

MINUTES  
REGULAR COUNCIL MEETING  
AUGUST 11, 1999  
DOVER CITY COUNCIL  
COUNCIL CHAMBERS  
7:00 PM

**6:00 PM**

**NON-PUBLIC SESSION RE: Personnel**

**7:00 PM**

**1. MOMENT OF SILENCE**

**2. PLEDGE OF ALLEGIANCE**

Rawding led the Pledge of Allegiance.

**3. ROLL CALL**

Members Present: Councilor Johnson, Councilor Schmidt, Councilor Wilson, Councilor Berry, Councilor Landry, Councilor Rawding, Councilor Reese and Mayor Wil Boc.

Mayor Pro-Tem Perry was absent.

**4. PUBLIC HEARING**

None.

**5. CITIZEN'S FORUM**

Erv Sparkman of Tolend Road thanked the City Council on their decision on the staggered terms resolution. He shared his concerns and questions about tonight's agenda stating he hoped the council would look it over carefully as there are many expenditures involving a lot of money. Also some of the content seemed to not be there such as background on the resolutions as to why they were not going with a low bidder, etc. He respectfully disagrees with the Mayor in that the amounts have already been approved in the budget process. He also feels the library expenditure is very high. He would like each councilor to look at each resolution very carefully.

The Mayor saw no one else who wished to speak so he closed Citizen's Forum.

## **MINUTES**

- A. Council Workshop – May 26, 1999
- B. Special Meeting/Workshop – June 1, 1999
- C. Council Workshop – June 16, 1999
- D. Regular Council Meeting – June 23, 1999
- E. Council Workshop – June 30, 1999
- F. Regular Council Meeting – July 14, 1999
- G. Special Meeting/Workshop – July 28, 1999

Rawding moved to accept, seconded by Johnson. All were in favor.

## **7. MAYOR'S REPORT**

The Mayor introduced Deborah Dineen. Ms. Dineen stated she is the new Main Street Program Director. She thanked everyone for welcoming her to the community. She stated she has only been in town a week now and everybody she has come in contact with has been very helpful and she has had a lot of volunteers already.

Ms. Dineen stated there are four (4) parts to the program; Design, Promotion, Organization, and Economic Restructuring.

The Mayor stated at the last meeting we had decided to form a Steering Committee to resolve some of the issues regarding building the new Public Works facility. The Mayor announced the members who will be serving on that committee, they are Earle Goodwin, (Solid Waste Advisory Committee), Dana Lynch, (Civilworks), Sam Mick, (Mick Construction), Tony McManus, (Planning Board Representative), Scott Rawding, Peter Schmidt will be the Council representatives and Erv Sparkman will represent Citizens for Responsible Government and Phil Casey, the Contractor. Their next meeting will be August 17 at 6:30 p.m. in the City Manager's Office.

On July 29, he attended the grand opening for NECU on Member's Way.  
On July 30, he welcomed Governor George W. Bush to the City of Dover.

The Mayor read the Dover Lodge of Elks proclamation.

The Mayor asked the City Manager to provide two documents, one on the status of the major CIP issues and one on any overrun on any budgeted items.

The Mayor had a formal written overview of the review of the City Manager's evaluation.

Rawding moved to accept, seconded by Reese. All in favor.

## REPORTS OF STANDING AND SPECIAL COMMITTEES

### A. Solid Waste Advisory – Councilor David Landry

The committee last met on July 22. Landry stated they listened to and saw a video presentation from Drew Martin and Pete Martin of Sunrise West. Their presentation was on Waste Elimination Systems Technology and trash to gas. This was an interesting concept. The committee will look into this further. The next meeting is August 26 in the City Manager's Office at 6 p.m.

Rawding added Waste Management in Rochester has built a gas retrieval system.

Landry had questions regarding the methane off of the landfill.

### B. Planning Board – Councilor Jerry Reese

The board last met on July 27. Reese stated there will be a site walk at 6 p.m. next Tuesday night.

Considered and Accepted an application for conditional use for Candace Olson at 159 Spur Road

Discussion of Alternative Design Subdivision for Katz Development at Middle and Hawthorne Roads.

The second meeting was held on August 10.

C/A an application for a lot line adjustment for Gerald and Cathy Avery on Shaw's Lane.

