits the City Council to allow councilors to participate and vote from an out of state location when attendance is not reasonably practical;

WHEREAS: A member of the Dover City Council will be out of state on April 22, 2009 and his attendance will not be reasonably practical due to the travel distance and expense;

WHEREAS: Full participation by all members including simultaneous hearing and speaking by all councilors and members of the public is available in the City Council chambers through the use of telephone and amplification;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Dover City Council authorizes the participation and voting of Councilor Douglas DeDe by telephone from an out of state location pursuant to the requirements of RSA 91-A:2 III at the meeting of the Dover City Council on April 22, 2009

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 5

Resolution Number: **R – 2009.04.15 - 49**

Resolution Re: **Authorize a meeting with telephone participation**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 5

Resolution Number: **R – 2009.04.15 - 49**

Resolution Re: **Authorize a meeting with telephone participation**

RESOLUTION BACKGROUND MATERIAL:

RSA 91-A provides for telephone participation and voting by members from alternate locations if the following conditions are met:

1. A public notice of a legal and open meeting of the public body is posted
2. A physical location for the meeting is contained in the public notice
3. A quorum of the body is present at the meeting location
4. One or more members are not present because it is not reasonably practicable
5. The minutes contain a statement detailing why attendance is not reasonably practicable (examples: out of state, illness, death in the family etc.)
6. All parts of the meeting are audible or otherwise discernable to the members of the public present at the meeting
7. Each member of the public body and members of the public can simultaneously hear and speak to each other
8. The member participating electronically identifies who is with him/her at the alternate location
9. The public body votes to approve the participation of the member from the alternate location by a motion with a roll call vote.
10. All votes are taken by roll call



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6

Resolution Number: **R – 2009.04.15 - 50**
Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on April 8, 2009; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2010, (July 1, 2009 through June 30, 2010);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2010, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to provide for the following appropriations and estimated revenues (including any Budgetary Use of Fund Balance):

Fund	Fund Description	Est Revenue	Appropriations	Fund Type
1000	General Fund	83,777,210	83,777,210	General Fund
2100	Community Development Fund	439,643	439,643	Special Revenue
2210	Drug Investigation Fund	363,188	363,188	Special Revenue
2220	Dover Housing Auth Policing	136,130	136,130	Special Revenue
2250	Youth Tobacco & Alcohol Awareness	75,000	75,000	Special Revenue
2290	Emergency Management Fund	64,100	64,100	Special Revenue
2800	School Cafeteria Fund	1,337,841	1,337,841	Special Revenue
2820	School Dept. of Education Grants	4,526,895	4,526,895	Special Revenue
2900	School Special Pgms & Grants Fund	484,478	484,478	Special Revenue
3207	Public Safety Special Details	207,856	207,856	Special Revenue
3213	Parking Activity Fund	341,665	341,665	Special Revenue
3320	Residential Solid Waste Fund	1,077,465	1,077,465	Special Revenue
3381	McConnell Center Fund	774,724	774,724	Special Revenue
3410	Recreation Programs	564,354	564,354	Special Revenue
3455	Library Fines Fund	99,690	99,690	Special Revenue
3810	School Tuition Program Fund	348,761	348,761	Special Revenue
3825	School Alternative Education Fund	862,300	862,300	Special Revenue
3830	School Facilities Fund	117,075	117,075	Special Revenue
5300	Water Fund	4,162,633	4,162,633	Enterprise
5320	Sewer Fund	5,675,387	5,675,387	Enterprise
6100	DoverNet Fund	546,131	546,131	Internal Service
6110	Central Stores Fund	106,935	106,935	Internal Service
6310	Fleet Maintenance Fund	590,296	590,296	Internal Service
6800	Workers Compensation Fund	390,545	390,545	Internal Service
	Totals	107,070,302	107,070,302	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6

Resolution Number: **R – 2009.04.15 - 50**

Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

2. The amounts set forth in said budgets are hereby appropriated effective July 1, 2009 as provided by law for the departments, committees, boards, officers, transfers to reserves and between other funds, and purposes enumerated therein. General Fund Appropriations include \$26,129,956 for City operations, \$40,699,081 for School Department operations, \$9,945,753 for Debt Service and \$7,002,420 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. To provide for the raising by property taxation the sum of \$59,488,923. This includes City Property Taxes of \$21,114,339, Education Property Taxes of \$31,422,216 and County Property Taxes of \$6,952,368.
5. For water consumption per hundred cubic feet (HCF) effective July 1, 2009, the Water and Sewer User Fees will be \$3.78 and \$4.74, respectively.
6. Effective July 1, 2009, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
7. Effective July 1, 2009, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
8. Effective July 1, 2009, any new funds represented in the budget are established for the purposes enumerated within the budget.
9. Effective July 1, 2009, the Finance Director is authorized to make transfers between funds for the purposes prescribed, including capital and other reserve funds, including transfers to or from the City and School Employee Benefits Trusts.
10. Effective July 1, 2009, all fees and charges represented within the budget and the associated schedule of fees is adopted.
11. Effective July 1, 2009, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose.
12. Effective July 1, 2009, revenues from the sale of city property are appropriated for their established and intended use.
13. The City Financial Policies, as contained within the budget, are adopted for the coming fiscal year.
14. In accordance with RSAs 674:8 and 674:21-V(b), the FY10-15 Capital Improvements Program, as amended, is hereby adopted.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6

Resolution Number: **R – 2009.04.15 - 50**
Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

Note: This resolution requires a favorable majority vote of all members for passage, after duly advertised public hearings for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15th prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday April 22, 2009

City Budget hearing Wednesday May 13, 2009

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

Document Created by: Finance Department
Document Posted on: April 10, 2009

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CITY OF DOVER - RESOLUTION

Agenda Item#: 6

Resolution Number: **R – 2009.04.15 - 50**

Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
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Agenda Item#: 6

Resolution Number: **R – 2009.04.15 - 50**

Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.