



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Superintendent's Office  
Meeting Date: **Thursday, December 10, 2009**  
Meeting Time: **5:30 pm**

### MEETING # 78

#### Corrected Minutes after 1/8/10 Meeting

- A. CALL TO ORDER:** A meeting of the Woodman Park Elementary School Addition & Renovations and Horne Street School Addition & Renovations Joint Building Committee was called to order on Thursday, December 10, 2009 at 5:33 p.m. at the office of the Superintendent's conference room.
- B. ROLL CALL:** Present were, Catherine Cheney, Karen Weston, Doris Grady, Carolyn Mebert, Mark Geuther, and Ray Bardwell by conference call. Also present were Laurie Verville, Business Administrator; Malcolm Forsman, Principal-HSS; Michael Bliss, Clerk of the Works; John Urdi, Dennis Mires The Architects; Rob Garand, IT Specialist-Dennis Mires Architects; Jim Kimball, BPS; and Clay Mitchell, Revolution Energy. Absent were John O'Connor, Superintendent; and Keith McBey, BPS.
- C. Approval of Meeting Minutes from November 10, 2009 and November 19, 2009:** Karen Weston moved, Doris Grady seconded approval to accept the minutes from November 10, and November 19, 2009. An oral **VOTE PASSED: 6/0**

#### Horne Street Elementary School

- D. Presentation by Clay Mitchell of Revolution Energy relative to sustainable energy sources (Materials provided at end of minutes):** Ms. Verville introduced Clay Mitchell to committee members. Mr. Mitchell said he is one of the owners of a new company called Revolution Energy where they finance to own any solar project. Currently they are working with the Exeter School District on a 3-part project to replace the boilers, micro turbans, and install a 100 kW solar system, which is the largest in the state for now. The school district contacted them to install a small piece of equipment that was no cost upfront. Exeter will have a 100 kW solar system, which is 500 panels, that will be metered and connect to the main junction. The school district pays Revolution Energy in turn they pay for the loan and their expenses. After a number of years of their choosing the system is theirs if they want to own it. Mr. Urdi asked if they sell anything back to PSNH. Mr. Mitchell said it is bought and used by the school. He said they need a contract big enough to be financed and worth the money. Because they are private, their company can get incentives school districts can't; they get 30% back and that goes towards lowering the rates to the district. At Exeter they are adding 3 micro turbans for heat and electricity, changing out the boilers and putting the solar panels up. The district will pay "x" amount for 10 years. He said it was hard to find a bank willing to do this, but after 8 months one financed the project. Operating and maintenance costs are included in the payments. Depending on the plan wanted, if the payments are high, it pays off the loan earlier; the lower the payment the longer it will take to pay off. Mr. Urdi asked if they maintained the equipment; Mr. Mitchell said the cost includes maintenance of the equipment and they carry the insurance. Once the contract is up, anyone can maintain the system. Mr. Garand asked if Exeter was the first for them; Mr. Mitchell said at this time Exeter is the first and only one in NH. Mr. Garand asked if he knew what prompted Exeter to go this route. Mr. Mitchell said they adopted 6 rules in 2006; he believes energy conservation was one of the rules. Mr. Mitchell said if the JBC is thinking of doing a small solar array, their company can't do small. Mr. Urdi asked where it took 8 months to find a bank to finance the project, do they have to retrofit now. Mr. Mitchell said it's all on the other side of the inverter and if there was a problem it would be Revolution Energy's problem. He said the only issue may be the weight of the solar