Public hearing to consider an amendment to the first paragraph of Chapter 170-28.6, Telecommunication Facilities. Replacement of existing antenna media.

C/A Alternative Design Subdivision for Katz Development.

Discussion on Mathes Hill Phase III subdivision on Danielle Lane and Spruce Lane.

Discussion of a site plan for the City of Dover Athletic Fields on Alumni Drive.

Landry had a question to Reese regarding Katz's Wetlands permit. Is there an issue with the change in the number of buildings.

Reese explained it is less of a wetlands impact; they are smaller lots.

### C. Joint Building Committee – Councilor W. Scott Rawding.

The committee met last night, August 10. It was the 34<sup>th</sup> meeting. The project is on time and on budget \$10,600,000.

MINUTES - REGULAR COUNCIL MEETING

AUGUST 11, 1999

PAGE 4

The perimeter grading and the new loam is taking shape. The windows and most doors are in. The interior block is complete. The finish coat of paint in the gym will be complete next week.

There was a fire alarm at the end of the meeting. It was a false alarm. They currently are getting bids on fabric for furniture. The committee unanimously voted to name the gym the Earle Goodwin Gymnasium at the recommendation of the School Board.

The next meeting will be on August 14 at 7 p.m.

D. Environmental Concerns Committee – Councilor Paul Johnson

The committee has not met since the last meeting. They will start meeting again in September.

E. Appointments Committee – Councilor Bob Berry

No Report.

F. COAST BUS – Councilor Peter Schmidt

Councilor Schmidt stated he met with the COAST Executive Board several times. The board is considering and negotiating for a barn for the COAST bus. Councilor Schmidt stated they will be seeking federal assistance for this project.

Landry asked about the change of ownership of the property.

Schmidt stated he will look into this.

G. Parking and Traffic – Councilor Landry.

The committee last met on July 20. This was a spirited meeting regarding truck routes. Landry stated he feels updating and looking at the Master Plan will alleviate problems. A numbered route will be the recommendation of the committee.

There is a handicapped issue that the police department is handling and a crosswalk issue – that has been determined to not be in a safe place.

Other items of interest were with the area of Willand Pond. Councilor Landry stated he received a petition/letter from 40 or 50 people in the area of Willand Pond.

He stated this will probably come back to the council.

The committee reviewed the area of Church Street and Locust Street with regards to the St. Mary's School situation.

Also, on the Silver Street Extension, there is an issue over a crosswalk addressed by the State at the same time as the 2 bridges being refurbished. Also, the tunnel under the turnpike is in an unknown part of Dover.

The Mayor stated he had questions on the changes on the following items:

Speedtable, truck routes, and no left turns. This also concerns the Planning Department and the Police Department.

The no left turn was something the city was going to try and determine if we should continue with it.

Rawding moved to accept, seconded by Johnson. All in favor.

## **9. CITY MANAGER'S REPORT**

The City Manager stated through today in the general fund, we have collected \$1.4 million or roughly 5% and have spent \$1.6 million or again roughly 5%. Economic Development we issued 59 building permits for \$2.9 million and collected \$16,000 in fees. We issued 19 single-family permits.

Berry stated he had questions regarding the status of the School CIP. Could the council have a report?

The City Manager stated the report has been requested and we are waiting for it.

Berry stated he likes the report the way it is presented.

## **10. UNFINISHED BUSINESS:**

**A. ORDINANCES IN 2<sup>ND</sup> READING**

**B. ORDINANCES IN 3<sup>RD</sup> READING**

**C. RESOLUTIONS**

None.

**11. NEW BUSINESS:**

**A. CONSENT CALENDAR**

1. Resolution RE: To Accept 1999 New Hampshire State Council on the Arts Grant Funds. Sponsored by Mayor Wil Boc, by Request. **(moved to 11.B.8.)**
2. Wetlands Application – Katz Development Corporation
3. Wetlands Application – City of Dover, NH
4. Parade (Road Race) Permit – Cocheco Valley Humane Society
5. Road Toll Permit – Dover Professional Firefighter Assoc.

Rawding moved to suspend the rules to introduce item #11.A.6. – Tag Permit for Little Green Football, seconded by Berry. Motion passed on a roll call vote of 8-0.

