



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, October 12, 2009
Meeting Time: **7:00pm**

CALL TO ORDER: Joe Tenuta called the meeting to order at 7:10PM

ROLL CALL

Present

Recreation Director: Gary Bannon

City Council Liaison: Bob Carrier

Recreation Board Members:

Joe Tenuta

Jerry Newcomb

Mark Hyson

Jon Towle

Greg Nesman

Jeff Canfield (Candidate for Rec Board)

Rich Johnson (Candidate for Rec Board)

Absent

Brenda Smith

Suzanne Meadows

Pete McKenney

Assistant Recreation Director: Krista Trefethen

APPROVAL OF MINTUES: August 17, 2009 minutes

Changes to August 17, 2009 minutes - Change Jenny Thompson pool to Indoor Pool.

Jerry Newcomb made a motion to approve the August 17, 2009 minutes. Mark Hyson seconded the motion, and the motion passed unanimously.

CITIZENS' FORUM: None.



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, October 12, 2009
Meeting Time: 7:00pm

REPORTS

A. ADVISORY BOARD

1. Rich Thorpe has resigned from the Rec board for personal reasons effective September 2009. Joe Tenuta (Vice-Chairman) will assume Rich's responsibilities through year end until elections will be held in January.
2. Two new Rec Board candidates, Jeff Canfield and Rich Johnson also attended the meeting. They should be getting contacted by the City Council in October for their meeting with the appointments committee.
3. Joe reported that there has been interest by some Park Street Park residents about the changes coming to Park Street Park. They are excited and happy about the changes that will be coming at this park.
4. Mark Hyson brought up the possibility of putting up temporary outfield fences at the Shaw's Lane Softball Field so that Softball can host regional's next year. The reason for temporary rather than permanent is that Soccer still has the need to use the outfield area in the fall. With temporary fences they could come down at the end of the season so that soccer could still use the fields in the fall.
5. It was reported that some work was done on Maglaras baseball fields by Dover Baseball. The work done was to set up a 70 foot field and 60 foot field so that they could be made playable for next spring. It was mentioned that some dug outs may be built along with some temporary fences. The money would come from Dover Baseball. Gary did mention that Dover Baseball needs to be aware that the master plan calls for major renovations to those fields at some point in the future (when funds become available). Dover Baseball has to be aware that whatever they build may be torn down once the funds become available to do the major renovations at Maglaras fields as outlined in the master plan. It's possible the master plan could generate a 3 field complex (clover leaf) and possibly make it a major recreational facility. It was also mentioned that there is water service at Maglaras Park in case Dover Baseball wants to bring water into the fields. One thing that does need to be changed is to ask the city to stop bringing the snow up to the Maglaras parking lot so that the fields could be used in April. There was discussion about asking Community Services to bring the snow to the quarry/River street site first and only bring snow to Maglaras as a last resort.

B. RECREATION DIRECTOR, GARY BANNON

1. Little Kickers Program is doing well and has been full.
2. Getting registration information out for fall programs (Basketball, etc). Offering a discount for early registration.
3. Rates were raised for some programs. Attendance has been lower for some of these programs. Lower attendance may be the result of higher rates . Requests for scholarships have also increased.
4. Payment plans for some programs have had mixed results. Several people are not paying the remaining balance due on the payment plan. As a result, they are working to collect the outstanding balances and will work with people to make some sort of reasonable payment arrangements. If no reasonable arrangements can be made then these outstanding balances will be turned over to a collection agency.



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, October 12, 2009
Meeting Time: **7:00pm**

5. Gary took training for the Coach Smart coaches training program (Level 2). Gary is working on when he will be able to roll out this training to the different leagues.
6. Also getting ready for the winter programs, getting the materials out to folks.

C. OLD BUSINESS

1. Recreation Board Member Responsibilities - Need to review member requirements and responsibilities for the Recreation Advisory Board.

Attendance - What happens when people presently on the board are not showing up for meetings and/or are not meeting the minimum criteria for attendance as specified within the Dover Recreation Advisory Board By-Laws?

Specific Sport Liaison - Are we going to get each member assigned to a specific sport as the liaison? If so, Recreation Board members should attempt to make some of the board meetings for the sport they are the liaison to.

Specific Park Liaison - Are we going to get each member assigned a specific park in the city? Each member should go out and review their assigned park on a monthly basis and report back to the board.

Attendance was discussed and reviewed. The board members requested a copy of the By-Laws to review, discuss, and update them. Gary to send out a copy of the By-Laws for our review. It was also agreed to send a letter to Brenda and Suzanne about missing 6 out of 8 meetings in 2009. It was also confirmed that whether you are an alternate or regular member you are required to attend the meetings.