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array if there are structural problems on the roof. He said the array added 4 lbs per sf and Exeter had to go with a full ballasted system because they could not go directly into the roof. Ms. Weston asked what they were looking at for a cost at HSS. Mr. Mitchell said it will be a 100 kW system of 500 panels. Ms. Weston asked if it was even feasible to look at and asked how they decided on the kilowatts; Mr. Mitchell said they look at the building and go through variables and then look at where to go. The price per kilowatt, the bigger the array the cheaper it is. Ms. Mebert asked what the load of the building was and asked if they looked at the historical use and if the look at it to go in reverse. Mr. Mitchell said it's delicate in talking with PSNH; net metering you generate more and each credit is taken off the bill. "Net meters" go over 100 kW. Exeter uses Unitil and Unitil is looking into paying for some of the project because of the advantages it creates with the grid. Ms. Mebert asked if they figured out potential savings with Exeter. Mr. Mitchell said there are limits on the project because they are doing three things at the same time. Any savings from the micro turban, etc. went into the solar. Mr. Urdi asked if there was a benefit for the 2-2 ½ months where the schools will have little to no use. Mr. Mitchell said with a forward capacity project, if you need power it doesn't have to be on grid. Mr. Bardwell asked if he was looking for a commitment from the JBC to look at HSS and come up with numbers. He said the need is based on dollar and cents and asked how they can get to the economic sense and parameters to go forward. This information is needed before they can present it to the school board or city council. Mr. Geuther said he believes what he is saying is as the JBC, if it makes sense then they will go to the school board and city council. Mr. Urdi said the typical install is 100 kW and asked what the budget price was; Mr. Mitchell said \$600,000. Ms. Cheney confirmed the district isn't putting up the money; Mr. Mitchell said the money comes from the banks, but the banks need a commitment from the district. Ms. Cheney said the only jeopardy is the commitment and if they install the panels, where's the break even? Mr. Mitchell said the rate affects the length which is usually a 17-20 year relationship. He said you take the electric rate and subtract percentage and there is some risk on both parts. What the school's pay offer is cheaper then from the grid. Mr. Bliss said at the end of the period Exeter is buying the panels and they get the benefit. Mr. Mitchell said in speaking with Ed Murdough from Dept. of Ed., Mr. Murdough said at the end of the contract, it could be sold under CIP monies. Mr. Mitchell said after 20 years it will be cheaper to purchase. Exeter's buy-out after 10 years is \$75,000. Ms. Mebert asked how quickly panels are moving forward and asked if in 5 years the panels will be obsolete. Mr. Mitchell said once they are up, you don't have to move and they can run up to 40 years. The manufacturer guarantees the panels for 25 years. Mr. Urdi said they are looking at 500 panels and asked how much space it takes. Mr. Mitchell said 14,000-15,000 sf depending on the angle. Mr. Urdi said there is 56,000 sf of roof but there are parts of the roof they can't use. The panels need to face south so the panels should take up only about one quarter of the roof. Mr. Geuther asked if Exeter ran into any neighbor issues; Mr. Mitchell said the district wanted some of the panels on the ground to see and they school is not in a neighborhood setting. Ms. Cheney asked about coverage for damage from storms; Mr. Mitchell said their company insures the actual equipment for things of that nature. Ms. Weston asked if he knows if this system is used anywhere else in the country. Mr. Mitchell said Sun Edison started it awhile ago and there are several Staples, Google and Kohl's stores that have solar to run the electricity and heating. He said you don't see it in NH because there are no incentives like in other states. He believes we will see more in the future as soon as they come up with a way to make if feasible. Ms. Cheney asked about building into technology and asked what type of depreciation they were looking at to technology. Mr. Mitchell said it would be much depreciated and could be close to zero. He said Exeter has to replace the roof and has the option to get appraised. Ms. Cheney asked about panels that don't work; Mr. Mitchell said the solar PV tech is guaranteed for 25 years by the manufacturer. You would have to look around the



