

DOVER PLANNING BOARD
MINUTES OF MEETING

HELD: Dec. 6, 1965
7:30 p.m.
Board Office

ATTENDING: Chairman Robert W. Lapointe, Vice-Chairman Robert T. Sheldon, Mr. Wallace I. Akerman, Mr. Raymond H. Bardwell, Mr. Albert O. Bernard, Mr. Donald E. Chick, Mr. Arthur J. DuBois, Mr. Hugh C. Tuttle.

ALSO ATTENDING: Councilman John Maglaras and Councilman Elect Matt Williams.

The regular monthly meeting of the Dover Planning Board was called to order at 7:45 p.m. on Monday, Dec. 6, 1965 in the Planning Board Office.

Motion by Chick, seconded by Akerman, that the minutes of the previous Planning Board Meeting be accepted as written. Motion adopted unanimously.

The first item of business brought up concerned the purchase of office furniture in the Planning Office that was acquired under the Community Renewal Program. Bids were received and they were as follows: Connor & Durgin: \$635.32. Quimby Company: \$249.50 and Strafford National Bank: \$212.50.

These prices included the total amount for all of the furniture as listed on the invitation for bid.

Motion by Sheldon, seconded by Akerman, that the Planning Board match the bid of the highest bidder and purchase the same furniture at a price of \$635.32. Motion adopted unanimously.

Some discussion was heard as to where the funds were to be found and it was again moved by Sheldon, seconded by DuBois that the funds come from the salary account to purchase the above stated furniture. Motion adopted unanimously.

Under old business, Mr. Chick brought up the matter of the Council's recommendation with respect to not raising the salary of the Planning Director at this time. Some discussion was made concerning what the Council actually did recommend and Mr. Chick stated that the Council requested that the Board pursue new avenues in search for a Planning Director and if these did not bring favorable results and prove fruitful, then the Board could return to the City Council and at that time request more money if required. Mr. Chick also stated that the pay scale should be investigated as it appeared that planners were available at lower salaries. The State of New Hampshire was contacted as to whether or not they would recruit a planner for the City of Dover, however, they would approach the situation in the same manner as the Planning Board had, that is by advertising in professional journals.

Members of the Board generally agreed that this would be of no benefit to the Board and that the Board would proceed on their own at the present time.

Chairman Lapointe suggested that the Secretary for the Planning Office be contacted to see what action was being followed in working with the University of New Hampshire Placement Bureau on sending notices to the various colleges and universities in the country on recruiting a planning director. Mr. Chick stated that he had contacted Miss Mary Louise Hancock, who is the Director of Planning for the State of New Hampshire, and asked her if there were any different approaches that the City might use in their recruiting activity and if she thought Dover was getting a favorable impression in the Planning circles. She answered in the affirmative and stated that she herself would definitely recommend the City to anyone in the planning field seeking a job. A copy of the communication was sent from the Office of the State Planning Director to the New England — New York Planning Directors stating that a position in Dover was available and they could contact the City Manager concerning the position. This was passed amongst the Board Members for their review.

Mr. Chick also reported that he had contacted Mr. Neil Siemenski of the Manchester Planning Office concerning the position in Dover and asked the gentlemen if he knew of any classmates that might be interested in applying for this position. He answered in the affirmative and stated that he might be interested himself and that he would submit a resume at a future date.

Mr. Lapointe again raised the problem of the traffic congestion in the area of the industrial park stating that there was no warning of the entrance roads to the park and that this caused quite a traffic problem during the day. Councilman Maglaras, who is on the Council Traffic and Parking Committee, made note of the situation and stated that he would follow it up.

Under new business Mr. Chick raised a question as to the Boards reaction on the Council turning down the increase of the salary for the Planning Director and the members generally felt that a new approach should be followed before an actual increase in salary was granted. Mr. DuBois recommended that the Planning Office Secretary keep the Board informed as to the latest status of recruiting a Director. It was then moved by Chick, seconded by DuBois, that the Chairman appoint a three man committee for hiring a new director. Motion adopted unanimously.

Mr. Lapointe then appointed Mr. Sheldon as Chairman and Mr. DuBois and Mr. Bernard to serve as members.

A general discussion on the status of the Planning Office was made and it was generally agreed that the most pressing problem was the City's recertification of the Workable Program. It was stated that Mr. Neil had made a draft of the papers required and that these were to be reviewed by Mr. Chick before final typing and submittal to the necessary agencies.

Councilman Elect Williams raised the question as to how will the codes and ordinances be enforced referring to the housing, building, fire, etc. It

was suggested that all new members of the Council should be furnished copies of these ordinances with the latest amendments. In answer to Mr. Williams' question, Mr. Chick pointed out the value of the Housing Code and made note of the recent court ruling upholding the code therefore giving the City assurance that future action taken would be of a positive result. Questions from various members of the Board were directed to Mr. Chick as to how many houses the Housing Board had inspected and what the general procedure was. The only procedure established by Mr. McDonald was that inspections were made by complaints and that approximately 187 houses had been inspected. It was then suggested that the Planning Board invite Mr. McDonald and the Housing Board to come to a Board Meeting and discuss a general program so that better coordination could be followed. Councilman Maglaras suggested that all city ordinances should be indexed so that department heads could really find out if there were particular ordinances already passed pertaining to various things. He also asked if the Board felt that communication from the Council were passed along to the Planning Board fast enough so that they could take proper action and send their answer back to the Council. It was noted that this had been a problem in the past. It was recommended by Mr. Chick that the Planning Office secretary send a memo to the Consultant Firm of Atwood and Blackwell thanking them for their resume and informing them that their information would be placed on file with the City.

There being no further business, it was moved by DuBois, seconded by Akerman, that the meeting be adjourned. The Meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Raymond H. Bardwell,
Acting Secretary.

RHB:c