



**CITY OF DOVER**

## DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820  
Meeting Date: **Tuesday October 20, 2009**  
Meeting Time: **7:00 pm**

The Meeting was called to order at 7:05 PM at the Sam Allen Conference Room

Commission Member	Title	10/20/09	9/15/09	8/18/09	6/16/09	4/21/2009	3/17/2009
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager			X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X		X	X	X
Jan Nedelka	Guest			X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X
Marty Sullivan	Commission Member			X		X	X
Dennis Munson	Commission Member	X	X	X			
Larry Raiche	Alternate Commission Member	X		X			X
Ray Pasquale	Program/Marketing Manager	X	X	X		X	X

- I. **Approval of the Minutes:** Asked to make the change in the second paragraph, four line down need to change we have to have would be the correction. On the arena manager's report need to change two hours to several hours. Dennis made a motion to accept the minutes and was seconded by Ron Huml, all in agreement.
  
- II. **Financial Reports:** Gary discussed that as we get into the September month everything starts to pick up and our revenues for the month have started to increase, the revenues this month are \$ 96,000 with expenses at \$64, 000 but we are still behind year to date, so hopefully this will be a positive trend just keeps moving on the gain on the deficit to date. Pat will explain why the revenues were lagging earlier in the budget and especially in August we are working on some changes in the ice schedule and the schedule was set up based on a certain anticipation of ice being used and some of that changed. Pat explained that Dover Youth Hockey decided at the end of July to give back some midget ice that they were going to use in August and then with two weeks to go before the start of the season in September they were going to give back over 250 hours of ice less than what they had last year. Pat had a meeting with Dover Youth Hockey and told them we set up our budget in June and with short notice of there request of giving back the ice and they also agreed that whatever the rink couldn't sell of their ice that they would pay for the ice that wasn't sold. Ron spoke that the reports that we got that hard to read and understand if you don't have all the information that you



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- need. They are taking interest and bond payments out of expenses but you still have to cover them those in revenues. For example year to date we are short \$49,730.00 loss but if you have to add to that another \$33,197.00 for bond and interest for a loss of \$83,927.00. Ron Huml made the motion to accept the financial reports and was seconded by Larry Raiche. All were in agreement.
- III. Recreation Director's Report** Gary Bannon discussed getting closer to the Johnson Control contract getting started and will be meeting with them. The contracts are being withheld because they are waiting for some approval from the state for some federal stimulus monies that are available for some of the contract. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.
- IV. Arena Manager's Report:** The building is in good shape. The zamboni's have no issue. The ice schedule is about 99% complete I'm just finishing up with UNH Club team and once that is done all the contracts will be sent to the schools. Larry made the motion to accept the report, it was seconded by Ron Huml; all were in agreement.
- V. Program/Marketing Report:** Ray discussed that our programs that we going for the winter that we are on or above budget. Ray passed out information on our advertising to see where are advertisers are to date. Our target for our budget was \$17,000 and right now we are \$14,900 we should be able to meet that number. Paid revenue does not include the trade agreements. Dennis Munson made the motion to accept the report and it was seconded by Larry Raiche. All were in agreement.
- VI. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Larry Raiche. The meeting was adjourned at approximately 8:10pm.

Next meeting is set for November 17, 2009 at 7 p.m.