



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday August 18, 2009**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:09 PM at the Sam Allen Conference Room

Commission Member	Title	8/18/09	6/16/09	4/21/2009	3/17/2009	2/17/2009	1/20/2008	12/16/2008
Gary Bannon	Recreation Director	X	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X		X
Dave Goodwin	Arena Commission Chairperson		X	X	X	X	X	X
Jan Nedelka	Guest	X	X	X	X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X	X
Marty Sullivan	Commission Member	X		X	X		X	
Dennis Munson	Commission Member	X						
Larry Raiche	Alternate Commission Member	X			X	X	X	X
Ray Pasquale	Program/Marketing Manager	X		X	X	X	X	X

- I. **Approval of the Minutes:** Did not have a written copy of the minutes to the meeting In June.

- II. **Financial Reports:** Gary handed out the preliminary end of the year financials. We are around \$99,810 in the red but as compared to previous year and accounting methods, Ron will explain the comparisons are and how we track based on expected numbers during the year. Ron talked about the accrual method of accounting, accounting depreciation rather than bond payment with our bond payment over \$100,000 more than our deprecation we came out short \$99,810 under the accrual method we would a profit under the cash method of accounting we lost \$99,810. Dennis Munson made the motion to accept the financial reports and was seconded by Larry. All were in agreement. Marty Sullivan has joined the meeting.

- III. **Recreation Director’s Report** Gary Bannon discussed that we are working on trying to close out last fiscal years overdue payments on two accounts. Trying to come up with a payment plan for the two accounts. Let the commission look over the proposal from Great Bay Figure Skating Club and there plan to pay off their debt. The commission had a discussion on how we can monitor the two accounts



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and making sure they stay current with their payments. Dennis Munson made the motion to accept the report, it was seconded by Marty Sullivan; all were in agreement.

- IV. Arena Manager's Report:** Pat McNulty discussed about the things that were accomplished during our shut down in the month of June such as the pump motor replaced, new netting installed, boards where clean, holt rink inside and locker rooms painted. Working on putting the finishing touches with the ice schedule, most of the game schedule is done just need to make adjustments to the practice schedule. Going to reopen the foster rink for Aug 31st. All of the mechanical work on all the equipment was done during the shutdown. Waiting for Johnson Controls to start doing their energy savings plans once they get there contract sign, a lot of that will take place next year. They are talking about installing a new electric compressor sometime in November. Dennis Munson made the motion to accept the report and it was seconded by Marty Sullivan. All were in agreement.
- V. Program/Manager Manager's Report:** Ray Pasquale stated that we are closing out of summer season; the season went very well for all our programs. Started promoting the Fall & Winter season, these are the following programs we are running, 4 sessions of Learn to Skate, Chix with Stix, Coed Hockey, Youth Intro. Looking at doing more for the immediate player and once the schedule is final going to look to see if there is time in the schedule to make a program for them. Advertising is on track. Coca Cola Company put new dasher up to replace the old ones. Going to have a meeting with people about an ATM in the rink. Camp Kool had an average of 20 kids a week throughout the summer. We cut staff hours the last week due to low enrollment of kids in the camp. The motion to accept the report was made by Marty Sullivan and was seconded by Dennis Munson. All were in agreement.
- VI. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Marty Sullivan and, seconded by Dennis Munson. The meeting was adjourned at approximately 8:45 pm.

Next meeting is set for September 15, 2009 at 7 p.m.

Submitted by: Lisa Berry
Arena Secretary