Rawding moved to adopt, seconded by Berry. Landry asks that item 11.A.1. be moved to 11.B.8. Motion passed on a vote of 8-0. All in favor.

**B. RESOLUTIONS**

1. Resolution RE: Award of Blanket Purchase Order for both Children's and Adult Books. Sponsored by Mayor Wil Boc, by Request.

Rawding moved to adopt, seconded by Reese. Motion passed on a roll call vote of 8-0.

2. Resolution RE: Award of Bid #B00001 for Highway Winter Road Salt. Sponsored by Mayor Wil Boc, by Request.

Rawding moved to adopt the low bid, seconded by Reese. Reese asked does the city stockpile this? Or pick it up as needed?

The City Manager stated a little of both.

Motion passed on a roll call vote of 8-0.

3. Resolution RE: Award of Purchase Order for Continued General Legal Consulting Services, "As Needed". Sponsored by Mayor Wil Boc, by Request.

Rawding moved to adopt, seconded by Reese. The City Manager stated we farm out abatement requests later on the municipalization plan items.

MINUTES - REGULAR COUNCIL MEETING

AUGUST 11, 1999

PAGE 7

Landry comments he feels we should hire a City Attorney – someone who is more available. The Mayor states we have had a City Attorney in the past, but it was not worth a wash.

Johnson recollects that when we had a City Attorney on board; we still had to farm out specialized questions.

Schmidt agrees with Johnson.

Motion passed on a roll call vote of 8-0.

4. Resolution RE: Continued Professional Legal Consulting Services Labor and Employment Issues. Sponsored by Mayor Wil Boc, by Request.

Rawding moved to adopt, seconded by Reese.

The City Manager stated \$7,500 was spent last year for labor negotiations.

Motion passed on a roll call vote of 8-0.

5. Resolution RE: Award of Bid #B00003 for Sixth Street Improvements – Phase I -Water and Sewer. Sponsored by Mayor Wil Boc, by Request.

Berry moved to adopt, seconded by Johnson. Rawding abstains.

This company is not the low bidder, but this company has performed in a timely manner and is most advantageous for the city.

Reese feels there's justification in going with SUR.

Landry asked about accounts.

Harrington explains about reallocating the Fourth Street funds to the Sixth Street reconstruction.

Landry asked do we still have sufficient money to complete the Fourth Street projects?

Per Pete Lavoie, when the new CIP comes out the true figures will be shown at that time.

Jeff Harrington clarified that the charges are what was anticipated.

Reese had questions to Jeff and Pete Lavoie. He asked do we have some specifications or standards for the road flaggers?

Pete states they are constantly chasing and restricting these flaggers.

Reese stated the gas line on Horne Street to Whittier Street is dangerous.

Motion passed on a roll call vote of 7-0. Rawding abstained.

6. Resolution RE: Extension of Existing Agreement for Contract City Assessing Duties and Responsibilities. Sponsored by Mayor Wil Boc, by Request.

Rawding moved to adopt, seconded by Schmidt.

Rawding stated he is troubled by not going out to bid on this item.

Who will be responsible for hiring the additional people to carry this out properly in order to get our "bang for the buck" in staffing?

Jeff Harrington states Wil Cochran coordinates his time with Jeff Harrington and accounts for what is going on in the Assessor's Office.

Landry asked a question about the get togethers with Somersworth, Rochester, and Dover. They discussed the question of possibly teaming up with other cities in the area with regards to the logic of different assessing firms assessing the different cities. The City Manager feels that it refers to a county wide assessment district.

Landry wants to look at this together with the other communities.

Reese asked based on their track record, what is the abatement record? The City Manager stated it has gone down.

Motion passed on a roll call vote of 8-0.

7. Resolution RE: Increase of the Elderly Exemption Criteria. Sponsored by Councilor Bill Wilson and Councilor David Landry.

Wilson moved to refer this to a Public Hearing on September 8, 1999, seconded by Berry.

Motion passed on a vote of 8-0 to refer.

8. Resolution RE: To Accept 1999 New Hampshire State Council on the Arts Grant Funds. Sponsored by Mayor Wil Boc, by Request. **(originally 11.A.1.)**

Rawding moved to adopt, seconded by Reese.

