



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, May 13, 2009**
Meeting Time: **7:00pm**

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PROCLAMATIONS – None**
5. **APPROVAL OF AGENDA**
6. **CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

7. **PUBLIC HEARINGS**

- A. **ORDINANCE: CHAPTER 89 – DOGS**
SPONSORED BY COUNCILOR CARRIER
- B. **RESOLUTION: FISCAL YEAR 2010 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – CITY PORTION ONLY (VOTE TO OCCUR ON A LATER DATE)**
SPONSORED BY MAYOR MYERS BY REQUEST
- C. **RESOLUTION: REQUEST TO REPROGRAM BALANCE OF GARRISON CAPITAL FUNDS**
SPONSORED BY MAYOR MYERS BY REQUEST
- D. **RESOLUTION: RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXTENSION; TOLEND ROAD EXTENSION; MAST ROAD EXTENSION; BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXTENSION**
SPONSORED BY COUNCILOR WESTON
- E. **RESOLUTION: NAMING OF ENTRANCE TO MAGLARAS PARK AND SOUTHSIDE LITTLE LEAGUE**
SPONSORED BY MAYOR MYERS BY REQUEST
- F. **RESOLUTION: ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR THE FISCAL YEAR 2009 CDBG ENTITLEMENT FUNDS**
SPONSORED BY MAYOR MYERS BY REQUEST



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**G. RESOLUTION: REPROGRAMMING OF UNEXPENDED BOND PROCEEDS – SAU MCCONNELL CENTER RENOVATIONS PROJECT TO HORNE STREET SCHOOL CIP PROJECT (REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY COUNCILORS CHENEY AND WESTON**

**H. RESOLUTION: REPROGRAMMING OF UNEXPENDED BOND PROCEEDS – BOUCHARD WELL FISCAL YEAR 2007 TO CUMMINGS WELL PROJECT (REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR MYERS BY REQUEST**

**I. RESOLUTION: SUPPLEMENTAL CIP APPROPRIATIONS FOR SEWER PROJECTS AND BROADWAY DRAINAGE AND AUTHORIZATION FOR PARTICIPATION IN STATE OF NH CLEAN WATER STATE REVOLVING LOAN FUND (REQUIRES A 2/3 MAJORITY VOTE) (VOTE TO OCCUR ON MAY 27, 2009)
SPONSORED BY MAYOR MYERS BY REQUEST**

8. CITY MANAGER'S REPORT

9. MINUTES

- A. April 15, 2009 – Special Meeting**
- B. April 15, 2009 – Workshop**
- C. April 22, 2009 – Regular Session**
- D. April 29, 2009 – Workshop**

10. MAYOR'S REPORT

11. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

- 1. CHAPTER 89 – DOGS
SPONSORED BY COUNCILOR CARRIER**

B. RESOLUTIONS

- 1. REQUEST TO REPROGRAM BALANCE OF GARRISON CAPITAL FUNDS
SPONSORED BY MAYOR MYERS BY REQUEST**
- 2. RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXTENSION; TOLEND ROAD EXTENSION; MAST ROAD EXTENSION; BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXTENSION
SPONSORED BY COUNCILOR WESTON**



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3. NAMING OF ENTRANCE TO MAGLARAS PARK AND SOUTHSIDE LITTLE LEAGUE

SPONSORED BY MAYOR MYERS BY REQUEST

4. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR THE FISCAL YEAR 2009 CDBG ENTITLEMENT FUNDS

SPONSORED BY MAYOR MYERS BY REQUEST

5. REPROGRAMMING OF UNEXPENDED BOND PROCEEDS – SAU MCCONNELL CENTER RENOVATIONS PROJECT TO HORNE STREET SCHOOL CIP PROJECT (REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY COUNCILORS CHENEY AND WESTON

6. REPROGRAMMING OF UNEXPENDED BOND PROCEEDS – BOUCHARD WELL FISCAL YEAR 2007 TO CUMMINGS WELL PROJECT (REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR MYERS BY REQUEST

7. RESOLUTION: B09061 – ASPHALT TRENCH PATCHING SERVICES (TO BE REMOVED FROM TABLE)

SPONSORED BY MAYOR MYERS BY REQUEST

12. NEW BUSINESS

A. CONSENT CALENDAR

1. FIREWORKS – City of Dover Recreation Department

2. RAFFLE – City of Dover Recreation Department

3. PARADE – Avis Goodwin Community Health Center

4. BLOCK PARTY – Florence Street Block Party

5. RESOLUTION: COCHECHO DREDGE CELL RENTAL OF EQUIPMENT

SPONSORED BY MAYOR MYERS BY REQUEST

6. RESOLUTION: B09054 PURCHASE OF UNLEADED, DIESEL & BIODIESEL FUEL

SPONSORED BY MAYOR MYERS BY REQUEST

7. RESOLUTION: B09062 CURBSIDE RESIDENTIAL BRUSH CHIPPING

SPONSORED BY MAYOR MYERS BY REQUEST

8. RESOLUTION: B09063 FIBERGLASS OMNI DIRECTIONAL ANTENNA

SPONSORED BY MAYOR MYERS BY REQUEST



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COMMITTEE REPORTS

1. Appointments Committee
2. Arena Committee
3. Arts Commission
4. McConnell Center Committee
5. Planning Board
6. Cable Franchise Negotiations Committee
7. School Board Liaison
8. City / School Joint Service Committee
9. Solid Waste Advisory Committee
10. Transportation Advisory Committee
11. Joint Building Committee
12. Legislative Liaison
13. Coast Bus

B. RESOLUTIONS

1. **AMENDMENT TO COUNCIL RULES – RULE 2 – COUNCIL MEETINGS**
SPONSORED BY COUNCILOR CALLAGHAN

C. ORDINANCES IN 1ST READING

1. **CHAPTER 3, ADMINISTRATIVE RULES**
(TO BE REFERRED TO PUBLIC HEARING ON JUNE 10, 2009)
SPONSORED BY MAYOR MYERS BY REQUEST

D. COUNCIL CORRESPONDENCE

13. **COUNCIL MATTERS OF INTEREST**
14. **ADJOURN**



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: PUBLIC HEARING ONLY # 7.B.

Resolution Number: **R – 2009.04.15 - 62**
Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on April 8, 2009; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2010, (July 1, 2009 through June 30, 2010);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2010, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to provide for the following appropriations and estimated revenues (including any Budgetary Use of Fund Balance):

Fund	Fund Description	Est Revenue	Appropriations	Fund Type
1000	General Fund	83,777,210	83,777,210	General Fund
2100	Community Development Fund	439,643	439,643	Special Revenue
2210	Drug Investigation Fund	363,188	363,188	Special Revenue
2220	Dover Housing Auth Policing	136,130	136,130	Special Revenue
2250	Youth Tobacco & Alcohol Awareness	75,000	75,000	Special Revenue
2290	Emergency Management Fund	64,100	64,100	Special Revenue
2800	School Cafeteria Fund	1,337,841	1,337,841	Special Revenue
2820	School Dept. of Education Grants	4,526,895	4,526,895	Special Revenue
2900	School Special Pgms & Grants Fund	484,478	484,478	Special Revenue
3207	Public Safety Special Details	207,856	207,856	Special Revenue
3213	Parking Activity Fund	341,665	341,665	Special Revenue
3320	Residential Solid Waste Fund	1,077,465	1,077,465	Special Revenue
3381	McConnell Center Fund	774,724	774,724	Special Revenue
3410	Recreation Programs	564,354	564,354	Special Revenue
3455	Library Fines Fund	99,690	99,690	Special Revenue
3810	School Tuition Program Fund	348,761	348,761	Special Revenue
3825	School Alternative Education Fund	862,300	862,300	Special Revenue
3830	School Facilities Fund	117,075	117,075	Special Revenue
5300	Water Fund	4,162,633	4,162,633	Enterprise
5320	Sewer Fund	5,675,387	5,675,387	Enterprise
6100	DoverNet Fund	546,131	546,131	Internal Service
6110	Central Stores Fund	106,935	106,935	Internal Service
6310	Fleet Maintenance Fund	590,296	590,296	Internal Service
6800	Workers Compensation Fund	390,545	390,545	Internal Service
	Totals	107,070,302	107,070,302	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: PUBLIC HEARING ONLY # 7.B.

Resolution Number: **R – 2009.04.15 - 62**
Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

2. The amounts set forth in said budgets are hereby appropriated effective July 1, 2009 as provided by law for the departments, committees, boards, officers, transfers to reserves and between other funds, and purposes enumerated therein. General Fund Appropriations include \$26,129,956 for City operations, \$40,699,081 for School Department operations, \$9,945,753 for Debt Service and \$7,002,420 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. To provide for the raising by property taxation the sum of \$59,488,923. This includes City Property Taxes of \$21,114,339, Education Property Taxes of \$31,422,216 and County Property Taxes of \$6,952,368.
5. For water consumption per hundred cubic feet (HCF) effective July 1, 2009, the Water and Sewer User Fees will be \$3.78 and \$4.74, respectively.
6. Effective July 1, 2009, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
7. Effective July 1, 2009, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
8. Effective July 1, 2009, any new funds represented in the budget are established for the purposes enumerated within the budget.
9. Effective July 1, 2009, the Finance Director is authorized to make transfers between funds for the purposes prescribed, including capital and other reserve funds, including transfers to or from the City and School Employee Benefits Trusts.
10. Effective July 1, 2009, all fees and charges represented within the budget and the associated schedule of fees is adopted.
11. Effective July 1, 2009, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose.
12. Effective July 1, 2009, revenues from the sale of city property are appropriated for their established and intended use.
13. The City Financial Policies, as contained within the budget, are adopted for the coming fiscal year.
14. In accordance with RSAs 674:8 and 674:21-V(b), the FY10-15 Capital Improvements Program, as amended, is hereby adopted.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: **PUBLIC HEARING ONLY # 7.B.**

Resolution Number: **R – 2009.04.15 - 62**
Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

Note: This resolution requires a favorable majority vote of all members for passage, after duly advertised public hearings for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15th prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday April 22, 2009

City Budget hearing Wednesday May 13, 2009

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

Document Created by: Finance Department
Document Posted on: May 7, 2009

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Page 3 of 5



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: **PUBLIC HEARING ONLY # 7.B.**

Resolution Number: **R – 2009.04.15 - 62**

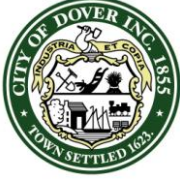
Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: **PUBLIC HEARING ONLY # 7.B.**

Resolution Number: **R – 2009.04.15 - 62**

Resolution Re: Fiscal Year 2010 Budget Appropriations, Fees and Capital Improvements Program

RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: PUBLIC HEARING ONLY # 7.I.

Resolution Number: **R - 2009.04.22 - 61**
Resolution Re: Supplemental CIP Appropriations for Sewer Projects and
Broadway Drainage and Authorization for Participation in
State of NH Clean Water State Revolving Loan Fund

WHEREAS: Annually the City Council desires to make public improvements and finance these improvements through sources deemed most advantageous to the City; and

WHEREAS: Annually the Dover City Council approves a six-year Capital Improvements Program (CIP) and certain Sewer projects and Roadway Drainage and Improvement projects meet the criteria for CIP projects; and

WHEREAS: The City has been notified by the State of NH Department of Environmental Services (NH DES) that certain projects have been approved for funding through the Clean Water State Revolving Fund in conjunction with Federal Stimulus funding; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital projects are appropriated with estimated useful lives in excess of the length indicated:

Description	Appropriation	Life/Years	Department	Fund
Broadway Drainage Improvements	2,000,000	20	General Government	General Fund
WWTP Aeration Blower Retrofit	558,314	10	Sewer Department	Sewer Fund
River Street Pump Station Upgrade	2,400,000	20	Sewer Department	Sewer Fund
Total	4,958,314			

AND, FURTHER BE IT RESOLVED;

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover's participation in the NH Clean Water State Revolving Fund (CWSRF) Program. The City Manager and Finance Director/Treasurer are authorized, on behalf of the City of Dover, to file for participation in the NH CWSRF Program and obtain loans through the program for eligible Sewer Department and General Government projects as identified above.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: PUBLIC HEARING ONLY # 7.I.

Resolution Number: **R - 2009.04.22 - 61**
Resolution Re: Supplemental CIP Appropriations for Sewer Projects and
Broadway Drainage and Authorization for Participation in
State of NH Clean Water State Revolving Loan Fund

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: PUBLIC HEARING ONLY # 7.I.

Resolution Number: **R - 2009.04.22 - 61**
Resolution Re: Supplemental CIP Appropriations for Sewer Projects and
Broadway Drainage and Authorization for Participation in
State of NH Clean Water State Revolving Loan Fund

RESOLUTION BACKGROUND MATERIAL:

Annually the Dover City Council approves a six-year Capital Improvements Program (CIP). Annually the City Council desires to make public improvements and finance these improvements through sources deemed most advantageous to the City.

Sewer projects and Roadway Drainage and Improvement projects meet the criteria for CIP projects.

The City of Dover has been informed that certain Sewer Department projects and the Broadway Drainage Improvement project are eligible for loan funding through the NH Clean Water State Revolving Fund (CWSRF) Program (RSA 486:14). In the event utilization of the CWSRF is most advantageous to the City of Dover, the City Manager and Finance Director/Treasurer will, on behalf of the City, file and participate in the CWSRF in lieu of issuance and sale of general obligation bonds.

Through the American Recovery and Reinvestment Act of 2009 (ARRA), the NH Clean Water State Revolving Fund program is the recipient of ARRA Capitalization Grant. Under the provision of the ARRA program and the CWSRF program, municipalities are eligible to obtain loans to fund energy/water efficiency and conservation projects.

An SRF loan (binding commitment) will be required for the total eligible cost of the project. Loan funds will be disbursed throughout the duration of the project by means of disbursement requests submitted to the CWSRF Program by the City. Upon completion of the project, a Supplemental Loan Agreement (SLA) will establish the final terms of the loan and include an amortization schedule for loan repayment. The amortization schedule will also establish the amount of forgiveness (50% of each principal repayment).

Copies of NH DES Clean Water SRF Priority Project Listings are included along with this resolution.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item: **PUBLIC HEARING ONLY # 7.I.**

Resolution Number: **R - 2009.04.22 - 61**
 Resolution Re: Supplemental CIP Appropriations for Sewer Projects and Broadway Drainage and Authorization for Participation in State of NH Clean Water State Revolving Loan Fund

LEGAL DEBT LIMITS:

The following table summarizes the amount of debt outstanding and authorized-unissued, as of January 1, 2009 and this pending authorization, against legal debt limits.

Description	City	School	Water	DBIDA-IP	DBIDA-IB	Exempt	Total
Debt Outstanding	35,612,469	27,408,664	10,763,000	595,000	1,823,436	23,809,786	100,012,355
Authorized - Unissued	4,609,200	3,850,000	1,050,000	0	2,000,000	3,100,000	14,609,200
Total Issued & Unissued	40,221,669	31,258,664	11,813,000	595,000	3,823,436	26,909,786	114,621,555
This Authorization	2,000,000	-	-	-	-	2,958,314	4,958,314
Pending Authorization	1,921,979	0	0	0	0	501,506	2,423,485
Grand Total	44,143,648	31,258,664	11,813,000	595,000	3,823,436	30,369,606	122,003,354
Legal Debt Limit	91,808,810	214,220,556	306,029,366	4,000,000	NA	NA	
Unused Capacity	47,665,162	182,961,892	294,216,366	3,405,000			
Percent Unused	51.9%	85.4%	96.1%	85.1%			



AMERICAN RECOVERY and REINVESTMENT CLEAN WATER SRF PRIORITY LIST GREEN INFRASTRUCTURE - ENERGY EFFICIENCY PROJECTS

APPLICANT	LOCATION	PROJECT NAME	TOTAL	READINESS TO AWARD	ENERGY / WATER EFFICIENCY ENV INNOVATION	AFFORDABILITY	TOTAL SCORE	RANK	CUMULATIVE AMOUNT	POPULATION	COUNTY	NOTES
Town of Hinsdale	Hinsdale	Hinsdale WWTP Generator Replacement Project	\$37,000	40.00	40.00	10.00	90.00	1	\$37,000	4,278	CHESHIRE	
Town of Waterville Valley	Waterville Valley	WWTP Reactor Clarifier Motor & Drive Unit	\$65,000	40.00	40.00	0.00	80.00	2	\$102,000	284	GRAFTON	
Town of Sandwich	Sandwich	Sandwich WWTF: Replacement of Generator and Pump Controller for Main Street Pump Station	\$22,000	30.00	40.00	5.00	75.00	3	\$124,000	1,366	CARROLL	
Winnepesaukee River Basin Program	Franklin	WWTP Improvements - Aeration Blower Upgrade	\$2,000,000	30.00	40.00	0.00	70.00	4	\$2,124,000	38,300	MERRIMACK	
North Conway Water Precinct	North Conway	NCWP WWTP Wind Turbines, Geothermal and/or Solar Systems Improvements	\$2,400,000	10.00	40.00	20.00	70.00	5	\$4,524,000	5,000	CARROLL	
City of Rochester	Rochester	Replacement of Aeration Blowers with Energy Efficient Blowers at WWTP (Gonic)	\$625,000	20.00	40.00	5.00	65.00	6	\$5,149,000	30,823	STRAFFORD	
Town of Durham	Durham	WWTF Aeration System Upgrade	\$625,000	10.00	40.00	15.00	65.00	7	\$5,774,000	13,985	STRAFFORD	
City of Manchester	Manchester	Incinerator Upgrade	\$5,750,000	20.00	40.00	0.00	60.00	8	\$11,524,000	108,580	HILLSBOROUGH	
City of Nashua	Nashua	Net-Metering at Nashua WWTF	\$500,000	20.00	40.00	0.00	60.00	9	\$12,024,000	87,150	HILLSBOROUGH	
Town of Hanover	Hanover	Aeration System & Blower Replacement	\$785,000	20.00	40.00	0.00	60.00	10	\$12,809,000	10,896	GRAFTON	
City of Dover	Dover	Energy Efficiency and Renewable Energy Opportunities at WWTP	\$1,016,728	10.00	40.00	5.00	55.00	11	\$13,825,728	28,703	STRAFFORD	
Town of Wolfeboro	Wolfeboro	WWTF Phase 2 Improvements Building Upgrades	\$312,000	10.00	13.20	20.00	43.20	12	\$14,137,728	6,341	CARROLL	
Town of Hanover	Hanover	Pump Station No 5 Upgrade	\$380,000	10.00	13.20	0.00	23.20	13	\$14,517,728	10,896	GRAFTON	1
North Conway Water Precinct	North Conway	NCWP WWTP Aeration Upgrade	\$1,500,000	20.00	40.00	20.00	80.00	14	\$16,017,728	5,000	CARROLL	
City of Dover	Dover	WWTP Aeration Blowers - Retrofit	\$558,314	30.00	40.00	5.00	75.00	15	\$16,576,042	28,703	STRAFFORD	
City of Manchester	Manchester	WWTP Economizer Upgrade (Heating System on Incinerator)	\$1,150,000	30.00	40.00	0.00	70.00	16	\$17,726,042	108,580	HILLSBOROUGH	
Winnepesaukee River Basin Program	Franklin	UV Disinfection & Plant Water Supply Upgrade	\$8,130,000	0.00	26.80	0.00	26.80	17	\$25,856,042	38,300	MERRIMACK	
Winnepesaukee River Basin Program	Franklin	Digester Biogas Cogeneration Design	\$210,000	0.00	0.00	0.00	0.00	18	\$26,066,042	38,300	MERRIMACK	

NOTES:

1 Projects above this line represent projects for which ARRA funds are available.



AMERICAN RECOVERY and REINVESTMENT CLEAN WATER SRF PRIORITY LIST WASTEWATER PROJECTS

APPLICANT	LOCATION	PROJECT NAME	TOTAL*	READINESS TO AWARD	ENV/PUB HEALTH BENEFIT	FACILITY CAPACITY BENEFIT	ENERGY / WATER EFFICIENCY ENV INNOVATION	AFFORD-ABILITY	TOTAL SCORE	RANK	CUMULATIVE AMOUNT	POPULATION	COUNTY	NOTES
City of Portsmouth	Portsmouth	State Street Improvements Project Utility & Road Upgrade	\$2,200,000	30.00	30.00	20.00	3.35	3.75	87.10	1	\$2,200,000	20,610	ROCKINGHAM	
City of Keene	Keene	Wastewater Infrastructure Project - Phase 1: Replacement of Existing Wastewater Collection System and Utilities Including Stormwater	\$2,259,216	30.00	30.00	20.00	1.65	3.75	85.40	2	\$4,459,216	22,834	CHESHIRE	
City of Lebanon	Lebanon	Lebanon CSO Project	\$7,331,000	30.00	30.00	20.00	1.65	3.75	85.40	3	\$11,790,216	13,611	GRAFTON	
City of Nashua	Nashua	Sewer Separation in the French Hill Area	\$1,190,000	30.00	30.00	20.00	1.65	0.00	81.65	4	\$12,980,216	87,150	HILLSBOROUGH	
Town of Farmington	Farmington	WWTF Upgrade Rapid Infiltration Beds	\$2,100,000	22.50	30.00	20.00	0.00	3.75	76.25	5	\$15,080,216	6,883	STRAFFORD	
Town of Newport	Newport	Guild Lagoons Closure	\$2,400,000	30.00	22.50	13.40	0.00	7.50	73.40	6	\$17,480,216	6,344	SULLIVAN	
Town of Newbury	Newbury	Blodgett Landing WWTF Phase II Upgrade Project	\$1,108,220	22.50	15.00	20.00	3.35	11.25	72.10	7	\$18,588,436	2,039	MERRIMACK	
Town of Peterborough	Peterborough	WWTF Upgrade Construction of New WWTF	\$8,000,000	22.50	30.00	13.40	1.65	3.75	71.30	8	\$26,588,436	6,186	HILLSBOROUGH	
Town of Jaffrey	Jaffrey	Effluent Filtration & Pellet Boiler at WWTF	\$2,040,000	22.50	30.00	0.00	1.65	15.00	69.15	9	\$28,628,436	5,722	CHESHIRE	
Town of Hillsborough	Hillsborough	WWTF General Improvements	\$1,053,892	30.00	22.50	13.40	1.65	0.00	67.55	10	\$29,682,328	5,779	HILLSBOROUGH	
Town of Greenville	Greenville	WWTF Clarifier Upgrades: Two New Secondary Clarifiers	\$862,500	15.00	22.50	13.40	1.65	15.00	67.55	11	\$30,544,828	2,262	HILLSBOROUGH	
Town of Unity	Unity	Unity Landfill Closure	\$472,175	30.00	7.50	20.00	0.00	7.50	65.00	12	\$31,017,003	1,673	SULLIVAN	
Town of New London	New London	Replacement Pumps and Panels at High Pine Pump Station	\$125,000	30.00	0.00	20.00	3.35	11.25	64.60	13	\$31,142,003	4,372	MERRIMACK	
Cheshire County Facility	Westmoreland	Wastewater Treatment System Upgrades	\$450,000	22.50	15.00	13.40	0.00	11.25	62.15	14	\$31,592,003	NA	CHESHIRE	
Town of Winchester	Winchester	WWTP Upgrade	\$3,400,000	15.00	22.50	13.40	3.35	7.50	61.75	15	\$34,992,003	4,342	CHESHIRE	
Crotched Mountain Rehab Ctr	Greenfield	Wastewater System Improvements	\$2,000,000	30.00	0.00	13.40	1.65	15.00	60.05	16	\$36,992,003	NA	HILLSBOROUGH	
Town of Exeter	Exeter	Water Street Diversion Structure Piping Improvements	\$270,000	30.00	7.50	20.00	0.00	0.00	57.50	17	\$37,262,003	14,533	ROCKINGHAM	
Town of Allenstown	Allenstown	Biological Process Modification	\$1,625,000	30.00	0.00	20.00	3.35	3.75	57.10	18	\$38,887,003	5,012	MERRIMACK	
Town of Durham	Durham	Dover Road Pump Station - (Phase I)	\$1,500,000	30.00	0.00	13.40	1.65	11.25	56.30	19	\$40,387,003	13,985	STRAFFORD	
North Conway Water Precinct	North Conway	NCWP Artist Falls Pump Station Modifications	\$300,000	30.00	0.00	6.60	1.65	15.00	53.25	20	\$40,687,003	5,000	CARROLL	
Town of Spofford	Spofford	Wares Grove Beach Septic System: Replacement of Pump Chamber & Piping from Chamber to Field	\$43,500	30.00	7.50	6.60	0.00	7.50	51.60	21	\$40,730,503	3,772	CHESHIRE	
Town of Goffstown	Goffstown	Mast Road Sewer Main Upgrade	\$2,500,000	30.00	0.00	20.00	0.00	0.00	50.00	22	\$43,230,503	17,888	HILLSBOROUGH	
City of Rochester	Rochester	Washington Street Phase IV Sewer Upgrade	\$2,205,000	30.00	0.00	13.40	1.65	3.75	48.80	23	\$45,435,503	30,823	STRAFFORD	
Town of Newmarket	Newmarket	New Village Utility Improvements: Sewer, Storm & Road	\$940,000	30.00	0.00	13.40	1.65	3.75	48.80	24	\$46,375,503	9,314	ROCKINGHAM	
Town of Wolfeboro	Wolfeboro	WWTF Phase 1 Improvements Screenings & Grit Bldg., Screening Equip. & New Plant Water Sys.	\$1,100,000	30.00	0.00	0.00	3.35	15.00	48.35	25	\$47,475,503	6,341	CARROLL	
Town of Enfield	Enfield	Force Main Removal & Relocation for (NHDOT) Bridge Replacement	\$1,129,400	30.00	0.00	0.00	0.00	15.00	45.00	26	\$48,604,903	4,845	GRAFTON	
Town of Plymouth	Plymouth	Plymouth Village Water & Sewer District WWTF Improvements	\$6,115,000	30.00	7.50	0.00	3.35	3.75	44.60	27	\$54,719,903	6,473	GRAFTON	
Town of Hinsdale	Hinsdale	Main Street / Brattleboro Road Sewer Line Replacement Project	\$650,000	15.00	0.00	20.00	1.65	7.50	44.15	28	\$55,369,903	4,278	CHESHIRE	
Town of Troy	Troy	Wastewater Improvement Program	\$460,000	22.50	0.00	6.60	1.65	11.25	42.00	29	\$55,829,903	2,034	CHESHIRE	
City of Dover	Dover	River Street Sewer Pump Station Upgrade	\$2,400,000	22.50	0.00	13.40	1.65	3.75	41.30	30	\$58,229,903	28,703	STRAFFORD	1
Town of Northumberland	Northumberland	Northumberland Water & Sewer Improvements - Contract #3 (Groveton Village)	\$1,292,500	22.50	0.00	13.40	1.65	3.75	41.30	31	\$59,522,403	2,442	COOS	
Town of Wakefield	Wakefield	Wakefield WWTF Upgrade (Septage Handling)	\$150,000	30.00	7.50	0.00	0.00	3.75	41.25	32	\$59,672,403	4,834	CARROLL	
Town of Pittsfield	Pittsfield	Joy Street/South Main Street Pump Station Upgrades	\$288,324	15.00	7.50	0.00	3.35	15.00	40.85	33	\$59,960,727	4,353	MERRIMACK	
Town of Milford	Milford	WWTF Septage Receiving Facility Upgrade	\$1,188,275	22.50	15.00	0.00	1.65	0.00	39.15	34	\$61,149,002	14,965	HILLSBOROUGH	
Town of Hooksett	Hooksett	WWTP Phase 2 Capital Improvements	\$6,224,375	30.00	7.50	0.00	1.65	0.00	39.15	35	\$67,373,377	13,218	MERRIMACK	
Town of Merrimack	Merrimack	Interceptor Rehabilitation Project	\$1,600,000	30.00	0.00	6.60	1.65	0.00	38.25	36	\$68,973,377	26,297	HILLSBOROUGH	
Town of Walpole	Walpole	Wastewater Pump Station Upgrades	\$875,000	22.50	0.00	6.60	5.00	3.75	37.85	37	\$69,848,377	3,679	CHESHIRE	
Town of Rollinsford	Rollinsford	Foundry Street Pump Station Replacement	\$275,000	22.50	0.00	6.60	5.00	3.75	37.85	38	\$70,123,377	2,641	STRAFFORD	
Town of Epping	Epping	Mill Street Pump Station	\$246,000	22.50	0.00	13.40	1.65	0.00	37.55	39	\$70,369,377	6,053	ROCKINGHAM	
Town of Salem	Salem	Canobie L. Area Water & Sewer Improvements - Phase II	\$2,500,000	30.00	7.50	0.00	0.00	0.00	37.50	40	\$72,869,377	29,703	ROCKINGHAM	
Town of Waterville Valley	Waterville Valley	North End Sewer Extension - Phase II West Branch Rd / Stone Tower Ln / Birch Brook Ln	\$175,000	30.00	7.50	0.00	0.00	0.00	37.50	41	\$73,044,377	284	GRAFTON	
City of Berlin	Berlin	East Milan Road Pump Station, Gravity Sewer & Phase 2 WWTF Upgrade	\$21,627,000	3.00	7.50	13.40	3.35	7.50	34.75	42	\$94,671,377	10,287	COOS	
Town of Littleton	Littleton	Main Street Reconstruction Phase II Sanitary Sewer Replacement	\$356,000	15.00	7.50	6.60	1.65	3.75	34.50	43	\$95,027,377	6,313	GRAFTON	
Town of Amherst	Amherst	Baboosic Lake Phase 4: Expansion of Community Wastewater Collection System	\$485,000	15.00	7.50	0.00	0.00	11.25	33.75	44	\$95,512,377	11,563	HILLSBOROUGH	
Town of Greenland	Greenland	Fire Station Floor Drain System	\$32,500	30.00	0.00	0.00	0.00	3.75	33.75	45	\$95,544,877	3,383	ROCKINGHAM	



