

DOVER PLANNING BOARD  
MINUTES OF MEETING

HELD: Monday, April 5, 1965  
7:30 p.m.  
Board Office

ATTENDING: Wallace Akerman, Robert W. Lapointé, Raymond Bardwell,  
Donald E. Chick, Arthur J. DuBois, Raymond R. Ouellette,  
Robert T. Sheldon

Chairman Robert Lapointe called the meeting to order at  
7:30 p.m.

Motion by Bardwell second by Ouellette that the minutes  
of the March 8 meeting be accepted as written. Motion adopted  
unanimously.

The Chairman then called upon the Planning Director to  
present the amendment to the Country Club Estates subdivision  
submitted by Mr. Walter Fischer. Considerable discussion then  
followed on the proposed amendment which concerned drainage  
easements.

Motion by Sheldon second by DuBois that the proposed  
amendment to the proposed Country Club Estates subdivision be  
rejected.

The Chairman then asked for any discussion on the motion.  
Mr. DuBois asked if any figures were available on the quantities of  
water involved. Mr. Neil answered that there were none available.  
Mr. Chick then suggested that the Planning Board invite a repre-  
sentative of the Soil Conservation Service to discuss this drainage  
problem with the Board. Some discussion then followed on this  
suggestion.

The Planning Director then proposed that the Board invite  
Mr. Fischer, Mr. Grant Davis and a Soil Conservation representative  
to meet with the Planning Board at their next meeting on May 3.  
The consensus of opinion being in favor of this proposal, Mr. Sheldon  
withdrew his motion. Mr. DuBois withdrew his second. Further  
discussion then followed as to the type of development which might  
be expected in this subdivision and the potential effects on land-  
scaping on the drainage problem. The Board agreed that the revised  
drainage system presented by Mr. Fischer was unacceptable. Mr. Neil  
was directed to invite the above mentioned persons to meet with the  
Planning Board.

There being no further discussion on this matter the  
Chairman called upon the Planning Director to report on the

Community Renewal Program. Mr. Neil apologized for having no written report and informed the Board that this was due in part to a lack of staff. He informed the Board that in order to partially make up for the departure of Mr. LaPointe, he had engaged, with the City Managers approval, Mrs. Lois Fleming as a clerk under the Community Renewal Program. Mr. Neil then presented a verbal report on the Community Renewal Program and promised the Board a written report within the near future.

Mr. Chick then raised the matter of the Population Projections made by the state planning office which estimates Dovers present population at 23,000 and its 1970 population at 28,000 to 30,000. The Planning Director stated his strong disagreement with these figures and indicated that he felt the present population to be in the area of 21,000 to 22,000 and the anticipated 1970 population to be about 23,000. Some discussion of these figures followed.

The Chairman then asked Mr. Neil if he had any proposals on the matter of goals for the Planning Board for the coming year.

Mr. Neil informed the Board that the Chairman had asked him to prepare some objectives for the Board. This would enable the Board to keep track of the work of the Planning Office. After some discussion the following six objectives were set.

1. Completion of the Community Renewal Program
2. Completion of the Zoning Ordinance with adoption or rejection of all proposed amendments
3. Preparation of a city transportation study in anticipation of the state study
4. A complete capital improvements program
5. A program of code enforcement review
6. An elementary school location study

Mr. DuBois asked for the status of the proposed zoning amendments. Mr. Chick answered that the City Council would consider these within the next few weeks and would probably set another Public Hearing.

The Chairman then called for any old business. There being no old business he called for new business. The Chairman then called upon the Secretary, Mr. Ouellette to read a communication from the Director to the Planning Board. The Secretary read a letter from the Planning Director submitting his resignation effective on May 14, 1965 and outlining his reasons for this resignation. Some discussion followed upon this resignation. Mr. Neil suggested that he be permitted to insert an advertisement in A.S.P.O. for a new Planning Director.

Motion by Chick second by Akerman that the Planning Board

accept Mr. Neil's resignation with regrets and authorize the placing of an advertisement in A.S.P.O. for a new Planning Director. Motion adopted unanimously.

Mr. Neil then asked the Planning Board for their pleasure with respect to completion of the Community Renewal Program. He suggested that there were two ways to approach the problem. The first would be for the Director to attempt to complete the program within the six weeks notice period. The second would be for the Director to prepare an interim report outlining all program matters and leaving the program to be completed by the new Planning Director. Following some discussion the Board stated that it would be better in their opinion if Mr. Neil were to complete the Community Renewal Program due to his knowledge of the community. Mr. Chick stated that if necessary some arrangements could be made whereby the Director could be engaged on a per diem basis following his departure from the city to complete the program. Mr. Neil stated that he would do his best to complete the Community Renewal Program prior to leaving the city. Mr. Sheldon asked what procedure was used to engage a new Planning Director. Mr. Chick answered that the Planning Board chooses the individual and the City Council approves the salary.

Motion by Akerman second by Ouellette that the meeting be adjourned. The meeting was declared adjourned at 9:00 p.m.

Respectfully submitted,

Raymond R. Ouellette,  
Secretary