

MINUTES
REGULAR COUNCIL MEETING
JULY 8, 1998
DOVER CITY COUNCIL
COUNCIL CHAMBERS
7:00 P.M.

NON-PUBLIC SESSION 6:30 P.M.

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

Councilor Reese led the Pledge of Allegiance.

3. ROLL CALL

Members Present: Councilor Reese, Councilor Wilson, Councilor Berry, Councilor Jalbert, Councilor Johnson, Councilor Landry, Mayor Pro Tem Perry, and Mayor Wil Boc. Councilor Rawding absent.

4. PUBLIC HEARING

The Mayor opened the Public Hearing.

A. Resolution RE: Discontinuance of Hanson Way. Sponsored by Mayor Wil Boc, by Request. (see Item 10.C.1.)

The Mayor asked if there were any speakers addressing item A. Seeing no speakers, the Mayor closed the Public Hearing on this item.

B. Ordinance #07-06/24/98, Chapter 166, Vehicles and Traffic. Sponsored by Councilor James Jalbert. (see Item 10.A.1.)

The Mayor asked if there were any speakers addressing item B. Seeing no speakers, the Mayor closed the Public Hearing on this item.

C. Ordinance #08-06/24/98, Chapter 152.16.1, Streets and Sidewalks. Sponsored by Councilor Bill Wilson. (see Item 10.A.2.)

The Mayor asked if there were any speakers addressing item C. Seeing no speakers, the Mayor closed the Public Hearing on this item.

D. Resolution RE: FY 1999 Budget Amendment #1. Sponsored by Mayor Wil Boc, by Request, Councilors Berry, Jalbert, Johnson, Reese and Mayor Pro Tem Perry. (see Item 11.B.3.)

The Mayor asked if there were any speakers addressing item D.

MINUTES - REGULAR COUNCIL MEETING

JULY 8, 1998

Trudy McAtavey – School Board. Ms. McAtavey asked the Council to support the budget amendment. She stated in addition to the kindergarten and the middle school, there are other items that need to be funded.

Dr. Daley stated we have had additional cost overruns of \$43,848 to kindergarten and \$31,824 to cover contract costs and finally the administrators' contract could mean an additional \$15,407.

Seeing no other speakers, the Mayor closed the Public Hearing.

5. CITIZEN'S FORUM

The Mayor opened the Citizen's Forum. Seeing no speakers, the Mayor closed the Citizen's Forum.

6. MINUTES

A. Minutes of June 10, 1998 – Regular Meeting

B. Minutes of June 17, 1998 – Workshop

Perry moved to accept the minutes, seconded by Reese. Motion passed on a 7-0 vote.

7. MAYOR'S REPORT

The Mayor stated he has three (3) proclamations.

The first, is to a Civic Organization, the second, is to the 375th Committee, and lastly a proclamation for a family in that has been in Dover for 125 years.

The Mayor presented the proclamation to the Dover rotary Club. Accepting the proclamation are Cova Greig, Kerry Forbes, Malcolm McNeil, and Tom Dunnington.

The Mayor presented the proclamation to the 375th Committee. Accepting the proclamation is Sam Allen, Chairman.

Sam Allen stated it is his honor to present to the City Manager an official proclamation from Governor Shaheen regarding the 375th Anniversary. Sam also presented Tom Hindle of the Woodman Institute another proclamation to preserve the city history.

Sam stated there are several people on the 375th Committee to recognize. Pat Bennett, Lynn McNamee, Gary Bannon, Kathy Beaudoin, Foster's Daily Democrat, Sharon Sprinkler Gerald, Tom Hindle, Bob Marston, Mike McKinney,

MINUTES - REGULAR COUNCIL MEETING

JULY 8, 1998

Chris Jakes, Mike Martel, Tony McManus, Fran Wells, Valerie Cookson, Tracey Madden, Mark Ladrie, Carl Bailey, and Jack Story. We are very proud of them.

The last proclamation was read for Foster's Daily Democrat and the Foster family. Accepting for Foster's was Malcolm McNeil and Mark Fortier – Reporter.

Lastly, the Mayor stated he attended the groundbreaking of the middle school on July 4, 1998.