AMERICAN RECOVERY and REINVESTMENT CLEAN WATER SRF PRIORITY LIST GREEN INFRASTRUCTURE - NONPOINT SOURCE / ESTUARY PROJECTS

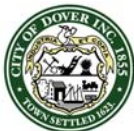
APPLICANT	LOCATION	PROJECT NAME	TOTAL	READINESS TO AWARD	ENV/PUB HEALTH BENEFIT	LOW IMPACT LEVEL (LID)	RIPARIAN BUFFER	STREAM MORPH.	TOTAL SCORE	CUMULATIVE AMOUNT	POPULATION	COUNTY	NOTES
Town of Peterborough	Peterborough	Downtown LID Stormwater Improvements	\$220,000	15.0	30.0	40.0	0.0	0.0	85.0	\$220,000	6,186	HILLSBOROUGH	
Town of Seabrook	Seabrook	Groveland Street Drainage Improvement	\$49,100	30.0	7.5	40.0	0.0	0.0	77.5	\$269,100	8,477	ROCKINGHAM	
City of Laconia	Laconia	Anthony Drive Stormwater Improvements: Replacement & Stream Restoration	\$533,150	15.0	15.0	0.0	20.0	20.0	70.0	\$802,250	17,138	BELKNAP	
Town of Wakefield	Wakefield	Lovell Lake Stormwater Management	\$225,000	22.5	7.5	40.0	0.0	0.0	70.0	\$1,027,250	4,834	CARROLL	
Town of Tuftonboro	Tuftonboro	Mirror Lake Recovery Project - Part B, Relocation of Lang Pond Road	\$200,000	15.0	30.0	0.0	20.0	0.0	70.0	\$1,227,250	2,340	CARROLL	
Town of Exeter	Exeter	Industrial Drive Culvert Improvements (Stormwater) Replacement (2) to Discharge 100 Year Flow	\$144,000	22.5	15.0	0.0	0.0	20.0	57.5	\$1,371,250	14,533	ROCKINGHAM	
Town of Goffstown	Goffstown	South Mast Drainage Improvements	\$700,000	22.5	15.0	0.0	0.0	20.0	57.5	\$2,071,250	17,688	HILLSBOROUGH	1
City of Laconia	Laconia	Lake Shore Avenue Stormwater Repair & Improvements	\$352,000	15.0	15.0	40.0	0.0	0.0	70.0	\$2,538,250	17,138	BELKNAP	2
Silver Lake Land Trust	Harrisville	Silver Lake Stormwater Management Project	\$115,000	7.5	7.5	40.0	0.0	0.0	55.0	\$2,186,250	NA	CHESHIRE	
Town of Wolfeboro	Wolfeboro	Stormwater System Upgrades Erosion Control & Drainage North Line, Bay and Pleasant Valley Roads	\$450,000	22.5	30.0	0.0	0.0	0.0	52.5	\$2,988,250	6,341	CARROLL	
Intervale Country Club	Manchester	Riverbank Reconstruction and Stabilization	\$700,000	0.0	30.0	0.0	0.0	20.0	50.0	\$3,688,250	NA	HILLSBOROUGH	
City of Laconia	Laconia	Centenary Ave./Lakeside Ave Stormwater Improvements	\$139,150	15.0	15.0	0.0	0.0	20.0	50.0	\$3,827,400	17,138	BELKNAP	
Town of Sandown	Danville	Sandown Rd. Culvert Replacement and Road Section Rebuilding	\$261,000	15.0	15.0	0.0	0.0	20.0	50.0	\$4,088,400	5,927	ROCKINGHAM	
Town of Sandown	Sandown	Wells Village Road Culvert Replacement	\$167,000	15.0	15.0	0.0	0.0	20.0	50.0	\$4,255,400	5,927	ROCKINGHAM	
City of Dover	Dover	Broadway Drainage Improvements Under B&M Rail Line	\$4,000,000	15.0	15.0	0.0	0.0	20.0	50.0	\$8,255,400	28,703	STRAFFORD	
Town of Sanbornton	Sanbornton	Water Quality Protection for Lake Winnisquam, Gray Road	\$20,700	22.5	7.5	0.0	0.0	20.0	50.0	\$8,276,100	2,867	BELKNAP	
Town of Sanbornton	Sanbornton	Water Quality Protection on Lake Winnisquam, Dr. True Road	\$228,580	22.5	7.5	0.0	0.0	20.0	50.0	\$8,504,680	2,867	BELKNAP	
Town of Sanbornton	Sanbornton	Water Quality Protection on Lake Winnisquam, Maple Circle	\$669,000	22.5	7.5	0.0	0.0	20.0	50.0	\$9,173,680	2,867	BELKNAP	
City of Concord	Concord	Bow Brook Culvert replacement	\$450,000	15.0	15.0	0.0	0.0	20.0	50.0	\$9,623,680	42,044	MERRIMACK	
Town of Chichester	Chichester	Perry Brook Culvert Replacements	\$495,000	7.5	15.0	0.0	0.0	20.0	42.5	\$10,118,680	2,481	MERRIMACK	
Town of Bedford	Bedford	Eastman Avenue Culvert Restoration & Stream Dredging	\$127,000	22.5	15.0	0.0	0.0	0.0	37.5	\$10,245,680	20,856	HILLSBOROUGH	
City of Concord	Concord	West Sugarball Road Drainage Outfall	\$170,000	22.5	15.0	0.0	0.0	0.0	37.5	\$10,415,680	42,044	MERRIMACK	
City of Nashua	Nashua	Lincoln Brook at Sanborn Drive Culvert Replacement	\$173,000	22.5	15.0	0.0	0.0	0.0	37.5	\$10,588,680	87,150	HILLSBOROUGH	
Town of Wolfeboro	Wolfeboro	Stormwater System Upgrades Stormwater Collection System & Treatment Systems Glendon St Area & S Main St Area	\$1,125,000	7.5	30.0	0.0	0.0	0.0	37.5	\$11,713,680	6,341	CARROLL	
Town of Newbury	Newbury	Sunapee Hills Stormwater Improvements	\$189,601	30.0	7.5	0.0	0.0	0.0	37.5	\$11,903,281	2,039	MERRIMACK	

City Manager's Report

May 13, 2009

"Wise sayings often fall on barren ground; but a kind word is never thrown away."

- Sir Arthur Helps



Submitted by:

J. Michael Joyal, Jr.
City Manager

288 Central Avenue
Dover NH 03820
603.516.6023

STREETS, WATER, SEWER UPDATES

Utilities:

Water

Crews responded to and repaired a water break on Prospect Court where the end of the main had blown off and a new hydrant will be installed to prevent future breaks. A service leak was investigated and repaired on Bellamy Road and a water leak was also repaired to a private line on Prospect Court. Crews prepped and paved approximately four to five trenches around the City resulting from water breaks over the winter. A faulty 6" water meter supplying water to Dover Housing Authority residents was replaced on Union Street. A hydrant and 2" line have been replaced on Gilman Street after Rollinsford completed work on their end. Crews began conducting their "spring flushing" within the city, which entails flushing out all dead-end lines. Leak detection was conducted on all areas listed for paving. This task is almost complete with no leaks discovered. Several crew members attended a one-day water show in Worcester, MA, earning continuing education credits. Three members also took Water Distribution exams in Concord for Grade I and II Certifications.

Sewer

Crews spent 2 days hauling compost from the Waste Water Treatment Plant to the Tolend Landfill. The manhole invert on Elmwood Circle was repaired after problems were encountered tying in sewer service. The sewer main on Pearl, Park, Florence, Hill and Dover Streets were televised as a preventative maintenance step. It appears root treatments will have to be performed on Park Street to prevent clogged lines. The sewer jet was sent to Massachusetts for pump repairs and after being down for approximately 14 days is now back in operation. The pump at Wentworth Terrace is back on line after having been down for a month waiting for a new shaft to be built. The annual cleaning of the pump station wet wells has resumed. The contract for the Bellamy Road Sewer Project was signed with SUR Construction, Inc. This inflow and infiltration project should begin around the middle of May, taking approximately 6 weeks to complete. A letter to the residents was distributed by the contractor.

Streets:

In the month of March, the Highway Division responded to two snow events with one overnight downtown snow cleanup performed. In April, the sand/salt barrels were removed from their winter locations and the repair or replacement of plow damaged mailboxes began. The street sweeping program went into full swing with the downtown and primary roadways being the immediate priority in order to allow for timely road striping and crosswalk painting. Sidewalk sweeping was another priority with the downtown from Central Avenue all the way to Hotel Drive being completed. All of the sanding trucks and equipment were washed and cleaned.

Crews addressed pothole reports on a daily basis. The extreme fluctuations in temperatures created the need to patch routinely; cold patch was used as a temporary fix with hot patch being hauled from Watertown, MA only once. Catch basins were repaired and cleaned and culvert lines were jetted. Crews graded Old Garrison Road, Bayview Road and the Drew

Road triangle. Brush cutting was performed on Whittier Street, Longhill Road and Sixth Street. Trim and patch work were conducted on Portland Avenue.

The Highway Department prepared for Dover Downtown Cleanup Day by providing materials, personnel, and later, the removal of debris. Some downtown crosswalk striping was completed.

Other:

Crews televised the new drain on Henry Law Avenue for the final inspection and passed the information on to Engineering for review. On Fridays, the vehicle storage areas were cleaned and the dirtiest vehicles washed. Conduit was installed at City Hall for phone service from the McConnell Center to City Hall and after its inception last year, is now complete. The dirt road at the landfill has been in need of attention so crews filled in numerous holes with gravel. Employees also assisted the Highway Division in cleaning a plugged drain culvert at Tolend and Glenhill Road. All members from the Facilities & Grounds, Highway and Utilities divisions attended a Dig Safe seminar in Somersworth NH.

PROGRAMS AT CITY CENTERS/BUREAUS

Police Special Investigations/Legal Bureau: Members of the Dover Police Special Investigations Unit are currently conducting investigations into the deaths of 20-year-old Whitney Lizotte and 19-year-old Matthew Rix. Both were found dead at separate locations on April 21st and April 22nd, respectively. Both deaths are being investigated as possible drug overdoses.

During the month of April, three letters were generated by the Special Investigations Unit and sent to on-site liquor establishments in Dover. "On-site" liquor establishments are bars or restaurants versus "off-site" which are stores that sell alcohol for consumption elsewhere. These letters were the result of the analysis of police reports involving overly intoxicated persons. When it is determined that an intoxicated person had been over-served, a letter is sent from the police department to that establishment advising them of the situation. Copies of the letters, along with the police reports, are also forwarded to the New Hampshire Liquor Commission's Bureau of Enforcement for their review.

During February, four sex offenders were registered with the Police Department. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

Patrol Division: As the result of resident input, the Police Department conducted several directed patrols to target speeding vehicles and disturbances in the Lisa Beth Circle neighborhood. Additional patrols were also conducted on Dover Point Road to target speeding cars in the area of St. Thomas Aquinas High School.

Community Service Program: The Community Service program tracked 28 active participants during the month of April. Of those in the program, 17 worked hours during the month, totaling 52 hours of work accomplished. So far during 2009, 145.5 hours of community service have been conducted and seven individuals have completed their court ordered obligations.

Diversion Program: The Diversion Committee met on Wednesday, April 22nd to hear two cases. One student was released after completing his contract and the other student's case was continued. The next meeting will be on May 21st.

The Police Department has had several requests in the past two months to conduct presentations to parents, students and teachers about the topic of "Sexting". Sexting is a relatively new problem facing our youth due to advent of cell phones with photo capacity.

Reports from throughout the country indicate that some youth are sending inappropriate photos of themselves, or taking photos of unsuspecting teens and sending them to others. These photos can then be forwarded to dozens of other teens or posted on social web sites such as Facebook and MySpace. In some cases, the photos could be construed as child pornography, so it is critical for our children to understand the possible consequences of such activity. Parents and teachers were also trained on what to do if they discover such activity and how to best protect their children from it.

Teen Center: The Dover Teen Center calendar consisted of continued superior educational and social programming for our youth participants. There were a total of 527 visits on 23 days of programming, which yielded an average of 23 participants per day.

Program highlights for the month included:

- Easter Egg Hunt
- TC Bingo Mania
- Badminton Madness
- April Vacation Week Programs
- Tennis Hit-Around
- Home-Run Derby

Two special events occurred at that Teen Center that were not added into the average attendance above; DoverPalooza – Teen Band Nights on April 19th had 70 attendees and the April 23rd show had 50 attendees.

DARE Program: The annual D.A.R.E. fundraising breakfast was hosted by the Moses Paul Lodge of Masons on April 11th. Over 230 community members came out to meet the officers and enjoy a hearty breakfast served by members of the lodge. All proceeds from the event, along with a generous donation from the New Hampshire Lodge of Masons, go to the Dover Youth to Youth and D.A.R.E. programs.

Youth to Youth: Youth to Youth continued to be very active in April due to the desire of area schools to start their own programs. Dover Youth to Youth has partnered with the United Way of the Greater Seacoast and Wentworth-Douglass Hospital to provide technical assistance in several surrounding communities to start youth groups similar to Dover's.

Youth to Youth students are providing assembly presentations in these schools to help them recruit interested members and then attending the new groups' first few meetings to provide training. Youth to Youth groups have already started at Somersworth high School, Spaulding High School, Rochester Middle School, and at Coe Brown Academy. Additional teams are expected at Farmington High School and Nute High School.

Recreation: Indoor Soccer for ages 6-8 wrapped up on April 11th with the annual parent-child soccer game. This program is offered every spring and is held on Saturday mornings at the McConnell Center.

Pilates & Body Sculpt wrapped up Session IV in mid-April and Session V began on April 28th. Tuesday, Thursday and Saturday classes are being offered.

The McConnell Center Gym hosted several rentals throughout the month, including AAU practices and birthday parties. Due to the rain, several youth sports leagues also requested inside space to practice and the Recreation Department helped facilitate requests by using school facilities and recreation facilities for their practices.

The first year of Parent/Toddler Open Gym wrapped up on April 20th. This program will resume in November and due to its success maybe be available on two days per week instead of one.

Registrations are currently being taken for the On-Track program, which prepares participants for the Hershey Regional and State meets. Golf registrations for summer classes through the First Tee are also being accepted. Tennis registrations are available as well for all summer programs. The Summer Brochure came out on April 21st and registrations for all summer camps are being accepted.

Senior Center: Senior Center programs continue daily. The Visiting Nurse is now visiting the center twice a month for blood pressure checks.

The Senior Advisory Committee continues to meet the first Friday of the month. Sub-committees have become more involved in the activities.

The Dover Community Senior Center (DCSC) had a trip to Atlantic City and Foxwoods this month.

The in-house ukulele band, The Silver Strummers, continue to practice at the center on Wednesday mornings. Gerry Smith had originally taught lessons at the center and had such a big group, that he stopped the lessons and created a band out of the students. They have performed at various events.

The center's monthly social featured 'Show and Tell' where Martha Maynard from Service Link and Eric Hagman from the Dover Fire Department talked about basic first aid in the home. Dessert and coffee was served.

Indoor Pool: The month of April brought on two sessions of Spring Swim Lessons with 90% of all classes being full. Hydrofitness continues to be a huge success. Pool attendance has

been steady, lap swimming continues to be crowded on a daily basis and Rec swim has seen an increase in swimmers.

Seacoast Swimming took a break for a few weeks and started back in full force at the beginning of April in their anticipation of the long course season.

The Special Olympics swim meet occurred at the Dover Indoor Pool on April 19th which was very successful. Volunteers from the Seacoast Swimming Association really make this event possible with their hard work.

Work is being done in anticipation of opening the Jenny Thompson Outdoor Pool in early May.

Hydrofitness: 25 participants at each class
Lap Swim: 100-125 swimmers daily
Rec Swim: 20-40 swimmers daily
Pool Rentals: 8
Great Bay Masters: 30 swimmers daily

Ice Arena: With the end of hockey season and the beginning of spring sports, there have been some drops in attendance at the public skating sessions. The spring leagues are full and are running very well. Staffing has been reduced to accommodate reduced attendance at these public skates. Youth stick and Parent Tot were added programs during school vacations.

Dover Arena hosted two special events in the month of April. One was the Regional Fly Ball Dog Show held April 4th & 5th. The other was the Dover Home Show the weekend of April 25th and 26th. There were 89 exhibitors at the show with both inside and outside exhibits. Exhibitors ranged from landscapers and home improvement companies to oil dealers and energy saving companies. The show was an excellent fit for the arena and was well planned by the show company. Unfortunately it was very hot that weekend and attendance was a bit low, but our understanding was that many sales were made as a result of this show.

Attendance for the Arena is as follows:

Stick Practice: 427 skaters
Parent/Tot: 27 skaters

Public Library: 618 individuals attended various storytimes, Saturday movie matinees, reading club, Goldie visits, Galileo lecture, Downeast storytelling program, marionette performance, Teen Loft party, and Peeps entrants. In addition, 345 children made crafts at the "Make-It, Take It" Table.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

The Planning Department continued to work with the Community Services Department to review the criteria and information needed to develop a public roads impact fee. Bruce Mayberry has been retained by the Community Services Department to develop the methodology for this fee.

All City webmasters continue to meet with the Information Technology Division on a regular basis to fully develop the new City of Dover website. Each department has a webmaster to work on department specific information. This is an ongoing project that will continue to progress and develop over time.

The Planning Department is working with two UNH students who may volunteer with the department over the summer break. These students will be working with Planning and the Economic Development Director on projects that fit long term organizational needs. Specific projects have yet to be determined.

The Information Technology office move is complete. Final plans are being made to move the computer servers to the second floor of City Hall. This move involves the Police, IT, Planning and Community Services Departments.

The Finance Director and City Clerk/Tax Collector are working with Police Department to tie-in the Clerk/Tax Collection office alarm into the Dispatch Center. This is estimated to be a cost savings of \$500 in annual alarm monitoring fees.

The Human Resources Director has been assisting both the Community Services Director and the Recreation Director for multiple position descriptions within the respective departments. The HR Director has also been assisting Department Heads, as needed, regarding various issues and contract language interpretations surrounding potential budget restraints.

PARKING & TRANSPORTATION

The Planning Department worked with Finance and Police Department staff to rework the RFP for the Pay-n-Display Project. Staff will be developing an outreach plan as part of the rollout for the implementation of the program.

CITY GROUNDS – FACILITIES & PARKS

The roof consultant has been selected to oversee bid preparation and analysis for EPDM (flat) library roof repair. Bids have also been requested for replacement of the Children's Room air conditioning.

The UNH engineering class has developed site plans for the proposed boathouse on the waterfront and will be submitting them for review in May.

The upgrades to Alden Woods Neighborhood Park began this fall with site improvements. The new equipment was delivered and is planned to be installed in early June.

Planning will begin on the RFP for design of the Jenny Thompson Pool Bathhouse to put out to bid this summer.

The Facilities, Grounds and Cemetery division continued cleaning up a total of 14 neighborhood parks. In addition, crews kept up with normal day-to-day maintenance such as clean-up and trash removal for the cemetery, grounds and public areas as well as

ongoing maintenance of street lights, traffic signals and signs. Several signs (newly installed or reinstalled) were posted as requested by the Police Department or as needed due to damage from traffic.

Facilities crews worked at the Armory closing off doors, boarding up windows, installing locks and posting proper signage for the new storage plan.

Facilities crews finished work in the old Assessor's office and began work in the IT office which included fixing several areas on the walls, mudding, sanding and painting and the moving of furniture.

Facilities and Grounds continued to address heating issues in City Hall as well as the McConnell Center. The oil burners were cleaned at City Hall as well as the gas burners at the Indoor Pool, Griffin Well and Lowell Ave Treatment Plants. The actuator control valves as the baseboard heat in the Library were also replaced.

Tennis courts and ball fields were cleaned and prepped for use. Seasonal water services were turned on at the parks, ball concession stands and bathrooms. Several downtown benches damaged during winter operations were repaired.

Facilities and Grounds prepped and assembled materials for Dover Pride Clean-Up Day and the Red's Shoe Barn Race and helped cleanup after the events.

A Limber Pine tree, donated by Urban Tree, was planted at the Pine Hill Cemetery to celebrate Arbor Day.

NEIGHBORHOOD AREA SPOTLIGHTS

SW Cole presented their draft report to the City and Department of Environmental Services on April 17th. A public information session was conducted on April 21st, where the report was presented to a group of 50 Dover and Somersworth residents. Staff placed the report on the City's web page, and invited comments and questions on the report over the following 2 weeks. Staff will then cull responses into a single source document for SW Cole to respond to.

The report cites 4 causes for the increased water levels and increased nutrient levels:
City of Dover no longer drawing water from the pond (which does not have a natural organized outlet)
Increased rainfall
Increased impervious surface coverage within the watershed over the past 10 years
Alteration of terrain to the north of the pond.

The report recommends the following outcomes:
Improving the hydrological connection between Willand Pond and Stackpole Pond (improving water flow), and removing beaver dams in Stackpole Pond
Retrofitting water quality (stormwater management) infrastructure to catch nutrients before they reach the Pond.

Investigate the potential of drawing drinking water from the Pond or aquifer surrounding the pond
Alter the Communities site review and subdivision regulations with specific regulations to prevent development/redevelopment that is not environmentally responsible.

A final report is expected to be delivered May 19th.

ACKNOWLEDGEMENTS & EVENTS

The Library received a \$200 donation from Ann & Allen Barbi.

Barbara and Henry Wing donated a commemorative silver spoon, found in an antique shop, which depicts a drawing of the Dover Public Library etched in the spoon's bowl. It is estimated the spoon is 75-100 years old.



The Friends of the Library donated \$330 for the children's summer reading program entertainer, \$300 for poetry contest prizes, \$50 for refreshments for the Teen Loft grand opening party, and \$400 for Children's Room "Fine Money" plastic change purses for new borrowers.

GENERAL UPDATES

- ✦ Regarding road surface management, the paving bid has been awarded to Brox Industries. Street paving will begin in May.
- ✦ The Facilities, Grounds and Cemetery Division will be purchasing the recently approved Columbarium which will be installed during the month of May.
- ✦ The Planning Board continued to review the subcommittee recommendations for changes to the land use regulations. The Form Based Code, Dimensional, Environmental and Quality of Life subcommittees all reported in. The Board will now begin the process of drafting final language and moving to approval and adoption of the various land use changes.
- ✦ The Planning Board met twice in March and twice in April. The Board approved 1 minor subdivision of land, one major subdivision of land (creating 10 lots), one site plan of land and heard applications for two more site plans. Additionally, the Board endorsed a grant application staff has prepared, and supported the CDBG applications that the Council will review in May.
- ✦ The Planning Board approved a request by PSNH to trim trees on two scenic roads (Old Garrison and Rochester Neck Road).
- ✦ The Zoning Board met and approved a special exception to allow 2 three unit buildings to be constructed off Dover Point Road, approved a variance for a carport, and tabled a use variance on Central Avenue.

- ✦ The Energy Advisory Committee hosted a sustainability fair in April.
- ✦ The Transportation Advisory Commission met to elect officers and discuss and parking issues on Central Avenue, and Henry Law Avenue.
- ✦ The Fire Department took delivery of the new Demo Aerial Platform which replaced the 21 year old Aerial Platform truck the department had. This new vehicle has been in service since April 10th and has been exceeding expectations. During the last six weeks, Dover Fire & Rescue has been training extensively on the new Aerial Platform Ladder Truck.
- ✦ Though there have been no EOC activations this month, time has been allocated to increase preparedness in the event the H1N1 influenza, or swine flu as it is commonly known, takes a turn for the worse. Fire & Rescue EOC Command Staff have participated in daily briefings with State of NH Public Health and Emergency Management Officials as this situation developed during the last week of April. Additionally, a regional planning meeting was attended by Fire & Rescue staff at the Strafford County EOC which will be Strafford County's MACE or Multi-Agency Coordinating Entity in the event the H1N1 influenza requires mobilizing or mass distribution of approved flu treatments. Federal stockpiled medications have arrived in NH and are staged for distribution if the need arises.

The MACE is the request point for that State assistance in the event the Dover POD, or Point of Distribution Plan, needs to be enacted for distributions of these staged flu treatments/medications. The chain of events would be expected to proceed in this fashion... influenza worsens in Dover area, Dover EOC activated, NH Public Health determines need for POD, MACE activated, POD plan enacted with setup at Dover Middle School after school is cancelled. Federal Officials are currently optimistic that the H1N1 influenza will stay below the trigger point of needing to activate these plans.

- ✦ While recently passing our sixth month anniversary of opening the Liberty North End Fire Station, staff continues to host citizens who have not yet toured the new station. Clean up from December's ice storm has increased citizen requests for burn permits and that has brought dozens of homeowners each week to the new station for assistance.
- ✦ On April 25th, several members of the Police Department and their families participated in the annual Dover Clean-Up Day. The group cleaned the streets, sidewalks and public areas of the Durrell/Winter Street neighborhood. Literally, hundreds of pounds of dumped material were removed from the hillside at the end of Winter Street. The group was pleased to have several residents join them during the clean up.
- ✦ The Drug Free Communities Grant has been submitted. This is a 5 year grant to hire a full time Coalition for Youth Director. This position was cut from the budget approximately 4 years ago. The grant fully funds the position and the City should receive notification in August as to whether or not the grant has been approved.

- ✦ The COPS grant to save layoffs of police officers has also been submitted. The City should be notified early summer.
- ✦ \$65,000 in Justice Assistance money has been awarded to the Dover Police Department. This money will fund a computer server and electronic immobilization devices, commonly known as Tasers.
- ✦ Another "earmark" has been awarded to the Dover Police Department in the amount of 235,000. The funds can be spent over a 3 year period. The Police Department is awaiting details as to how they will be able to spend these funds.
- ✦ This month, the Recreation Department is working on the summer program schedule and they have produced the Summer Brochure which was available April 20th. The Summer Brochure can be found online.
- ✦ The City has been informed that we have been approved for the donation of a 14 passenger bus from McIntosh College which was delivered to the Recreation Department at the end of April. It will be used for a number of programs, particularly the Senior Center day trips.
- ✦ The Facilities and Grounds Division hosted a Chainsaw Safety Class, put on by the Urban Forestry Division, for Community Services employees.
- ✦ A Moose Plate grant application has been filed by the library in hopes that funds received would aid in microfilming historic Dover newspapers.
- ✦ April 13th to the 18th was National Library Week. A lecture/slideshow about Galileo attracted 28 people on Tuesday April 14th; the Friends of the Library held a successful membership drive; the "Peeps Show" contest attracted 81 teens, adult and child entrants, who submitted shoebox dioramas filled with candy peeps!
- ✦ There was a Grand Opening party for the new "Teen Loft" at the library with a prize to the teen who submitted the winning name for the new area. A complete set of Stephenie Meyer's Twilight books were also raffled.
- ✦ Thrice-weekly AARP Tax Help in the Library's Lecture Hall ended on Tuesday, April 14. With over 30 sessions, the volunteer aides assisted 337 citizens with IRS and/or State filings. Refunds to taxpayers who filed at the library site totaled over \$210,000.
- ✦ During School Vacation Week, a performance by Dan Grady and His Marvelous Marionette Medley attracted 183 children and parents to the library on a Tuesday morning!



