

**MINUTES  
SPECIAL MEETING  
DOVER CITY COUNCIL  
COUNCIL CHAMBERS  
October 21, 1998  
7:00 p.m.**

1. Roll Call- Berry Absent
2. Resolution Re: Bond Authorization – Middle School Additional Appropriation. Sponsored by Mayor Wil Boc, by Request.

Perry moved to adopt seconded by Johnson. Motion passed on a roll call vote of 6-1 Reese opposed.

3. Adjourn -Perry moved to adjourn, seconded by Reese, motion to adjourn passed 7-0.

**WORKSHOP**

**MINUTES**  
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1. PRESENTATION AND DISCUSSION RE:  
***FY 2000 Capital Improvements Presentation***

The Mayor opened the workshop by asking the Dover Rotary to make their presentation regarding the bandshell at Henry Law.

Peter Forsythe from the Dover Rotary stated that they have been working with the Community Services Department with regards to remodeling the bandshell and the area around it. He stated the Rotary is very excited about the project and feels it fits the garden area very well.

Mr. Forsythe stated they have prepared a project package for each councilor and the summary of costs for the total project. He stated the project is expected to cost \$121,000.

Mr. Forsythe stated that he hopes that through grants, foundation funds, and corporate sponsorship they will be able to raise the other \$60K.

Mayor Boc asked the representative to take back to the members of Rotary the council's gratitude and thanks. He stated we appreciate your dedication.

Rawding asked what is the distance from the Bandshell to the first riser. Art Guadano stated about 12 to 15 feet.

Landry asked about the parking. Forsythe stated it has all the advantages and disadvantages of downtown. He further stated there is no plan to increase parking.

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Landry asked if the City is going to maintain this. Mr. G. stated this project is really maintenance free, it is going to be a masonry structure with air space between the back wall and the pool.

The Mayor added that the Chamber is also throwing around the idea of coming before the council with a proposal for maintaining the whole park.

Rawding asked if the drama club had opportunities to use these facilities.

Gary Bannon- Recreation Director also stated that there are a number of different groups who wish to use this facility.

Reese thanked the Rotary, he stated this is a much more extensive plan than he expected.

The Mayor thanked Peter and Art for coming this evening.

**Presentation on the FY 2000, Capital Improvements Program (CIP).**

Mr. Beecher stated that pages 18 & 19 will be the list we are using for proposed items. He stated the Planning Board received this last evening, and he would like to adopt the CIP at the December meeting.

He began with General Government.

The Capital Reserve is an operating fund. We will aside \$100K to increase to \$200K by FY 2005.

Mike Bobinsky addressed the City Hall Improvements; \$175K is a debt fund for electrical upgrades and steeple repairs.

Cemetery Development – operating fund for use of land development and road paving in the cemetery.

**Police - Chief Fenniman**

Vehicle Replacement – 6 cruisers from the operating budget and the Police Data/Radio – Debt Finance. This is the 2<sup>nd</sup> year of the program. The \$150K will finish the Police upgrade and Fire Department completely.

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Fire and Rescue – Ron Clymer

Fire pickup truck \$34K operating budget  
Ambulance Purchase \$100K – debt financial  
Fire Pumper Replacement \$310K – debt is a new item on the agenda  
In place of the ladder truck, a Quint is being recommended. This is a multi-function truck with pumper/ladder.

Community Services

Mike Bobinsky gave a handout which discusses the Goals and Objectives of the CIP. He stated his remarks would deal with year 1 and year 2.

Public Works Equipment Replacement is \$150K  
Minimal amount necessary  
Streets and Sidewalks \$400K combined  
Where we need to be is about \$400K for streets and \$300K for sidewalks

The local share of the TIP is \$105K  
Steve addressed – see pages 26 & 27 – this is the 6-year program and our 20% match equals \$105K. FY00 includes Sixth Street reconstruction from Whittier Street to Glenwood Avenue. The balance to complete the project is \$40,657.

The signalization at Central / Back River is \$25,920  
The signalization at Broadway / Oak is \$16,000  
Oak Street for the construction of sidewalks is \$10,460  
Bike improvements on Rte. 108 is \$12,000

Perry asked how is the TIP established?

Steve stated we receive our funds through ICETEA. It develops a bottom-up process for local transportation projects. Local communities establish their priorities – then it goes before the State DOT, the Governor, and Council for their approval. Many of these projects were applied for 4 to 5 years ago.

Cocheco River Dredging – \$100K Debt

This is a key component to downtown revitalization. The project would involve dredging a 60 ft wide channel, 7 ft deep. The city is responsible for 20% of the dredge soils site. The estimated cost would be \$1 million. The Army Corps of

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Engineers will need 10% at the beginning of the project (\$100K) then the additional 10% over 30 years.

The area will be the present soccer fields and will be brought up to level as baseball fields, capped and used for new athletic fields.

Rawding stated he feels there is opportunity for revenue for the dredged soil.

Steve stated the dredge soils are highly contaminated.

Mike Bobinsky returns.

