



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Conference Room
288 Central Avenue, Dover, NH 03820
Meeting Date: Tuesday, October 13, 2009
Meeting Time: 8:00 am

MEMBERS PRESENT: Charles Reynolds, George Maglaras, Jack Buckley, Carrie Keech

MEMBERS ABSENT: Otis Perry, Anthony McManus

STAFF PRESENT: Marn Speidel (Police), Dan Barufaldi (Economic Development)

1. Roll Call

Chairman Reynolds convened the meeting at 8:02 a.m. Discussion ensued on whether to adjust meeting time to 8:15 or 8:30. Consensus was to keep the meeting time at 8:00 a.m.

Ms. Carrie Keech was recognized and introduced as the most recent appointee to the Commission.

2. Approval of Minutes of September 23, 2009

Maglaras moved to accept the minutes of September 23 meeting, seconded by Buckley. Motion passed 4-0.

3. Discussion on winter parking ban / street sweeping

Speidel gave the commission an overview of the current ordinance and the provisions made by the police department for enforcement. Speidel provided samples of winter parking permit applications, which are provided at no charge to residents for overnight parking in municipal lots. Police third shift officers distribute warning cards to on street parked vehicles during the month of November, and the parking clerk and dispatchers perform data entry and tracking of the parking permit system. Speidel stated that the Transportation Advisory Commission, and ultimately the City Council, had endorsed an amendment to the ordinance in recent years which added a provision for the Chief of Police and Community Services Director to declare a temporary emergency ban, such as is done in some other municipalities, which is enforced by towing. Reynolds stated that during a snow emergency, it was doubtful that the City could meet the demand for towing. Reynolds suggested that if the system is working it did not need to be changed. Buckley stated that the present system was a hardship to many downtown residents, especially those with limited off street parking. Discussions ensued. Reynolds suggested that the police department representative confer with the Community Services Director, and if there was any joint recommendation from the two departments on a change to the ordinance, the recommendation should be made at the next meeting.

4. Discussion on global permit accessibility for residential permits

Speidel handed out updated versions of the current parking permit breakdown for both business and resident permits and a schematic showing all designated permit parking areas. Discussions ensued. Reynolds stated that all parking permits were to be set at a single rate (residents \$15, business \$45) and reviewed the locations where they would be made available. Locations for resident permits include First, Orchard, School and Third Street Lots, Henry Law and Second Streets.

Discussions ensued on additional locations. Discussion on whether to issue permits for the Belknap (metered) Lot. Consensus was that no permits – business or residential – would be issued. Discussion on Fourth/Chestnut Street Lot. Speidel stated that demand for this lot may require the assignment of a permit rate in the future, but presently since this lot and the Third Street Lot are undesignated there is no charge for resident permits. Discussion on Portland Avenue Lot. Consensus was that resident rate would be \$15. Discussion on business permit rate relative to geographic location and demand for this lot. Consensus was that business permit rate would be \$15, same as resident rate. Discussion on Library/McConnell Center Lot. Presently no permits are offered. Further discussion on Library/McConnell Lot reserved for a future meeting.

5. Discussion on Parking Fund Creation

Discussion reserved for a future meeting.

6. Discussion on meter schedules, rates and time limits



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Consensus was that with the full implementation of paid parking program, time limit for on street parking would be two hours and off-street lots would have no time limit.

Dan Barufaldi, Dover's Economic Development Director, gave update on his efforts toward seeking partnerships on the construction of a parking facility. Barufaldi stated that he has spoken to principals of LaFrance Hospitality and there has been some interest in a conference center, perhaps in combination with the Days Inn property. Barufaldi stated he would see if the principals of LaFrance Hospitality would be willing to attend a future Parking Commission meeting.

Keech asked whether Dover has a parking validation program. Speidel gave overview of the current parking validation program, which provides for certain merchants with a validation stamp to void tickets for customers for overtime violations. Discussion ensued on future alternatives with a paid parking system.

Reynolds asked Speidel if he could pull together the various parking procedures/rules/guides regarding parking permits and any other regulations concerning parking and bring them back to the committee.

7. Schedule-Next Meeting

November 6, 2009 @ 8:00 am

Future agenda items were identified:

- Timing on installation of meters
- Unfinished discussion on permit rates (Library/McConnell Center Lot)
- Parking Fund creation
- Staff update on multi-space meter project

8. Adjourn

Maglaras moved to adjourn @ 9:30 a.m. Buckley seconded. Motion passed 4-0.