City of Dover - Monthly Statistics	April	March	April	FY09
	2008	2009	2009	Totals
		31 Days	30 Days	
Info Tech - Total Visitors to Website	74,508	42,613	40,445	402,669
Info Tech - Average Visitors to Website Per Day	2,483	1,374	1,348	13,266
Info Tech - Number of Support Requests Processed	~	164	176	418
Clerk/Collector - Death Certificates Issued	106	300	307	2,314
Clerk/Collector - Marriage Licenses Issued	18	16	18	239
Clerk/Collector - Birth Certificates Issued	245	345	276	2,392
Clerk/Collector - Notary Public Requests	~	32	56	506
Clerk/Collector - Marriage Certificates Issued	~	50	43	245
Clerk/Collector - Justice of Peace Requests	~	7	8	28
Clerk/Collector - Vehicle Registrations	2,733	2,648	2,769	23,357
Finance-Purchase Orders \$1,000 - \$4,999.99	~	25	21	258
Finance-Purchase Orders \$5,000 - \$9,999.99	~	7	10	84
Finance-Purchase Orders \$10,000 - \$24,999.99	~	6	3	43
Finance-Purchase Orders \$25,000 - Over	~	5	4	46
Police Non Motor Vehicle Bookings - Total	104	104	92	196
- Total Arrests	74	83	70	286
- Total Summons	30	21	22	43
- Adult Arrests/Summons	92	94	76	170
- Juvenile Arrests/Summons	12	10	16	26
- Male Arrests/Summons	71	68	70	138
- Female Arrests/Summons	33	36	22	58
Police Motor Vehicle Stops - Total	1,139	580	568	7,247
- Total Summons	160	67	108	313
- Total Warnings	979	513	460	1,921
Police Total Speed Violations	330	178	211	389
- Speed Summons	42	9	31	40
- Speed Warnings	288	169	180	349
Police Total All Other Violations	808	400	351	751
- All Other Summons	117	58	74	132
- All Other Warnings	691	342	277	619
Police Parking Tickets Issued	718	927	579	6,659
- Winter Restriction Tickets	2	242	0	242
- Handicapped Violation Tickets	10	32	11	43
Police Dispatch Telephone Calls - Total	11,810	9,405	9,544	98,488
- 911 Calls	355	358	335	3,771
Police Calls for Service - Total	~	2,246	2,468	25,190
- Police Only	~	1,846	2,063	3,909
- Fire Only	~	312	328	640
- Police & Fire	~	63	45	108
- Other - Unassigned	~	25	32	57
Dispatch Radio Transmissions - Total	11,732	8,465	8,826	95,338
Adult Arraignments	90	75	76	702
Adult Trials	2	9	9	61
Hearings	26	18	10	165
Criminal Record Requests	89	93	114	856
Police Case Reports Processed	932	779	999	8,213
Teen Center Participants Average Per Day	23	26	23	227
Community Service Program-Juveniles Tracked	33	25	28	259
Community Service Hours	67	65	52	480
Police Total Crimes Handled	177	192	201	393
- Part I Crimes - Total	65	53	64	117
- Murder	0	0	0	0
- Rape	1	1	0	1
- Robbery	0	1	0	1
- Assault	9	12	14	26
- Burglary	7	5	6	11
- Residence	5	5	4	9
- Non-Residence	2	0	2	2
- Larceny/Theft	45	27	43	70
- Auto Theft	1	2	1	3
- Arson	2	0	0	0
- Part II Crimes - Total	112	144	137	281
- Forgery/Counterfeiting	2	1	1	2
- Fraud	8	3	5	8
- Embezzlement	0	0	0	0
- Stolen Property (Buy/Sell/Receive)	0	2	0	2
- Criminal Mischief	25	41	23	64
- Weapons Possession	0	0	0	0
- Prostitution	0	0	0	0
- Sex Offenses	1	3	3	6
- Drug Offenses	10	13	17	30

City of Dover - Monthly Statistics	April	March	April	FY09
	2008	2009	2009	Totals
		31 Days	30 Days	
- Gambling & Bookmaking	0	0	0	0
- Offenses Against Family	0	1	0	1
- Driving While Intoxicated	10	12	10	22
- Liquor Laws	8	11	8	19
- Disorderly Conduct	4	3	2	5
- Vagrancy (Loitering)	0	2	0	2
- All Other Offenses	44	52	68	120
- School Truancy	7	6	10	16
Accidents - Total	51	76	55	131
- Non Investigative	23	47	32	79
- Property Damage	7	13	5	18
- Injury	7	4	5	9
- Fatal	1	0	0	0
- Hit & Run	13	10	9	19
- DWI Accident	0	2	4	6
Disturbances - Investigative	95	107	108	215
Missing Persons - Investigative	8	2	10	12
Death - Untimely, Suicide & Attempts	3	3	5	8
Animal Investigations - Animal Control Officer	26	28	26	54
Fire & Rescue Total Calls for Service	430	370	362	4,254
- Calls for Fires	34	21	31	230
- Emergency Medical Calls	245	194	197	2,194
- Hazardous Condition Calls	6	3	4	216
- Miscellaneous Service Calls	28	31	17	369
- Lock Out Calls	56	59	68	532
- False/Good Intent Calls	61	62	45	713
Fire Inspection Services - Total Inspections	380	298	373	3,511
- Certificate of Occupancy Inspections	15	4	11	149
- Life Safety Inspections	2	18	8	79
- Business Inspections	47	43	22	430
- Sprinkler/Alarm Inspections	3	0	32	115
- Car Safety Seat Inspections	15	5	4	56
- Building Inspections	67	57	72	546
- Electrical Inspections	52	79	112	867
- Plumbing/Mechanical Inspections	68	39	78	761
- Health Inspections	103	45	22	413
- School/Daycare Inspections	4	2	6	30
- Oil Burner Inspections	3	6	6	35
- Woodstove/Fireplace Inspections	1	0	0	30
Fire Inspection Services - Total Permits	40	105	262	670
- Building Permits Issued	28	12	21	258
- Burning Permits Issued	12	93	241	404
- Blasting Permits Issued	0	0	0	8
- Certificate of Occupancy Permits Issued	~	~	~	
Simultaneous Emergency Incidents	61	71	63	668
3 or 4 Simultaneous Emergency Incidents	13	18	12	63
Patients Transported to Area Hospitals	230	185	145	2,019
Ambulance Revenue	\$67,247	\$46,492	\$83,378	\$802,165
Fire Loss Totals	\$56,300	\$7,200	\$11,650	\$1,083,225
Comm Serv - PW - Total Incoming Service Calls	~	127	123	250
- Engineering Service Calls	~	13	2	15
- Highway Service Calls	~	59	72	131
- Solid Waste Service Calls	~	36	27	63
- Water/Sewer Service Calls	~	19	22	41
Community Serv- PW - Total Work Orders Generated	172	89	84	599
- Engineering Work Orders	8	14	5	20
- Highway Work Orders	94	43	51	272
- Solid Waste Work Orders	54	0	0	133
- Water/Sewer Work Orders	16	32	28	174
Comm Serv - Total Water Gallons Pumped	67,325,000	76,122,000	76,091,000	718,595,000
Comm Serv - Average Water Gallons per Day	2,244,000	2,456,000	2,536,000	23,620,000
Comm Serv - Tonnage of Trash Collected	379.88	352.91	357.63	3,754.55
Comm Serv - Tonnage of Paper Collected	100.85	105.52	122.05	1,105.46
Comm Serv - Tonnage of Commingles Collected	94.54	99.84	99.49	1,002.91
Comm Serv - F&G Number of Burials - Traditional	5	2	4	37
Comm Serv - F&G Number of Burials - Ash	~	0	3	16
Comm Serv - F&G Monument Concrete Foundations	~	0	0	16
Comm Serv - F&G - Number of Work Orders	74	153	149	1,369
Rec - Arena Public Skate Attendance	317	592	393	7,181
Rec - Arena Rock Night Attendance	38	93	40	1,262

City of Dover - Monthly Statistics	April	March	April	FY09
	2008	2009	2009	Totals
		31 Days	30 Days	
Rec - McConnell Center –'Open Gym' Participants	1,977	2,693	2,071	20,421
Rec - McConnell Center Common Area Reservations	108	94	120	763
Rec - Senior Center Membership Renewals	37	37	38	252
Rec - Senior Center New Memberships	39	23	5	125
Rec - Senior Center – Participants on Trips	54	98	97	695
Rec - Senior Center – Daily Game/Class Participants	814	632	698	6,754
Rec - Senior Center – Walk ins, no particular activity	645	571	749	6,128
Library-Circulation	25,170	26,492	24,170	248,086
Library-New Patrons	143	128	138	1,524
Library-Total Cardholders	26,333	28,042	27,405	274,021
Library-Public Meetings Held	67	49	40	312
Library-Audio Downloads	14	250	289	654
Library-Internet/PC Usage	2,654	2,510	2,748	25,261
Library-Museum Passes borrowed	58	52	57	566
Library-Holds Filled	1,602	1,547	1,379	14,103
Library-Remote online holds placed	1,100	1,185	1,129	10,646
Library-Online Catalog Remote Access Hits	2,454	-	2,825	4,254
Library-Attendance at Programs	463	462	618	5,878
Library-Website Hits	177,055	-	164,949	164,949
Library-Website Visitors	38,578	-	35,109	35,109
Library-Blog & Wiki Readers	2,780	-	1,883	1,883
Library-Total Number of Walk In Visits	~	-	17,207	17,207
Human Services-Number of Contacts	441	462	425	4,182
Human Services-Number of Cases	97	88	117	891
Human Services-Case Expenditures	\$30,824	\$37,584	\$39,418	\$368,542

Monthly figures for full fiscal year available online. Fiscal year totals may/may not include every month, depending on when stats began.

HUMAN RESOURCE STATISTICS & UPDATES April 2009

Average Number of Employees Paid by Department			
Department:	April 2008	March 2009	April 2009
	4 week	4 week	4 week
Community Services	69	69	70
Executive	14	16	16
Finance	15	16	16
Fire & Rescue	54	60	59
Human Services	3	3	3
Library	23	22	22
Planning	10	6	6
Police	88	83	83
Recreation	69	69	64
Average Number of Employees Total	345	344	339

Personnel Status		
New Hires for Month	1	1 – Community Services
Separations for Month	7	1 - Recreation
New Hires – Fiscal Year to Date	40	9 – Community Services, 3 – Executive, 1 – Finance, 4 – Fire, 5 – Police, 18 – Recreation
Separations – Fiscal Year to Date	43	6 – Community Services, 4 – Fire, 6 – Police, 27 – Recreation

Gross Wages Paid		
April 2008	March 2009	April 2009
4 week	4 week	4 week
\$1,162,482	\$1,242,214	\$1,189,047

Employee Name	Position	Dept	Employee Type	Base Rate	Reason
Separations:					
Fralick, Ben	Rec Program Specialist	Rec	SPT	30.00/event	Voluntary
Green, William	Rec Program Specialist	Rec	SPT	30.00/event	Voluntary
MacKinnon, Stacey	Rec Program Specialist	Rec	SPT	30.00/event	Voluntary
Maloomian, Kevin	Seasonal Maintenance Worker	Rec	SFT	10.31/hr	Involuntary
Mirtle, John	Rec Program Specialist	Rec	SPT	30.00/event	Voluntary
Smith, Heather	Rec Program Specialist	Rec	SPT	30.00/event	Voluntary
Tanguay, David	Rec Program Specialist	Rec	SPT	30.00/event	Voluntary
New Hires:					
Trudell, David	Seasonal Maintenance Worker	C/S	SFT	9.94/hr	

Total Permits Issued: April 2009

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
09-040	DF RICHARD ENERGY	85	BROADWAY	REMOVE&REPLACE/CONSTRUCT A RO	C	26	12	40000	505
09-053	NORTHEAST ELECTRIC	36	LITTLEWORTH ROAD	INTERIOR RENOVATIONS ON MEZZANN	C	G	4G-2	15500	185
09-059	WASHINGTON STREET MILL, L	1	WASHINGTON STREET	SUITE 330	C	23	14	0	25
08-400	SOUCY	173	MOUNT VERNON STREET	CONVERT CLOSET & BATH BACK TO BE	R	29	29		25
09-025	WEBBER	1	MORGAN WAY	CONSTR. AN ATTACHED GARAGE ADDI	R	I003	B0002	3000	55
09-041	BERRY	15	PONDVIEW DRIVE	KITCHEN RENO./REMODELING	R	I	51A-1	35000	575
09-042	NICHOLS	137	PORTLAND AVENUE	RENO./REMOD. INTERION 1ST FLR.	R	25	48	35000	375
09-043	JOHNSON	12	OAK HILL DRIVE	INT. RENO. FOR KITCHEN EXPANSION	R	36	25M	5000	75
09-046	MICHEL	5	SAINT ANDREWS CIRCLE	CONST. REAR 3-SEASON PORCH ADD.	R	K	49A-4	21600	245
09-052	ASBURY	92	COCHECHO STREET	REPAIR/REMOVE EXT. DECK	R	25	68	3000	55
09-054	HYNES	2	WOODMAN PARK DRIVE	CONSTRUCT AN ATTACHED GARAGE	R	12	141B	23000	255
09-057	EDMONDS	32	ROSANNA DRIVE	TO FINISH BSMNT. FOR ADD. LIVING SP	R	I	3-18	7000	95
09-061	JAYARATNE	6	EAGLES BAY DRIVE	CONST. AN EXTENSION TO DECK	R	L	49A-6	3000	55
09-062	MULLANY	9	FEDERAL STREET	RENOV. GARAGE TO CONV. TO WKSHP	R	20	93	4800	75
09-063	NICOLELLA	33A	PISCATAQUA ROAD	CONST. AN ACC. STRT (STOR. SHED)	R	I	128-2	4000	65
09-064	GRAVELY	63	WATSON ROAD	CONSTRUCT A SIDE ADDITION ONTO A	R	E	38-1	47000	495
09-066	DOMINGUEZ	159	LITTLEWORTH ROAD	CONST. AN ACCESSORY STRUCTURE (S	R	F	16A1	6800	95
09-067	CASSIDY	96	LONG HILL ROAD	REMVE&REPLCE/CONST. REAR DECK A	R	A	53G-2	5000	75

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map Lot	Construction Value	Fee
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Total Permits Issued: 18

Total Construction Value: \$258,700.00

Total Fees Collected: \$3,330.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	0
Commercial	0	Commercial	0
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	0	Duplex Unit	0
Industrial	0	Industrial	0
Multi Family	1	Renovations	1
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	1	Single Family Dwellings	3
		Total	4

PROJECTS BEFORE DOVER PLANNING BOARD

NAME	LOCATION		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes A = Apts. C = Condos													
Multi-Family:														
Paolini	54 Dover Point Road	C	12	0	12		7/22/2008		P08-15	K	20		G	3.96
Cedar Cove	Regent Dr	A	62	62	0	5/29/2008	4/22/2008	6/19/2008	P07-64	E	66	5/29/2012	W	20.46
Summit Land	Fifth St	A	8	8	0	4/7/2008	4/22/2008	Site	P08-10	5	16	4/7/2012	H	2.64
Temple Associates	Washington St	A	15	15	0	3/4/2008	10/23/2007	5/14/2008	P06-03	2	14	3/4/2012	W	4.95
Bamford	Third St	A	20	0	20	9/12/2007	8/14/2007	Site	P06-37	6	46	9/12/2011	H	2.2
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
PRPC	Roseanne Dr	H/C	18	16	2	2/2/2006	9/13/2005	5/23/2006	P04-46	I	3	2/2/2010	G	5.94
Total: Multi-family			117	85	12									32
Subdivisions:														
Hidden Valley Drive	Hidden Valley Dr	H	10	0	10		3/24/2009		P09-03	I	94C		G	3.7
Harbor Hills	Dover Point Rd	H	14	0	14	4/2/2008	10/23/2007		P07-39	L	89G		G	5.18
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	1	8	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	11	9	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	1	20	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Upper Factory Rd	H	15	4	11	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Columbus Ave/Tolend	H	72	0	72	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2010	W	1.11
Emerald Woods III	Emerald Ln/Viridian Ln	H	37	0	37	1/31/2006	6/14/2005	2/1/2006	P05-10	F	15	1/31/2010	W	13.69
Narrows at Tidewater Farm	Wysteria Dr	H	5	3	2	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
Duffy Drive	Middle Rd	H	3	3	0	10/24/2005	10/11/2005	10/25/2005	P05-24	M	101	10/24/2009	G	1.11
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	13	19	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Ayer	Falcon Dr	H	5	4	1	5/24/2005	2/22/2005	6/8/2005	P04-61	N	21	5/24/2009	G	1.85
Waldron Falls	Watson Rd	H	10	3	7	3/30/2005	1/11/2005	4/7/2005	P04-59	E	37	3/30/2009	W	6.29
White Tail	Picard Ln	H	17	2	15	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2009	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	16	9	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	7	11	7/5/2004	7/8/2003	7/16/2004	P02-26	B	18	7/5/2008	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			347	84	263									135
TOTAL APPROVED UNITS			464	169	275									167
Elderly:														
The Village at Thornwood	Jacqueline Dr	H	48	3	45	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Mast Road	H	63	5	58	2/20/2007	1/9/2007	2/20/2007	P06-24	H	4	2/20/2011	W	
Dover Retirement Cottages	Back River Rd	C	48	0	48	8/4/2006	2/28/2006	Site	P05-48	I	56	8/4/2010	Living	
Dover Retirement	Back River Rd	A	115	115	0	8/4/2006	5/9/2005	Site	P05-49	I	56	8/4/2010	Assisted	
Total: Elderly			274	123	151									
APPROVED + ELDERLY			738	292	426									167

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS

* Built or permit issued and unit under construction

March FY09 vs March FY08		Downeaster Ridership			Ticket Revenue		
		FY09	FY08	% chg.	FY09	FY08	% chg.
1	Boston-North - Portland	9,867	10,352	-4.7	\$191,531	\$201,958	-5.2
2	Boston-North - Exeter	6,692	6,861	-2.5	\$59,401	\$55,024	+8.0
3	Boston-North - Durham	3,991	4,290	-7.0	\$54,718	\$53,821	+1.7
4	Boston-North - Dover	3,762	3,637	+3.4	\$46,573	\$46,025	+1.2
5	Boston-North - Saco	2,453	2,410	+1.8	\$40,926	\$39,919	+2.5
6	Boston-North - Wells	2,458	2,697	-8.9	\$36,026	\$40,779	-11.7
7	Boston-North - Haverhill	1,878	1,876	+0.1	\$14,736	\$13,086	+12.6
8	Portland - Woburn	342	323	+5.9	\$6,970	\$6,579	+5.9
9	Durham - Portland	490	515	-4.9	\$5,966	\$5,910	+0.9
10	Haverhill - Portland	245	298	-17.8	\$4,609	\$5,112	-9.8
11	Durham - Woburn	296	255	+16.1	\$4,149	\$3,132	+32.5
12	Dover - Portland	400	414	-3.4	\$3,939	\$4,058	-2.9
13	Exeter - Portland	227	240	-5.4	\$3,699	\$3,587	+3.1
14	Durham - Haverhill	204	262	-22.1	\$1,793	\$1,615	+11.0
15	Saco - Woburn	93	52	+78.8	\$1,337	\$993	+34.6
16	Wells - Woburn	85	79	+7.6	\$1,295	\$1,239	+4.6
17	Haverhill - Wells	198	95	+108.4	\$1,141	\$821	+39.1
18	Durham - Saco	199	211	-5.7	\$1,000	\$1,349	-25.9
19	Dover - Woburn	83	69	+20.3	\$970	\$892	+8.7
20	Portland - Wells	117	45	+160.0	\$915	\$481	+90.1
21	Dover - Saco	218	61	+257.4	\$890	\$416	+114.1
22	Portland - Saco	93	106	-12.3	\$770	\$628	+22.6
23	Dover - Haverhill	90	58	+55.2	\$740	\$598	+23.7
24	Haverhill - Saco	46	52	-11.5	\$674	\$723	-6.8
25	Durham - Exeter	140	417	-66.4	\$523	\$1,070	-51.1
	All other markets	695	1,098	-36.7	\$9,329	\$12,860	-27.5
Total		35,362	36,773	-3.8	\$494,618	\$502,672	-1.6

Oct-Mar FY09 vs Oct-Mar FY08		Downeaster Ridership			Ticket Revenue		
		FY09	FY08	% chg.	FY09	FY08	% chg.
1	Boston-North - Portland	55,626	56,856	-2.2	\$1,093,418	\$1,086,708	+0.6
2	Boston-North - Exeter	40,360	39,052	+3.3	\$347,925	\$312,984	+11.2
3	Boston-North - Durham	25,631	24,913	+2.9	\$331,905	\$304,275	+9.1
4	Boston-North - Dover	20,737	19,793	+4.8	\$259,831	\$239,924	+8.3
5	Boston-North - Saco	14,061	12,325	+14.1	\$227,535	\$205,692	+10.6
6	Boston-North - Wells	15,221	15,383	-1.1	\$225,780	\$231,227	-2.4
7	Boston-North - Haverhill	11,705	11,431	+2.4	\$87,566	\$74,924	+16.9
8	Portland - Woburn	2,330	2,284	+2.0	\$47,959	\$45,065	+6.4
9	Durham - Portland	3,097	2,605	+18.9	\$36,787	\$32,098	+14.6
10	Haverhill - Portland	1,763	1,904	-7.4	\$31,540	\$32,161	-1.9
11	Durham - Woburn	2,098	1,853	+13.2	\$27,793	\$22,239	+25.0
12	Exeter - Portland	1,446	1,588	-8.9	\$23,204	\$22,792	+1.8
13	Dover - Portland	2,193	2,133	+2.8	\$21,819	\$22,238	-1.9
14	Durham - Haverhill	1,706	1,618	+5.4	\$13,457	\$10,343	+30.1
15	Wells - Woburn	632	527	+19.9	\$9,052	\$7,808	+15.9
16	Durham - Saco	1,567	1,201	+30.5	\$8,606	\$6,630	+29.8
17	Boston-North - Old Orchard Beach	475	346	+37.3	\$8,434	\$5,893	+43.1
18	Saco - Woburn	546	366	+49.2	\$7,705	\$6,512	+18.3
19	Haverhill - Wells	1,155	517	+123.4	\$7,346	\$4,634	+58.5
20	Dover - Woburn	562	568	-1.1	\$6,312	\$6,785	-7.0
21	Durham - Exeter	2,139	2,828	-24.4	\$6,242	\$6,678	-6.5
22	Portland - Wells	630	426	+47.9	\$6,036	\$4,105	+47.0
23	Haverhill - Saco	352	280	+25.7	\$5,069	\$3,757	+34.9
24	Dover - Saco	1,112	624	+78.2	\$4,520	\$3,648	+23.9
25	Dover - Haverhill	503	365	+37.8	\$4,386	\$3,012	+45.6
	All other markets	6,007	5,841	+2.8	\$63,205	\$63,727	-0.8
Total		213,654	207,627	+2.9	\$2,913,432	\$2,765,859	+5.3

COMMUNITY SERVICES CAPITAL IMPROVEMENT PROJECTS Status as of April 2009

STREET IMPROVEMENTS

Current: The paving bid has been awarded to Brox. Paving will begin at the end of May or beginning of June.

Previous: Paving bid has been rewritten to include escalation clauses; bid will go out this March and paving will begin this spring.

RIVER ST PUMP STATION UPGRADE

Current: The River Street pump station upgrade project has been selected for stimulus funding by NHDES. The stimulus funding application process has delayed the bidding of the project, but currently \$1,088,000 of principal forgiveness has been approved if the City elects to use the NHDES SRF to fund the project.

Previous: Plans and specifications are being finalized and the project should go out to bid in March.

HENRY LAW AVE RECONSTRUCTION

Current: A final punch list has been generated and the contractor is working on those items.

Previous: Finished paving has been done on the street. Only a few driveways need to be finished paved. A final punch list has been generated and the contractor is working on those items.

TOLEND LANDFILL REMEDIATION

Current: EPA held a Public Meeting on April 27th to present the proposed modification to the final remedy at the landfill. The EPA proposed the change using an Explanation of Significant Difference (ESD) document. The modified remedy proposes to establish hydraulic control of the contaminants leaving the landfill using a groundwater extraction system and conveyance system to the Dover WWTP. A copy of the ESD was previously transmitted to the City Council by the City Manager. The remedy will be effective and cost \$14 million less than the sparging trench. EPA is accepting comments to the ESD for a 30 day period which began on April 27th.

Previous: An update of activities conducted in 2008 and the schedule of activities for 2009 were presented at an informal meeting hosted by EPA on February 10th; 7 PM at the Dover DPW facility on Mast Road.

ATLANTIC / GULF RD WATERMAIN REPLACEMENT

Current: The project has started by installing a temporary water service.

Previous: The project has been Bid and awarded. The project will start this spring.

WASHINGTON ST BRIDGE TO RIVER ST

Current: The concrete for abutment B footing and stem has been poured. The concrete for abutment A footing will be poured within two weeks. The project is on schedule.

Previous: The steel pipe bridge has been relocated for the temporary sewer bypass and the contractor will start on the bridge abutment work.

SEWER INFLOW / INFILTRATION MITIGATION

Current: SUR was awarded the construction contract to perform the sewer line replacement work on Old Bellamy Road. The project is expected to begin the week of May 11th and be completed in mid July. The I&I project was not selected by NHDES to receive stimulus funds.

Previous: Proposals were received from about a dozen contractors to construct the improvements identified in this years I&I sewer work. City staff and the design engineers are reviewing the proposals to determine the most advantageous

proposal. It is expected that a resolution to award the bid will be on a March agenda. An application for stimulus funds has been submitted to NHDES. The schedule for awarding the stimulus funds is unclear at this point and may delay the start of the project if it is determined that the I&I project is eligible and a likely candidate to receive the stimulus funds. We are awaiting a response to this question from NHDES.

ROUTE 9 RR BRIDGE WATERMAIN REPLACEMENT

Current: The City has hired Weston Sampson to design the water main replacement for the DOT project.

Previous: This project has been placed back in the CIP. The NHDOT anticipates advertising for construction in November 2009.

COCHECO RIVER SHORELINE STABILIZATION PROJECT

Current: A NHDES wetlands permit application was submitted and we are waiting for the application to be reviewed and hopefully approved. The application covers the work completed under an emergency authorization as well as the second phase of work recently authorized by the City council to complete. Once the permit is approved SUMCO stands ready to complete the second phase of work.

Previous: SUMCO has completed Phase I of the river work. NHDES has requested that the City file a Wetlands Permit application and receive approval prior to moving forward with Phase II of the project. Geolnsight has completed the application and it will be filed the first week of February.

BRIDGE PROGRAM

Current: The Washington Street Bridge deck has been placed in the CIP. The Whittier Street Bridge deck repairs have been completed.

Previous: Estimates for the Fourth Street and Washington Street bridge decks have been received. Recommended repairs to the Whittier Street Bridge are being drafted by a consultant.

BERRY BROOK WATERSHED MANAGEMENT

Current: Staff completed a grant application to NHDES for \$50,000 to implement the initial phase of implementation of the Watershed Management Plan. Staff also partnered with the UNH Stormwater Center on a \$1.5 million grant to NOAA for a stream restoration grant. The NOAA grant is Stimulus funding and does not require any matching funds from the City. If we are selected for funding many of the Berry Brook Watershed Management Plan recommendations will be completed by the project.

Previous: Staff is preparing a grant application to NHDES for \$50,000 to implement the initial phase of implementation of the Watershed Management Plan.

