



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, June 9, 2009**
Meeting Time: **7:00 PM**

Attendees: Board Members: Bob Whiting, Bill Knowles, Otis Perry and Belinda Labourdette. Cemetery Coordinator: Nancy Gagne. Facility & Grounds Supervisor: Sharon Lucey. Excused: Grover Tasker, Rob Marggraf, and Roland Hofemann.

1. Meeting began at 7:05pm.
2. Meeting was called to order and motion to accept May 12, 2009 meeting minutes made by Mr. Perry and seconded by Mr. Knowles. Motion accepted
3. Mrs. Gagne informed the Board that the tape of the last meeting – May 12, 2009 had failed.
4. The Board discussed the suggested Rules & Regulations that had been submitted by members and staff and compiled by Mrs. Gagne. The Board agreed that the rules and regulations governing the Columbarium should be part of the niche purchase agreement as well as included as a separate section of the Cemetery Rules and Regulations.
5. The Board discussed in length the intention of the niche space to be used to house and memorialize the cremated remains of no more than two persons.
6. Mr. Whiting appointed Mrs. Labourdette and Mr. Perry to a sub-committee to complete the review of the rules and regulations. The final version to be submitted to the Board and the City Attorney before going to the City Council for final approval.
7. Motion to adjourn made by Mr. Whiting and seconded by Mr. Perry.
8. Meeting adjourned at 8:20pm.

The sub-committee continued to meet with Mrs. Lucey and Mrs. Gagne to complete the review of the rules and regulations. Members requested that Mrs. Gagne consult with the city attorney to review the document and insert such verbiage as to convey the purchase of the use of the niche space and not ownership of said space. The city is to retain ownership of the Columbarium. These Rules and Regulations to be distributed to all members for review. A telephone poll will be conducted and if the Board members are in agreement the Rules and Regulations will be forwarded to the City Manager and City Council for final approval.

Respectfully submitted by Mrs. Labourdette