The Public Works facility is \$525K – general fund share/debt  
New York Street Design Reconstruction is \$30K

The Fourth Street improvements will consolidate all infrastructures.  
Year one design, year 2 construction of the road. Also this shows up in the Water and Sewer Fund for replacement.

Rawding asked why charge the water and sewer fund for the Public Works Facility?

The City Manager stated it is based on the portion used by each section  
Water/Sewer/Public Works.

Tolend Road Landfill - \$250K

Mayor asked how much now? \$1.7million

Cultural / Recreational

Park / Playground \$40K

Butterfield Gym \$140K

Athletic Field Development \$900K. Share of income 60/30/10 recommended by the City Council previously.

The Fitness Center upgrade \$40K for new equipment needed.

Year 2001

Pool Filtration \$190K

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The filtration system is 30 years old and we need a replacement.  
Indoor Pool Improvement \$230K  
A new deck for the pool is needed.

Library

Carpet replacement \$13K  
The is for the reference room, the video room, etc.  
500 sq. yds are needed. The carpet is 12 years old.

School Department

Dr. Daley stated these projects are in draft and the Board will review it in November.

- 1) Window/Door replacement \$200K
- 2) Dover High School program rooms remodeling, Science rooms \$20K per room
- 3) Electrical System upgrade \$50K
- 4) Pavement/Sidewalk improvements \$20K just around the school.  
Most are in poor condition, this would be a 1 inch wear course covering –  
priority – on existing lots and sidewalks \$ 175K - \$200K.
- 5) Bathroom renovations \$30K  
30 group bathrooms  
50 room bathrooms - original fixtures that need to be replaced.
- 6) Locker Replacement - \$30K (1400 original lockers at DHS). We receive 30  
service requests a week - \$125 to replace each locker.
- 7) HVAC Replacement \$50K
- 8) Asbestos Abatement \$30K  
We are in compliance and being monitored. This will be prioritized according  
to potential hazard.
- 9) ADA Compliance:  
Woodman Park Elevator \$130K  
Upgrades \$25K
- 10) Dover High School/Dover Middle School – Track Replacement \$120K  
Phase 2. This is the second year of the replacement.
- 11) New Alternate School \$175K

DoverNet Final Phase \$147,840  
SAU Accounting Software/Hardware Upgrade \$135K

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Rawding asked Dr. Daley if this is a pencil list?

Dr. Daley stated he will feel more comfortable when the Board decides.

Rawding requested that Dr. Daley please ask the School Board to prioritize, so the City Council has an understanding of the needs.

The Mayor stated he wanted to request the School Board to prioritize their items.

Landry pointed out that \$180K hardly seems enough for 30 group bathrooms.

Perry stated he would like to see a completed project cost instead of dragging them out.

Rawding asked what are the ADA upgrades?

Dr. Daley stated he could get the report.

Water Funding – operating fund

Mike Bobinsky stated

Slow Sand Filter \$50K

Capital Reserve Transfer \$40K over the next five years

Meter Replacement \$75K allows meters to be read approximately 200 feet away, so it is not necessary to go onto the property.

Public Works Facility \$262,500 construction dollars

SCADA – Remote Monitor \$50K debt funded in year 1 (final design) and \$150K (actual acquisition) in year 2.

Heavy Equipment replacement \$60K

Dump Truck

Acquisition of GPS – ½ cost - \$25K. This is the Global Positioning System (to mark a structure and allows data to be sent to Mapping System.

Sewer Fund

Infiltration In Flow Study \$75K – operating

Consent decree project – initial analysis of city system

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Pump Station Maintenance \$75K  
Transfer Capital Reserve \$275K - set aside for upgrade (improvements)  
Public Works Facility \$262,500 – debt service  
Waste Water Treatment Plant UV Upgrade \$251K  
Columbus Avenue replacement \$75K debt service  
SCADA – Monitoring \$50K  
GPS Unit ½ cost \$25K operating

Mill Street Main Replacement \$170K debt service  
We have a pending failure, we need to replace that now. We moved it up to this year, our key priority this year.

Rawding stated he wanted a list of water and sewer bills for the average person over the last 10 years and the amount of percentage increase per year.

Bobinsky stated there will be an open house of the Waste Water Treatment Plant at 7 p.m. for the residents/council. There is lighting.

Rawding thanked Bobinsky and his department for working with the residents in the area.

Arena Fund  
Improvements \$475K  
Gary explained the layout for expansion a year ago. Now we are in a market study. Study should be complete soon.  
Year 1 – Needed improvements – Most going toward Roof and Insulation.  
Also provides for Financing for phase 2 – arena expansion of the building itself.  
Year 2 - \$2.5 million estimated.

Rawding asked the City Manager how much money are we retiring

The City Manager stated on page 48 it states \$3.5 million.

Perry moved to go to the Non-Public Session, seconded by Jalbert.  
Motion passed on a 7-0 vote.

## 2. NON PUBLIC SESSION: Sale of Gravel

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**WWTP Proposals**

**Labor**

**KAREN L. LARSON  
CITY CLERK**