City of Dover

Bid Solicitation Report

For April 2009

5/5/2009

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	

Recreation Admin				Arena Concessions Food and Snacks	
B09066	04/09/2009	04/30/2009			

Recreation - Arena				Arena Pump & Motor Replacement	
B09058	04/16/2009	05/04/2009			

Total for

21 Police

Police Admin			Fortress	Alarm System Installation @ Dover Armory	
Q09-029	04/10/2009	04/28/2009			

			General Fund	PS Dispatch	
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Total for Police

22 Fire & Rescue

City of Dover
Bid Solicitation Report
For April 2009

5/5/2009

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
F&R Admin				New Ambulance	
B09069	04/20/2009	05/04/2009			
				F&R Suppression	
Total for Fire & Rescue					
30 Comm Serv PW					
CS Admin				Redden street & Ash Street Sewer	
B09068	04/15/2009	05/04/2009			
			Sewer Fund	CS - Sewer	
CS F& G			Webber Energy fuels	Gasoline Delivered to Cemetery	
Q09-027	04/09/2009	04/24/2009		Barn Dover	0.00
			General Fund	CS - Cemetery	
CS Admin				Dover Imprinted Trash Bags	
B09071	04/28/2009	05/26/2009			
			Residential Solid Waste	CS - Waste Mgmt	

City of Dover

Bid Solicitation Report

For April 2009

5/5/2009

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
CS F&G			Studley Flower Gardens	Geraniums-Memorial Day Cemetery	
Q09-030	04/17/2009	04/28/2009			
Total for Comm Serv PW					0.00

35 Recreation

Recreation Admin				2009 Summer Staff Uniform Order	
Q09-031	04/22/2009	05/12/2009			
Total for Recreation					

39 Public Library

Public Library				Replace AC in Childrens Room	
B09072	04/30/2009	05/15/2009			
			Capital Improvements FY10	Public Library	

City of Dover

Bid Solicitation Report

For April 2009

5/5/2009

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	
	Approved By		Fund	PO Notes	
				Function/Division	
Public Library				Roof Consultant	
Q09-028	04/08/2009	04/23/2009			
			Recreation Field Construction/Other	Public Library	
Total for Public Library					
40 Human Services					
City Managers Office			Express Employment Professionals	Staffing Services - Human Services Dept	
Q09-032	04/22/2009	04/24/2009			
			General Fund	Human Serv - Admin	
Total for Human Services					
Grand Total All Departments					0.00

City of Dover

Purchase Order Report

For April 2009

5/5/2009

Department	PO Date Bid Number Approved By	PO No Bid Date CC Meeting	Vendor Bid Due Fund	Item No Function/Division	Description PO Notes	PO Amount
City Managers Office	04/29/2009	13-257275	ESRI Maintenance Quote		ESRI Maintenance Quote	7,200.00
	PA					
Total for						7,200.00
00 Other						
CS Admin	04/01/2009	30-256836	Paolini Brothers		Performance Bond TR071281	7,500.00
	PA				Performance Deposit Fund	
CS Admin	04/03/2009	30-257003	Colson & Colson Construction C		Performance Deposit TR072529	25,000.00
	PA				Performance Deposit Fund	
CS Admin	04/03/2009	30-257002	Six High Street, LLC		Performance Bond TR071281	5,000.00
	PA				Performance Deposit Fund	
CS Admin	04/28/2009	30-257314	CN Wood Co Inc		Repairs to Sewer Jet Truck	7,293.88
	PA				Fleet Maintenance Fund	
CS Admin	04/28/2009	30-257318	Paolini Brothers Development, L		Performance Deposit Return TR66835	5,000.00
	PA				Performance Deposit Fund	
Total for Other						49,793.88

19 Misc General Gov't

City of Dover

Purchase Order Report

For April 2009

5/5/2009

Department	PO Date Bid Number Approved By	PO No Bid Date CC Meeting	Vendor Bid Due Fund	Item No	Description PO Notes Function/Division	PO Amount
Finance	04/01/2009	15-256838	Ewing Electrical Co. Inc		Electrical Work Isinglass	11,320.00
	PA				General Fund Misc Gen Gov't	
F&R Admin	04/13/2009	15-257048	Harrison Hydraulic Generators		Generator for Fire Truck	8,803.19
	PA				General Fund Misc Gen Gov't	
Finance	04/10/2009	15-257049	Edwards Angell Palmer & Dodge		Prof. Services IRS Audit of 6/2003 bond issue	11,500.00
	PA				General Fund Misc Gen Gov't	
Total for Misc General Gov't						31,623.19
21 Police						
Police Admin	04/20/2009	21-257138	Bio-Key International, Inc		Police Annual Maintenance Agreement	7,324.24
	PA				General Fund PS Dispatch	
Total for Police						7,324.24
22 Fire & Rescue						
F&R Admin	04/07/2009	22-256998	Dover Motor Mart		Emergency Brake Repairs, engine 5	5,001.13
	PA				General Fund F&R Suppression	
Total for Fire & Rescue						5,001.13

30 Comm Serv PW

City of Dover

Purchase Order Report

For April 2009

5/5/2009

Department	PO Date Bid Number Approved By	PO No Bid Date CC Meeting	Vendor Bid Due Item No Fund	Description PO Notes Function/Division	PO Amount
CS F&G	04/01/2009 B08102	30-256840	Watertown Cremation Products 05/20/2008 06/04/2008	DESIGN/ BUILD COLUMBARIUM General Fund CS - Cemetery	29,500.00
CS Admin	04/13/2009	30-257050	Weston & Sampson Engineers, I	Rte 9 Water main Water Fund CS - Water	8,544.00
CS Admin	04/01/2009 B09049	30-256844	Markings Inc 02/18/2009 03/10/2009	Short Line/Hand Painting General Fund CS - Streets	50,924.25
CS Admin	04/01/2009 B09050	30-256843	Markings Inc 02/18/2009 03/10/2009	Center Line Painting General Fund CS - Streets	30,550.00
CS Admin	04/13/2009	30-257017	SUR Construction	Construction Services I & I Sewer Fund CS - Sewer	246,600.00
CS Admin	04/06/2009	30-257004	Burkes Tree Service	Ice Storm Debris Removal Curbside CS - Streets	10,000.00
CS Admin	04/20/2009	30-210883	Dubois & King Inc	Henry Law Ave Street Tree Inventory & AP CS - Streets	32,919.70
Total for Comm Serv PW					409,037.95

35 Recreation

City of Dover

Purchase Order Report

For April 2009

5/5/2009

Department	PO Date Bid Number Approved By	PO No Bid Date CC Meeting	Vendor Bid Date CC Meeting	Bid Due Item No Fund	Description PO Notes Function/Division	PO Amount
Recreation Admin	04/28/2009	35-257283	Siemens Building Tech Inc		Repair Indoor Pool AHU	7,806.39
	PA			General Fund	Indoor Pool	
Total for Recreation						7,806.39
Grand Total All Departments						517,786.78

City of Dover

Revenues of Major Funds

April 30, 2009

(General Fund Includes Property Taxes and Education Revenues)

Account	Original Budget	Adjusted Budget	Revenues This Period	Revenues Year To Date	Revenue Due	Uncollected %
1000 General Fund						
Taxes	57,936,002.00	57,936,002.00	20,793.96	58,167,110.23	(231,109.60)	(0.40)
Licenses & Permits	4,467,223.00	4,467,223.00	409,015.74	3,538,170.43	929,052.57	20.80
Intergovernmental	2,594,285.00	2,594,285.00	117,772.84	2,503,753.22	90,531.78	3.49
Charges for Services	1,385,535.00	2,974,444.00	153,568.66	2,529,722.20	444,721.80	14.95
Misc. Revenue	1,125,128.00	1,155,392.00	16,029.93	534,282.36	621,109.64	53.76
Education	12,389,888.00	12,389,888.00	853,685.03	11,108,637.09	1,281,250.91	10.34
Operating Transfers In	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00
Total for General Fund	79,948,061.00	81,567,234.00	1,570,866.16	78,381,675.53	3,185,557.10	3.91
3320 Residential Solid Waste						
Charges for Services	1,113,486.00	1,113,486.00	104,888.62	920,057.39	193,428.61	17.37
Misc. Revenue	0.00	0.00	117.67	303.53	(303.53)	0.00
Total for Residential Solid Waste	1,113,486.00	1,113,486.00	105,006.29	920,360.92	193,125.08	17.34
3381 McConnell Center						
Misc. Revenue	731,096.00	358,934.00	19,553.23	197,595.41	161,338.59	44.95
Operating Transfers In	14,566.00	386,728.00	31,013.49	322,543.30	64,184.70	16.60
Total for McConnell Center	745,662.00	745,662.00	50,566.72	520,138.71	225,523.29	30.24
5300 Water Fund						
Charges for Services	4,137,670.00	4,137,670.00	613,564.48	3,075,332.41	1,062,337.59	25.67
Misc. Revenue	21,000.00	21,000.00	2,317.74	24,732.30	(3,732.30)	(17.77)
Operating Transfers In	0.00	200,000.00	0.00	0.00	200,000.00	100.00
Other Financing Sources	1,050,000.00	1,050,000.00	0.00	175,000.00	875,000.00	83.33
Total for Water Fund	5,208,670.00	5,408,670.00	615,882.22	3,275,064.71	2,133,605.29	39.45

City of Dover

Revenues of Major Funds

April 30, 2009

(General Fund Includes Property Taxes and Education Revenues)

Account	Original Budget	Adjusted Budget	Revenues This Period	Revenues Year To Date	Revenue Due	Uncollected %
5320 Sewer Fund						
Licenses & Permits	0.00	0.00	0.00	0.93	(0.93)	0.00
Intergovernmental	210,499.00	210,499.00	0.00	441,115.28	(230,616.28)	(109.56)
Charges for Services	4,262,654.00	4,262,654.00	614,857.07	3,088,677.07	1,173,976.93	27.54
Misc. Revenue	32,000.00	32,000.00	1,832.12	26,486.19	5,513.81	17.23
Operating Transfers In	0.00	250,000.00	0.00	0.00	250,000.00	100.00
Other Financing Sources	1,969,919.00	1,969,919.00	0.00	1,250,000.00	719,919.00	36.55
Total for Sewer Fund	6,475,072.00	6,725,072.00	616,689.19	4,806,279.47	1,918,792.53	28.53

City of Dover

Expenditures of Major Funds

April 30, 2009

(General Fund Includes County, School and Debt Service)

Account	Original Budget	Adjusted Budget	Expenditures This Period	Expenditures Year to Date	Encumb	Budget Availability	Avail %
1000 General Fund							
City Council	169,096.00	195,649.00	29,168.76	151,522.80	28,271.75	15,854.45	8.10
Executive	979,026.00	981,828.00	45,327.59	825,024.83	2,947.85	153,855.32	15.67
Finance	1,167,001.00	1,174,742.28	75,244.81	937,390.11	41,370.60	195,981.57	16.68
Planning	445,954.00	476,359.00	36,880.35	424,010.47	1,219.68	51,128.85	10.73
Misc Gen Gov't	849,357.00	1,004,608.32	33,545.11	456,446.50	92,721.66	455,440.16	45.34
Police	6,422,037.00	6,464,842.06	414,605.80	5,238,438.34	15,067.61	1,211,336.11	18.74
Fire & Rescue	6,228,171.00	6,236,570.00	471,061.52	5,302,023.37	4,290.93	930,255.70	14.92
Comm Serv PW	5,387,195.00	5,954,374.13	186,095.18	3,934,592.80	306,491.79	1,713,289.54	28.77
Recreation	1,310,221.00	2,945,450.73	156,747.32	4,461,151.23	16,252.02	(1,531,952.52)	(52.01)
Public Library	1,074,129.00	1,083,739.74	74,093.87	882,640.03	2,717.77	198,381.94	18.31
Human Services	717,702.00	722,667.15	57,090.59	559,909.85	6,173.49	156,583.81	21.67
Debt Service	9,108,852.00	9,108,852.00	0.00	3,708,216.67	0.00	5,400,635.33	59.29
Other Financing Sources/Uses	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00
School	39,216,997.00	39,496,516.44	2,403,092.88	28,765,855.44	0.00	10,730,661.00	27.17
Intergovernmental	6,772,323.00	6,772,323.00	0.00	6,772,323.00	0.00	0.00	0.00
Total for General Fund	79,948,061.00	82,718,521.85	3,982,953.78	62,419,545.44	517,525.15	19,781,451.26	23.91
3320 Residential Solid Waste							
Comm Serv PW	1,113,486.00	1,188,053.37	7,597.98	770,296.05	313,616.75	104,140.57	8.77
Total for Residential Solid Waste	1,113,486.00	1,188,053.37	7,597.98	770,296.05	313,616.75	104,140.57	8.77
3381 McConnell Center							
Comm Serv PW	0.00	0.00	0.00	102.44	0.00	(102.44)	0.00
Recreation	745,662.00	785,150.85	22,599.12	453,416.01	15,715.95	316,018.89	40.25
Total for McConnell Center	745,662.00	785,150.85	22,599.12	453,518.45	15,715.95	315,916.45	40.24

City of Dover

Expenditures of Major Funds

April 30, 2009

(General Fund Includes County, School and Debt Service)

Account	Original Budget	Adjusted Budget	Expenditures This Period	Expenditures Year to Date	Encumb	Budget Availability	Avail %
5300 Water Fund							
Comm Serv PW	4,158,670.00	4,255,571.03	210,068.84	2,865,512.38	50,713.91	1,339,344.74	31.47
Total for Water Fund	4,158,670.00	4,255,571.03	210,068.84	2,865,512.38	50,713.91	1,339,344.74	31.47
5320 Sewer Fund							
Comm Serv PW	5,575,072.00	5,588,830.29	312,724.13	4,210,231.72	20,414.94	1,358,183.63	24.30
Total for Sewer Fund	5,575,072.00	5,588,830.29	312,724.13	4,210,231.72	20,414.94	1,358,183.63	24.30

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Excludes Debt Service & Extraordinary Transfer to Enterprise)
April 30, 2009

	Original Budget	Adjusted Budget	Actuals This Period	Actuals Year To Date	Encumbrance	Under(Over) Budget	% Remain
Revenue	0.00	1,619,173.00	49,471.42	1,316,957.99	0.00	302,215.01	18.66
Expenditures	0.00	1,251,676.00	63,346.00	970,770.29	2,455.63	278,450.08	22.25
	0.00	367,497.00	(13,874.58)	346,187.70	(2,455.63)	23,764.93	(3.58)



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **Council Chambers - 288 Central Avenue, Dover, NH 03820**
Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **7:00 pm**

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

Councilor Cheney led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Myers, Deputy Mayor Trefethen, Councilors Callaghan, Carrier, Cheney, DeDe, McCusker, Scott and Weston.

Also Present: City Manager Joyal, City Attorney Krans and City Clerk Lavertu.

4. CITIZEN'S FORUM

Citizen's Forum is limited to the CIP Resolution on this Agenda in Accordance with City Council Rules – Item 12-D. Statements shall be limited to five minutes.

Mary Hebbard, 97 Spruce Lane: She spoke about the Resolution regarding telephone participation, and said according to RSA 91-A that this was allowed. She said she was all for any legislation or rules that allow greater constituent representation. She asked why there was a Resolution for Councilor DeDe to do this on the Agenda. She said Councilor DeDe has missed two meetings recently and didn't participate over the phone at that time. She said she felt this was only brought forward so Councilor DeDe could vote on the energy efficiency contract and the employment contract for the Deputy Director for Community Services position. She said according to RSA 91-A this would be allowed, and a Resolution wasn't needed.

Donald Medbery, 3 Covered Bridge Lane: He started to speak about Mr. Peschel's contract.

Councilor DeDe asked for a point of order.

Mayor Myers told Mr. Medbery that this was a Special Meeting, and that the Citizen's Forum speakers could only speak to the items on the Agenda.

Mr. Medbery said he understood and wanted to make a comment on moving the Budget to a public hearing. He said he felt all things concerning the Council should be open and there should be no non-public meetings.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

5. RESOLUTION: AUTHORIZE A MEETING WITH TELEPHONE PARTICIPATION SPONSORED BY MAYOR MYERS BY REQUEST

Mayor Myers moved for its adoption; seconded by Deputy Mayor Trefethen.

Councilor Callaghan asked to make a friendly amendment to the Resolution, and referred the Council to the copy on their desks. He said the Resolution shouldn't single out any one Councilor. He went over the changes that he made to the Resolution with the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
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Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **7:00 pm**

Councilor Scott seconded the amendment.

Mayor Myers said he understood this was passed by State law last year, but this was the first time that the Council has dealt with this. He asked for clarification from the City Manager or City Attorney on what the law calls for, and if it had to be done on a case by case basis.

City Attorney Krans said the law went into effect last summer after a long period of study. He said one of the legal requirements is that the Council agrees to this. He felt the proper way to address meetings like this is to approve or disapprove of them on an individual case by case basis. He said he would not suggest a blanket resolution, because he felt the Council should decide for each individual case whether or not it is practical for the councilor to attend. He cautioned the Council against using the amended Resolution.

Mayor Myers gave an example of a councilor having to leave town for an emergency, and asked if the Council at that meeting could vote to allow the councilor to attend the meeting from a remote location, as opposed to this Resolution where there is a full week notice.

City Attorney Krans said either way is acceptable, but it does require a Council vote.

Councilor Cheney said she disagreed. She said she felt that this Resolution didn't need to come to the Council, because it was completely covered in the State law. She said she would support the amended version.

Councilor Callaghan referred to the statement of "remote location," and said it would be up to the Council to decide, and to censure the councilor if they abuse this privilege. He said he felt that individually picking a councilor and the rationale for it each time could show favoritism or a deprivation of speech. He said it could bring up questions of whether the person was kept away because some of the Councilors didn't want them to vote, or deliberately allow them to attend remotely because some of the Councilors did want them to vote. He said the law didn't say that the Council had to do it by a case by case basis. He said it needs to be fair and consistent.

Deputy Mayor Trefethen said the original Resolution was put on the Agenda to be cautious, because the Council hasn't done it before. He said the Council can address this issue with a Resolution, even though there is a law. He said he would be voting against the amendment at this time.

Councilor Weston said she had no problem with the original Resolution, because the Joint Building Committee already practices this policy.

Councilor DeDe said he supported the opinion of the City Attorney.

Mayor Myers said he agreed with Deputy Mayor Trefethen. He said he was in favor of the original language of the Resolution, and not the amended Resolution.

Councilor Callaghan said he would withdraw the amendment for the Resolution, and asked for a different amendment.

Councilor Scott withdrew his second for the motion to amend.

Councilor Callaghan made a motion to make a second amendment. He asked to change "Councilor Douglas DeDe" to "Councilors Douglas DeDe and Rick Callaghan." He said he will be out of the state on that night.

Councilor Scott seconded the motion to amend.

Councilor Callaghan said he would be a considerable distance away and wouldn't be able to make the meeting.

City Attorney Krans said Councilor DeDe doesn't have to tell the Council where he is going, but he needs to make a representation just like Councilor Callaghan, so that the record is clear that he's not talking about Eliot, Maine or another location that close.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **Council Chambers - 288 Central Avenue, Dover, NH 03820**
Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **7:00 pm**

Mayor Myers asked when that had to be done, to make an amendment or at some time during the discussion.

City Attorney Krans said just sometime during the discussion.

Councilor Scott said he didn't care for making any resolution personal. He asked to make a motion to change it to any councilor, and until July 15th; seconded by Councilor Cheney.

Mayor Myers asked Councilor Callaghan if he was okay with the friendly amendment.

Councilor Callaghan said he was fine with the friendly amendment.

Councilor Cheney said she felt this was redundant. She said the law says the Councilor can vote no matter what, and that the technology has to be available. She felt the Resolution was limited and inappropriate.

Councilor Scott made a motion to table the Resolution; seconded by Councilor Cheney.

Vote: 2/7; Failed. Councilors Cheney and Scott voted in favor.

Mayor Myers said he would vote in favor of Councilor Callaghan's original amendment to add the name for a specific date, and not the friendly amendment that included a blanket statement for any councilor to carry this through for three months. He said he felt it should be handled on a case by case basis. He said his intention is to include all councilors at all meetings.

He asked for a vote on the amendment.

Vote: 3/6; Failed. Councilors Callaghan, Cheney and Scott voted in favor.

Mayor Myers said the Councilor is considering the original Resolution.

Deputy Mayor Trefethen made a motion to include Councilor Callaghan for the April 22nd

Council meeting on the Resolution; seconded by Councilor Weston.

Vote: 8/1; Passed. Councilor Cheney was opposed.

Deputy Mayor Trefethen asked to move the question as amended; seconded by Councilor DeDe.

Roll Call Vote to move the question: 9/0.

Roll Call Vote for the Resolution as amended: 9/0.

**6. RESOLUTION: FISCAL YEAR 2010 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM
(SCHOOL PORTION TO BE REFERRED TO PUBLIC HEARING ON APRIL 22, 2009)
(CITY PORTION TO BE REFERRED TO PUBLIC HEARING ON MAY 13, 2009)
SPONSORED BY MAYOR MYERS BY REQUEST**

Deputy Mayor Trefethen made a motion to move this to the appropriate Public Hearings; seconded by Councilor DeDe.

Vote: 9/0.

7. ADJOURN TO WORKSHOP SESSION

Deputy Mayor Trefethen made a motion to adjourn to the Workshop Session; seconded by Councilor Carrier.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop**
Meeting Location: **Council Chambers - 288 Central Avenue, Dover, NH 03820**
Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **To follow Special Meeting**

Present: Mayor Myers, Deputy Mayor Trefethen, Councilors Callaghan, Carrier, Cheney, DeDe, McCusker, Scott and Weston.

Also Present: City Manager Joyal, City Attorney Krans and City Clerk Lavertu.

Mayor Myers went over the subjects for the Workshop Session.
City Manager Joyal said the Library will presented on May 20th.

1. BUDGET REVIEW

A. SCHOOL

Mayor Myers thanked the School Board for their presence. He invited Marjorie Fisher, School Board Chairperson, to speak to the Council.

Ms. Fisher said she was proud to announce that the School Board had developed a budget that came within the Council's guidelines. She asked Dr. John O'Connor, Superintendent, to give his presentation on the School Budget.

Dr. O'Connor introduced the other present members of the School Board: Dorothea Hooper; Beth Setear; Doris Grady; and Carolyn Mebert. He gave a Powerpoint presentation to the Council.

Councilor Scott asked about the healthcare costs.

Dr. O'Connor said the School went out to bid three years ago. He said they are very satisfied with their provider, and annual increases were single digit.

Councilor Scott asked if the Local Government Center (LGC) was one of the bidders.

Dr. O'Connor said he believed they were, but they weren't the lowest bid.

Councilor Weston said the budget didn't include raises for the teachers because the School Board is in negotiations with the teachers. She asked if the School is proposing to get additional funding if teachers get a raise. She said she would not vote to give the School additional funds.

Dr. O'Connor said he has been asked repeatedly about this, and has said that the School Board does not negotiate contracts publicly. He said the budget does not include salary increases. He said if the contract has salary increases, then the School Board would bring the contract to the City Council and ask for a supplemental appropriation.

Deputy Mayor Trefethen discussed the \$800,000 in adequacy funds, which the State is receiving from stimulus funds. He asked if the School Budget would be different if the money wasn't received.

Dr. O'Connor said he believed the adequacy funding came from other areas of the State budget and they used stimulus funds to offset the State's budget. He referred to the Supreme Court finding that the State was not funding education adequately. He went over the four steps for an adequate education. He said the State's definition of an adequate education is \$3,450 per student.

Deputy Mayor Trefethen asked if Dr. O'Connor believed this revenue stream is sustainable. Dr. O'Connor said he believe it was.

Deputy Mayor Trefethen asked if the School's Budget is sustainable under the tax cap.

Dr. O'Connor said he didn't believe the City Manager could say that, and neither could he.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop**
Meeting Location: **Council Chambers - 288 Central Avenue, Dover, NH 03820**
Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **To follow Special Meeting**

Deputy Mayor Trefethen asked about the increased cost of technical education transportation, because there will be more students coming in. He asked for an explanation of spending versus income generated.

Dr. O'Connor said the amount in the budget is Dover's cost.

Ms. Grady spoke on the adequacy funds, and said it was a result of winning a lawsuit against the State. She said the Governor wasn't favoring the schools. She said the Supreme Court would take action if additional funds did not come to Dover.

Ms. Hooper gave a statement to the Council that she understood it was going to be a tough road ahead for them. She wanted to give some statistics to the Council for them to consider. She said there were 171 communities in New Hampshire. She said Dover ranked 14th from the bottom for cost per pupil.

Councilor Callaghan asked how many employees were cut, because it seemed like a lot.

Dr. O'Connor said they eliminated proposals, and not existing staff.

Councilor Callaghan asked what the impact was on students.

Dr. O'Connor said no one was taken out of the classroom, but class size will increase.

Mayor Myers said the School budget did come within the 2% guideline from the Council. He reminded the Council, as he quoted the Governor, that in the aggregate the cities and towns came out even. He commented about the cities being pitted against schools. He said he looked at it as best for the City as a whole. He said the Governor did fund the money because of a lawsuit, by cutting revenues to cities to come up with the money.

Dr. O'Connor said they put a lot of time into this budget and hoped for the Council's support. He said if the Council does reduce the School's budget it may impact staff. He said by law they have to notify the School's employees by Friday before the second Tuesday in May. He said after the public hearing the School needs to hear a ballpark of what may be cut.

Mayor Myers said this will be an item for discussion on the Agenda for the April 27th Council meeting.

B. GENERAL GOVERNMENT

Mayor Myers referred to the three pages, that were left out of the Budget book, which the Councilors would be receiving in their mailboxes. He asked the City Manager to give his presentation on the General Government Budget.

City Manager Joyal referred to the items he provided to the Council: the Budget guide; organizational charts; and a memo entitled "Fiscal Year 2010 Budget Adjustment." He also mentioned the three documents the Council has already received that they may be interested in: a Budget Summary; the detailed Budget book; and the recommended Fee Schedule. He went over personnel changes and the budget for the Executive Department. He then asked the following Department Heads to speak to the Council regarding their department.

City Attorney Krans spoke to the Council about the Legal Department's budget.

Daniel Lynch, Finance Director spoke to the Council regarding the Finance Department's budget.

Chris Parker, Planning Director, spoke to the Council about the Planning Department and the CDBG Development Department.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop**
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Meeting Date: **Wednesday, April 15, 2009**
Meeting Time: **To follow Special Meeting**

Annie Dove, Information Technology Director (DoverNet) spoke to the Council about the Information Technology Department.

Deputy Mayor Trefethen moved to suspend the rules to continue the Workshop past 10:30 pm; seconded by Councilor Callaghan.
Roll Call Vote: 9/0.

Ms. Dove continued with her presentation.
City Manager Joyal strongly encouraged the Council to ask the Department Heads any questions they might have.

C. LIBRARY

Will be presented at the May 20, 2009 Workshop.

D. HUMAN SERVICES

Will be presented at the May 20, 2009 Workshop.

2. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Myers, seeing no one wishing to speak, closed the Citizen's Forum.

3. ADJOURN

Deputy Mayor Trefethen made a motion to adjourn the meeting; seconded by Councilor Weston.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

Pledge was led by Councilor McCusker

3. ROLL CALL

Present: Mayor Myers, Deputy Mayor Trefethen, Councilors Callaghan, Carrier, Cheney, DeDe, McCusker, Scott and Weston.

Also Present: City Manager Joyal, City Attorney Krans and City Clerk Lavertu.

Slightly different circumstances tonight. Two Councilors, DeDe and Callaghan, are participating via telephone per new RSA 91-A rules and resolution passed on 4/15/09. All votes will be roll call votes and notice of off site participation must be placed in minutes. A quorum must still be present on site. Throughout the meeting we will confirm that the councilors can hear and be heard and at this time both councilors could hear and be heard. It was also verified that the public could hear the 2 councilors as well with slight feedback. A reason needed to be expressed for the record: Both DeDe and Callaghan stated that it was not feasible to be here tonight because of distance. They also both confirmed that no one else was in the room with them.

4. PROCLAMATIONS – None

5. APPROVAL OF AGENDA

City Manager requested that item 11B2 –Deputy Community Services position be withdrawn as it is no longer needed. Mayor Myers asked why and was told that the employee was no longer interested in giving up \$21,000 a year.

