

DOVER PLANNING BOARD
MINUTES OF MEETING

HELD: Monday, Jan. 20, 1964
7:30 p.m.
Board Office

ATTENDING: Chairman Arthur J. DuBois, Vice-Chairman Hugh C. Tuttle, Secretary Robert W. Lapointe, Wallace I. Akerman, Albert O. Bernard, Donald E. Chick, Robert N. Gillis, Raymond R. Ouellette, Robert T. Sheldon.

ALSO ATTENDING: Planning Director Henry Neil.

Chairman DuBois called the meeting of the Dover Planning Board to order at 7:45 p.m. on Monday, January 20, 1964 in the Board Office.

The first item on the Agenda for consideration was the acceptance of the minutes from the past two Planning Board Meetings.

Motion made by Tuttle, seconded by Akerman, that the minutes of the November 21 and December 9 Meetings be accepted as written. Motion adopted unanimously.

Chairman DuBois then called for the annual election of officers to the Dover Planning Board.

Chairman DuBois noted that he himself was not a candidate for re-election. Upon question by Mr. Tuttle, Mr. DuBois informed the Planning Board that personal and business commitments compelled him to decline any re-appointment.

Chairman DuBois then called for nominations for the Office of Chairman to the Planning Board.

Mr. Robert W. Lapointe nominated Wallace I. Akerman for the position of Chairman. The nomination was seconded by Tuttle.

Chairman DuBois called for other nominations for the position of Chairman to the Planning Board.

Motion made by Tuttle, seconded by Bernard that the nominations for the position of Chairman be closed. Motion adopted unanimously. Chairman DuBois instructed the Secretary to cast one ballot in the name of Wallace I. Akerman for the position of Chairman to the Dover Planning Board.

Chairman DuBois then called for nominations for the position of Vice-Chairman of the Planning Board.

Mr. Lapointe nominated Mr. Hugh C. Tuttle for the position of Vice-Chairman. The nomination was seconded by Mr. Wallace I. Akerman.

Chairman DuBois called for other nominations.

Motion made by Chick, seconded by Bernard that the nominations for the position of Vice-Chairman be closed. Motion adopted unanimously.

Chairman DuBois instructed the Secretary to cast one ballot in the name of Hugh C. Tuttle for Vice-Chairman.

Chairman DuBois then called for nominations for Secretary to the Dover Planning Board.

Mr. Wallace I. Akerman nominated Mr. Robert W. Lapointe for the position of Secretary to the Planning Board. The nomination was seconded by Mr. Donald E. Chick.

Chairman DuBois called for any other nominations.

Motion made by Tuttle, seconded by Bernard that the nominations for the position of Secretary to the Planning Board be closed. Motion adopted unanimously. Chairman DuBois instructed the Secretary to cast one ballot in the name of Robert W. Lapointe for the position of Secretary to the Dover Planning Board.

Chairman DuBois then announced that the officers of the Dover Planning Board would be as follows: for the year 1964:

Chairman — Mr. Wallace I. Akerman
Vice-Chairman — Mr. Hugh C. Tuttle
Secretary — Mr. Robert W. Lapointe

Mr. DuBois then turned over the chair to Chairman Akerman.

Motion made by Tuttle, seconded by Gillis that a record be made in the minutes of the January 20 Planning Board Meeting of the appreciation of the Members of the Planning Board for the services of Mr. Arthur J. DuBois during his tenure as Chairman of the Board. Motion adopted unanimously.

Chairman Akerman then noted that the next item on the Agenda for consideration was the report of the Planning Director to the Planning Board. Mr. Neil explained that this report had been written in order that the Planning Board might be made aware of the current status of planning in Dover prior to the commencement of the year's work.

Motion made by Tuttle, seconded by Bernard that the Planning Board accept the report of the Planning Director to the Planning Board. Motion adopted unanimously.

Chairman Akerman then called for a discussion of the annual report from the Planning Board to the City of Dover.

Motion made by DuBois, seconded by Gillis that the annual report of the Planning Board to the City of Dover be accepted and submitted to the City of Dover. Motion adopted unanimously.

Chairman Akerman then called upon the Planning Director to explain the revised Planning Board Ordinance to the Board Members. The Director explained that a change had to be made in this Ordinance due to the fact that the State has

recently delegated to planning boards new powers and these powers are not contained in the City of Dover Planning Board Ordinance. The Planning Director explained to the Board the various items in the proposed revised Ordinance.

Motion made by Tuttle, seconded by Lapointe that the proposed revised Planning Board Ordinance be accepted by the Board and submitted to the City Council for adoption. Motion adopted unanimously.

Chairman Akerman asked Mr. Neil whether the revised Ordinance would accept further amendments to the State Statutes concerning the Planning Board. The Director informed the Chairman that if the State made amendments to the existing chapters quoted in the Ordinance, then the Board would be empowered to utilize them. If the State adds a new chapter, then the Ordinance must be amended.

Chairman Akerman then called upon the Director to explain to the Board the various changes incorporated in the proposed revised subdivision regulations. The Director then went through the proposed revised Regulations section by section, explaining each section as it arose.

Mr. Gillis questioned the street grade requirements. Some discussion followed. The Planning Director was instructed to check with the Director of Public Works on the grades of typical streets within the City of Dover and to report back to the Board.

The Planning Director then completed his review of the proposed regulations. He then explained to the Board that one power the Board now had which had not been included in the proposed regulations was the power to approve or disapprove all subdivisions of land whether or not they included new streets.

Mr. Tuttle and Mr. Gillis then discussed this requirement with the Planning Director.

Motion made by Tuttle, seconded by DuBois that the Planning Board accept the proposed revised subdivision regulations and submit them to public hearing to be held at 8 p.m. on February 10, 1964. Motion adopted unanimously.

Mr. Tuttle then called upon the Director to explain to the Board the current status of the Community Renewal Program Application. Mr. Neil informed the Board that the Workable Program for Community Improvement for the City of Dover had been given approval and that the Community Renewal Program Application awaits only two signatures before leaving New York for Washington and final approval. He then explained to the Board the work which had been done in the Planning Office since the previous Planning Board Meeting. The Director informed the Board that in the interim period of time, he has worked with the City Council Subcommittee on the zoning ordinance to incorporate in it many of the views expressed at the Public Hearing. He also explained to the Board that he had been working on a transportation study in concert with the State Highway Division and a Capital Improvements Program. The Director displayed to the Board various tables and charts which will be important parts of the Capital Improvements Program when completed.

The Director then showed to the Board the outline of the proposed general plan and its format.

Motion made by Tuttle, seconded by Bernard that the meeting be adjourned. The motion was adopted unanimously. Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Colin K. Lapointe