We still need to discuss sports league assignments, park assignments, etc.

It was also confirmed there are 9 Rec Board Positions and 2 Alternate positions.

Presently the 9 members are filled by:

Joe - Greg - Jerry - Jon - Mark - Pete - Brenda - Jeff Canfield (candidate) - Rich Johnson (Candidate)

Alternate members are filled by:

Suzanne Meadows – Open

2. Dog Park - To be located next to/part of Long Hill Park. Size is projected to be 160 feet deep and 160 feet wide and about 210 feet long. There is room to add if needed. Area will be split out between the big dogs and small dogs. Funds are available from monies that went through the Planning Board park improvements from new north end developments. There is an Eagle Scout that will clear some of the underbrush that needs to be cleaned up. A fence will also be put up by a contractor. Hoping to work on the dog park this fall. Maybe we can sell some sponsorship to help support the park. Gary is speaking with neighbors to make sure the neighbors are okay with it. Gary is looking at other dog parks to make sure they incorporate all of the best ideas/rules from other dog parks. Gary to start coordinating project to see how much can get done before winter. Gary is setting up a neighborhood meeting for Saturday October 31st at 9am at Longhill Park. The estimate for costs is \$12,000. The main issue to still be worked out is parking. There is a possibility that Middleton Lumber may be willing to let people park in his lot, on the Longhill side of the parking lot.



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, October 12, 2009
Meeting Time: **7:00pm**

3. Awards Program - will need to start being discussed soon.

4. Code of Ethics - Gary still following up with Allan Krans on Code of Ethics.

5. MOU - Mark Hyson is still working on the MOU. The MOU (Memorandum of Understanding) is going to create an MOU between the City of Dover and the Leagues that use the fields/facilities that defines what the city's responsibility is and what the leagues responsibilities are. Also, define what the leagues are supposed to turn into to the city and when regarding into their application to the city to use the fields. Mark is going to try to meet with Sharon Lucie regarding the MOU.

6. Dog Signs - Gary to follow up with Sharon Lucie to see when the signs will get posted at the parks. Gary is following up on working on getting the specific language for signage for Shaw's Lane and Woodman Park.

7. Park Street Park Project - Based on the meetings that have been held there is a list of residents willing to help. Some work is being done by Community Services to prune and clean up the park. The Rotary Club has decided to step in and adopt the park and foot a major part of the expense to update the park. Norm Francassa has offered to volunteer his services to help design the park and work with the volunteers. Park Street Park is twice as big as Hancock Park so there is a lot of different things that can be done (new playground equipment for younger kids, possibly a half court basketball court, etc,). The goal is to have it done by June 2010. The Rotary Club is paying for a lot of the playground equipment, etc, which is why it's moving ahead quickly. The Rotary Club is providing \$55,000 and is working to secure more grants on behalf of the park. Gary, the Park Street residents, Norm Francassa, and the Rotary are working together to try to narrow the list of things they want to see in the park when completed.

D. NEW BUSINESS

1. McConnell Center Appointee - Brenda Smith advised Gary that she would be unable to be the appointee on this committee. Gary asked for another volunteer. Joe Tenuta stepped up and volunteered to take Brenda's place on the committee. They meet on the 4th Monday of the month.

2. Mark Hyson to check on the availability on using the special revenue fund for the 18 and over, 35 and over, and 50 and over special revenue funds to replace the mats behind the baskets replaced and get some new benches for the Butterfield Gym. Possibly a floor cleaner as well.

3. It was also agreed to send a letter to Brenda and Suzanne about missing 6 out of 8 meetings. Letters to be drafted then sent to Joe and Gary for their review then sent out to Brenda and Suzanne.

4. On November 5th there will be a Red Cross ceremony breakfast meeting to recognize the first responders that helped save a man from drowning at the indoor pool. The Red Cross will give out their Hero's Award to the first responders, firemen, and policemen, that helped save the gentlemen's life.

NOTE: Sadly, after our meeting on October 12, 2009, Greg Nesman died on Saturday October 17th, 2009 at his residence following a brief illness. Greg was born in Dover in 1962, he was involved in Dover Youth Football, Cocheco Lacrosse, Dover Recreational Basketball, and the Dover Recreation Advisory Board. Greg will be missed. Our thoughts and prayers go out to Greg and his family.



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, October 12, 2009
Meeting Time: **7:00pm**

E. ADJOURN

Mark Hyson made a motion to adjourn the meeting.

Jon Towle seconded the motion.

The motion passed by a unanimous vote and the meeting adjourned at 8:42 pm

Respectfully submitted by,

Jerry Newcomb