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building for trees, structures etc. but he hasn't heard of one not working. Ms. Verville asked about the finance document and asked if there were any other documents the school board or city council had to sign and asked if there was anything that looked like debt instrument. Mr. Mitchell said Exeter is not debt instrument because they are only in it for 10 years. He said he has to go to the bank with something and said there could be a 5% savings. Ms. Cheney asked what systems the solar would cover. Mr. Urdi said anything powered could be off-set by the panels. Mr. Urdi said he hates to think this way but asked Mr. Mitchell what would happen if his company went defunct. Mr. Mitchell said the bank still has the loan and would find someone else to take care of the system. Mr. Urdi asked if Ms. Verville had the loads he needs; Ms. Verville said she does. Mr. Garand said it is a small load they are adding on. Mr. Geuther said at some point it will be producing higher or lower. Mr. Mitchell said peak load is 2 ½ and Exeter didn't want the savings; they wanted to own it sooner and stated they have all their generators running in the summer. Ms. Cheney said if they move forward, how do they bring it to a point to get started. Ms. Verville said they still need to come up with a proposal. Mr. Mitchell said he would need to know the rate and how long they want to pay. If the foundation is done, it's easy to plug in and get numbers, but it needs to get done by a certain point because some incentive programs end in 2010. Mr. Geuther said they are committing to buy the power not by the kilowatt; Mr. Mitchell said the IRS said it's not fair to charge by kW because then it's treated like a utility company. Ms. Weston asked if they pay for what's produced and not what is used; Mr. Mitchell said every kilowatt not bought by PSNH is a savings. Mr. Geuther asked what would happen if they decided to build a new school before the contract was up. Mr. Mitchell said they could either move the panels or find a new home for the array. Ms. Verville asked what kind of history load was needed; Mr. Mitchell said a years worth is comfortable. Ms. Verville said she thinks some data is skewed because of the current systems. Ms. Weston said to her it sounds like a, "no brainer" they have to buy from someone else already. Mr. Geuther asked why isn't every district doing this and asked what the cost was. Mr. Mitchell said if they go online panels could cost \$380,000-\$400,000 watt and if you add the inverters, labor, etc. you are looking at \$700,000-\$800,000 watt. Mr. Geuther said they are looking at \$750,000.00 in debt instrument. Ms. Cheney asked if Mr. Mitchell could get the information together and come back and present the information to the committee. Ms. Verville asked if there were any upfront fees for coming up with the information; Mr. Mitchell said there were no fees on his part. Mr. Bardwell said they need to be careful of the upfront costs and the structural analysis of the roof. Ms. Cheney said what she is hearing is there are no upfront costs but if they enter into a contract and there is a problem with the roof it could cost money. Mr. Mitchell said the contract is after his analysis of the roof and agree if this, this and this works he presents the contract with the information on location etc. Mr. Bardwell said he agrees with what he just said and stated he wasn't as clear at the beginning of his presentation. Mr. Mitchell said he doesn't want to get into a situation where he does all this work because they feel this could work and then put it on the shelf. If they can do it, put it forward. Ms. Grady asked what his cost was up to the point of the contract; Mr. Mitchell said nothing. Ms. Grady said they are not totally committed until they sign the contract; Mr. Mitchell said that was correct. Mark Geuther motioned for Mr. Mitchell to investigate further and come back with a proposal; Carolyn Mebert seconded. An oral **VOTE PASSED: 6/0**

- E. CIP Financial Report – Horne Street School Project:** Ms. Cheney read into record after payments made to date of \$304,586.86 and obligations of \$1,506,625.50, the remaining available budget as of December 10, 2009 is \$2,319,823.62. Ms. Grady said under obligations it shows Phase 1 as \$1,296,847.00 and asked if it was the latest one because the previous was \$1.3M. Ms. Verville said on the first requisition provided, it still has the old numbers and was wondering why Mr. McBey hasn't corrected it when the credit of



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\$15,600.00 was discussed back in November. Mr. Geuther is questioning now if the contract and requisition should be sent back because they didn’t deduct the total site work of \$15,600. Ms. Verville said \$1,296,846.00 is what the contract amount should be and asked BPS to correct the contract and requisition to reflect the credit. Mr. Bardwell said the amount credited doesn’t reflect the canopy not being taken down or the cost per linear foot for the foundation, he said it sounds like a small amount. Mr. Geuther said he’s getting ahead of himself because the concrete foundation isn’t in Phase 1. Mr. Geuther said he had a question on the canopy and asked where it was budgeted into, Phase 1 or division 2. Mr. Urdi said the demolition is during part of Phase 2, division 2. Mr. Geuther asked if it included a credit; Mr. Kimball said he would look into it. Mr. Geuther said he thought they would see a spreadsheet of the lowest 3 bidders for all work. BPS has already committed to the site work and mechanical people and the members don’t know who the others are because they haven’t had the opportunity to look over the results. Ms. Mebert said they had an issue at WPS where they asked for numbers and didn’t get them right off and stated she would like to see an improvement. Ms. Cheney said she would like to see the figure in the AIA contract updated along with the cover page of the requisition. Mr. Verville told Mr. Kimball the original cover should read \$1,296,847; Mr. Kimball said he would look into it. Ms. Verville said the spreadsheet needs to be updated on the schedule of values. Mr. Geuther questioned if the \$229,000 included all site related work and demolition in division 2 and is \$15,600 realistic? He said they need to ID the scope from \$229,000.00 and if they didn’t demo the canopy and administration area, \$15,600 is not realistic. He said it’s two-fold because the app for payment reflects BPS’s numbers and said they need to better define the \$15,600.00 credit. Ms. Grady said in Mr. McBey’s original paperwork, the site work was broken down and the last time she asked about the administration area and site work being separated and he said he combined them. Mr. Kimball said he knows Mr. McBey is trying to segregate the information for them. Mr. Bardwell said they are looking for a breakdown of the two phases. Mr. Urdi asked if the payment requisitions go directly to the school board because he hasn’t seen this one. Mr. Geuther said for WPS it went to the architect first. Mr. Bliss said he would speak with the architect on what’s been done to make sure the payment is correct. Mr. Geuther asked Mr. Kimball if they could send the original to Mr. Urdi with a copy going to Mr. Bliss. Ms. Verville said other projects they contractor has sent them electronically. Mark Geuther moved, Carolyn Mebert seconded approval of the CIP financial report. An oral **VOTE PASSED: 6/0**

