



**CITY OF DOVER**

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Room 220  
Meeting Date: Monday, July 13, 2009  
Meeting Time: **7:00pm**

**CALL TO ORDER:** Rich Thorpe called the meeting to order at 7:08PM

### **ROLL CALL**

#### **Present**

City Council Liaison: Bob Carrier

Recreation Director: Gary Bannon

Assistant Recreation Director: Krista Trefethen

Recreation Board Members: Rich Thorpe - Joe Tenuta - Mark Hyson – Pete McKenney - Jerry Newcomb - Jon Towle -

#### **Absent**

Brenda Smith

Suzanne Meadows

**APPROVAL OF MINTUES: May 11, 2009 minutes (Note: No Recreation Board meeting in June 2009)**

**Changes to May 11, 2009 minutes - None**

Pete McKenney made a motion to approve the May 11, 2009 minutes. Joe Tenuta seconded the motion, and the motion passed unanimously.

**CITIZENS' FORUM:** None.

### **REPORTS**

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### **A. ADVIRORY BOARD**

1. Mark Hyson reported that Dover hosted the Softball U12 Districts for the first time. It went very well, concession was well run and rest rooms were very clean. There were a lot of compliments on the facilities and dugouts from attendees from other towns. Dover came in second and will attend the state finals in Littleton. Dover Softball is looking forward to getting additional dug outs built at the other softball field which will then allow them to remove the trailer that is presently on site. The extra dug outs should provide enough storage space needed so that softball would not need the trailer. One small thing to fix in the future is to get the grass cut shorter for the tournaments so that the ball does not die in the grass.

2. Bob Carrier reported that the Buddy Ball event is taking place on July 25<sup>th</sup> down at Shaw's Lane.
3. Bob Carrier also reported that Dover is hosting the District 4 Babe Ruth 13's tournament at Woodman Park. Bob also updated the status of the other Dover Baseball teams in the other tournaments. He noted that Dover is hosting the 9 year old regional tournament at Beckwith Park in August. He also mentioned that the score board is up and running at Horne St Field, it was donated by Pepsi and that the infrastructure for the batting cages has been built.
4. Gary Bannon reported that Krista Trefethen is officially the Assistant Recreation Director as part of the reorganization of the Recreation Department. Krista will be able to direct full time personnel. Krista also has oversight of recreation programs, field scheduling, etc.
5. Gary reported that the 4<sup>th</sup> of July fireworks went well, overall feedback was positive on the event and organization. Fireworks were high in the sky and well seen from several different vantage points throughout the city. Next year's 4<sup>th</sup> of July is expected to be downtown again. The Recreation Department will be working with the Chamber of Commerce and other potential groups to help raise funding for the 2010 event.



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6. Gary has seen an increase in scholarship requests this year.

### **B. OLD BUSINESS**

**1. Code of Ethics Development** – Has been adopted by the Recreation Board. City Attorney (Allan Krans) provided his review and feedback to the Code of Ethics. He broke it up into two parts, Sports League Checklist and Dover Sports Code of Ethics. Items to be added to Sports League Checklist are insurance, annual request for the use of facilities, and \$5 for the revenue fund for each player. Be careful to say only that a person has been suspended or not allowed to coach but do not go into the specific reasons. The Recreation Advisory board needs to vote on it, pass it, and then Gary will get it out to the leagues.

**2. Dog Park** - To be located in Long Hill Park. Size is projected to be 140 feet deep and 130 feet wide. Funds are available from monies that went through the planning board park improvements from new north end developments. There is an Eagle Scout project that will clear some of the underbrush that needs to be cleaned up. A fence will also be put up by a contractor. Hoping to work on the dog park this fall. Maybe we can sell some sponsorship to help support the park.

**3. Bellamy 1 Field** – under drains put in around the field and around the perimeter of the field to collect the surface water and remove excess water from the fields. The work has been completed and the field condition has improved. A lot of the brush has been collected and cleaned up. A sod company came in to work on the bare spots. The fields should be ready for use by the start of the fall season.

**4. MOU** - Mark Hyson asked for any comments or feedback on the MOU he is working on.

**5. Dog Signs** - Need to get an update as to when the signs will be posted. Gary to follow up to see when the signs will get posted.

### **C. NEW BUSINESS**



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**1. Park St Park Project** - A preliminary meeting was held in June with Bob Carrier, Gary Bannon, Doug Steele, and Chris Parker to see what could be done to help clean up this park. A second meeting was then advertised in the paper and then held with 20-25 residents on July 11<sup>th</sup> to see what could be done to improve this park. The lights don't work; there is an antiquated swing set and playground equipment, some vandalism. The park has not really been updated or maintained much in 15 years. The residents are going to have some progressive meetings to collect some ideas on what they want done and then get with the city to see what can be done to update the park. Some of the folks are going to go over to Hancock Park to get some ideas. The city is going to go in and cut back some of the shrubbery, bring in some mulch, clean up some of the areas over the next 30 days, hopefully by the end of August.

**2. Park Maintenance** - Master plan - how to fund maintenance of all of the parks in the city. How to keep the parks maintained and looking nice for the families of Dover. What is the maintenance schedule, where does the money come from, how do the parks get prioritized as far as work getting done.

**3. Recreation Board Member Responsibilities** - attending meetings as required in the by-laws, need to outline what the requirements are - attendance has to be discussed and addressed - It's hard to recruit new members who want to part of the board when people are assigned to the board but are not showing up for meetings within the established guidelines - other things we want to do is get each member assigned to a specific sport as the liaison and assigned a specific park in the city. Each member will go out and review their assigned park on a monthly basis and report back to the board. Recreation Board members should attempt to make some of the board meetings for the sport they are the liaison to. We are looking for board members that want to take ownership and make the commitment to the board, sports leagues, parks, and to the city and people of Dover.

### **D. ADJOURN**

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Greg Nesman made a motion to adjourn the meeting.

Joe Tenuta seconded the motion.

The motion passed by a unanimous vote and the meeting adjourned at 8:47 pm

Respectfully submitted by,

Jerry Newcomb