Vote: 9/0 roll call

6. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Harvey Turner, 4 Auburn St: Thanked the Council for serving. Is here to discuss Willand Pond. He had handouts for Councilors that showed conditions in 1999 and updated. Willand pond is still flooded 30 inches above any previously recorded height. Many things are now under water and trees dead from standing water. I have been to all of the meetings and now excited to see solutions. Key issues are when it will be fixed and who will pay. I would like to see a workshop scheduled to address solution presentation which is accessible online. Somersworth should no longer be in denial about what caused issues. There are 3 basic remedies: 1. remediate detention ponds around Willand Pond. 2. Build step pool. 3. Dover can start pumping water. Solutions are all North towards Somersworth and they have no money



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
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Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

allocated. Somersworth should agree to pay their share. Dover appropriated money and took action. If Somersworth disagrees then City Attorney should take action after May 4th.

Ronald Huml, 199 Mast Rd: Concerning the Johnson Controls contract: suggest funding from fund balance and save money in interest payments. You can then put it back into fund balance as savings are realized. With the new auditing firm I would hope you would have workshop for public input.

David Bamford, 296 Gulf Rd: It is fitting to discuss energy conservation on earth day. We must reduce carbon footprint but the question is what will it cost? Money is tight. Johnson Controls is a well respected firm. We will never find a cheaper time to do this investment since this is a secure investment. We will save enough money to pay off bond in 7.2 years. Businesses have been doing these things for years. Who would still have a heated pool without a cover? It is unfair to planet and citizens of Dover if we don't take action and after 10 years the savings will be additional free money.

Gretchen Hatfield, Third St: We have lived in Dover for a few months and believe it will continue to grow. We have a civic responsibility for healthy finances and energy conservation. This is the best time to do this type of energy project. If we can improve globally by acting locally it will be a strong statement and save us money.

Donna Markowitz, 1 Sumner Dr: Here in support of energy project. I am a first time homebuyer and we welcome this type of project. Saving energy saves money and will pay for itself. Many younger people find the environment to be important and we recycle, compost, change lights etc. and government must do the same. Dover must become a leader.

Eric Steltzer, Chair of the Energy Advisory Committee: Successful garden and energy day at the McConnell Center. Approximately 250 people attended and we had 15 vendors. 40 people signed up to receive emails on what Dover is doing about energy. 2. The energy contract: I want to address some concerns expressed at the podium. My credentials are that I have a graduate degree with a focus on renewable energy and I work with municipalities and the State of NH on energy savings. The City could piecemeal this project but there would be a disadvantage because we would lose the protection for the City if savings not realized. If we don't do this project we still need to pay for the consultant, the library boiler, and the audit. Johnson Controls has also promised to use local laborers when they could but they also have experts that are needed. I believe this process was not perfect however it is worse to do nothing. (*Mayor Myers confirmed if DeDe and Callaghan could hear- no answer form Callaghan*).

John Scruton, 99 Sixth St: 1. Glad there is money for audit because we need a full audit. 2. energy measures are on track but it doesn't make sense to change types of energy used without conservation first. Also, an intern should be assigned to track progress and School should do it also.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

John Pentalokus, owner of Patches Infared Paving: Business owner in Dover since 1996. In 2005 I did a repair job on Locust St and it is still intact. Cole Planing fractures existing pavement and doesn't work. To fix 2700 square feet costs \$14,000 and our method would cost \$8800. I attempt to call Community Services and do not get a response. I do not feel I am getting the respect and acknowledgement I deserve since we offer a good job at a good cost.

(Mayor Myers confirmed if DeDe and Callaghan could hear-both responded in affirmative)

Jan Nedelka, 169 Dover Point Rd, Vice Chair of Arena: Would like City Council to consider motion that if energy contract passed then arena rates be increased by additional 1 percent. This would cover cost by year 1 instead of year and goes along with the philosophy of self sufficiency for the Arena.

Mike Reilly, Owner Brox Industries: Here concerning pavement resolution. I sent emails to City Council and would like email entered as part of record. We bid and were not lowest. Purchasing opened bids and Continental Paving failed to submit a bid bond with their proposal which is a requirement. Without that bid bond they have no risk. This omission is unfair to bidders and the City of Dover. Hope you do not award this bid and reject 1 or all.

Don Medbury, 3 Covered Bridge Lane: Obviously Energy contract brings out young people.
1. I object to the energy contract now because of economic times. We should look at natural savings.
2. Infared paving: I discussed with the owner and Community Services and I understand his frustration because he is selling a superior service.
3. Asphalt-no bid bond means they failed to comply and should not have been given an extension. I discussed this with Dan Lynch and Anne Legere and we discussed the right decision with responsibility and the purchasing agent talked to a supervisor about this issue. If this is allowed you will water down future bids. You need to either rebid or give contract to second bidder.

Edward Bleiler, 28 Isaac Lucas Circle: read from handout that was submitted to clerk and placed on file under correspondence.

Anthony McManus, Glenn Hill Rd: I appeal to you to adopt the energy program. This will work as shown by past experience in other cities. If you vote no be prepared to explain to taxpayers why you are willing to waste money.

Mary Krans, member of Dover Main Street Board: 10th annual Dover pride clean up day is Saturday at 8 am in the Courtyard. We clean, rake and pick up trash etc and make Dover ready for summer.

Gary Green, 18 Footbridge Lane: Hopefully you saw my letter in the newspaper concerning the energy contract. I thank the arena and Energy Advisory Board for their work. I am also disappointed the opportunity for the Deputy Community Services position went away and am sorry for some of the things that I heard being said at the podium. *(Mayor Myers confirmed if DeDe and Callaghan could hear-both responded in affirmative)*



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

7. PUBLIC HEARINGS

A. RESOLUTION: FISCAL YEAR 2010 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM - SCHOOL PORTION SPONSORED BY MAYOR MYERS BY REQUEST

Ronald Huml, 199 Mast Rd: I thank Dr. O'Connor, School Board and financial staff for their work. I do have a few questions: 1. \$800,000 of State funds-is this for currently unfunded items? If so the money should go to the School if not the money should go to the City. 2. Local tax rate math is 2.8% how does that become 2%?

Pat Sorenson, 3 Westward Circle: We have been residents of Dover for 45 years and our children were students in this City. I did not vote to cut taxes and was surprised the Council wanted to keep the increase at 2%. Cuts made last year were not restored and further cuts may come and the children suffer. \$10/year/tax payer is a couple packs of cola. NH is one of the lowest states with State aid. We should make every attempt to fund programs. Teachers invest their own money and time into classrooms. Please consider this budget carefully. (*Mayor Myers confirmed if DeDe and Callaghan could hear-both responded in affirmative*)

8. CITY MANAGER'S REPORT

This report includes the summary of legal services and an economic summary provided by the Economic Developer. We will start including this report each month.

In regards to Willand Pond: there are 3 alternatives: 1. Dover pays with the money allocated 2. Dover pays and attempts to get grant money and work with Somersworth 3. do nothing which is not recommended. We can expect a workshop with the Planning Board in May

The email with John Pentelokus was the only communication I have had and I will follow up with him. This is 1 type of strategy for repair however it cannot be used to address underlying defects and sub base issues. Infrared patching has not been put out to bid and there is not a need for these services at this time. The bid that was put out was for cut and patch technology which is why his bid was not accepted. I will follow up. Councilor Scott suggested a workshop might be in order. Motion to accept report by DeDe seconded by Weston

Vote: 8/0 roll call vote with McCusker out of the room

9. MINUTES

A. April 8, 2009

Motion to accept by Trefethen seconded Weston

Vote: 8/0 roll call vote with McCusker out of the room



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

10. MAYOR'S REPORT

I attended a rotary luncheon and Relco celebrated the 20th anniversary.
I want to recognize Wentworth Douglas Hospital donation to Police Youth division for \$75,000.
Dover baseball had opening day and approximately 600 kids attended
Dover clean up is Saturday
Motion to accept report by DeDe seconded by Cheney
Vote: 8/0 roll call vote with McCusker out of the room

11. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. RESOLUTIONS

1. RESOLUTION: DEBT AUTHORIZATION FOR ENERGY EFFICIENCY PROJECT (REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR MYERS BY REQUEST

Motion to approve by Trefethen seconded by Carrier. City manager explained that yesterday we were advised by the DES that the Energy project has qualified for stimulus money of \$279,157.00 towards the Waste Water treatment Plant improvements as part of the loan program. We are also requesting \$94,682 from Community Development Block funds. However, we need commitment by City Council to get this money.

Deputy Mayor Trefethen stated that everything has already been said. I originally did not vote for Energy Advisory Committee however they did their homework. This contract represents savings.

Councilor Scott said he will vote against this. Can not support bonding and it was agreed that we would only put in CIP projects that offset debt retired.

Councilor McCusker stated we need to spend to save and he supports the program.

Councilor DeDe stated that this is a guaranteed contract and not a gamble. The previous company had to pay us when it did not work.

Councilor Callaghan said that he is still opposed at this point. 1. we should do work with individual contractors now that we have the list of work to be done. 2. formula is subjective and variable 3. Should not enter into contract with just one company.

Councilor Weston stated that she is not for or against it at this time. She is waiting to hear back from PSNH and other cities that have entered into this type of contract. If forced to vote tonight I will vote no. On the surface it appears to be a benefit so I do not want to kill this. Motion by councilor Weston to postpone to after budget passed was seconded by Scott.

Councilor DeDe said that there has been plenty of time to review and consult.

Deputy Mayor Trefethen said he would not support postponing because we have had this for at least 8 weeks and we will lose stimulus money. Project numbers worked even with worse case scenario numbers.

Councilor Carrier said he is not looking to postpone.



CITY OF DOVER

CITY COUNCIL - MINUTES

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Meeting Date: **Wednesday, April 22, 2009**
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Councilor Callaghan said that a postponement is in order. Should be after budget and it is not responsible to increase debt. We also have not explored other possibilities. Motion to move question by Councilor Callaghan did not have a second.

Councilor Cheney supported postponing and felt that there should be full support if additional information is needed.

Councilor Weston said that she was looking for analysis of the work and wanted additional time to receive the information.

Councilor Callaghan made a friendly amendment to do simultaneously with budget as part of final budget approval which was seconded by Councilor Weston. Failed 4/5 roll call vote with Councilors Weston, Callaghan, Cheney and Scott in favor.

Councilor Weston made a motion to postpone to coincide with adoption of budget seconded by Councilor Scott failed 4/5 with Councilors Weston, Callaghan, Cheney, and Scott in favor. Deputy Mayor Trefethen asked the City Manager the time frame since grants are time sensitive. City manager replied that DES wants answers by April 20th and were told we would be voting tonight. Deputy Mayor Trefethen questioned how those in favor of postponing can look tax payers knowing they are giving up money...how will you explain it?

Councilor Carrier said we have had time. Professional people did the research. Stimulus money will be lost. It is our duty to lower energy usage. I can not believe you want to micro manage this process. This is a sacrilege.

Mayor Myers said he is in favor of this contract because it saves energy and money. We have known about this since last fall. It was a good idea then and now we have stimulus money. This project had a positive cash flow if the entire amount was bonded. Now we have stimulus money. This was in the CIP and was the only project that returned money and saved money. This project saves enough money to pay for itself. The piecemeal approach loses guarantees and accountability. We hired John Rizzo and he rewrote contract to protect us. Now we risk losing stimulus funds.

Councilor Cheney said that she had a problem with process all along. This Council did not address scoping audit. Many of the recommendations are fundamental. Our CIP amounts are close to equaling our Council set limits. Also concerned with Federal Government mandates that will end up costing city money. I have an issue with the fact that they have 1 year to get things in place but measurement starts at date of contract. Also on page 8 and 9 we have 90 days to determine if report is correct and to get independent audit is difficult. This council needs to deliberate longer for a 10 year contract.

Councilor DeDe replied that there was plenty of time to go through the issues and it is irresponsible to not do this. We will end up paying more if we don't do this.

Councilor Callaghan stated that we may have resources of our own to do this. To change a programmable thermostat does not take a contractor. We agreed to an audit to see what can be done.

Councilor Scott said he voted for the audit and we should pay for it. Some of these things we can do ourselves. Not reason to rush in and add to our debt.

Councilor McCusker said that it would be different if we had enough personnel but we continue to cut positions. Who would be responsible for this and has time to take on the extra duties. We also can not guarantee the work for ourselves. Johnsons Controls gives us a guarantee. I hope we get thank you cards from the towns that get our portion of stimulus funds.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
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Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

Councilor Weston said that she was insulted that it was said that it is sacrilegious if I vote no. I can not vote for something that I do not believe in. If this fails 5.4 it is not my fault because I wanted to wait until I got more information.

Mayor Myers asked who would we get to do the work? No one. Page 3 of the resolution is not the cost to the tax payer. That was based on all of it being bonded. It is not the net impact. Councilor Carrier stated that we all have a right to vote yeah or nay. It is our job to look at everything but professionals looked at this. Nothing about this will change in 2 months time. How many people do we want to ask about this?

City Manager told the Council that he recommended proceeding with the project. A consultant was hired to represent the City, Johnson Controls is a reputable company. PSNH and Unitil were consulted as part of proposal. Councilor Weston did not discuss her concerns but perhaps I can give her the answers. No one knows if stimulus money will be lost but I believe it will be. Resolution failed. Vote: 5/4 roll call vote with Weston, Callaghan, Cheney and Scott opposed.

**2. RESOLUTION: DEPUTY DIRECTOR OF COMMUNITY SERVICES
EMPLOYMENT AGREEMENT WITH DEAN PESCHEL
(TO BE REMOVED FROM TABLE)
SPONSORED BY MAYOR MYERS BY REQUEST**

Withdrawn during agenda acceptance

12. NEW BUSINESS

A. CONSENT CALENDAR

1. PARADE – Dover Knights of Columbus
2. RAFFLE – Breast Cancer 3-Day Walk for The Cure
3. RAFFLE – Garrison School
4. TAG – Dover Little Green Football, Inc.
5. TAG – Great Bay Figure Skating Club (May 22-24, 2009)
6. TAG – Great Bay Figure Skating Club (June 5-7, 2009)

7. RESOLUTION: B09051 – MUNICIPAL AUDITING SERVICES
SPONSORED BY MAYOR MYERS BY REQUEST

8. RESOLUTION: B09056 – WATER DRAIN SUPPLIES
SPONSORED BY MAYOR MYERS BY REQUEST

9. RESOLUTION: B09057 – SEWER DRAIN SUPPLIES
SPONSORED BY MAYOR MYERS BY REQUEST

10. RESOLUTION: B09061 – ASPHALT TRENCH PATCHING SERVICES
SPONSORED BY MAYOR MYERS BY REQUEST

11. RESOLUTION: B09065 – HOT BITUMINOUS PAVING
SPONSORED BY MAYOR MYERS BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

Councilor Scott pulled item # 7. Councilor Cheney pulled items # 10 and 11. Motion to adopt the remaining items by Trefethen seconded Cheney passed.

Vote: 9/0 roll call vote.

12A7: Deputy Mayor Trefethen moved for its adoption seconded by Councilor Scott. Motion by Cheney to postpone to workshop on May 6th. The City Manager replied that it is not doable as we need to engage the auditor now to start to do the fieldwork.

Deputy Mayor Trefethen said he was baffled because he heard from Councilor Scott we need new auditors and now there is an objection to a resolution changing auditors.

Mayor Myers did not support postponing. He voted to form audit committee and it failed. Firm that normally does this was low bidder and they promised to bring in all new people and the Council still chose another company.

Councilor Scott said he was pleased that we chose a new company as we need a full audit. We also need workshop to discuss what we are looking for. We also need to address questions that have been asked at the podium.

Mayor Myers reminded everyone that we spend \$50,000 each year on auditing services. The questions referred to could have been handles by one of the Councilors taking charge and dealing with it.

Councilor Callaghan said he agrees with a workshop as he had serious concerns with last audit. He also thought they would have more input with the RFP. He wants a definition of independent and wants to prioritize items. Date deadlines should also be included. Motion to postpone fails.

Vote: 3/6 roll call vote with Callaghan, Cheney, and Scott in favor.

Councilor Cheney said that the City Council needs to deliberate further. However the intent of the council was to change auditors and that has been done. Resolution passes

Vote: 8/1 roll call vote with Councilor Callaghan opposed.

12A10: Deputy Mayor Trefethen moved for its adoption seconded by Councilor Cheney.

Councilor Cheney said that we have to be more alert to situations on our roads. Councilor Carrier said he also got the packet and it was very informative. If situations come up that are cost effective it is nice to be able to keep work local.

Councilor DeDe made a motion to table until 5/13 meeting so that Community Services can do a comparison seconded by Councilor Callaghan. Motion passed

Vote : 8/1 roll call vote with McCusker opposed.

12A11: Deputy Mayor Trefethen moved for its adoption seconded by Councilor Cheney.

Councilor Cheney said that she got some calls on this issue. She had been involved with bids before and if you missed 1 item you were not considered.

Mayor Myers requested an explanation of what a bid bond is. City Manager stated that Mr. Riley explained it well. A bid bond guarantees the pricing so that they vendor can not walk away if their price is significantly lower. The question is if it is required. When you read language it says Should accompany bid. Purchasing agent gave them 24 hours to submit bid bond and they did. City Council has the authority to choose any vendor. We will make the language clearer in the future.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
 Meeting Date: **Wednesday, April 22, 2009**
 Meeting Time: **7:00pm**

Mayor Myers said that he supports awarding bid to Brox. Motion by Deputy Mayor Trefethen to amend resolution to change name to Brox with Brox bid amount seconded by Councilor DeDe. Motion passed.

Vote: 9/0 roll call vote.

Councilor Callaghan had concerns that we could be jeopardizing ourselves and questioned the City Attorney. City Attorney explained that the City is entitled to take most advantageous bidder. Price and sanctity of process are important and can be supported.

Councilor McCusker said he supported the employee. Should does not mean shall and the employee looked at a \$30,000 decision. They based their decision on price and were trying to assist the City. Doesn't appreciate that individuals are named at the podium and only half the story is told.

Councilor DeDe agreed that the employee saw a \$30,000 savings to the City.

Mayor Myers shared concern of people at the podium quoting an employee without the employee being here. Resolution passed as amended

Vote: 9/0 roll call vote.

COMMITTEE REPORTS

- | | |
|---|--|
| 1. Appointments Committee | 8. City / School Joint Service Committee |
| 2. Arena Committee | 9. Solid Waste Advisory Committee |
| 3. Arts Commission | 10. Transportation Advisory Committee |
| 4. McConnell Center Committee | 11. Joint Building Committee |
| 5. Planning Board | 12. Legislative Liaison |
| 6. Cable Franchise Negotiations Committee | 13. Coast Bus |
| 7. School Board Liaison | |

B. RESOLUTIONS

1. RESOLUTION: AUTHORIZATION FOR CITY MANAGER TO ENTER INTO A CONTRACT WITH JOHNSON CONTROLS

SPONSORED BY MAYOR MYERS BY REQUEST

Motion to adopt by Deputy Mayor Trefethen seconded by Councilor DeDe. City manager requested that the resolution be changed to pay \$25,000 for audit and \$33,605 for library boiler. If contract entered into later than these would be applied as a credit. Motion to change contract as requested by deputy Mayor Trefethen seconded by Councilor passed

Vote: 9/0 roll call vote.

Item 12B2 was started however later the City Council was informed that the resolution itself was not voted on. They then voted to adopt the resolution as amended.

Vote: 9/0 roll call vote.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

2. RESOLUTION: ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR THE FISCAL YEAR 2009 CDBG ENTITLEMENT FUNDS (TO BE REFERRED TO A PUBLIC HEARING ON MAY 13, 2009) SPONSORED BY MAYOR MYERS BY REQUEST

Motion to move to public hearing date by Deputy Mayor Trefethen seconded by Councilor Cheney.

Vote: 9/0 roll call vote

3. RESOLUTION: REPROGRAMMING OF UNEXPENDED BOND PROCEEDS – SAU MCCONNELL CENTER RENOVATIONS PROJECT TO HORNE STREET SCHOOL CIP PROJECT (REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON MAY 13, 2009) SPONSORED BY COUNCILORS CHENEY AND WESTON

Motion to move to public hearing date by Deputy Mayor Trefethen seconded by Councilor Cheney.

Vote: 9/0 roll call vote

4. RESOLUTION: REPROGRAMMING OF UNEXPENDED BOND PROCEEDS – BOUCHARD WELL FISCAL YEAR 2007 TO CUMMINGS WELL PROJECT (REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON MAY 13, 2009) SPONSORED BY MAYOR MYERS BY REQUEST

Motion to move to public hearing date by Deputy Mayor Trefethen seconded by Councilor Cheney.

Vote: 9/0 roll call vote

5. RESOLUTION: SUPPLEMENTAL CIP APPROPRIATIONS FOR SEWER PROJECTS AND BROADWAY DRAINAGE AND AUTHORIZATION FOR PARTICIPATION IN STATE OF NH CLEAN WATER STATE REVOLVING LOAN FUND (REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON MAY 13, 2009) (VOTE TO OCCUR ON MAY 20, 2009) SPONSORED BY MAYOR MYERS BY REQUEST

Motion to move to public hearing date by Deputy Mayor Trefethen seconded by Councilor Cheney.

Vote: 9/0 roll call vote



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 22, 2009**
Meeting Time: **7:00pm**

C. ORDINANCES IN 1ST READING

1. ORDINANCE: CHAPTER 89 – DOGS (TO BE REFERRED TO PUBLIC HEARING ON MAY 13, 2009) SPONSORED BY COUNCILOR CARRIER

Motion to move to public hearing date by Deputy Mayor Trefethen seconded by Councilor Carrier.

Vote: 9/0 roll call vote

D. COUNCIL CORRESPONDENCE

Motion by Cheney seconded by Weston to add infared paving packet to agenda material

Vote: 9/0 roll call vote

12. COUNCIL MATTERS OF INTEREST

Councilor Cheney said that on April 27th at 7:00 pm at DPW there will be a Tolend Landfill update.

Deputy Mayor Trefethen commented on the first telephone participation meeting. Every attempt should be made to be here. Difficult to have to express to the world that you are away on vacation. Perhaps this can be told to just the City Council

Councilor DeDe said that a list of sales at Industrial Park has been provided to the Council

Councilor Weston said that the 911 renaming of streets was mentioned at the podium. There was a resolution 6/9/04 (11C1) that changed specific streets but not all of them.

Councilor Callaghan said that he would like another update on Willand Pond. The water height is a growing concern.

Mayor Myers said that the public comment period is through May 4, 2009 and we should wait until that is completed. City Manager there will be a workshop with the Planning Board in the middle of May. Suggest that the City Council attend that meeting so we don't miss any budget workshops

14. ADJOURN

Motion to adjourn by Deputy Mayor Trefethen at 10:30 pm seconded by Weston.

Vote: 8/1 roll call vote with Deputy Mayor Trefethen opposed



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 29, 2009**
Meeting Time: **7:00pm**

Present: Mayor Myers, Deputy Mayor Trefethen, Councilors Callaghan, Carrier, DeDe, McCusker, Scott and Weston.

Absent: Councilor Cheney.

Also Present: City Manager Joyal, City Attorney Krans and City Clerk Lavertu.

1. BUDGET REVIEW

A. POLICE

City Manager Joyal invited Police Chief Colarusso to speak to the Council regarding the Police Department's budget. He wanted the Council to know that he calculated that the employees of the Police Department were foregoing \$62,192.00 in wage increases and adjustments in insurance.

Police Chief Colarusso spoke on the major items in his budget that have been reported in the newspaper. He said his FY2010 budget proposes the elimination of two police officers, saving \$93,000. He said he has applied for grants to fund these positions, but he won't know the outcome until midsummer, and the chances were less than 50%. He said he has also eliminated two part-time secretarial positions, by adding some hours to existing secretaries in order to handle the workload, leaving a total deduction of 27 hours per week for a savings of almost \$38,000. He referred to the Parking Traffic Bureau, and said the budget removes the Police Sergeant position from the Parking Activity Fund and puts it into the Operations Budget for the Police Department. He said the Police Sergeant will still supervise the parking and traffic enforcement issues. He said there will be a new Parking Manager position put into the Parking Activity Fund, and that position will be responsible for dealing with all the parking issues downtown. He spoke of the grants the Police Department did receive. He said they received a \$75,000 contribution from Wentworth-Douglass Hospital, which allowed him to move a position into the grant account. This allows the Police Department to continue with the Youth-to-Youth Program. He said the Police Department was also slated to receive \$65,000 in Justice Assistance grant funding. He said the Police Department also received the Teen Center Director's salary. He said they also received \$36,000 from the Dover Housing Authority to continue to pay for a part-time officer working there. He wanted to thank the Police Department employees for their hard work and dedication. He gave a PowerPoint presentation on the Police Department's budget to the Council.

Councilor DeDe complimented Police Chief Colarusso and the entire police force. He said they have achieved things many thought to be impossible.

Deputy Mayor Trefethen referred to the proposal of eliminating the two patrol officers. He said it was his understanding that the Downtown Liaisons/Mounted Patrols will continue through the summer. He asked if the eliminations would be through attrition.

Police Chief Colarusso said his goal would be to maintain a force with 46 sworn officers. He said the Police Department was at a bare minimum. He said they have maintained the Downtown Liaison/Mounted Patrol positions since 1998, because that was how important they were, but felt that it was the only place left to cut the budget.

Councilor Callaghan complimented the Police Chief on his presentation. He said he was concerned about the elimination of two patrol officers, and the Police Chief's presentation



CITY OF DOVER

CITY COUNCIL - MINUTES

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Meeting Date: **Wednesday, April 29, 2009**
Meeting Time: **7:00pm**

was a compelling argument to keep these positions. He referred to the recent deaths in Dover as an example of putting an extra burden on the Police Department, and asked if there was a measure that showed if something was getting put off or put aside.

Police Chief Colarusso said a death investigation takes a significant amount of staff time. He said if there is an unattended death in Dover, for whatever reason, a patrol officer, supervisor, and detectives are there for at least several hours. He said a DWI arrest keeps an officer off the streets for a minimum of three hours.

Councilor Callaghan said in these bad economic times he was worried about shoplifting, but more importantly he was worried about domestic violence, alcohol abuse, and weapons issues. He didn't want the Police Department to be so short staffed that one of these events occurs, which could have been avoided if these positions weren't eliminated. He referred to the statistics that showed the increase in calls, arrests, and services provided by the Police Department, and said they will probably go down now that there will be fewer police officers. He asked the Police Chief if he felt more people will get away with motor vehicle violations. Police Chief Colarusso said that was potentially true. He said the fewer officers there were meant there was less time for performing proactive measures. He said right now they have a four-minute response time for emergencies, and he would like to get it to three minutes. He said four minutes doesn't sound like a lot unless you're in trouble and waiting.

Councilor Callaghan referred to the grant money that the Police Department is waiting to hear about, saying the Police Chief said there was probably a 50% chance of getting the grant.

Police Chief Colarusso said he felt it was less than a 50% chance. He referred to the grant that they didn't get last year to retain the Middle School officer, which seemed probable at the time.

Councilor Callaghan asked what would happen to the grant money if the Council decided to keep the officers.

Police Chief Colarusso said that would be supplanting the positions.

Councilor Callaghan asked if the grant money was for one year.

Police Chief Colarusso said this was a three-year grant, and the City must retain the officers for four years.

Councilor Callaghan asked the amount of the grant.

Police Chief Colarusso said it was \$375,000 for two officers.

Councilor Scott complimented Police Chief Colarusso on his presentation.

Councilor Carrier complimented Police Chief Colarusso on his excellent presentation. He asked about other communities, and linking up with them to work on cases. He asked how it was done.

Police Chief Colarusso said they do their best to work together with other communities. He said they have regular investigative meetings with other towns. He said that was one of the functions of the crime analyst, before that position was eliminated. He said they still do crime analysis to keep their accreditation. He said they work with the FBI, Sheriffs, State Police, Drug Enforcement, and Customs.

Councilor McCusker thanked the Police Chief for his creativity. He said the Police Chief had a great dedicated staff, which is why his department survives.

Deputy Mayor Trefethen referred to Councilor Callaghan's comments and said he was positive that most of the Council feels the same angst about eliminating the positions. He



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
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referred to the Police Chief's comments about wanting 51 sworn officers, which would cost an additional \$300,000 to \$400,000. He said the Council could give the Police Department the money and feel good. He said he has heard it individually from citizens that more money should be spent to add things, but they are not saying it publicly. He said that means they can't spend it. He said these people need to speak up. He said these decisions are hard to make.

