



DOVER SCHOOL DISTRICT

JOINT BUILDING COMMITTEE – MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room
Meeting Date:	Thursday, August 13, 2009
Meeting Time:	5:30 pm

MEETING # 72

- A. CALL TO ORDER:** A meeting of the Woodman Park Elementary School Addition & Renovations and Horne Street School Addition & Renovations Joint Building Committee was called to order on Thursday, August 13, 2009 at 5:30 p.m. at the Superintendent's office in the conference room.
- B. ROLL CALL:** Present were, Catherine Cheney, Karen Weston, Doris Grady, Carolyn Mebert, Mark Geuther and Ray Bardwell. Also present were John O'Connor, Superintendent and Laurie Verville, Business Administrator (and recording Secretary).
- C. Approval of Meeting Minutes:** Mark Geuther moved, Ray Bardwell seconded approval of meeting minutes for July 23, 2009. An oral **VOTE PASSED: 6/0**

Horne Street Elementary School:

- D. CIP Financial Report – Horne Street School Project:** Ms. Verville read into record the total available budget as of August 13, 2009 is \$4,056,527.12. Ray Bardwell moved, Karen Weston seconded to accept the CIP financial report. An oral **VOTE PASSED: 6/0**

Ms. Verville informed the Committee that she received an estimate from RPF Associates, Inc. from Northwood that it would cost approximately \$14,000.00 for asbestos abatement monitoring services. (Record Note: A vote was not taken to expend funds).

E. New Business:

- a. Discussion on Dennis Mires, PA – The Architects, Contract Status: A discussion took place concerning the architects contract.. Ms. Verville informed the Committee that it was an 18 month contract. Mr. Bardwell said he was concerned that they were entering into an agreement and wanted to be clear what stage they were at. Ms. Grady said they only asked what they would borrow versus retirement. Dr. O'Connor said the funds should be (no new money on the tax bill) just what is being retired; therefore no tax impact. We are due to retire \$2.3M in 2010 and 2011. Ms. Grady asked if the projects could be done in two parts. Ms. Verville said it can be. Mr. Geuther said there should be a two part contract with BPS. Mr. Bardwell expressed concern that we all need to work together and that he recalls that Mr. Mires would be talking with staff at Horne School. He recalls after reading the School Board meeting minutes of September 2008, that they (minutes) are the true scope of the work. The Architects have been right on track, but we do not have a plan that is solid; it's a bit frustrating. Mr. Bardwell recalls that Mr. Mires said we can do this project to \$6.2M. Ms. Grady expressed whether a new construction or remodeling that it may need to go to the School Board for approval. Dr. O'Connor presented the Board last fall with multiple options and the Board went with option 2 to build library and media center). Dr. O'Connor said when he did a recommendation to the School Board, but that it was for \$8M and they rejected it.

Ms. Mebert commented that veteran teachers are due in line to have input. Ms. Grady said she has some concerns about staff input. Ms. Cheney said the staff and the process this time around has been done differently than before. Ms. Mebert reminded the Committee that they received schematic plans called "A, B, C & C+" from The Architects that were our options. Mr. Geuther said The Architects have done a great



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job; it's not the procedure that is the issue. Ms. Ms. Cheney said she disagrees with the process. Dr. O'Connor said Gary Goudreau, LLC was in the buildings talking with teachers/staff. Mr. Geuther said there was a Design Team for Woodman Park School that Nick Skaltsis chaired. They made a recommendation to the JBC. The JBC was already working on GES. Mr. Bardwell asked how they go forward and not hurry it. Ms. Weston said she finds nothing wrong with input from teachers. She found that going through notes that she does not feel they did the work we asked. Determining the number of rooms is what appears to be the issue. Dr. O'Connor said the primary focus is renovating a 50 year old building; 6 or 4 rooms is a money issue.

NESDES was hired to do a summary of our schools. Ms. Grady said, "Dr. O'Connor, you expressed the need for 6 classrooms." Library, music, media center was another option; it somewhat accommodated the media center. You were quoted that HSS would need another classroom. They were trying to follow your plan but "you said that 4 rooms would be fine." Ms. Grady said she's leaning towards 6 classrooms because they need to look at the future. Mr. Bardwell said he agrees with Ms. Weston that they need the 6 classrooms and that can be Phase I of the project. We need the figure for the 6 rooms and they need the layout before they can do the renovations. Ms. Weston said they need the whole picture, but the administrative area may need to shrink. We need figures that are solid for everyone to feel comfortable.

Ray Bardwell motioned to move to executive session; Karen Weston seconded. An oral **VOTE PASSED: 6/0**

Carolyn Mebert motioned to go back to public session; Ray Bardwell seconded. An oral **VOTE PASSED: 6/0**

Ray Bardwell motioned to proceed with the two changes to the Architects contract and they are the date of the agreement should start July 23, 2009 and that the project description should indicate "2+ room alternate". Carolyn Mebert seconded. An oral **VOTE PASSED: 6/0**

Carolyn Mebert motioned to proceed with the contract; Mark Geuther seconded. An oral **VOTE PASSED: 5/1 (Ms. Grady was unclear in her vote).**

Other Business:

F. Schedule next JBC Meeting: The next JBC meeting is scheduled for Thursday, Sept. 17, 2009 at 5:30 p.m. at the Superintendent's office conference room.

G. Adjournment: Carolyn Mebert moved, Mark Geuther seconded to adjourn meeting at 7:55 p.m. An oral **VOTE PASSED: 6/0**

Respectfully submitted,
Catherine Cheney/llv

Catherine Cheney, Joint Building Committee Chair
Joint Building Committee