

DOVER PLANNING BOARD
MINUTES OF MEETING

HELD: Monday, April 11, 1966
7:00 p.m.
Board Office

ATTENDING: Chairman Robert W. Lapointe, Secretary Raymond R. Ouellette, Raymond H. Bardwell, Albert O. Bernard, Donald E. Chick, Arthur J. DuBois, Wallace I. Akerman, Hugh C. Tuttle.

ALSO ATTENDING: Representative from the Consultant Firm of Edwards and Kelcey and Representatives from the Firm of Candeb & Fleissig.

The Planning Board called its special meeting to order at 7:00 p.m. in the Board Office for the purpose of interviewing Mr. Greer of Edwards and Kelcey and Mr. Burk Ketcham and Paul McGinley of Candeb and Fleissig.

Mr. Greer was the first to be interviewed.

Chairman Lapointe introduced Mr. Greer to the Board Members and then Mr. Greer proceeded with informing the Board of his Firm's capabilities and displayed a number of booklets and maps concerning studies made by the Firm. He informed the Board that he is familiar with problems in New Hampshire as he was Assistant Planning Director of the City of Manchester before he joined the Firm. He stated that the City of Dover has many very useful plans and that it would take a short time for the Firm to study these and then go further without repeating plans already made. He continued that he would be the one working with the Board and the number of others would depend on the time period, type of work and many other considerations.

Chairman Lapointe asked Mr. Greer's opinion of an on-the-job trainee. Mr. Greer stated that this would seem to be very desirable. He stated that the Firm could give such a person valuable experience which he could continue after the Firm had left.

Mayor Tuttle questioned Mr. Greer as to the Firm's experience in urban renewal. Mr. Greer answered that his Firm has done quite a bit of urban renewal work. He cited several projects done by his Firm along this line.

Mr. Greer was then asked what qualifications and background the Board should look for in the search of an on-the-job trainee. Mr. Greer expressed the opinion that such a person has got to possess the ability to meet people and converse with them well as planning and urban renewal are both generally controversial subjects. He stated that whatever this man is specialized in he will have three or four additional fields he must also be informed in.

Upon question by Mr. Tuttle, Mr. Greer explained that he received his Bachelor's Degree in Architecture and then went into the planning field. He felt that Architecture was a good background as was government, engineering, sociology and related subjects.

Mr. Greer was informed by Board members that Miss Hancock had stated at her meeting with the Board that when they decided on a particular Consultant Firm that she would do any negotiating for them as to the cost the updating of necessary programs would entail.

Mr. Greer was then informed that the Board has employed Mr. Galt for summer employment. It was inquired as to any projects that the Firm would be able to make use of him with. Mr. Greer stated that Mr. Galt would be of great help to the Firm.

Mr. Greer was asked when his Firm would be able to begin in Dover if selected. Mr. Greer answered that it could begin as soon as the Federal Assistance Application is processed which is usually about three months.

There being no further question to Mr. Greer the Board thanked him for his attendance and Mr. Greer left the Office.

At 8:00 p.m. members of the Firm of Candeb & Fleissig were interviewed by the Board. They were Mr. Burk Ketcham and Mr. Paul McGinley.

Mr. Ketcham presented brochures and studies made by his Firm and informed the Board as to the Firm's background and experience. He stated that the Firm is approximately 12 years old and that he has been associated with it for approximately a long.

Mr. Ketcham stated that if his Firm were engaged, Mr. McGinley would be the man working with the Board.

Mr. Ketcham was asked his opinion of the on-the-job trainee proposal. Mr. Tuttle asked if the Firm would permit this trainee to work with them. Mr. Ketcham replied that the Firm would and that they could also take him to their Boston or New York Office to spend some time. It was noted that this would be valuable experience for such a person.

The Board asked Mr. Ketcham what he thought the qualifications and training of such a trainee should be. Mr. Ketcham replied that he didn't think it really mattered as long as he was intelligent and personable. He indicated that an engineering or architectural background would be desirable. There being no further questions, the Board thanked the gentlemen for attending and Mr. Ketcham and Mr. McGinley left the Meeting.

On motion by Akerman, seconded by Tuttle, the Minutes of the previous Meeting were approved as written. Motion adopted unanimously.

The Board then discussed the capabilities of the Planning Consultant Firms which had visited the Board. It was generally agreed that Metcalf & Eddy and Edwards & Kelcey seemed the two most desirable.

There was some question by the Board about the Board having the same Consultant Firm as the Housing Authority.

Mr. DuBois stated that he felt a separate Firm should be employed by the Planning Board. He stated that he could foresee a gradual lessening of the powers of the Planning Board because of one Consultant Group working with both the Authority and the Board. A discussion followed concerning this matter.

Mr. Bardwell questioned the price of Metcalf & Eddy. Mr. Tuttle informed him that the city's share would be in the vicinity of \$30,000 for a three year period.

It was decided that the Board would contact Miss Hancock with respect to the problem.

The Dover Economic Director, Mr. Clarence E. Chase, then came into the Office. Mr. Chase presented to the Board a map listing various areas in the City which the Economic Commission would like to see zoned industrial.

The Board accepted the map and a discussion of the areas followed. It was agreed that the Board would review the recommendations at their next meeting.

Motion by DuBois, seconded by Akerman, the Meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Raymond R. Ouellette,
Secretary.

RRO:c