



**CITY OF DOVER**

## PARKING COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Finance Conference Room, City Hall  
Meeting Date: **Wednesday, July 29, 2009**  
Meeting Time: **4:00 pm**

### *Draft*

1. The meeting came to order at 4:07PM. Introductions were made. Attendance was taken. Present were Charles Reynolds, Jack Buckley, Anthony McManus, Otis Perry, and George Maglaras. It was noted that there is still a vacant Commissioner slot. Staff present were Michael Joyal, City Manager and Bruce Woodruff, City Planner. The City Manager gave a presentation on the requirements and expectations of the Commission. Woodruff and Joyal updated the Commission on where the City stands with regard to parking and of where we expect to go in future. It was noted that Jack Buckley, Tony McManus and George Maglaras need City email accounts and therefore need the standard AUP agreement paperwork. Woodruff will get that for them.

It was decided that member terms will be as follows:

George Maglaras	one yr. term
Vacant	one yr. term
Tony McManus	two yr. term
Otis Perry	two yr. term
Charles Reynolds	three yr. term
Jack Buckley	three yr. term

2. Commission Organization
  - i) Elections were held. Reynolds was nominated. There were no other nominations. The vote to elect Reynolds was unanimous. Reynolds assumed control of the meeting. Anthony McManus was nominated for Vice-Chair. There were no other nominations. McManus was elected unanimously.
  - ii) It was decided preliminarily that the regular meeting date and time will be the first Tuesday of each month at 8:00AM
  - iii) The boilerplate By-laws were passed out. A few changes were made to the boilerplate document. Woodruff will make the draft changes so the Commission may discuss further at next meeting.
3. Review Dover Code Chapter 3, Article IV, Section 3.73 there were no questions from Commissioners on this.
4. Immediate Goals & Objectives was tabled to next meeting.
5. Presentation of parking-related documents for Review was tabled to next meeting



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6. Parking System Status Update was presented by Woodruff and Joyal. Commissioners had questions and comments. Commissioners asked for all the studies and reports and ten years of Parking Activity Funds account financials for the next meeting. Woodruff will compile.
7. There was discussion on the parking rates for both on-street parking and off-street lots. Commissioners asked for data on all these rates by location.
8. The next meeting was scheduled for Tuesday, August 4, 2009 at 8AM in City Hall. The meeting was adjourned at 5:15PM.