One final item; he stated, there will be an Exit 10 meeting with the Technical Advisory Task Force on July 15, 1998 and July 29, 1998.

Moved to accept the Mayor's Report, seconded by Jalbert. Motion passed on a 7-0 vote.

8. REPORTS OF STANDING AND SPECIAL COMMITTEES

A. Solid Waste Advisory – Councilor David Landry

Withdrawn. There was no meeting, so there is no report.

B. Planning Board – Councilor Jerry Reese. Reese stated the Planning Board met last night (July 7) to discuss the Master Plan. The vote will be next week at the regular meeting.

C. Joint Building Committee – Councilor Robert Berry. Berry stated the Joint Building Committee saw a final “mock-up” of the middle school on June 30, 1998. Berry stated the groundbreaking was held on July 4, 1998.

Wilson stated he would like the model displayed in City Hall for a few months.

D. Ad Hoc Electrical Partnership Committee – Mayor Pro Tem Otis Perry.

Withdrawn. There was no meeting, so there is no report.

Ad Hoc Personnel Policy and Compensation Committee. Perry stated they will have a short organization meeting tonight.

Reese moved to accept the reports, seconded by Jalbert.

9. CITY MANAGER'S REPORT

MINUTES - REGULAR COUNCIL MEETING

JULY 8, 1998

The City Manager stated the fiscal year ended June 30, 1998. He stated nonproperty tax collection is at 102%. He stated the city has spent about 99%. We are under budget and over revenue.

The City Manager stated under economic development, the city took in 49 building permits. The City issued eight (8) single homes and one (1) condo.

The City Manager discussed the sale of city property to be deferred until the Vocational Trust can review this on July 9, 1998.

He asked the council to consider a last minute Tag license for the Dover North Baseball to be held July 9 and July 10, 1998.

The City Manager also discussed the resolution on city hours. He passed out costs associated with four (4) proposals. Then he reviewed all four options.

The City Manager recommended Option 1 allowing City Hall to be open on Wednesdays until 6 p.m. based on the cost involved.

Wilson suggested adding a fifth option.

Option 5 – which would cost \$0.

City Hall to be open Saturday by decreasing the regular work week by 3 hours, by closing one weekday afternoon and adding 3 hours on Saturday (9 a.m. – 12 p.m.) at regular time by using the flextime provision of the current contract. Except during July and August of each year, and subject to review from time to time based on Citizen response to these new hours. Wilson requested a vote of the unions affected. Wilson asked to have the City Manager take this to the unions.

Landry asked what departments would this affect.

The City Manager stated the City Clerk's Office, City Treasurer, Assessor, Tax Collector, and Planning.

Wilson moved to adopt, seconded by Perry. Motion passed on an 8-0 vote.

Perry moved to accept and grant tag, seconded by Berry. Motion passed on an 8-0 vote.

10. UNFINISHED BUSINESS:

MINUTES - REGULAR COUNCIL MEETING

JULY 8, 1998

A. ORDINANCES IN 2ND READING

1. Ordinance #07-06/24/98, Chapter 166, Vehicles and Traffic. Sponsored by Councilor James Jalbert.

Jalbert stated this involves reinstating a stop sign versus a yield sign at Coheco Street and Rogers Streets.

Jalbert moved to adopt, seconded by Reese. Motion passed on a roll call vote of 8-0.

2. Ordinance #08-06/24/98, Chapter 152.16.1, Streets and Sidewalks. Sponsored by Councilor Bill Wilson.

Wilson moved to refer to a 3rd reading on August 12, 1998, seconded by Perry. Motion passed on an 8-0 vote.

B. ORDINANCES IN 3RD READING

C. RESOLUTIONS

1. Resolution RE: Discontinuance of Hanson Way. Sponsored by Mayor Wil Boc, by Request.

Perry moved to adopt, seconded by Reese. Motion passed on a 7-1 vote. Rawding opposed.

11. NEW BUSINESS:

A. CONSENT CALENDAR

1. Parade – Dover Knights of Columbus Council #807.
2. Tag – Dover Little Green Football.
3. Resolution RE: Authorization to Apply for Safe and Drug Free Schools Grant to Fund the DARE Parent's Program and Dover Youth to Youth. Sponsored by Mayor Wil Boc.
4. Resolution RE: Award of Purchase Order for a Magazine Wholesale Subscription Service Renewal. Sponsored by Mayor Wil Boc, by Request.