Police Chief Colarusso said he wasn't expecting 51 sworn officers, but he needed to make a stand. He said he was not comfortable reducing the force any more than he is now. He said the City Council and the citizens need to know this.

Councilor Callaghan asked, if the Council allowed these positions to go back in the budget, and the grant money came through, could the Police Department hire two new officers.

Police Chief Colarusso said the grant would have to be amended to "add" officers, as opposed to "save" officers. He said the stimulus money was to prevent layoffs. He said the most frustrating part is that the City won't get the answer until after the budget process is over.

Councilor Weston asked if staffing is reflected in getting accredited.

Police Chief Colarusso said that wasn't part of the accreditation process. He said it requires a lot of different functions and tasks, which if there isn't enough staff to do them, won't get done.

Councilor Weston referred to the Police Chief's comments regarding response time, and asked what the impact would be by reducing staff. She also asked about shift coverage and the increase in crime.

Police Chief Colarusso said police coverage was at a bare minimum for the three shifts, but only what the Downtown Liaisons did would be affected by the cuts.

Mayor Myers thanked Police Chief Colarusso for his presentation. He said it was a great overview of what the Police Department does. He thanked the Police Department staff for taking voluntary pay cuts or reductions. He referred to business and residential growth, which affects all City departments. He said people are attending the Library more, instead of buying books. The Recreation programs have increased attendance at the pools and ice arena. He said the City Hall services have increased with dog licensing, voter registrations, et cetera. He said the list goes on and on. He referred to the 18 full-time positions that have been cut since 2005, at a time when the City is growing. He asked Police Chief Colarusso to touch briefly on county dispatch options.

Police Chief Colarusso said former Police Chief Reynolds is the point person for regionalization. He said it was still in the study phase on how much savings would be realized, and expected costs. He said if Dover and Rochester join the County, then they would need a new building.

Mayor Myers said there is something to be said for in-house dispatch. He said some other services may be better regionalized.

Deputy Mayor Trefethen asked if the County dispatch was just safety services, or if it would include Community Services. He said he saw firsthand during the ice storm how the City's dispatch handled Community Services calls.

Police Chief Colarusso said that is one of the questions. He they are researching if the County dispatch can duplicate what Dover Dispatch does.



CITY OF DOVER

CITY COUNCIL - MINUTES

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Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 29, 2009**
Meeting Time: **7:00pm**

Deputy Mayor Trefethen said 911 was a wonderful thing, but he has heard about issues elsewhere, with lost or ignored calls. He said he would like to avoid that in Dover.

B. FIRE

City Manager Joyal invited Fire Chief Plummer to speak to the Council regarding the Fire Department's budget. He wanted the Council to know that he calculated that the employees of the Fire Department were foregoing \$58,086.00 in wage increases and adjustments in insurance.

Fire Chief Plummer passed out his Vision report, which covered what the department is about. He gave his PowerPoint presentation regarding the Fire Department's budget to the Council.

Mayor Myers thanked Fire Chief Plummer for his overview of the Fire Department. He also thanked the employees for what they have agreed to give back in wages, pay cuts and insurance benefits. He said he realizes the budget will not be sustainable for the long term, but appreciates the effort for this year.

2. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

James Alty, 36 Toftree Lane: He asked the Council to think about keeping the patrol downtown. He thanked both chiefs for their presentations. He felt if the City does away with the Mounted Patrol it won't come back. He said he is all for the Fire Department and Police Department. He said he donated money for oxygen masks for the animals. He said he tries to help when he can. He said it was a great move by the City to put Police Chief Tony Colarusso in the position. He again asked to keep the patrol going.

3. ADJOURN

Deputy Mayor Trefethen made a motion to adjourn at 9:00 pm; seconded by Councilor McCusker.

Vote: 8/0.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 89, entitled “Dogs” of the Code of the City of Dover, 1983; and

2. AMENDMENT

Chapter 89 entitled “Dogs” is hereby amended by inserting housekeeping changes throughout the entire Chapter 89

SEE ATTACHED ORDINANCE IN ITS ENTIRETY

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Robert Carrier

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

ORDINANCE BACKGROUND MATERIAL:

The proposed ordinance represents a general re-drafting of an existing ordinance adopted over thirty years (30) ago in 1977 and revised in 1995.

The major substantive change in this ordinance is the banning of dogs on or near athletic fields used by Dover children and residents. The purpose is to limit the depositing of dog excrement on playing fields while the fields are not in use, but later discovered by children and other athletes when engaging in athletic activities.

Provisions regarding the unlicensed dogs are clarified.

There are a variety of housekeeping changes and changes in grammar throughout the ordinance.

DOGS

CHAPTER 89

[Revised in its entirety 09-13-95 by Ord. No. 13-95]

ARTICLE I

Licensing and Regulation

- 89-1. Definitions.**
- 89-2. License Required.**
- 89-3. Fees.**
- 89-4. Group Licenses.**
- 89-5. Replacement of lost license tag.**
- 89-6. Penalty for Unlicensed dogs.**
- 89-7. Seizure of unlicensed dogs.**

ARTICLE II

Nuisance Regulations

- 89-8. Running at large.**
- 89-9. Impoundment.**
- 89-10. Notice to owner; redemption.**
- 89-11. Barking dogs.**
- 89-12. Removal of Excrement.**
- 89-13. Violations and penalties.**

ARTICLE III

Miscellaneous Regulations



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

- 89-14. Restraint required.**
- 89-15. Examination of dog.**
- 89-16. City Parks and School grounds; dogs prohibited**
- 89-17. Violations and penalties.**

[HISTORY: Adopted by the City Council of the City of Dover: Art. I, 12-14-77*, Art. II, 12-14-77. Section 89-12 amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I. ; ***Amended in it's entirety by the City Council 09-20-95 by Ord. No. 13-95; Other amendments noted where applicable.]**

*Editor's Note: Provisions of this Article are derived from Ch. 54 of the former Code, adopted 12-14-77.

**Editor's Note: Provisions of this Article are derived from Ch. 55 of the former Code, adopted 12-14-77.

ARTICLE I Licensing and Regulation

89-1. Definitions.

For the purpose of this Article, the following definition of terms shall apply:

ACCOMPANIED means the owner or custodian must be able to see and hear the dog, or have reasonable knowledge of where the dog is, and be able to recall the dog on command.

AT LARGE means off the premises of the owner or keeper, unless accompanied by the owner. At no time, shall any dog be permitted on the private property of another person, without permission of said person.

DOG means ~~Both~~ male and female dogs **not exempted by state statute.**

OWNER—~~Shall~~ means any person keeping, harboring or having charge or control of, or permitting any dog to habitually be or remain on, or be lodged or fed within such person's house, yard or premises **within the City of Dover.** This term shall not apply to veterinarians or kennel operators temporarily maintaining on their premises dogs owned by others.

89-2. License required.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

Every owner or keeper of a dog ~~three (3)~~ **four (4)** months old or over shall annually, on or before April 30th, license their dog in the office of the City Clerk. The City Clerk's office shall furnish the owner or keeper with a dog tag ~~which that shall~~ contains the name of the City, year of issue and registration number. Said **dog** tag shall be attached and worn around the animal collar. (RSA 466:1)

89-3. Fees. [Amended 05-17-2000 by Ord. No. 06-2000]

- A. The fee for every license for a year or portion of a year shall be:
1. \$7.50 for dogs at least 4 months old but less than 7 months old which are not spayed or neutered and \$7.50 for a neutered male or spayed female dog; provided, however, that the owner or keeper of such spayed female dog or neutered male dog shall furnish a certificate from the person performing the operation to the satisfaction of the City Clerk.
 2. \$10.00 for any unneutered male or unspayed female dog.
- B. Notwithstanding paragraph A, the fee for every license for a year or a portion of a year shall be \$3.00 for a dog of either sex if the owner is 65 years of age or older; provided, however, that, if such owner wishes to license more than one dog, the fee for any additional license shall be as provided in Paragraph A.
- C. Fees for dogs licensed in a commercial kennel shall be based on the numbers of dog licenses, as in RSA 466:6 for group licenses. For purposes of this paragraph, "commercial kennel" means the establishment or domicile of any person who sells dogs at wholesale or retail; and, if retail, who sells or transfers 10 or more litters per year, or sells or transfers 50 or more puppies per year; or who derives 40 percent or more of his gross annual income from the sale or transfer of dogs.

89-4. Group Licenses.

- A. The owner or keeper of **five (5)** or more dogs shall annually by April 30th pay the required fee, provide proof of rabies inoculation for every dog they own and obtain a license authorizing him/her to keep the dogs upon the premises described in the license, or off the premises while under his control. Such owner or keeper shall not be required to obtain a "commercial kennel" license under 89-3(C) of this Chapter .



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

- B. The City Clerk shall not refuse to issue a group license to an owner or keeper who has complied with the requirements of this Section.
- C. The fee shall be \$20.00 per year with a late fee of \$1.00 per month assessed for any group not licensed by June 1st. [Amended 10-20-1999 by Ord. 12-99]
- D. No fee shall be required for dogs which are under the age of **four (4)3** months.
- E. The owner or keeper shall receive numbered license tags for each dog included under his group license.

89-5. Replacement of lost license tag.

Should the pendant giving the registered number of any dog licensed as by law required become lost or stolen, the City Clerk shall issue a new pendant (metal tag) for such dog, keeping a record of the change of number, and notify the Chief of Police of such change in a timely manner. [Amended 03-20-2002 by Ord. No. 14-02]

89-6. Penalty for Unlicensed Dogs.

- A. The City Clerk shall annually, between June 1 and June 20, prepare a list **for the City Council** of owners who have not **obtained or** renewed their dog licenses by May 31 ~~for the City Manager.~~ The ~~City Manager~~ **Council** shall, within **twenty (20)** days from June 20, **issue a warrant and authorize the City Clerk or the Police Chief** ~~direct the local law enforcement agency to issue civil forfeiture notices for each unlicensed dog. or seize any unlicensed dog and board it in a holding facility for a period of (7) days of a violation.~~ **The City Council may also authorize the Police Department to seize any unlicensed dog. Unlicensed dogs shall be held for a period of seven (7) days. (RSA 466:14)**
- B. ~~The local law enforcement agency shall personally deliver civil forfeitures to each owner of an unlicensed dog.~~ **Civil forfeitures may be delivered by certified mail, hand delivery of left at the abode of the dog owner. The original notice shall be delivered to the owner with a carbon copy to the city clerk. The owner receives the original notice and the law enforcement officer delivers the carbon copy to the city clerk.** The forfeiture notice **shall** indicate that the owner of the dog has **fifteen (15) calendar days of the notice of forfeiture(96) hours to pay the forfeiture fee, cost of service, and** to license their dog(s) or a summons to District Court will be issued by the Police Department. ~~There is a~~ **The forfeiture fee is Twenty-five (\$25.00) dollars and the service fee is five (\$5) dollars. forfeiture fee.** ~~The dog~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

~~owner is also liable for the license fee and any monthly late fine. When the dog owner has come in and paid the fine, the Clerk should indicate the date paid and inform the law enforcement officer. It would be the responsibility of the Failure to pay the forfeiture and service fees in a timely manner shall result in a summons to the District Court by an authorized law enforcement officer. to issue a summons to District Court. (RSA 466:13)~~

C. A fine not to exceed fifty (\$50) dollars shall be imposed for an offense. (RSA 466:13)

~~D. One the dog owner has been arraigned in District Court, the dog owner shall have **ninety six** (96) hours after said scheduled arraignment to license the dog and pay applicable late fees to the City Clerk's Office. [Added 03-20-2002 by Ord. No. 14-02]~~

~~E. Any dog owner who does not license the dog within the **ninety six** (96) hours after the first schedule court appearance, will be issued a second summons to District and shall pay a fine of up to two hundred fifty dollars (\$250.00) [Added 03-20-2002 by Ord. No. 14-02]~~

89-7. Seizure of unlicensed dogs.

A. Any **authorized** ~~person may and every~~ police officer shall **may** seize any dog not properly licensed **after a written warning** as required by Chapter 466 of the New Hampshire Revised Statutes — Annotated, as amended, and cause it to be transported to the Cochecho Valley Humane Society, ~~authorized by the city to~~ **or other incorporated society authorized to** accept such dogs. The **Cochecho Valley Humane Society, or other authorized incorporated society** shall keep said dog at the expense of the city for a period of time not to exceed seven (7) **consecutive** days. **Full title to the dog shall transfer to the Cochecho Valley Humane Society, or other authorized incorporated society, after seven (7) consecutive days.** If, after such time, the dog remains unclaimed, then, ~~and in such event,~~ the **Cochecho** Humane Society shall dispose of said dog at the expense of **the City of Dover.** ~~said city.~~
(RSA 466: 14)

B. Any owner of a dog, so seized, may reclaim said dog during the **seven (7)** ~~10~~-day period provided **for herein** ~~therefore,~~ by furnishing proof of a proper license, **and payment of the forfeiture fee and service fee, a reasonable daily facility fee, all necessary veterinary fees,** ~~payment of a penalty of ten dollars (\$10.00), and payment~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

of ~~and~~ a twenty-five (\$25) dollar pick up and transportation service charge, ~~to be~~ paid to the Police Department. **(RSA 466:15)**

89-4

89-7

89-11

~~C. Any unlicensed dog so seized and harbored in the manner herein prescribed and unclaimed by its owner may be claimed by any person who will license said dog and reimburse the city for all costs incurred by the city including the pickup and transportation charge of twenty five dollars (\$25.), which is payable to the Police Department, prior to taking the dog.~~

~~D. The city shall pay for the harboring and disposal of unlicensed dogs exclusively from the receipts obtained from the sale of dog licenses.~~

ARTICLE II NUISANCE REGULATIONS

89-8. Running at large.

A person who owns or keeps a dog within the City shall not permit or allow such dog to be at large in the City, unless:

- A. The dog is restrained by being kept on a leash not exceeding 8 feet in length; or
- B. The dog is accompanied by the owner or custodian and under voice control.

89-9. Impoundment.

It shall be the duty of every police officer or other law enforcement officer or other such person as may be designated by the **Animal Control Dog Officer** to apprehend any dog running at large contrary to the provisions of 89-8 and to impound such dog at the Cocheco Valley Humane Society **or other authorized incorporated society.**

89-10. Notice to owner; redemption.

Upon impoundment, the Police Chief or designee shall notify the owner in a timely fashion. ~~If such dog shall be impounded, the owner thereof, shall be notified forthwith.~~ The owner of any dog so impounded may reclaim such dog upon payment of all costs and charges incurred by the City of Dover for the impounding, **veterinary care**, and maintenance of such dog, including a pickup and transportation fee of twenty-five dollars (\$25.). Any dog so impounded which is not licensed and whose owner is unknown after a seven-day period may be destroyed. Any dog which appears to be suffering from rabies or affected with hydrophobia or other infections or dangerous disease, shall not be released, but may be forthwith destroyed.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

89-11. Barking Dogs.

A person who owns or keeps a dog in the city is hereby required to restrain such dog from extended and continuous barking or like noises that create a public disturbance or is deemed to be a continuous nuisance to abutters or neighbors for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, Violations of this section shall be subject to penalties as prescribed under Section 89-13.

89-12. Removal of Excrement.

It shall be unlawful for the owner or person in control of any dog to allow that dog to appear in any public place or upon the property of any other person, unless said owner or person in control has in his or her possession a mechanical or other device for the removal of excrement; nor shall said owner or person in control, fail to expeditiously remove any such excrement deposited by said dog in any such place. ~~This ordinance shall not apply to a blind person while walking his or her guide dog.~~ **Hearing Ear dogs, Guide Dogs, Service Dogs and Search and Rescue Dogs pursuant to state law are exempt from the provisions of this ordinance.** ~~Violations of this Section shall be subject to penalties as prescribed under section 89-13.~~

89-13. Violations and penalties.

Any owner found violating any provisions of this Article II shall be guilty of a violation and, upon conviction thereof, shall be punished by a fine of not less than twenty-five dollars (\$25.) for a first offense and, upon a second or subsequent conviction within twelve (12) months of a violation of this Article, a fine of not less than fifty dollars (\$50.) ~~nor more than one hundred dollars (\$100.).~~ (See RSA 466:31-a (supp))

ARTICLE III MISCELLANEOUS REGULATIONS

89-14. Restraint required.

Any person upon learning that a dog owned by him or kept in his custody has bitten any person shall forthwith tie up and restrain said dog from running at large for a period of ten (10) days and shall, as soon as possible, notify the **Animal Control Dog** Officer or the Police Department.

89-15. Examination of dog.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 11.A.1.

Ordinance Number:
Ordinance Title: **O – 2009.04.22 - 8**
Chapter: Chapter 89, Dogs

It shall be unlawful for any person to kill or dispose of a dog owned by him or kept in his custody which has bitten a person until he has notified the **Animal Control Dog-Officer**, the Police Department or the Health Officer and until these officials have had an opportunity to examine the dog.

89-16 City Parks and School Grounds; dogs prohibited; exemptions

No Owner or keeper shall allow any dog, whether on a leash or off a leash, in any area of any park or school grounds where a playing structure is erected with safety materials underneath, or where scheduled athletic games and/or recreational programs are held. The prohibited area shall include the playing surface for the athletic games or programs including foul territory, throw in areas, batting cages, warm up-mounds and player seating areas. This prohibition shall only apply when signage has been erected announcing the prohibition.

Hearing Ear dogs, Guide Dogs, Service Dogs and Search and Rescue Dogs pursuant to state law are exempt from the provisions of this ordinance.

89-167. Violations and penalties.

- A. Any person convicted of a violation of this Article III, shall be fined not more than ~~one hundred dollars (\$100.)~~ **fifty (\$50) dollars.**
- B. Each day a dog is not restrained in accordance with 89-14, shall constitute a separate violation.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.1.

Resolution Number: **R – 2009.04.08 - 46**
Resolution Re: Reprogramming of Unexpended Bond Proceeds – Garrison School Project to Horne Street School CIP Project

WHEREAS: Annually the City Council desires to make public improvements and finance these improvements with the sale of general obligation bonds; and

WHEREAS: There is unexpended bond proceeds in the amount of \$22,955.98 available from the Garrison Elementary School Improvements project; and

WHEREAS: On March 23, 2009 the Dover School Board approved a resolution requesting reprogramming of the unexpended bond proceeds to the Horne Street School Improvements project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves reprogramming unexpended bond proceeds of \$22,955.98 from the Garrison Elementary School Improvements project to the Horne Street School Improvements project as follows:

Account	Description	Available Balance	Adjustment	Adjusted Balance
4005-46900-4725-7103-05-60	Garrison School Facility Improvements	184.80	(184.80)	-
4005-46900-4725-7104-05-60	Horne Street School Facility Improvemt	-	184.80	184.80
4006-46900-4725-7103-06-60	Garrison School Facility Improvements	22,771.18	(22,771.18)	-
4006-46900-4725-7104-06-60	Horne Street School Facility Improvemt	-	22,771.18	22,771.18
		22,955.98	-	22,955.98

In accordance with the NH Municipal Finance Act, RSA 33 and City Charter provisions C6-6 and C6-14 a PUBLIC HEARING IS REQUIRED for this resolution and must be approved by a 2/3 majority vote of the City Council.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.1.

Resolution Number: **R – 2009.04.08 - 46**
Resolution Re: Reprogramming of Unexpended Bond Proceeds – Garrison School Project to Horne Street School CIP Project

RESOLUTION BACKGROUND MATERIAL:

Annually, in accordance with City Charter, the City Manager shall prepare and submit for approval to the City Council a six-year capital improvements program (CIP). Annually the City Council has approved the CIP and an Authorization for Bonding to finance certain projects contained within the CIP.

In the School Department there is a CIP project that has been completed, which has available unexpended bond proceeds due to the project being completed under budget.

On September 14, 2006 the Joint Building Committee determined that Phase II of the Garrison Elementary School was deemed complete. The Joint Building Committee formed a resolution on the same date that directed the funds back to the Dover School Board with the intent that they be used to construct a parking lot.

Plans have been reviewed by various City departments to construct a parking lot on the southeasterly side but the School Board has determined that a parking lot is not the best solution to alleviate traffic issues and that other reasonable, less costly alternatives, can be explored.

Therefore, the Dover School Board wants to reprogram the remaining unexpended bond proceeds for the Garrison Elementary School Improvements project to the Horne Street Elementary School Improvements project, an approved CIP project.

RESOLUTION

RE: REQUEST TO REPROGRAM BALANCE OF GARRISON CAPITAL FUNDS

WHEREAS: On September 14, 2006 the Joint Building Committee determined that Phase II of the Garrison Elementary School was complete; and

WHEREAS: A formal Resolution dated September 14, 2006 was passed and directed the use of the remaining balance of \$22,955.98 to build a parking lot; and

WHEREAS: The site of the parking lot is not necessarily ideal to the geographic location of the school building; and

WHEREAS: A Joint Building Committee has recently been established to oversee the Horne Street Elementary School Addition and Renovation; and


WHEREAS: The City of Dover cannot accept unexpended bond proceeds but can reprogram the funds to a similar construction project; and

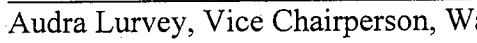
WHEREAS: The amount of \$22,955.98 is requested for reprogramming from the Garrison Phase II Building Improvements to the Horne Street School Building Improvements.


NOW THEREFORE, BE IT RESOLVED THAT HEREIN A FORMAL REQUEST FROM THE DOVER SCHOOL BOARD'S JOINT BUILDING COMMITTEE MEMBERS TO THE MAYOR AND DOVER CITY COUNCIL THAT:

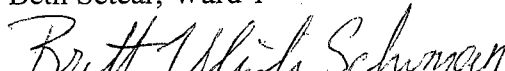
The City Council approves reprogramming the amount of \$22,955.98 from the Garrison Phase II Building Improvements to the Horne Street School Building Improvements.

Submitted By:

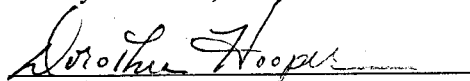

Marjorie Fisher, Chairperson, Ward 6



Audra Lurvey, Vice Chairperson, Ward 5


Beth Setear, Ward 1


Britt Ulinski Schuman, Ward 2


Carolyn Mebert, Ward 3


Dorothea Hooper, Ward 4


Doris Grady, At-Large



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.2.

Resolution Number: **R – 2009.04.08 - 47**
 Resolution Re: RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXT.; TOLEND ROAD EXT.; MAST ROAD EXT, BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXT.

WHEREAS: The City of Dover is part of a statewide Enhanced 911 emergency reporting system; and

WHEREAS: The Transportation Advisory Commission has worked with residents to address street names with a potential to confuse emergency responders; and

WHEREAS: The Transportation Advisory Commission held public hearing and informational meetings on September 17, 2007 and June 30, 2008;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The following streets shall be renamed and renumbered as follows:

<u>current address</u>	<u>current street name</u>	<u>proposed address</u>	<u>proposed street name</u>
3	Horne Court	3	Berry Brook Court
6	" "	6	" " "
2	Smith Rd	2	Emmit Road
4	" "	4	" "
6	" "	6	" "
1	" "	1	" "
3	" "	3	" "
4	Spur Rd Ext	9	Finch Lane
15	" " "	15	" "
35	" " "	35	" "
10	" " "	10	" "
14	" " "	14	" "
8	Tolend Rd Ext	8	Atina Way
14	" " "	14	" "
3	" " "	3	" "
358	" " "	17	" "
10	Mast Rd Ext	10	Leathers Lane
18	" " "	18	" "
22	" " "	22	" "
28	" " "	28	" "
7	" " "	7	" "
11	" " "	11	" "
17	" " "	17	" "



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.2.

Resolution Number: **R – 2009.04.08 - 47**

Resolution Re: RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXT.; TOLEND ROAD EXT.; MAST ROAD EXT, BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXT.

21	" " "	21	" "
25	" " "	25	" "
31	" " "	31	" "
1	Bellamy Rd	1	Chandler Way
3	" "	3	" "
7	" "	7	" "
9	" "	9	" "
9-A	" "	9-A	" "
11	" "	11	" "
4	" "	4	" "
6	" "	6	" "
10	" "	10	" "
12	" "	12	" "
14	" "	14	" "
1	Redden St Ext	1	Redden St
2	" " "	2	" "
3	" " "	3	" "
4	" " "	4	" "
5	" " "	5	" "
6	" " "	6	" "
7	" " "	7	" "
8	" " "	8	" "
9	" " "	9	" "
10	" " "	10	" "
1	Redden St	15	Redden St
2	" "	12	" "
3	" "	17	" "
4	" "	14	" "
5	" "	19	" "
6	" "	16	" "
7	" "	21	" "
8	" "	18	" "
10	" "	20	" "
12	" "	22	" "
14	" "	24	" "
16	" "	36	" "
32	" "	37	" "
33	" "	40	" "



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.2.

Resolution Number: **R – 2009.04.08 - 47**
 Resolution Re: RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXT.; TOLEND ROAD EXT.; MAST ROAD EXT, BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXT.

34	"	"	41	"	"
35	"	"	44	"	"
36	"	"	45	"	"
38	"	"	47	"	"
42	"	"	51	"	"
46	"	"	61	"	"
48	"	"	65	"	"
49	"	"	66	"	"
50	"	"	71	"	"
52	"	"	73	"	"
54	"	"	75	"	"
55	"	"	84	"	"
56	"	"	83	"	"
57	"	"	86	"	"
59	"	"	88	"	"

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Karen Weston

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.2.

Resolution Number: **R – 2009.04.08 - 47**
 Resolution Re: RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXT.; TOLEND ROAD EXT.; MAST ROAD EXT, BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXT.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.2.

Resolution Number: **R – 2009.04.08 - 47**
Resolution Re: RENAMING AND RENUMBERING PORTIONS OF HORNE COURT; SMITH ROAD; SPUR ROAD EXT.; TOLEND ROAD EXT.; MAST ROAD EXT, BELLAMY ROAD, REDDEN STREET, AND REDDEN STREET EXT.

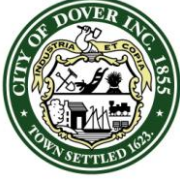
RESOLUTION BACKGROUND MATERIAL:

The Transportation Advisory Commission recommends the proposed street name changes.

The Transportation Advisory Commission, in response to E-911 mandates and public safety concerns, has identified a number of streets which have the potential for confusion in emergency response situations. The confusion may be due to other similar sounding street names. This proposal seeks to reduce or eliminate the potential for delays in emergency response situations where life or property may be threatened.

Neighborhood meetings and public information sessions were held on September 17, 2007 and June 30, 2008.

The proposed street name changes were selected by consensus of the affected residents of each street, or were proposed by City staff after consideration of existing street names, or were selected by majority vote of the Transportation Advisory Commission.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.3.

Resolution Number: **R – 2009.04.08 - 48**
Resolution Re: **NAMING OF ENTRANCE TO MAGLARAS PARK
AND SOUTHSIDE LITTLE LEAGUE**

- WHEREAS: Stephen Towne has dedicated most of his life to Dover Little League; and
- WHEREAS: The entranceway to Maglaras Park and Southside Little League is currently unnamed; and
- WHEREAS: The President of the Dover Little League has requested the City name the entrance to both parks in honor of the Towne family and their dedication to Dover Little League and the youth of Dover.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The entrance road to Maglaras Park and Dover Southside Little League be named “Towne Drive” in honor of Stephen Towne and the Towne family’s dedication to Dover Little League and the youth of Dover.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.3.

Resolution Number: **R – 2009.04.08 - 48**
Resolution Re: **NAMING OF ENTRANCE TO MAGLARAS PARK
AND SOUTHSIDE LITTLE LEAGUE**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.3.

Resolution Number: **R – 2009.04.08 - 48**

Resolution Re: NAMING OF ENTRANCE TO MAGLARAS PARK
AND SOUTHSIDE LITTLE LEAGUE

RESOLUTION BACKGROUND MATERIAL:

The President of Dover Little League has requested the City name the entrance road into both Maglaras Park and Dover Southside Little League's field "Towne Drive" in honor of Stephen Towne and the Towne family's dedication to both Dover Little League and the youth of Dover.

Police and Fire Officials have reviewed the naming of the entrance and have no objection.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.4.

Resolution Number: **R – 2009.04.15 – 58**

Resolution Re: Acceptance of the Action Plan and Expenditures for the Fiscal Year 2009 CDBG Entitlement Funds.

