



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday September 15, 2009**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room

Commission Member	Title	9/15/09	8/18/09	6/16/09	4/21/2009	3/17/2009	2/17/2009
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager		X	X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X		X	X	X	X
Jan Nedelka	Guest		X	X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X
Marty Sullivan	Commission Member		X		X	X	
Dennis Munson	Commission Member	X	X				
Larry Raiche	Alternate Commission Member		X			X	X
Ray Pasquale	Program/Marketing Manager	X	X		X	X	X

- I. **Approval of the Minutes:** Asked to make the change to the date on top of the page. Ron made a motion to accept the minutes and was seconded by Dennis Munson, all in agreement.

- II. **Financial Reports:** Gary discussed trying to fill the gaps with lost revenue that we had last year. Ron then explained that they have taken principal and interest bond payments out of our budget \$394,839.00 out of our expense budget but they didn't take anything out of the revenue budget at the end of the year to break even we have to have a profit of \$394,839.00. The interest, and principal and depreciation have been removed from the expense side but not the revenue. Dennis Munson made the motion to accept the financial reports and was seconded by Ron Huml. All were in agreement.

- III. **Recreation Director's Report** Gary Bannon discussed the payment plans for the two customers that are in arrears, the plan has been written in a promissory note for Great Bay Figure Skating Club and Chris Oberg to pay back the Arena the debt that they owe. Great Bay Figure skating club is going to pay them \$500.00 a month base payment from September to May then for June they need to make a



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
Meeting Date: **Tuesday September 15, 2009**
Meeting Time: **7:00 pm**

lump sum payment of \$5000.00. Chris Oberg plan will be \$300.00 a month until his debt is paid and needs to stay current with their current season ice times. We are still waiting for Johnson Controls to sign their contract; the reason that they are having trouble is waiting for state because they are paying for a portion that will be paid by stimulus monies. Hopefully we will be changing out the electric chillers in November depending on when the contract is signed. Pat and Ray involved more with the some of the Rec Trac software programming trying to get them to help out with entering data. Fall and Winter Brochure is at the printers and will be coming out within the week. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.

- IV. Arena Manager's and Program/Marketing Report:** Ray gave Pat's report and discussed that the mechanical equipment is all in working order, there was a muffler on an engine in the gas compressor room that is being replaced on Thursday or Friday. We added York High School to the schedule for their home games to be played here that will replace several hours of the Spartans ice. Corey Staples also picked some of the Spartans ice. There will be a USA Hockey Mite Tournament. Talked about trying to fill the gaps in the ice with tournament and programs. Ray provided a handout outlining the fall and winter programs. Regular Programs include Youth Into, Coed League, Women's Hockey and Learn to Skate. New programs include Adult Intro pick up on Thursdays, Over 45 league and Intro to Dance. In an attempt to fill some of the holes in the schedule we are concentrating on shorter specialized programs to see where the interest may be. Cost of programs is getting high. Most programs are running at \$20 per skate. Our Coed group can be paying up to \$670 before Christmas if they join coed league, Thursday night scrimmages and adult Skills program. We need to be conscious of how much we can expect from our adult skaters. They are beginning to become selective. If our adult skaters skated year round they could end up paying about \$2,000 per year. Dennis Munson made the motion to accept the report and it was seconded by Ron Huml. All were in agreement.
- V. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Dennis Munson. The meeting was adjourned at approximately 7:55 pm.

Next meeting is set for October 20, 2009 at 7 p.m.

Submitted by: Lisa Berry
Arena Secretary