Landry questions free money and where it will be built (at the old band shell).

MINUTES - REGULAR COUNCIL MEETING

AUGUST 11, 1999

PAGE 9

We will be looking at all the buildings down there for space use. He feels this is a poor location for the new band shell and is not very good and this should be placed in the park.

Johnson feels we could proceed with this project.

The Mayor reminded us that the Dover Rotary has donated \$60,000 and we should not turn down a grant for \$5,000. He urged everyone to vote for it.

Motion passed on a roll call vote of 7-1. Landry opposed.

**C. ORDINANCES IN THEIR 1<sup>ST</sup> READING**

**D. COUNCIL CORRESPONDENCE**

**12. COUNCIL MATTERS OF INTEREST**

Landry commented regarding the Camp Sun N' Fun program.

This item was taken out prior to the budget process.

He stated, we instead voted for a computer program.

Landry moved to fund the roof repair and to appropriate \$8,000 to make repairs to the roof of Camp Sun N' Fun and to take funds from the contingency, seconded by Berry.

Johnson stated regarding the amount, it is strictly for the roof repair, but this expenditure goes beyond the roof.

Pete Lavoie stated to preserve the building, we should at least do the roof.

Rawding asked Pete Lavoie about the structure's integrity and he wants a proper assessment.

Landry asked does the program itself end in August?

Pete Lavoie says yes.

Landry urges the City Council to address this at the September meeting.

Landry stated he withdraws the motion, seconded by Berry. It was agreed.

Rawding stated at the last council meeting he had brought up about the safety of Ward 3's Henry Law Avenue from River Street to the River Bend Store there

MINUTES - REGULAR COUNCIL MEETING

AUGUST 11, 1999

PAGE 10

is a big hump. This is a recognized problem along with the sidewalks on Henry Law Avenue. He asked the City Manager if we can take another look at this.

The City Manager says, yes in the next CIP which will be in a couple of months.

Schmidt commented regarding Central Towers' residents crossing the road to City Hall Market. They are left on kind of an island and it is only a matter of time before we see an accident on Central Avenue.

Landry states some funds will be expended on signs that flop back up if someone hits them. Landry stated he believes this location on Central is one of the places targeted for installation of this type of sign.

Schmidt stated the Central Towers dwellers are in fear of their lives.

Schmidt has another concern at Oak Street and Portland Avenue. There is no advance on the green light. Drivers are being frequently cut off as they turn left. He stated he would like signs reminding people of the law to yield.

The City Manager says a left hand green arrow should be installed at this location.

Reese stated regarding Sixth Street and Whittier Street. People are finding it unsafe to walk on Glenwood Avenue between Whittier Street and Sixth Street. Can this be looked at?

Johnson asked about the appointment on the Parking and Traffic Committee.

Reese stated he will be removed and Johnson appointed to the Parking and Traffic Committee.

The Mayor stated the City Manager will report at our next meeting about the progress the Assistant City Manager is making on getting someone to man the camera. They will be negotiating. The City Manager stated we are negotiating purchasing another camera, also.

Berry stated there is also a bulletin on NHMA (New Hampshire Municipal Association).

There is a \$100 million shortfall on the Claremont issue.

The Mayor asked Mr. Crittendon to speak.

Curt Crittendon stated his children attend Camp Sun N' Fun. He is also the Vice Chair of General Electric Health and Volunteer Society. Mr. Crittendon stated he has been in contact with Gary Bannon with a proposal to help with the repair. They (GE) have contributed \$3,000 towards the repair of the Camp Sun N' Fun facility. There are 25 people on the United Way Day of Caring on

MINUTES - REGULAR COUNCIL MEETING

AUGUST 11, 1999

PAGE 11

September 14, 1999. This might be a project the United Way would be interested in sponsoring.

Landry commented he won't be seeking reelection; it has been a fascinating job. He feels doing the job well is very important to him. He will finish off his term. His priorities have changed since the arrival of his daughter, Mary.

He would like to hear from anyone interested in running for Council in Ward 5.

He was asking for volunteers.

The Mayor gives him A-.

**13. ADJOURNMENT**

Reese moves to adjourn.

All in favor.

JUDY GAQUETTE  
CITY CLERK