



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Conference Room
288 Central Avenue, Dover, NH 03820
Meeting Date: Tuesday, August 25, 2009
Meeting Time: 8:00 am

MEMBERS PRESENT: Otis Perry, Anthony McManus, Jack Buckley, Charles Reynolds, George Maglaras

STAFF PRESENT: Bruce Woodruff, City Planner, arrived at 8:12 AM, Dan Barufaldi, Economic Development Director

OTHERS PRESENT: Leslie Modica, Foster's Daily Democrat, Dan Kupferman from Parkeon

Chairman Reynolds convened the meeting at 8am

1. Approval of Minutes of August 4, 2009

Minutes: Perry moved to adopt the minutes of the August 4th meeting; seconded by Maglaras-no discussion-approved unanimously.

1a. Dan Kupferman of Parkeon, who is contracting with the City to provide the electronic multi-space meters, gave a report on the machines and the status of the program in Dover.

Commissioners had questions for Mr. Kupferman.

2. Commission Organization

A. By-laws review of changes

Maglaras moved to amend Article V.(H) Amendment of Rules by deleting all the words following "Commission". Seconded by Perry-no discussion-approved by unanimous vote. Maglaras moved to amend the first line of Article V.(A) Meetings to read as follows "The Parking Commission meets on the first Tuesday of each month unless otherwise scheduled ", seconded by McManus-no discussion-approved by unanimous vote. Maglaras moved, seconded by Perry, to approve the By-Laws as amended-approved unanimously.

3. Review and discussion on Downtown Parking District Plan

Woodruff passed out draft parking district plan and parking space map of the downtown. Questions and discussion by members ensued. Several recommendations to revise the draft by expanding the district in different areas were made due to available parking close to the demand. It was decided to pull down the district boundary to the north side of Silver St., pull boundary in to Sixth St. in the Grove St. area, pull in Dover St. to east back to New York St., add St. John St, Young St., Pierce St., the Fourth, Fifth and Chestnut St. triangle area, and finally, to merge the yellow and blue colored areas on the map. Motion to amend the Parking District Map with regard to boundaries and parking type's symbology was made by McManus, seconded by Maglaras. Vote: U/A. Woodruff will revise the map as per the approved motion and send to Commissioners prior to next meeting.

4. Discussion on system rate structure

The Commission referred to the Study prepared by the City Council's Ad Hoc Parking Facility Financial Feasibility Committee and other handouts regarding lot rates and permit types. The Chair stated the goal should be to make this as simple and fair as possible for all patrons. Commissioners



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stated they would review and be ready to discuss this issue more in-depth at the next meeting when Sgt. Speidel could attend to answer any questions. This item was tabled to the next meeting.

5. Discussion on individual parking lot issues

This item was tabled to the next meeting.

6. Review Letter to Mayor re: Barufaldi Assistance

At the request of the Chair, the Committee next discussed agenda item#6 Review Letter to Mayor re: Barafuldi Assistance. Chair suggested that rather than write the proposed letter to the Mayor, that members of the Parking Commission attend the next DIBIDA on September 3rd to discuss this in person with members of DIBIDA. The Committee members concurred and it was decided that members McManus, Maglaras and Buckley would attend the meeting. It was determined that the letter would not be necessary so long as members of the Commissioners attended the next meeting to ask the Board for permission to have the Economic Development Director assist the Parking Commission in reaching out to potential developers on all surface parking lots, not just City-owned. The Chair stated that a strategy should be in place before approaching any potential partners. **Motion:** Perry made the motion to ask DIBIDA for the Economic Development Director's assistance in seeking out potential public/private developers of downtown surface parking lots, McManus seconded. Vote: U/A

7. Adjourn

Motion: to adjourn by Maglaras, seconded by Buckley. Vote U/A.