



CITY OF DOVER

ENERGY ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Finance Conference Room, City Hall
Meeting Date: **Tuesday, October 20, 2009**
Meeting Time: **5:45 PM**

Present: Jim Reale, Eric Steltzer, Liz Goldman, Hillary Gaynor, Rick Jones
Secretary: Liz Goldman
Eric called the meeting to order at 5:45 p.m.

1. Discussion of Apple Harvest Day. Things that went well: Hannaford bags, bike rack, Green Market area, the brochure, sharing the booth with Cassilly Community Gardens. Things we would change: have something more interactive (e.g., light bulb energy use comparisons, kill-a-watt demonstration), make the Green Marketplace more distinctive with green balloons or bigger sign, have a kids' event say a green competition with judges, start earlier, gather more coupons from energy efficient vendors maybe even free products, consider having a place to recycle CFL bulbs, have a logo, more publicity.
2. Liz will write a thank you note to Kirt Shuman with hopes to continue with the Green Marketplace in the future.
3. Jim will talk with Nate Walker about meeting with us about a logo design.
4. Eric reported on the Horne Street School. The Committee agreed to pursue CHIPS funding if the final tally won't exceed \$6.4 million. Energy rebate money can be applied back into the project. Eric also described PPAs—power purchase agreements, such as the one Exeter just instituted. In Exeter a 100 KW system was installed for free in exchange for 20 years of fixed price electricity costs, at the end of which period the system is wholly owned by the city. Dover is considering PPAs but there is time pressure. Clary Mitchell of SDES in Dover is the company delivering the PPAs.
5. Discussion arose about using Dover's portion of Strafford County's \$1.2 million QECB (Qualified Energy Community Block) grant. The money cannot be used to refinance or pay down existing bonds, however.
6. Rick reported on the Johnson Controls Performance contract, which is proceeding slowly. They are moving ahead in three segments—wastewater treatment plant, McConnell center, [other municipal building?]. JCI is to deliver the final schedule. Eric raised the issue that guarantees of the city's investment depend on the city fulfilling its maintenance obligations. JCI has offered a maintenance contract—\$24,000 annually, over ten years, to maintain all the buildings. This would obviate lawsuits but does seem advantageous to JCI rather than the city. Maintenance contracts will go out to bid.
7. Eric will talk with Sharon and Doug of Facilities and Grounds to explore replacing old boilers with ones that run on renewable sources, such as pellets.

Secretary had to leave at 6:45 p.m.