

Meeting Type: Regular Meeting  
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820  
Meeting Date: **Thursday, September 17 , 2009**  
Meeting Time: **6:00 PM**

**MEMBERS PRESENT:** Dave Dinzeo – Chairman, Doug DeDe – Council Representative, Doug Kemp, Gary Gilmore, Joe Nicolella, Judy Mettee

**MEMBERS ABSENT:** Ed McCabe

**STAFF PRESENT:** Mike Moore – Solid Waste Coordinator, Meghan Moisan – Secretary

Chairman Dinzeo called the meeting to order at 6:08 PM.

**1. Approval of Minutes:** The minutes for the July 30, 2009 meeting were reviewed.

**Motion:** DeDe made a motion to accept the minutes.

**Second:** Gilmore seconded the motion.

**Vote:** U/A.

**2. Monthly Update:** Members reviewed the financials for the Vehicle Reclamation Trust Fund as well as the Bag & Tag summary reports for May, June and July. The expense portion of the construction debris has been transferred from the solid waste to the recycling budget since the last meeting. The fund balance now stands at \$97,026.

**3. Recycling Center:** The Household Hazardous Waste Collection Day has been set for Saturday, September 26<sup>th</sup> from 9AM – 1PM at the Public Works Garage. The towns of Rollinsford, Lee and Madbury will also be participating with Dover. Mike received a grant from the state for just over \$5,000 to help cover the cost of the collection. The bid was awarded to MXI.

Mike said the employees are still handing out quite a few permits at the center; with approximately one third of vehicles entering without permits. Mike mentioned Saturdays in particular are very busy and they are no longer able to get by with 2 employees. Occasionally they are able to have a fourth person on site checking for permits but he would like to have that done more often. Mike believes the Center is understaffed, taking into consideration the number of employees with the hours they are open and the amount of material taken in.

**A. Fall and Winter Hours –** The Recycling Center will resume Sunday hours for the fall season, starting September 20 through November 15, from 8AM – 4PM. Winter hours will begin on November 3, closing an hour earlier (4PM) during the weekdays.

**4. Curbside Collection:** Mike estimated he issues 1-2 violation notices per week and of that approximately seventy-five percent are taken care of before a fine is issued.

**A. Leaf Collection** – The collection dates have not been set but are generally the last week in October and two weeks in November. Mike will have these dates available at the next meeting but once determined they can also be found in a number of places, including the website, channel 22 or by calling the Community Services Department.

**5. Old Business:**

**A. General discussion of RFP for new contract to begin July 1, 2010** – The meeting for the new subcommittee has been changed from October 10<sup>th</sup> to the 15<sup>th</sup> at 10AM. DeDe will no longer be able to attend due to a scheduling conflict, however, Nicolella volunteered to sit in his place. Various ideas for the new contract were discussed, such as possibly extending the term to 10 years. Members also discussed the pros and cons of switching over to a single-stream system. It was brought up that it would be difficult to show the revenue for the first 5 years or so due to the initial costs. Members are interested in looking at RFP's from other cities to get some ideas.

**6. New Business:** None

**7. Adjournment:**

**Motion:** DeDe made a motion to adjourn at 6:50 PM.

**Second:** Kemp seconded the motion.

**Vote:** U/A.

**Next Meeting:** The next meeting is scheduled for Thursday, November 19, 2009 at 6:00 PM