Perry moved to grant 11.A.1. and 11.A.2.; adopt 11.A.4. (11.A.3. Removed, becomes 11.B.5.), seconded by Reese. Motion passed on a roll call vote of 8-0.

B. RESOLUTIONS

1. Resolution RE: Award of Purchase Orders for Computer Software and Hardware Maintenance Service Contracts. Sponsored by Mayor Wil Boc, by Request.

Perry moved to adopt, seconded by Reese. Motion passed on a roll call vote of 7-0. Jalbert out of room.

2. Resolution RE: Award of Bid #B98079 for Tree Removal/Pruning Services. Sponsored by Mayor Wil Boc, by Request.

Perry moved to adopt, seconded by Reese. Motion passed on a roll call vote of 8-0.

3. Resolution RE: Fiscal Year 1999 Budget Amendment #1. Sponsored by Mayor Wil Boc, by Request, Councilor Berry, Councilor Jalbert, Councilor Johnson, Mayor Pro Tem Perry, and Councilor Reese.

Mayor Boc moved to adopt, seconded by Perry, Jalbert, Berry, and Johnson.

Mayor Boc explained why this is important and asked the council to support this.

Landry stated the new budget just went into effect July 1, 1998. He stated we also just passed a Reserve Account for Maintenance and Equipment.

Landry feels we should support the \$43,848 as the kindergarten overrun. The \$31K for contract was figured in part of the FY 99 Budget. He stated the proposed \$15K for the Administrators Association contract is new money and he can not vote on this tonight.

Landry recommended funding the cost overrun for Garrison and Horne Street Schools in the amount of \$43,848.

Landry moved to amend, seconded by Wilson.

Perry stated we must remember this is money raised from the school department not the general fund of the city. He stated he is in favor of the resolution.

Wilson stated he believes that if we stop spending money it should trickle down as savings and a lower tax rate.

MINUTES - REGULAR COUNCIL MEETING
JULY 8, 1998

Berry also addressed this issue and feels we owe it to the school department to cover the costs. This includes the kindergarten overrun and contract costs. \$43K and \$31K.

Johnson stated we used the Fund Balance to cover the city and feels the school should have the same chance to use the Fund Balance to cover the cost.

Rawding stated we have passed a budget and feels the savings belongs in the Fund Balance.

Jalbert would like to think the Fund Balance is the "Rainy Day" Fund, but it is not. He stated we have done something for one side, we should do it for the other side.

Mayor Wil Boc stated when we were asked to make cuts, we couldn't so the council told the City Manager to decide and we told the school to decide.

The Mayor stated 85% of the School Budget is personnel costs. He stated there is only a small window to work with. He stated they are going to cut maintenance costs. They are suggesting to cut three (3) Special Ed Teachers and one (1) Library person.

Rawding stated we have given the school \$1.1 million in new money this year, we have given pay raises to teachers. He stated we will have a brand new school. We have established a kindergarten and we have done an enormous amount for education in the city. It is unfair to say the council is being stingy.

Landry stated he did have cuts prepared for the city side of the budget in the amount of \$225K.

Wilson asked for the number of school board members present that support the amendment. There is only one present. He stated he supports the amendment.

Motion on the amendment failed on a 3-5 vote. Johnson, Jalbert, Berry, Perry, and Reese opposed.

Berry moved to reduce \$75,672, seconded by Reese. Motion passed on a 5-3 vote. Rawding, Landry, Wilson opposed.

Rawding moved to reduce to \$40K, seconded by Wilson. Motion failed 3-5.

Mayor Boc moved to amend by reducing to \$43,848 and allowing the school department any unexpended appropriation not to exceed \$10K from FY98, seconded by Wilson.

MINUTES - REGULAR COUNCIL MEETING
JULY 8, 1998

Jalbert stated he hopes the council has the common sense to meet them half way.

Rawding stated we have already compromised on both budgets. He stated we had a budget process and we knocked ourselves silly. We came up with a budget through the spirit of compromise. We should give the kindergarten expenditure to the school.