WHEREAS: The City of Dover will have available funds for appropriation from the 2008 CDBG Entitlement year, including program income and unspent previous years funds; and

WHEREAS: The Planning Department is required by HUD to prepare, and the Governing Body adopt the "Consolidated Plan" which is a needs assessment and detailed expenditure plan for the use of C. D. funds in meeting the needs of low and moderate income residents of Dover; and

WHEREAS: The Planning Board has reviewed proposed projects for said funds and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended expenditures; and

WHEREAS: Administration and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and

WHEREAS: The recommended disbursements of funds have been reviewed for compliance with HUD statutory requirements and for meeting national objectives.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The attached Action Plan be adopted and the City Manager be authorized to enter into subrecipient contracts as part of this Annual Plan for expenditure of FFY09 Community Development Block Grant funds.

Note: To be referred to public hearing on May 13, 2009.

Financing		
Estimated Revenue		
Account	Description	Appropriation
2100-46311-6311-3311-10-18	Federal Grant	\$348,000
2100-46311-6311-3421-10-18	Parking Income	\$10,800
2100-46311-6360-3592-10-18	Deposit to Agent	\$2,500
2100-46311-6311-3421-10-18	Parking Income	\$9,999
2120-00000-1715-xxxx-00-00	Housing Revolving Loan Income	\$4,500
2125-00000-1715-xxxx-00-00	DELP Revolving Loan Income	\$32,265
2100-46311-6311-3421-08-18	Parking Income	\$14,884
TOTAL		\$422,948



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.4.

Resolution Number: **R – 2009.04.15 – 58**

Resolution Re: Acceptance of the Action Plan and Expenditures for the Fiscal Year 2009 CDBG Entitlement Funds.

Account	Description	Appropriation
2100-46348-4835-6360-10-18	Welfare Security Deposit Assistance	\$10,207
2100-46348-4835-6333-10-18	Community Partners Sec. Deposits	\$10,200
2100-46348-4835-6342-10-18	My Friend's Place	\$6,900
2100-46348-4835-6334-10-18	My Friend's Place Transitional Housing.	\$2,850
2100-46348-4835-6377-10-18	Cross Roads House	\$2,850
2100-46348-4835-6384-10-18	Seymour Osmand Community Center	\$3,000
2100-46348-4835-6367-10-18	AIDS Response	\$8,500
2100-46348-4835-6361-10-18	A Safe Place	\$3,300
2100-46348-4835-6380-10-18	Homeless Center For Strafford County.	\$8,500
2100-46348-4835-6362-10-18	The HUB Family Recourse Center	\$3,000
2100-46341-4835-6342-10-18	My Friend's Place Improvements	\$14,900
2100-46323-4835-6335-10-18	CAP Weatherization	\$25,000
2100-46341-xxxx-6335-10-18	CAP McConnell Cntr. Improvements	\$21,000
2100-46341-4835-1102-10-18	McConnell Center Improvements	\$76,000
2100-46341-4835-xxxx-10-18	Train Station Improvements	\$30,000
2100-46341-4835-xxxx-10-18	Downtown Improvements	\$24,280
2100-46311-6311-xxxx-10-18	CDBG Administration	\$81,612
2120-00000-1715-xxxx-00-00	Housing Rehab loan pool income returned to loan pool	\$4,500
2100-46323-6321-xxxx-10-18	Housing Rehab. Admin	\$26,179
2125-00000-1715-xxxx-00-00	DELP Income returned to loan pool	\$32,265
2100-46525-6621-xxxx10-18	DELP Administration	\$27,905
TOTAL		\$422,948

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.4.

Resolution Number: **R – 2009.04.15 – 58**

Resolution Re: Acceptance of the Action Plan and Expenditures for the Fiscal Year 2009 CDBG Entitlement Funds.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.4.

Resolution Number: **R – 2009.04.15 – 58**

Resolution Re: Acceptance of the Action Plan and Expenditures for the Fiscal Year 2009 CDBG Entitlement Funds.

RESOLUTION BACKGROUND MATERIAL:

CDBG Program Description

Dover Welfare: \$10,207

Funding of Dover Welfare's Security Deposit Assistance Program, which aids people who cannot afford the down payment for rental housing in the City. The security Deposits are set up as a revolving loan program with funds returned going back to the Welfare Dept.

Community Partners, d/b/a Behavior Health & DSSC: \$10,200

Funding for Homeless Assistance Program security deposits and rental assistance for Behavioral Health clientele who are mentally ill and cannot afford security deposits and rental housing.

My Friend's Place: \$6,900

Operational funds to run the only homeless shelter in Dover. (MFP)

My Friend's Place Transitional Housing: \$2,850

Operational funds for MFP's transitional housing units.

Cross Roads House: \$2,850

Funding for direct care and services at the homeless shelter for Dover residents

Dover Housing Authority: \$3,000

Funding for the Seymour Osmand Center Quantum Opportunities Program for dropout prevention.

AIDS Response: \$8,500

Funded to assist in case management and support services of ARS. AIDS Response provides vital emotional and practical support for people living with AIDS, their families and friends

A Safe Place: \$3,300

Grant for Shelter and services of abused spouses and their children. The shelter is located in Portsmouth and serves the entire area.

Homeless Center for Strafford County: \$8,500

Receives operational funds to run the County's overflow emergency homeless shelter.

HUB Family Support Services: \$3,000

Funding for operational costs at the HUB

My Friend's Place: \$14,900

Funding for facility repairs at the homeless shelter



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.4.

Resolution Number: **R – 2009.04.15 – 58**

Resolution Re: Acceptance of the Action Plan and Expenditures for the Fiscal Year 2009 CDBG Entitlement Funds.

Strafford County Community Action (CAP): \$25,000

Funding for CAP's Weatherization and property rehabilitation program serving very low income Dover residents with housing needs

Community Action: \$21,000

Funding for air conditioning at CAP's McConnell Center location.

McConnell Center Improvements: \$76,000

Funding for accessibility improvements at door 7 and heating improvements to Dover Children's Center.

Train Station Improvements: \$30,000

Funding for installation of an accessible vestibule at the train station.

Downtown Improvements: \$24,280

Funding for tip down work in the downtown area.

Program Administration: \$81,612

Funds to administer the CDBG program

HRL Loan funds : \$4,500

Return of loan payments to the HRL loan pool

HRL Administration: \$26,179

Funds to administer the Housing Rehab. Program

DELP Loan Funds: \$32,265

Return of loan payments to the DELP loan pool

DELP Administration: \$ 27,905

Funds to administer the DELP program



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.4.

Resolution Number: **R – 2009.04.15 – 58**

Resolution Re: Acceptance of the Action Plan and Expenditures for the Fiscal Year 2009 CDBG Entitlement Funds.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GOAL STATEMENT

The City of Dover has articulated a goal of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.

Specific objectives:

1. To provide increased opportunities to residents of the City who require education, health, recreation, housing and related human services.
2. To rehabilitate and improve the housing stock of the City, especially for persons of low and very low income.
3. To plan and construct public improvements in areas populated by or used predominantly by low and very low income persons.
4. To provide increased employment opportunities for low and very low income persons.
5. Removal of architectural barriers to allow increased handicapped accessibility.

Attached is a brief synopsis of the Federal Fiscal Year 2009, Community Development Block Grant Program available funds, Goals and Objectives of the C. D. Program and a description of the agencies, organizations and Planning Department's use of requested funds.

The City of Dover is an Entitlement Community, which means we receive funds directly from HUD, rather than going through the State. The Planning Board acts in a citizens' advisory capacity, in determining how the C.D. funds should be spent after listening to all the requests from local agencies and the Planning staff. All of these funds must go toward one of HUD's 3 national objectives: 1) Low income benefit, 2) Elimination of slums or blight, 3) Urgent need.

After the Planning Board recommends where the CDBG funds should be spent, the City Council holds a public hearing on the Action Plan (One year use of funds.) This provides citizen's and those effected by the funding decision the opportunity to comment on the proposed expenditures, before the Council votes on the Final Action Plan in April. Once approved by the Council, the Plan is forwarded to HUD for their final grant approval.

The FFY09 grant from HUD is anticipated to be the same or slightly higher than the current years grant. As always, the requests exceeded the available funds and tough decisions had to be made on which agencies would be recommended for funding under next years grant. The total funding requests from Public Service Agencies came in at \$116,330 while the maximum allowed under the grant is \$57,023, a difference of \$59,307. Each activity is rated for their priority in the Consolidated Plan and Action Plan as a high, medium, or low priority. The Planning Board used these priorities in determining their recommendations for next years Community Development Block Grant expenditures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.5.

Resolution Number: **R – 2009.04.22 - 59**
Resolution Re: Reprogramming of Unexpended Bond Proceeds – SAU
McConnell Center Renovations Project to Horne Street
School CIP Project

WHEREAS: Annually the City Council desires to make public improvements and finance these improvements with the sale of general obligation bonds; and

WHEREAS: There is unexpended bond proceeds in the amount of \$38,434.88 available from the SAU McConnell Center Renovations Project; and

WHEREAS: On April 7, 2009 the Joint Building Committee approved a request to reprogram the unexpended bond proceeds to the Horne Street School Improvements project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves reprogramming unexpended bond proceeds of \$38,434.88 from the SAU McConnell Center Renovations project to the Horne Street School Improvements project as follows:

Account	Description	Original Budget	Available Balance	Adjustment	Adjusted Balance
4008-46900-4725-7701-08-60	School - McConell Center Renovations	500,000.00	38,434.88	(38,434.88)	-
4008-46900-4725-7104-08-60	Horne Street School Facility Improvemt	300,000.00	114,205.47	38,434.88	152,640.35
			<u>152,640.35</u>	-	<u>152,640.35</u>

In accordance with the NH Municipal Finance Act, RSA 33 and City Charter provisions C6-6 and C6-14 a PUBLIC HEARING IS REQUIRED for this resolution and must be approved by a 2/3 majority vote of the City Council.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Catherine Cheney
Ward 5

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Councilor Karen Weston
At-Large

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

Document Created by: Finance Department
Document Posted on: May 7, 2009

2009.04.22_reprogramming_bond_proceeds_sau_office_fy
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Page 1 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.5.

Resolution Number: **R – 2009.04.22 - 59**
Resolution Re: Reprogramming of Unexpended Bond Proceeds – SAU
McConnell Center Renovations Project to Horne Street
School CIP Project

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEA	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.5.

Resolution Number: **R – 2009.04.22 - 59**
Resolution Re: Reprogramming of Unexpended Bond Proceeds – SAU
McConnell Center Renovations Project to Horne Street
School CIP Project

RESOLUTION BACKGROUND MATERIAL:

Annually, in accordance with City Charter, the City Manager shall prepare and submit for approval to the City Council a six-year capital improvements program (CIP). Annually the City Council has approved the CIP and an Authorization for Bonding to finance certain projects contained within the CIP.

In the School Department there is a CIP project that has been completed, which has available unexpended bond proceeds due to the project being completed under budget.

On March 12, 2009 the Joint Building Committee declared that the SAU McConnell Center Renovation project was deemed complete.

On April 7, 2009 the Joint Building Committee approved a request to reprogram the unexpended bond proceeds of \$38,434.88 from the SAU Office Renovation project to the Horne Street School Improvements project, an approved CIP project.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.6.

Resolution Number: **R – 2009.04.22 - 60**
Resolution Re: Reprogramming of Unexpended Bond Proceeds – Bouchard Well FY07 to Cummings Well Project

WHEREAS: Annually the City Council desires to make public improvements and finance these improvements with the sale of general obligation bonds; and

WHEREAS: There is unexpended bond proceeds in the amount of \$12,931 available from the Bouchard Well & Treatment Plant Project; and

WHEREAS: A request to reprogram the unexpended bond proceeds from Bouchard Well & Treatment Plant Project to the Cummings Well Improvements project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves reprogramming unexpended bond proceeds of \$12,931 from the Bouchard Well & Treatment Plant project to the Cummings Well Improvements project as follows:

Account	Description	Original Budget	Available Balance	Adjustment	Adjusted Balance
5300-43320-4757-3573-07-30	Water - Bouchard Well & Treatment Plant	2,700,000.00	12,931.00	(12,931.00)	-
5300-43320-4757-3577-07-30	Water - Cummings Well Improvements	-	-	12,931.00	12,931.00
			12,931.00	-	12,931.00

In accordance with the NH Municipal Finance Act, RSA 33 and City Charter provisions C6-6 and C6-14 a PUBLIC HEARING IS REQUIRED for this resolution and must be approved by a 2/3 majority vote of the City Council.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

Document Created by: Finance Department	2009.04.22_reprogramming_bond_proceeds_bouchard_wel l_fy07_to_cummings_well_project
Document Posted on: May 7, 2009	Page 1 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.6.

Resolution Number: **R – 2009.04.22 - 60**

Resolution Re: Reprogramming of Unexpended Bond Proceeds – Bouchard Well FY07 to Cummings Well Project

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEA	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.6.

Resolution Number: **R – 2009.04.22 - 60**

Resolution Re: Reprogramming of Unexpended Bond Proceeds – Bouchard Well FY07 to Cummings Well Project

RESOLUTION BACKGROUND MATERIAL:

Annually, in accordance with City Charter, the City Manager shall prepare and submit for approval to the City Council a six-year capital improvements program (CIP). Annually the City Council has approved the CIP and an Authorization for Bonding to finance certain projects contained within the CIP.

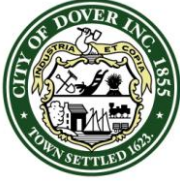
In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$10,000 or more and have a useful life of three years or greater. In addition, the project needs to satisfy at least one of the following:

- Protect the health and safety of employees and/or the community at large
- Significantly improve the efficiency of the existing services
- Preserve a previous capital investment made by the City
- Significantly reduce future operating costs or increase future operating revenues

In the Water Fund there is a CIP project that has been completed, which has available unexpended bond proceeds due to the project being completed under budget. The Bouchard Well & Treatment Plant Project has \$12,931.00 of unexpended bond proceeds.

Presently, the City has \$12,840 in identified costs for making improvements to the Cummings Well. Therefore, it is recommended to reprogram the \$12,931 in unexpended bond proceeds from the Bouchard Well project to the Cummings Well project.

The Cummings Well project has not been specifically identified in the six-year CIP. However, the project does meet CIP Project Criteria of a cost of \$10,000 or more and a service life of three years or greater. The Cummings Well project will preserve an existing capital investment made by the City, improve operations of the well, as well as contribute to protecting the health and safety of the community by insuring adequate water supply for fire protection.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.7.

Resolution Number: **R - 2009.04.22 – 55**
Resolution Re: **Asphalt Trench Patching Services B09061**

WHEREAS: Sealed bids # B09061 were requested and received for Asphalt Trench Patching Services on April 7, 2009 at 2:00 PM EST.; and

WHEREAS: Four (4) different types of construction-related situations were identified for which these trench patching service might be utilized in the upcoming construction season; and

WHEREAS: The low bid for each situation, was submitted by Durell AP Enterprises Inc of Kensington NH for a 5 man crew for asphalt paving (no trench Preparation) and a 5 man crew for trench preparation and asphalt paving services. The next most favorable rate structure came from Tri-State Sealcoat & Paving of Dover who is the vendor that the city has used since June 2005 with complete success; and

WHEREAS: Last year the city spent approximately \$163,000 on these services and after checking references of Durell AP Enterprise the outcome was of uncertainty that this vendor could successfully handle the work load. Due to the extremely competitive pricing structure it is the recommendation to give Durell AP Enterprises Inc the opportunity to prove itself but also to award Tri-State Sealcoat & Paving as a back up vendor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a (primary) Blanket Purchase order to Durell AP Enterprises Inc and a (back up) blanket purchase order to Tri-State Sealcoat and Paving for Asphalt Trench Patching Services, as needed, given the rates provided April 7, 2009. This authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance 4/15/09
4008-43121-4751-3121-08-30	CIP Street Improvements	2,000,000	468,406
4009-43121-4751-3121-09-30	CIP Street Improvements	1,400,000	1,400,000

AUTHORIZATION

Approved as to Funding: Daniel R Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.7.

Resolution Number: **R - 2009.04.22 – 55**

Resolution Re: **Asphalt Trench Patching Services B09061**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.7.

Resolution Number: **R - 2009.04.22 – 55**

Resolution Re: **Asphalt Trench Patching Services B09061**

RESOLUTION BACKGROUND MATERIAL:

Four (4) different types of construction-related situations were identified for which trench patching service might be utilized in the upcoming construction season.

- 1a Asphalt delivery no trench prep (hand work)
- 1b Asphalt delivery no trench prep (machine work)
- 2a trench prep and pave (hand work)
- 2b trench prep and pave (Machine work)

The low bid was submitted for paving without trench preparation for a 5 man crew with various types of equipment and for trench preparation and asphalt patching services on an “as needed” basis by Durell AP Enterprises Inc. The next favorable rate structure came from Tristate Sealcoat & Paving, a vendor the city has used since June 2005 with great success. The recommendation is to issue a blanket purchase order Durell AP Enterprise Inc for Primary use and a blanket purchase order to TriState Sealcoat & Paving as a back up vendor.

Bid Information:

Sealed bids # B09061 were requested and received for Asphalt Trench Patching Services on April 7, 2009 at 2:00 PM EST

Award Information:

A blanket purchase orders will be issued to both vendors at rates submitted on Bid #B009061 to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	15	Number of Responses:	7
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	2009 construction season	Estimated Delivery:	As needed
Recommended Award to:	Durell Enterprise and Tri-State Paving	Fund:	Various
Other Approvals Required:	No	References Checked:	Durell- Yes with Some reservations/ Tri-State excellent
Previously Worked for City:	Durell in 2004 Tri-State Paving Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.7.

Resolution Number: **R - 2009.04.22 - 55**

Resolution Re: **Asphalt Trench Patching Services B09061**

Vendor Solicitation List:

Durell Paving
508 Sixth Street
Dover, NH 03820

Sinclair Paving LLC
11 Quaker Lane
Gonic, NH 03839

Tri State Sealing & Paving,
Inc.
P. O. Box 162
Dover, NH 03820

East Coast Utilities
Construction
RH White Construction Co
619 Sand Rd Ste 6
Pembroke NH 03275

R&M Paving
50 Crosby Road
Dover, NH 03820

Dixon Paving Corporation
P.O. Box 342
York, ME 03909

Shamrock Paving
11 Ledge Road
Seabrook, NH 03874

C&L Construction
P.O. Box 130
Greenland, NH 03840

CLD Paving, Inc.
426 So. Main Street
Laconia, NH 03246

Ecker Paving
422 Banfield road
Portsmouth, NH 03801

Wentworth Paving
115 Drew Road
Dover, NH 03820

Precision Paving
31 Luanna Drive
Barrington, NH 03825

Advanced Excavating &
Paving
PO Box 581
Suncook NH 03275

Durell Enterprises, Inc.
211 N. Haverhill Road
Kensington, NH 03833

K.C. Paving
85 Knox Marsh Road
Dover, NH 03820



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 11.B.7.

Resolution Number: **R - 2009.04.22 – 55**

Resolution Re: **Asphalt Trench Patching Services B09061**

Results #B09061

Vendor Name	Asphalt Delivery Not to include trench Preparation	Equipment to be used	Asphalt Delivery Trench Preparation and asphalt application	Equipment to be used	Saw Cutting \$ Per Foot
Sinclair Paving 11 Quaker Ln Gonic NH	1A. 220.00 1B. 300.00	1a) 3-5 man crew, trench paver, dump truck, roller, compactor, service truck 1b) 3-5man crew, trench paver, 18500 leboy paver, dump truck, 3-5 ton roller, compactor, service truck	2A. 255.00 2B. 335.00	2a) 3-5 man crew, excavator, trench paver, roller, dump truck, service truck 2b) 3-5 man crew, skidsteer, leeboy 8500 paver, dump truck, paver 3-5 ton roller, compactor, 1 ton roller, service truck	\$1.75
R & M Paving 50 Crosby Road Dover, NH	1A. 300.00 1B. 395.00	1a) 5 men crew, roller, 4 dump trucks, paver, backhoe,uniloader, pickup, excavator 1b) same as 1a 6-7 men crew	2A. 350.00 2B. 400.00	2a) 6 man crew, roller, 5 dump trucks, paver, backhoe, uniloader, pickup, excavator 2b) same as 1b 7 men crew and 3 yrd loader	\$2.00
Durell Paving,Inc 508 Sixth Street Dover, NH	1A. 320.00 1B. 400.00	1a) 4-6 man crew, dump trucks, service truck, plate compactor roller 1b) same as 1a & power paver	2A. 395.00 2B. 475.00	2a) as in 1a & backhoe or excavator as required. 2b) as in 1b & backhoe/excavator/grader as required	\$2.00
Tri – State Sealcoat & Paving 299 Durham Road Dover, NH	1A. 200.00 1B. 275.00	1a) 4-5 men crew, paver, backhoe, bobcat with 3-5 and 2 ton rollers, grader att, planner att, rollers 10 wheel and 6 wheel 1b) 4-5 men crew, paver, roller, 3-5 ton vibrator & (2 ton), plate compactor, bobcat, backhoe, dump truck,	2A. 250.00 2B. 325.00	2a) 4-5 men crew, paver, rollers, bobcat, backhoe, trucks, cold planner walk behind road saw, all hand tools 2b)4- 5 men crew, trucks, paver, roller, backhoe, bob cat, planner, and all hand tools, tool truck	\$1.50
Dixon Paving Co PO Box 342 York ME 03909	1A. 315.00 1B. 415.00	1a) 4-6 man crew, service truck, 2 dump truck, roller, compactor, bobcat, 1b) same as 1a plus addition of asphalt paver	2A. 380.00 2B. 415.00	2a) same as 1a plus addition of back hoe 2b) same as 1b plus backhoe	\$1.25
Durell A P Enterprises Inc 211 No. Haverhill Rd Kensington NH	1A. 150.00 1B. 150.00	1a) 5 man crew, hand tools 1b) 5 man crew, paver 1000C leeboy, 1 ½ ton roller. Two 6 wheel dumps and two 10 wheel dumps	2A. 210.00 2B. 225.00	2a) 5 man crew,trench prep komoster PC27 or JD 300D 2b) same as 2a and two 6 wheel dumps and twp 10 wheel dumps	\$1.50
Patches Infrared Pavement Restoration LLC 5 Thompson Rd Dover NH	1A. 175.00 1B.	1a) 2 person crew, 1 truck 2 ton hot box 1 single drum vibrator roller 1b) no bid	2A 2B	2a) no bid 2b) no bid	

1A & 2A Hand Applications

2A & 2B machine applications



RECEIVED
DOVER CITY CLERK
DOVER, NH

2009 APR 28 A 6: 53

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

FIREWORKS ..X. RAFFLE TAG CASINO PARADE* ROAD TOLL**

Fill In Completely and Return To City Clerk

Organization Name: City of Dover Recreation Department

Contact Person: Gary S Bannon Telephone: 516-6410

Address: 61 Locust Street, Suite 124, Dover, NH 03820

Purpose of Permit: Fireworks Display

Date of Event: July 4, 2009
July 5, 2009 (Rain Date) Specific Time: Dusk

Location of Event: Maglaras Park

Item to be presented to donators (Tagging Permit only)
(to acknowledge receipt of donation by the organization)

Prize (s) To Be Awarded: (Raffle Permit only)

Amount of Donation: _____

Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

Nature of Organization: [Religious, Educational, Charitable, Civic, Veterans, Fraternal or Political]: _____

-----YOU MUST SHOW A COPY OF NON-PROFIT / CHARITABLE STATUS-----

*NOTE: All requests for Parade Permits must have parade route approved by the Police Department [Capt. DeColfmacker] before going before the Council.

**NOTE: Tagging is Prohibited from the Roadway Without Special Permission from the Police Department.

How Long Has Organization Been in Existence: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I have read and understand the provisions of RSA 287-A and agree to abide by same.

Signature: [Handwritten Signature] Date: 4/27/09

DO NOT WRITE BELOW THIS POINT

RECOMMENDATION: City Clerk recommends this item be granted.

MEETING HELD:

OK W. [Handwritten]



**APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

FIREWORKS RAFFLE X TAG CASINO PARADE* ROAD TOLL**

Fill In Completely and Return To City Clerk

Organization Name: City of Dover Recreation Department

Contact Person: Gary S Bannon Telephone: 516-6410

Address: 61 Locust Street, Suite 124, Dover, NH 03820

Purpose of Permit: Fundraising/Donations

Date of Event: Varies Specific Time: July 1, 2009-June 30, 2010

Location of Event: Throughout year-Playgrounds, 4th of July, Camp Sun n Fun, Arena, etc.

Item to be presented to donators _____ (Tagging Permit only)
(to acknowledge receipt of donation by the organization)

Prize (s) To Be Awarded: _____ (Raffle Permit only)

Amount of Donation: _____

Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

Nature of Organization: [Religious, Educational, Charitable, Civic, Veterans, Fraternal or Political]: _____

-----YOU MUST SHOW A COPY OF NON-PROFIT / CHARITABLE STATUS-----

*NOTE: All requests for Parade Permits must have parade route approved by the Police Department [Capt. DeColmacker] before going before the Council.

**NOTE: Tagging is Prohibited from the Roadway Without Special Permission from the Police Department.

How Long Has Organization Been in Existence: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I have read and understand the provisions of RSA 287-A and agree to abide by same.

Signature: Gary S Bannon Date: 4/27/09

DO NOT WRITE BELOW THIS POINT

RECOMMENDATION: *City Clerk recommends this item be granted.*

MEETING HELD:

OK w/ [signature]



APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..X... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Avis Goodwin Community Health Center

Federal Tax ID number for Organization: 02-0304253

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Renee Thomas Day Time Telephone: _____

Address: 652F Central Ave Email Address rthomas@agchc.org

Purpose of Permit: Walk NH Week

Date of Event: June 3, 2009 Specific Time: 12:30-1:30

Location of Event: Henry Law Park

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

**** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

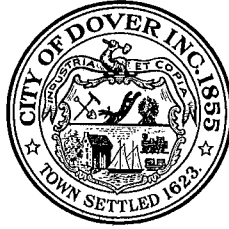
*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Renee Thomas Date: 4/9/09

Licensing Board approval [Signature] Date: 5/4/09
Revised 03/17/08

OK W [Signature]



**APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

RAFFLE* TAG* PARADE** BLOCK PARTY** ~~.....~~ ROAD TOLL***

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Florence Street Block Party

Federal Tax ID number for Organization: _____

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Mark Holt-Shannon Day Time Telephone: 603-743-1663

Address: 14 Florence St. Email Address holtshannon@mac.com

Purpose of Permit: close the street at Florence/Broadway and Pearl/Florence

Date of Event: July 11, 2009 Specific Time: NOON - 9:00pm

Location of Event: 14/16 Florence

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 4/21/09

Licensing Board approval [Signature] Date: 4/24/09
Revised 03/17/08



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.5.

Resolution Number: **R - 2009.05.13 - 63**

Resolution Re: Cochecco Dredge Cell Rental of Equipment

WHEREAS: While being contained at the dredge disposal cell, effluent derived from the river dredging project spoils became too acidic for normal processing through the Wastewater Treatment Plant on Middle Road; and

WHEREAS: The City has previously identified a vendor to supply the equipment necessary to provide the specialized treatment of these very acidic spoils / storm water being discharged from the river dredging spoils containment cell; and

WHEREAS: This equipment will be required until the dredging project is complete and the containment cell filled, capped and the surface shaped to prevent future infiltration of storm water into the cell; and

WHEREAS: Rain for Rent from Worcester, MA presently provides the equipment and will continue to do so, as needed, for a rate of \$980.00 per month for an additional twenty months at total fee not-to-exceed \$19,600.00

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per Purchasing Procedure 3-40 I, The competitive bid procedure may be waived by a majority of City Council.

The Purchasing Agent is hereby authorized to issue a Change Order to Purchase Order 30-240073 to Rain for Rent of Worcester, MA for Continued Rental of Water Treatment Equipment for Dredge Disposal Cell given the rate of \$980.00 per month for a total not to exceed \$19,600.00. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance as of 5/4/09
4325-43230-4443-3190-00-30	Cochecco Dredge Cell	\$4,153,851.00	\$73,373.87

AUTHORIZATION

Approved as to Funding: Daniel R Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.5.

