



**CITY OF DOVER**

## LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820  
Meeting Date: **Thursday, May 7, 2009**  
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The meeting was called to order by Chairperson Susan Story Galt at 4 pm. Attending were Carol Boc, Arthur Corte, Michael Egan, Ann Schultz, Asst. Library Director Sandra Erdmann and Library Director Cathleen Beaudoin.
2. **MINUTES ---APRIL 2, 2009**-- Minutes of the April meeting were approved on a motion made by Ann Schultz and seconded by Carol Boc.
3. **REPORT OF THE LIBRARY DIRECTOR (APRIL)** --The report of the Library Director for April was approved on a motion made by Carol Boc and seconded by Michael Egan.
4. **CORRESPONDENCE**-- Board members received notice of the annual meeting of the NH Libraries Trustees Association, and their spring newsletter.
5. **OLD BUSINESS**
  - A. EPDM roof consultant & repair –Steve Burns was awarded the bid to be the consultant for the roof repair. His job is to develop and write the specs for the bid to do the work, to oversee the project and inspect the job when it is finished.
  - B. FY'10 Budget appropriation – Although the public hearing on the Budget will be held on May 13, Mrs. Beaudoin will be giving the Council a presentation on the Library portion on May 20.
  - C. Review of ALA-recommended policies—Trustees endorsed the package of ALA policies on a motion made by Carol Boc and seconded by Arthur Corte.
  - D. Stimulus money for libraries—Although there is no news yet on monies for libraries, the State Librarian is guessing that money may become available for broadband access for those areas of the state that don't have it, making it doubtful monies would also be available for library facilities.
  - E. Library visitors' statistics—The new door counters tallied 17,207 visitors to the library for the month of April, or an average of 593 per day.
6. **NEW BUSINESS**
  - A. Children's Room A/C—Since the AC unit failed last summer, the City approved up to \$10,350 from the CIP reserve fund to replace it this summer. Bids are due on May 20 and include a request that the work be done by the end of June.
  - B. [WWW.DOVER.NH.GOV](http://WWW.DOVER.NH.GOV) website and email access—Mrs. Beaudoin alerted Board members of the change in the City's email address.



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- C. Form: "Patron Request for Review of Library Materials" – When a patron asks to have the library staff "remove" something from the collection, or is offended by some material in the collection, they will be asked to fill out this newly revised form before the request is considered by a Review Committee and the Library Board of Trustees. The policy/form was adopted by the Board on a motion made by Ann Schultz and seconded by Carol Boc.
- D. Form: "Memorial/Tribute Donation"—the older form for memorial donations has been replaced by this redesigned version that can be used both for memorial donations or gifts in honor of a living person.

### 7. UPCOMING PROGRAMS

Wed., May 13: Friends of the Library meeting, 1pm  
Sat., May 2 & Tues., May 19: "Paws for Reading" with Goldie the Therapy Dog  
Tues., May 12: "Evening of Poetry"-- 7<sup>th</sup> Annual Student Poetry Contest, 6:30pm  
May 2,9,16, 30: free Saturday matinee film showings, 2pm  
(*Hotel for Dogs; Curious Case of Benjamin Button; Bride Wars; New in Town*)  
Sat., May 16: new museum pass, Canterbury Shaker Village, available for borrowing  
Tue., May 19: Friends' program: Leadbelly & the 12-String Blues, 7pm  
May 17-23: "Make-It, Take-It" Craft: "May Flowers" in Children's Room  
Sun., May 17: Last open Sunday  
Sun. May 24 & Mon. May 25: library closed for Memorial Day Holiday  
May Art Exhibit: Acrylics & Collages by Kristin Hefty

8. **ITEMS OF CONCERN—MRS. BEAUDOIN ALERTED THE BOARD THAT THE FRIENDS WILL BE JOINING THE NEWLY NAMED ORGANIZATION FOR AMERICAN LIBRARY TRUSTEES, ADVOCATES, FRIENDS AND FOUNDATIONS (ALTAFF). THE FRIENDS MEMBERSHIP WILL INCLUDE THE TRUSTEES AS MEMBERS ALSO. MRS. BEAUDOIN ALSO NOTED THAT APRIL WAS THE ANNUAL MEETING OF THE BOARD OF TRUSTEES AT WHICH THE ELECTION OF OFFICERS USUALLY TAKES PLACE. AFTER A LITTLE DISCUSSION BY THE MEMBERS THE ELECTION WAS TABLED UNTIL THE JUNE MEETING.**

9. **ADJOURNMENT – THE MEETING WAS ADJOURNED AT 4:50PM ON A MOTION MADE BY ARTHUR CORTE AND SECONDED BY ANN SCHULTZ.**

**NEXT MEETING DATE: THURSDAY, JUNE 4, 2009 @ 4:00PM**