

DOVER PLANNING BOARD
MINUTES OF MEETING
SPECIAL

HELD: Monday, June 24, 1963
7:20 p.m.
Board Office

ATTENDING: Chairman Arthur J. DuBois, Secretary Robert W. Lapointe, Wallace I. Akerman, Albert O. Bernard, City Manager Donald E. Chick.

STAFF: Henry Neil, Planning Director.

Chairman DuBois announced that the first item on the agenda would be the Community Renewal Program Application. The Chairman called on the Planning Director to review the revised application. Mr. Neil described each section of the Application and answered questions on various sections.

A question was raised as to the source of the cash funds to be contributed to the Program from the Planning Budget. Mr. Neil informed the Board that these funds came from excess funds set aside for Personal Services and from reductions of other approved items.

Chairman DuBois raised a question as to the Board's authority to transfer funds within its budget. Mr. Chick read an excerpt from the City Charter empowering the City Manager to approve such transfers at the request of the Department Head. Mr. Neil was asked to confirm this fact and to submit to the Manager for approval a revised budget.

Motion made by Akerman, seconded by Mr. Bernard that the Planning Board adopt the resolution contained in the Community Renewal Program Application whereby the Board submits an application for a Federal grant in the amount of \$28,000, said grant to be used with \$14,000 in services and cash from the Planning Office to prepare a Community Renewal Program for the City of Dover. Motion adopted unanimously.

Mr. Neil was directed to prepare a communication to the City Council for the Chairman's signature, informing them of the Board's action and recommending their approval of the Application.

In connection with the Community Renewal Program, the Director informed the Board that he had been in contact with several consultants with respect to the Marketability Study contained in the Community Renewal Program, and had received one bid and anticipated another.

In addition, he stated that an Application for the position of Assistant Planner included in the Community Renewal Program had been received. Mr. Neil outlined the necessary qualifications for the position and the applicants education and background and recommended that the applicant be given serious consideration. The Board directed Mr. Neil to inform the applicant that he would be given careful consideration but that no decision could be made at this time.

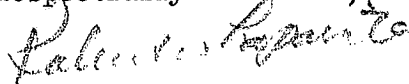
Mr. Neil then asked the Board for the authority to use his own judgement in instances such as the Foster Memorandum when time considerations prohibit a delay until a regular Planning Board Meeting. The Board so authorized

Mr. Neil,

The Board was then informed that the Mayor had requested that the Planning Board give consideration to a survey of street names in Dover to correct certain cases of confusion. The Board agreed with the Mayor's proposal but felt that the Planning Office would not be physically able to comply with the request for some time. Mr. Neil was requested to prepare a communication to the Mayor informing him of the Board's feelings.

The Meeting was adjourned at 10:15 p.m.

Respectfully submitted,



Robert W. Lapointe
Secretary