Resolution Number: **R - 2009.05.13 - 63**

Resolution Re: Cochecco Dredge Cell Rental of Equipment

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.5.

Resolution Number: **R - 2009.05.13 - 63**

Resolution Re: Cochecco Dredge Cell Rental of Equipment

RESOLUTION BACKGROUND MATERIAL:

The firm Rain for Rent was previously identified, via a request for quote process issued by the engineering company Geoinsight overseeing the dredge cell project, to supply specialized equipment to treat acidic effluent being generated from the river dredge spoils containment cell. A price quote was solicited from another firm, Baker, that provides this same type of specialty equipment and Rain for Rent was the low bidder.

Rain for Rent from Worcester, MA presently provides the equipment and will continue to do so, as needed, for a rate of \$980.00 per month for an additional twenty months at total fee not-to-exceed \$19,600.00

Award Information:

A change to purchase order 30-240073 will be issued to authorize this expenditure.

Purchasing Information:

Type:	Change Purchase Order	Advertised:	NO
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	No
Prices will hold for:	Until completion	Estimated Delivery:	In place
Recommended Award to:	Rain for Rent	Fund:	Dredge Cell Proj
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waived Bid Process



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**
Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

WHEREAS: Sealed Bid B09054 were requested and received for the purchase of unleaded, diesel and biodiesel fuel in addition to the State of NH fueling Depot location on April 2, 2009 @ 2:00pm; and

WHEREAS: Two replies were received with favorable points from each vendor such as delivery of bio-fuel to city vehicles and discounts based on consumption. One reply was from Alliance Energy LLC which fuel Mr. Mikes Mobil on Portland Ave and D&D Mobil on 221 Central Ave and one reply from Simply Green Biofuels LLC on 547 Central Ave. It is the recommendation to award an agreement with both submitting vendors on a trial basis.
a) Use of Alliance for gasoline and diesel fuel in accordance with their bid proposal
b) Use of Simply Green for delivery of biodiesel fuel in accordance with their bid to Mast Road and Fire stations; and

WHEREAS: The city currently fuels at the State NH Depot at a locked in rate of \$1.94 per gallon for unleaded and \$2.65 per gallon for diesel. This rate already excludes state and federal taxes that the city is exempt from. Based on current prices at the Mobil stations and at Simple Green, the city could save between .30 & .70 cents per gallon, depending on fuel type (see table in background). Should the pump prices (less the state & federal tax) rises above the state rate, the city will then revert back to state depot; and

WHEREAS: Due to the fact the three local stations must pay state and federal taxes on their fuel, the city would pay the pump price and then would seek reimbursement from the state and federal agencies for the amount of taxes charged that a municipality is exempt from.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue blanket purchase orders to Alliance Energy LLC and Simply Green Biofuels, LLC. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx-xxxxx-4626-xxxx-xx-xx	Vehicle Fuels	see background	see background

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**

Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**

Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

RESOLUTION BACKGROUND MATERIAL:

Sealed Bid B09054 was requested and received for the purchase of unleaded, diesel and biodiesel fuel at locations in addition to the State of NH fueling Depot on April 2, 2009 @ 2:00pm. Two replies were received with favorable points from each vendor such as delivery of bio-fuel to city vehicles and discounts based on consumption. (**See vendor replies**) One reply was from Alliance Energy LLC which fuels Mr. Mikes Mobil on Portland Ave and D&D Mobil on 221 Central Ave and one reply from Simply Green Biofuels LLC on 547 Central Ave.

The city currently fuels at the State NH Depot at a locked in rate of \$1.94 per gallon for unleaded and \$2.65 per gallon for diesel. This rate already excludes state and federal taxes that the city is exempt from. Based on current prices at the Mobil stations and at Simple Green, the city could save between .30 & .70 cents per gallon, depending on fuel type (**see table below**). Should the pump prices (less the state & federal tax) rises above the state rate, the city will then revert back to state depot. Due to the fact the three local stations must pay state and federal taxes on their fuel, the city would pay the pump price and then would seek reimbursement from the state and federal agencies for the amount of taxes charged that a municipality is exempt from.

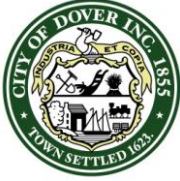
It is the recommendation to award an agreement with both submitting vendors on a trial basis:

1. Use of Alliance for gasoline and diesel fuel in accordance with their bid proposal
2. Use of Simply Green for delivery of biodiesel fuel in accordance with their bid to Mast Road and Fire stations.

We can monitor how the process works for the next 6 months and how much fuel is being used via each vendor. Then we can determine the cost effectiveness and what additional savings we may have if all fuel was purchased through Alliance and compare that to the cost of staff time to bring vehicles to fill up for diesel versus delivery by Simply Green.

Fuel 4/30/09	State NH	Mr. Mikes Mobil	D&D Mobil	Simply Green	Less St & Fed Tax	price we would be paying other than at state Depot
Unleaded	1.94	1.99	1.95	1.96	(\$0.36)	1.63 or 1.59 or 1.60
Diesel	2.65	2.37	None	None	(\$0.42)	1.95
BioDiesel	None	None	None	2.39	(\$0.42)	1.97

As long as pump prices @ Mr. Mikes, D&D or Simple Green stay below \$2.30 for unleaded and \$3.07 for diesel, it is more advantageous to use them.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

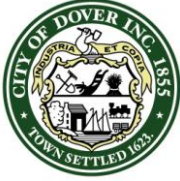
Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**
 Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

Account fuel	Department	Appropriation	balance as of 1/31/09
1000-41513-4626-15	assessing	1,274	1,133
1000-41951-4626-30	cemetery	8,000	3,626
1000-42110-4626-21	police admin	760	479
1000-42120-4626-21	police ops	68,940	30,101
1000-42150-4626-21	police sup	9,370	4,516
1000-42220-4626-22	F&R Supp	29,900	3,247
1000-42250-4626-22	Inspections	2,500	1,352
1000-43111-4626-30	CS Admin	450	341
1000-43112-4626-30	CS Eng	2,400	1,565
1000-43121-4626-30	CS Street	28,600	8,262
1000-43180-4626-30	CS Facility	9,000	3,987
1000-43240-4626-30	CS Recycle	3,800	88
1000-45110-4626-35	Rec Admin	3,640	3,640
1000-45120-4626-35	Rec Programs	1,000	437
1000-45149-4626-35	Arena	10,500	9,956
3213-42130-4626-21	Police Traffic	2,505	1,209
3320-43230-4626-30	CS Waste Mgmt	1,000	1,000
5300-43320-4626-30	CS Water	24,750	10,525
5320-43250-4626-30	CS Sewer	15,000	168
5320-43256-4626-30	CS WWTP	7,000	644
6310-49200-4626-55	Internal services	5,000	4,367
		235,389	90,644

Purchasing Information:

Type:	Purchase orders	Advertised:	Yes
Invitations Mailed:	17	Number of Responses:	2
Warranty:	None	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	NA	Estimated Delivery:	
Recommended Award to:	Alliance Energy LLC Simply Green Biofuel LLC	Fund:	GF Fuels
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**

Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

Vendor Solicitation List:

Simply Green Bio Fuel
547 Central Ave
Dover, NH 03820

Irving Oil Corp.
Fleet Customer Care Team
190 Commerce Way
Portsmouth, NH 03801

AGR Food
45 Central Ave
Dover NH 03820

AGR Food
169 Silver St
Dover NH 03820

Bob's Gulf and Auto Center
211 Central Ave
Dover NH 03820

Citco / Cocheco Auto Repair
874 Central Ave
Dover NH 03820

Central Ave Shell
46 Central Ave
Dover NH 03820

Irving Oil
165 Knox Marsh Rd
Dover NH 03820

Longhill Rd Shell
1 Longhill Rd
Dover NH 03820

Mobil
221 Central Ave
Dover NH 03820

Mr. Mikes Mobil
165 Portland Ave
Dover NH 03820

Kay's Getty
25 Littleworth Rd
Dover NH 03820

South Side Getty
237 Central Ave
Dover NH 03820

Simply Green Bio Fuel
Shannon Hill
909 Islington St Ste 15
Portsmouth NH 03801

Shell Station
Silver St
Dover NH 03820

Citgo Fleet Program
info@citgo.com

Exxon Mobil
wcarpntr@mediaone.net

Irving Oil
Rte 155
Dover NH 03820



CITY OF DOVER

CITY OF DOVER - RESOLUTION

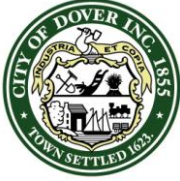
Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**

Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

Results B09062

	Alliance Energy LLC 57 Bedford St Ste 102 Lexington MA 02420
Fueling location	D & D Mobil 221 Central Ave: Gas only Mr. Mike's Mobil 165 Portland Ave: gas and diesel
Hrs of Operation	D & D Mobil: 6am-9pm M-F / 8am-9pm Sat-Sun Mr. Mike's 24/7 fuel card can be used when closed
Means of preventing misuse	Fuel card assigned to each car and driver ID for each person authorized to fuel. For maximum flexibility, any driver ID could be used with any vehicle card. Recommended each purchase require odometer input for further control and detail
Attendant or Card Program	Both
Invoice process	Invoiced monthly with all required information. Invoice would also included price at pump less credit for Federal tax. It would list the state tax but not credit for it; city could use this to apply for refund with state NH.
Admin Fee	None for municipality
Fuel Types Available	Unleaded and Diesel NO Biodiesel.
Discounts	Mobil Discounts/rebates per gallon 0-499 gal 0 discount 500-1499 .015 discount 1500-3999 .02 discount 4000-6999 .03 discount 7000-9999 .04 discount 10,000 .05 discount * In addition to Mobil rebate, Alliance Energy would match rebate/discount earned.
Further Considerations	a) The Card option provides the most security, control, detail and flexibility. b) Aside from getting monthly reports, all reports can be downloaded from internet in excel allowing data to be sorted by departments, drivers, etc. c) Each vehicle is eligible for a speed pass with same restrictions as the card. This can be attached to the key ring so there is less chance of it being left in someone's pocket and therefore available when vehicle needs fuel.



CITY OF DOVER

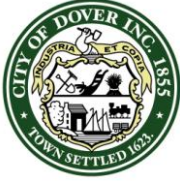
CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.6.

Resolution Number: **R - 2009.05.13 – 64**

Resolution Re: **B09054 Purchase of Unleaded, Diesel & Biodiesel fuel**

	Simply Green Biofuels LLC 547 Central Ave Dover NH 03820
Fueling location	547 Central Ave Dover
Hrs of Operation	7am-8pm M-Sat 8am / 8pm Sun
Means of preventing misuse	Station has list of all plates and vehicles so attendants can check with each fill. City vehicles have City of Dover Seal making them somewhat obvious
Attendant or Card Program	Attendant
Invoice process	Pay current price at pump and City of Dover to request exempt taxes for State and Federal taxes. Invoiced on excel spreadsheet that would show all required information.
Admin Fee	None
Fuel Types Available	Unleaded and Biodiesel (bio blend with premium diesel) NO premium Diesel
Discounts	None
Further Considerations	Deliveries can be made for Bio-diesel fuel to some locations within the city, therefore saving travel and waiting time.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.7.

Resolution Number: **R - 2009.05.13 - 65**

Resolution Re: **B09062 Curbside Residential Brush Chipping**

WHEREAS: Sealed Bid B09062 were requested and received for curbside residential brush chipping of debris resulting from the December 2008 Ice storm on April 1, 2009 @ 2:00pm; and

WHEREAS: The low bid meeting specifications was submitted by Burkes Tree Service of Rochester NH in the amount of \$20.00 per Cubic Yard based on an estimated amount of 500 CY for a total of \$10,000.00. A purchase order #30-257004 was issued in that amount; and

WHEREAS: The work was performed during weeks from April 13 to April 24, 2009 and the actual amount came in at 1419 CY therefore requiring a change order in the amount of an additional \$18,380.00, therefore requiring council approval; and

WHEREAS: The project was partially funded by the Federal Emergency Management Agency, therefore had to meet their specifications in order to qualify for reimbursement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a change order to PO 30-257004 in the amount of \$18,380.00 to Burkes Tree Services of Rochester NH for ice storm brush chipping services performed during weeks from April 13 to April 24, 2009. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance as of 5/6/09
1000-43121-4432-0000-00-30	PW Street Maintance	134,000.00	19,838.31

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

Document Created by: Purchasing
Document Posted on: May 7, 2009

Brush Chipping
Page 1 of 5



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.7.

Resolution Number: **R - 2009.05.13 - 65**

Resolution Re: **B09062 Curbside Residential Brush Chipping**

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.7.

Resolution Number: **R - 2009.05.13 - 65**

Resolution Re: **B09062 Curbside Residential Brush Chipping**

RESOLUTION BACKGROUND MATERIAL:

Sealed Bid B09062 was requested and received for curbside residential brush chipping of debris resulting from the December 2008 Ice storm on April 1, 2009 @ 2:00pm. Low bid meeting specifications was submitted by Burkes Tree Service of Rochester NH in the amount of \$20.00 per Cubic Yard based on an estimated amount of 500 CY for a total of \$10,000.00. Purchase order #30-257004 was issued in that amount. The work was performed during weeks from April 13 to April 24, 2009 and the actual amount came in at 1419 CY therefore requiring a change order in the amount of an additional \$18,380.00. Total expenditure for the project is \$28,380 thereby requiring council approval.

The project was partially funded by the Federal Emergency Management Agency, therefore had to meet their specifications in order to get reimbursement.

Bid Information:

Sealed Bid B09062 for estimate cubic yards was issued 4/1/09.

Award Information:

A Change Order will be issued to the vendor selected to authorize expenditures.

Purchasing Information:

Type:	Change Order to PO 30-257004	Advertised:	Yes
Invitations Mailed:	22	Number of Responses:	4 and 1 nb
Warranty:	None	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Not with the City but with the State of NH
Prices will hold for:	April 2009	Estimated Delivery:	April 13-24, 2009
Recommended Award to:	Burkes Tree Services Rochester NH	Fund:	CIP Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.7.

Resolution Number: **R - 2009.05.13 - 65**

Resolution Re: **B09062 Curbside Residential Brush Chipping**

Vendor Solicitation List:

Orion Tree Services
123 Mast Road
Durham, NH 03824

Asplundh Tree Services
224 Gould Road
Weare, NH 03281

Urban Tree Services
PO Box 1631
Rochester, NH 03867

Bartlett Tree Experts
PO box 16359
Hookset NH 03106

Exeter Tree Service
#57 Route 101
Brentwood, NH 03833

Midland Tree Care
142 Central Ave.
Dover, NH 03820

Burke's Tree Services
116 Franklin Street/Salmon
Falls
Rochester, NH 03867

All-Land Enterprises
221 Old Wakefield Road
Milton, NH 03851

Ralston Tree Service
PO Box 436
Exeter, NH 03833

Brown Industrial Group
131 Little River Rd
Berwick ME 03901

Aggregate Recycling Corp
Attn: Jay Doherty
PO Box 363
Eliot ME 03903

Abbott Hill Tree Service
1370 Lebanon Rd
N Berwick, ME 03906

Grant Tree Service, LLC
PO Box 955
Dover, NH 03820

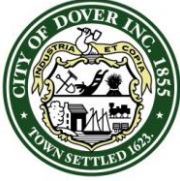
Lucas Tree Expert
214 Old North Main St
PO box 616
Plymouth NH 03264

SunTree Corp.
282 Knox Marsh Road
PO Box 1895
Dover, NH 03820

York Woods Tree Service, LLC
171 York Woods Road
South Berwick, ME 03908

Lucas Tree Experts
220 Old North Main St.
PO Box 616
Plymouth, NH 03264-0616

Waste Not Inc.
P.O. Box 25
West Ossipee, NH 03890



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.7.

Resolution Number: **R - 2009.05.13 - 65**

Resolution Re: **B09062 Curbside Residential Brush Chipping**

Kimball Lumber Center
Varney Road
P.O. Box 725
Wolfeboro, NH

M-R Wood Recycling
29 Scobie Pond Road
Derry, NH 03038-0423

Environmental Research Return
270 Exeter Road
P.O. Box L
Epping, NH 03042

Top Notch Tree Experts
39 Old Meadow Rd
Thornton NH 03285

Results B09062

Vendors Solicited	Price Per CY	Supplement or Alternate Bid
Burkes Tree Service 116 salmon Falls Rd Rochester NH 03862	\$20.00	Vendor will pay city for the woodchips produced during clean up at rate of \$5.00 per ton. If city can load the trailers the price will be \$9.00 per ton. Chips must be free of trash and large chunks of wood
York Woods Tree Service 171 York Woods Rd S. Berwick ME 03908	\$25.00	Vendor will take all chips no matter how many CY for a flat fee of \$38,000 and they keep chips.
Urban Tree Services PO box 1631 Rochester NH 03866	\$45.00	
Lucas Tree Experts PO box 616 Plymouth NH 03264	\$65.00	
Midland Tree Care 142 Central Ave Dover NH 03820	No Bid	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.8.

Resolution Number: **R - 2009.05.13 - 66**

Resolution Re: **B09063 Fiberglass Omni Directional Antennas Mast Rd**

WHEREAS: Sealed Bid B09063 were requested and received for the purchase and installation of two fiberglass omni-directional antennas at the Mast Rd monopole on April 27, 2009 @ 2:00pm. A mandatory pre-bid meeting was held on April 15, 2009 @ 10:00am and representatives from five (5) companies attended along with five (5) city personnel involved in the project; and

WHEREAS: Three (3) replies were received and evaluated by the team of five (5) city personnel closely involved in the project. It is the conclusion of this group that the proposal deemed most advantageous to the city was submitted by Two Way Communications of Newington NH in the amount of \$26,851.00; and

WHEREAS: This is an extremely challenging project that requires the cooperation of multiple vendors which was combined into one project in an effort to eliminate duplicating services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Two Way Communications in the amount of \$26,851.00 and corresponding rates provided 04/27/09. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance as of 5/6/09
1000-42120-4745-0000-98-21	police operations communications	3,180.70	3,180.70
1000-42150-4745-0000-98-21	Police support communications	3,992.41	3,992.41
1000-42180-4745-0000-98-21	police dispatch communication	4,400.00	4,400.00
5300-43320-4745-3511-03-30	water- SCADA Communication	53,022.33	1,404.89
5300-43320-4745-3511-07-30	water- SCADA Communication	150,000.00	86,117.12
6100-49200-4341-9100-00-55	Admin Technical Services	23,019.00	11,950.54

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.8.

Resolution Number: **R - 2009.05.13 - 66**

Resolution Re: **B09063 Fiberglass Omni Directional Antennas Mast Rd**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.8.

Resolution Number: **R - 2009.05.13 - 66**

Resolution Re: **B09063 Fiberglass Omni Directional Antennas Mast Rd**

RESOLUTION BACKGROUND MATERIAL:

Sealed Bid B09063 were requested and received for the purchase and installation of two fiberglass omni-directional antennas at the Mast Rd monopole on April 27, 2009 @ 2:00pm. One antenna is for the police department communications and the other for the SCADA communications systems.

A mandatory pre-bid meeting was held on April 15, 2009 @ 10:00am and representatives from five (5) companies attended

- TCS Communications
- Green Mountain Communications
- Wright Communications
- NextGen Communications
- Two Way Communications

Along with five (5) city personnel directly involved in the project:

- Utility System Supervisor
- Police Captain
- Police Communications Supervisor
- Director of Information Technology
- Purchasing Agent

Three (3) proposals were received and evaluated by the team of five (5) city personnel closely involved in the project. It is the conclusion of this group that the proposal deemed most advantageous to the city was submitted by Two Way Communications of Newington NH in the amount of \$26,851.00.

This is an extremely challenging project that requires the cooperation of multiple vendors which was combined into one project in an effort to eliminate duplicating services. Due to past history with Two Way Communications and a favorable proposal it is the consensus that they are the best fit for this project. Two Way Communications will team up with TCS Communications (which has completed several projects for the city) and Green Mountain Communications (sole vendor for the climbing of the monopole) to over see and complete the project. Two Way Communications proposal was most detailed and complete.

Purchasing Information:

Type:	Purchase orders	Advertised:	Yes
Invitations Mailed:	16	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	3 weeks
Recommended Award to:	Two Way Communications	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.8.

Resolution Number: **R - 2009.05.13 - 66**

Resolution Re: **B09063 Fiberglass Omni Directional Antennas Mast Rd**

Vendor Solicitation List:

Communication Specialist
21 Echo Brook Rd
Rochester, NH 03839

PHD Communications
570 Willow Street
Manchester, NH 03104

Ossipee Mountain Electronics
RR1, Box 396
Ossipee Mt. Road
Moultonboro, NH 03254

Beltronics Inc.
19 Proctor Hill Road
Box 330
Hollis, NH 03049

Wright Communications
711 Riverwood Drive
Pembroke NH 03275

2 Way Communications
William Bartlett
23 River Road
Newington, NH 03801

R & R Communications
P.O. Box 10383
Swanzy, NH 03446

National Telecom
916 Pleasant
Norwood, MA 02062

Bay State Communications
194 North Street
N. Reading, MA 01864

Maine Radio
PO Box 7264
Scarborough, ME 04070

E.J. Rienites Co., Inc
1148 Osgood Street
North Andover, MA 01845-1034

Williams Communications
129 Portsmouth Avenue
P.O. Box 197
Stratham, NH 03885

TCS Communications
Dean Marengi
PO Box 5192
Salisbury MA 01952

Howard Systems, LLC
Everett Howard
10 Commerce Way
Barrington NH 03825

Motorola Communications
PO Box 904
Kennebunk ME 04043

Connectivity Point
Ken Maker
POBox 158
Newfields NH 03856



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.8.

Resolution Number: **R - 2009.05.13 - 66**

Resolution Re: **B09063 Fiberglass Omni Directional Antennas Mast Rd**

Results B09062

Vendor	Fee
Wright Communications 711 Riverwood Dr Pembroke NH	\$23,975.00
Two Way Communications 23 River Rd Newington NH	\$26,851.70
TCS Communications PO box 5192 Salsbury MA 01952	\$26,851.70



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.B.1.

Resolution Number: **R – 2009.05.13 - 67**
Resolution Re: **AMENDMENT TO COUNCIL RULES – RULE 2 –
COUNCIL MEETINGS**

WHEREAS: The Dover City Council adopted Council Rules for the conduct of business of the City Council; and

WHEREAS: The efficient conduct of City Council business will be enhanced with an amendment to the Council Rules.

WHEREAS: Effective, fair and equitable distribution of information among councilors is essential to the City Council-Manager form of government.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Rule 2 of the Dover City Council Rules 2008-2009 is amended to add to the rules a new section 2 (H) as follows:

(H) Each Councilor shall use his or her best efforts to provide in a timely, fair, equitable and complete manner information, research and other pertinent materials regarding the business of the Council to all appointed and elected officials in the City of Dover, and members of the local and statewide press corps who request copies of said communications. Such efforts shall utilize all available forms of communicative techniques, methods, devices, and servers to achieve the goal of representing the citizens of Dover.

NOTE: This requires a 2/3 majority vote and advance notice at a Regular Meeting pursuant to Council Rules.

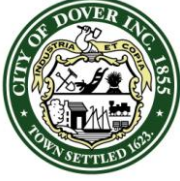
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Rick Callaghan

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.B.1.

Resolution Number: **R – 2009.05.13 - 67**
Resolution Re: **AMENDMENT TO COUNCIL RULES – RULE 2 –
COUNCIL MEETINGS**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.B.1.

Resolution Number: **R – 2009.05.13 - 67**

Resolution Re: **AMENDMENT TO COUNCIL RULES – RULE 2 –
COUNCIL MEETINGS**

RESOLUTION BACKGROUND MATERIAL:

The Dover City Council has technological resources available for use in its role as elected representatives of the citizens of Dover. Councilors should be expected to work cooperatively and to use all available resources to communicate with each other and the public. Exclusion of councilors in the sharing of information, opinions, research, data and other pertinent materials concerning the business of the City of Dover does not fulfill the goal of serving the citizens of Dover. Communications should be fair and equitable for all councilors.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.C.1.

Ordinance Number:
Ordinance Title: **O – 2009.05.13 - 9**
Chapter: Chapter 3, Administrative Code

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 3, entitled “Administrative Code” of the Code of the City of Dover, 1983.

2. AMENDMENT

Chapter 3 entitled “Administrative Code” is hereby amended by revising Section 3-65, “Board of Trustees” as follows:

3-65. Board of Trustees.

~~A. There is hereby created a Board of Trustees to serve for the purpose of administering all trust funds which may be taken and held by the City of Dover pursuant to RSA 31:19. The Board of Trustees shall be comprised of three (3) members, one (1) of whom shall be the City Treasurer. The other two (2) members shall be citizens of Dover who shall have some experience in the field of professional banking.~~

~~(1) The City Treasurer shall hold his position as member of the Board of Trustees for a term which is concurrent with his term of office as City Treasurer.~~

~~(2) One of the two (2) other members of the Board of Trustees shall serve for an initial term of one (1) year, with all successor appointments to serve for a term of two (2) years.~~

~~(3) The third member of the Board of Trustees shall serve for a term of two (2) years.~~

~~B. The City Treasurer shall also serve as bookkeeper of the Board of Trustees.~~

~~C. The Board of Trustees shall have all of the authority and perform all of the duties as may be provided by state law.~~

“3-65. Board of Trustees

A. MEMBERSHIP: The Board of Trustees shall consist of five (5) members. One member shall be the City Treasurer who shall also be the bookkeeper. All members shall have experience in the fields of banking, accounting and/or financial investments.

B TERMS OF MEMBERS: Members shall be appointed to three (3) year terms

I. The length of terms for the initial appointments shall be two members with three (3) year terms, one (1) member with two a (2) year term; and one (1) member with one (1) year term. The length of the term for the City Treasurer on the Board of Trustees shall be commensurate with his/her appointment as City Treasurer.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.C.1.

Ordinance Number:
Ordinance Title: **O – 2009.05.13 - 9**
Chapter: Chapter 3, Administrative Code

C. **AUTHORITY:** The Board of Trustees shall administer all trust funds pursuant to RSA 31:19 and shall have all the authority and duties provided by state law.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.C.1.

Ordinance Number:
Ordinance Title: **O – 2009.05.13 - 9**
Chapter: Chapter 3, Administrative Code

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, Ward 4		
Councilor Robert Carrier, Ward 1		
Councilor Douglas DeDe, Ward 2		
Councilor David Scott, Ward 3		
Councilor Catherine Cheney, Ward 5		
Councilor Richard Callaghan, Ward 6		
Councilor Steven McCusker, At Large		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.C.1.

Ordinance Number:
Ordinance Title: **O – 2009.05.13 - 9**
Chapter: Chapter 3, Administrative Code

ORDINANCE BACKGROUND MATERIAL:

RSA 31:19, RSA 31:22, and RSA 31:31 permit the formation and operation of a Board of Trustees to manage funds given to the City of Dover, to include the School District, as the result of gifts, legacies and devices. These funds are used for public purposes. The Board of Trustees fiduciary role is to insure that trust moneys are expended for the purpose for which the trust fund has been established. The Board of Trustees duty is to uphold the Public Trust relative to all the Trust Funds administered by the Board. Trust funds include moneys for City related purposes or functions, as well as School District related purposes or functions.

NH RSA 31:22 provides for a Board of Trustees to be a minimum of 3 members or a maximum of 5 members.

The current 3 member board requires 2 members to be present to have a quorum to hold a meeting. Over the past year there has been a period of time when only 2 members were available to meet to review the performance of the trust investments.

There have been recent changes to NH Statutes relative to the applicability of the Prudent Investor Rule to Trust Funds and collateralization of Trust Funds. The current national economic conditions and the related impact on the stock and bond markets have a direct impact on Trust investments.

The Board has been required to take action to comply with the recent changes to NH Statutes and to closely monitor investments due to national economic factors.

The current Board members feel that increasing the Board from 3 to 5 members will further strengthen the Board's fiduciary role and loyalty to uphold the Public's Trust through having additional members' input and oversight. A Board consisting of 5 members will increase the necessary quorum for a meeting from 2 members to 3.

Per the direction of the City Council given to the City Manager to provide recommended policy or ordinance changes to City Council to meet challenges of the new economy and banking environment, the Board of Trustees believes expanding the Board from 3 to 5 members is a prudent and responsible action.