Landry suggested we include \$43,848, plus savings not to exceed \$10K.

The Mayor agreed to change his amendment to read: any savings not to exceed \$10K, seconded by Wilson.

Johnson stated the unanticipated revenue is not coming out of the pockets of the taxpayers and we made a commitment. We are damaging programs in the school system if we can not return as much of this money as we can.

Perry stated everything that needs to be done and some are going to suffer due to lack of funds. He stated this does not have an impact on the tax rate. Perry stated we are talking about affecting the infrastructure of the school department and some existing programs.

Wilson stated there are sufficient votes for the \$43,848. Jalbert asked if the \$16K will cover the contract costs. Jalbert suggested \$59,848.

Motion passed 5-4 with the Mayor voting to break the tie.

Main motion as amended passed on a roll call vote 6-2. Berry and Perry opposed.

4. Resolution RE: Award of Bid #B98080 for Railroad Highway Crossing/Intersection Improvements. Sponsored by Mayor Wil Boc, by Request.

Perry moved to adopt, seconded by Berry. Rawding abstained because he has these people as a customer. He abstains to avoid a conflict of interest. Motion passed on a roll call vote of 7-0.

5. Resolution RE: Authorization to Apply for Safe and Drug Free Schools Grant to Fund the DARE Parents Program and Dover Youth to Youth. (was 11.A.3.)

Perry moved to adopt, seconded by Reese.

MINUTES - REGULAR COUNCIL MEETING
JULY 8, 1998

Landry asked if revenue is produced?

The City Manager stated, no.

Motion passed on a roll call vote of 8-0.

C. ORDINANCES IN THEIR 1ST READING

1. Emergency Ordinance, #09-07/08/98, Chapter 166-48, Vehicles and Traffic. Sponsored by Mayor Wil Boc, by Request.

Perry moved to adopt, seconded by Reese.

The City Manager stated this would allow us to make Second and Fourth Streets one-way during the construction process for the railroad crossing. He stated staff recommends approval.

Rawding stated he would like to commend the Engineering and Planning staff for all their hard work put into this project.

Motion passed on a roll call vote of 8-0.

D. COUNCIL CORRESPONDENCE

1. Letter from MediaOne – Channel Realignment Project and WCKSH.

Perry moved to refer to the next regular meeting, seconded by Reese.

The City Manager stated if the City Council agrees to allow Channel 29 to be available, it will cost 50¢ more to the basic service per month.

Landry asked what is the cost for basic? Is it \$7 plus extra.

The City Manager stated he would like to refer to the next meeting and invite Tom O'Rourke to attend.

This will be referred to the next meeting.

12. COUNCIL MATTERS OF INTEREST

Berry stated there will be a meeting on July 9, 1998 at the Farmwood Village Club House at 7 p.m. regarding the future recreation project.

Jalbert discussed the intent of the Park of Immigrants. He stated it is supposed to be basic and simple. He stated it is to recognize the diversity of the

MINUTES - REGULAR COUNCIL MEETING

JULY 8, 1998

immigrants of Dover. The intent was not to single out any ethnic group. Jalbert also stated this is not to slight any group. He stated he has received calls about the park. This is an adopt a spot. He asked the City Manager to come to some resolution to this manner.

The Mayor addressed the Glencrest Avenue flooding. He stated residents are stating their basements are flooding. This has occurred after the renovations at the Horne Street School. They have never flooded before. The Mayor asked that this be looked in to.

The Mayor also discussed the possibility of a crosswalk at Federal Savings and the businesses across the street.

Landry asked why is Trakey Street becoming the trucking street? He stated he wants the council to be aware of this. He stated he will look into this.

Reese stated he would like to defer personnel actions to another meeting.

Rawding agrees to defer to this to another night.

The Mayor asked all those in favor of doing the City Manager evaluation, raise your hand. Motion passed on a 5-3 vote.

Perry moved to go into the Non-Public Session, seconded by Jalbert. Motion passed on a 6-2 vote. Reese and Rawding opposed.

13. ADJOURNMENT

NON-PUBLIC SESSION – Personnel

KAREN L. LARSON
CITY CLERK

NOTE: Tabled Items: