

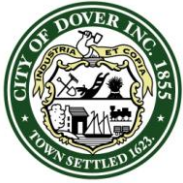
**ARTS COMMISSION – AGENDA SUMMARY**

Meeting Type: Arts Commission
Meeting Location: McConnell Center Cafeteria
Meeting Date: **Monday, August 10, 2009**
Meeting Time: **6:15 pm**

6:20 pm. meeting commenced.

Members Attending: Harvey Turner, Jeff Johnson, Joyce El Kouarti, Kim Schuman, Gail Tanner, Melissa Doucette, Jane Hamor

1. Approval of Meeting Summaries. The Commission reviewed and approved the meeting summaries for the April and June meetings. No meetings were held in May or July.
2. Committee Report. The Commission approved the Committee Report prepared by Jane. It is to be submitted to the City Council for their approval on August 26.
3. Arts Commission Web Page. The new web page is live with current Arts Commission information. The Dover Artist Data Collection is now working properly. Joyce to send out the approved email notification to Commission members who are to distribute to local arts organizations and artists.
4. Arts Commission Flyer. It is decided that this will be a link to the Arts Commission web page.
5. Dover Arts List, by Department. The task of completing this inventory of the City's artwork was given to Mike Joyal. Melissa contacted Mr. Joyal and the City has asked the Arts Commission to take on this task or help find people to help complete this project. Arts Commission members have agreed to help complete this task and have each been assigned a specific building's artwork to catalog.
6. Dover Code 'Clean Up' Resolution. Revised wording was submitted by City Attorney, Alan Krans. Commission made minor revisions and will resubmit to Mr. Krans for final approval.
7. Channel 22 Powerpoint Slide. This slide has been updated with new logo and is currently live.
8. Dover Economic Development Person. Kim to follow up on invitation to the person in charge of Economic Development for the City of Dover to attend a meeting in September or October.
9. Arts Commission matters of interest:
 - Arts Commission Chairperson. Harvey has decided to step down as chairperson of Commission. Joyce agreed to become new chairperson. This was voted on and approved by Commission.
 - Press Release. It was agreed that the Arts Commission should draft a press release for submission to local newspapers informing the public about the Commission's purpose. Joyce agreed to draft press release.



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- Arts Commission Vacancies. Currently there are two vacancies. Commission members to submit names of potential candidates at next meeting.
- Meeting Agendas. It was agreed that at the conclusion of each meeting, the Commission would prepare the agenda for the subsequent meeting.

Meeting adjourned at 7:35 PM.