### F. Approval of Payments:

- a. R W Gillespie & Associates, Inc.: Geotechnical Evaluation dated 11/18/09: Invoice Amount: \$2,983.50: Ms. Verville stated this includes the entire report and the report has been provided to all. Mr. Urdi stated he received his report last week. Karen Weston moved, Mark Geuther seconded approval of payment to RW Gillespie & Associates. A roll call **VOTE PASSED: 6/0**
- b. Bonnette, Page & Stone: Req. 1 for \$43,450.00 (Record Note: Contract Price is \$1,296,847.00): Ray Bardwell motioned to table until the correct information is on the application; Carolyn Mebert seconded. Mr. Bliss said he was speaking with Ms. Verville earlier and they noticed the retainage shows as zero. Ms. Verville said earlier today she spoke with Mr. McBey and jumping ahead a little; Mr. McBey said the contract would resemble WPS’s contract and he left the retainage at zero to generate conversation. Mr. Kimball said WPS for Phase 1 was 10% up to 50% completion and Phase 2 was 5% straight across. Ms. Verville said she’s frustrated and he should have asked and gotten the information to the JBC. A roll call **VOTE PASSED: 6/0** to table payment.

### G. Project Scope:



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- a. Email from Keith McBey dated 11.18.09 regarding additional savings for administrative section of project: Mr. Bardwell said he would like to get back to what Mr. Geuther discussed on getting a breakdown or spreadsheet of the three lowest bidders. Ms. Cheney asked who was responsible for getting the information; Ms. Verville said BPS. Mr. Kimball said he knows it's in the works. Ms. Cheney asked when they received the bids and if or why there is a hold-up getting them the information. Mr. Kimball said Mr. McBey has worked on the contract and budget. Ms. Verville requested getting the information to the committee members within 10 business days because they have had the numbers since September 18<sup>th</sup>. Doris Grady moved, Karen Weston seconded to accept the email into record. An oral **VOTE PASSED: 6/0**
- b. Discussion on windows: Mr. Urdi said he was asked to look at the costs of double hung versus casements and he gave the information on the sizes to BPS to get the numbers. Mr. Kimball said he was told it was a little impact and said was told it would be around \$1,600.00 for a change from casement to double hung but he needs to confirm it. Mr. Bardwell said he would like to see quotes from more than just Pella, like Anderson and any other company. In the past casement windows used to be more expensive than double hung and doesn't know if that is still true. Mr. Urdi said they did just Pella because he feels they are a better window than Anderson. Mr. Bardwell asked why they can't get figures and asked where Pella was out of. Mr. Urdi said Pella was located out of Exeter and Concord. Mr. Urdi said a decision was made at the last meeting to go with double hung windows. They went with Pella because he feels it is a better product. He stated Mr. Kimball said it could be less than \$1,600.00 for all windows. The other portion is they are needed as an exit. He received a call from Tom Clark and he has in his hand tonight information from the National Fire Prevention Services, specifically for existing educational facilities. Mr. Urdi read the following into record: Windows for Rescue: It is highly desirable that all windows be of a type that can be readily opened from inside and to have them large enough and low enough for use by students, teachers, and fire fighters. Windows are permitted to serve as a supplementary means of emergency escape, particularly where ladders can be raised by fire fighters or others. Every room or space greater than 250 sf and used for classroom or other educational purposes or normally subject to student occupancy shall have not less than one outside window for emergency rescue that complies with the following, unless otherwise permitted by 15.2.11.1.2. Mr. Urdi said every room over 250 sf shall have an egress, which is needed primarily for light for the CHPs program. Ms. Weston said what he was saying is they need 5.7' for fire code; Mr. Urdi said it was for CHPs. Mr. Garand said they calculated the windows and they are now borderline, but negates for egress because of the sprinkler system. Mr. Geuther said he agreed with Mr. Bardwell that **double hung windows are cheaper than casement** and asked how they came up with \$1,600 with no quote. Mr. Kimball said he was told it would be minimal impact but was given no specifics. Ms. Weston asked if they should go out to bid and if one store was different than another. Mr. Urdi said you're getting prices from the distributors. Mr. Geuther said they're looking at making 5-10% plus installation going through a distributor. **He stated the price for the window may be the same for all contractors, but once you add in their labor, overhead and profit, the cost will vary by contractor leading to competition.**
- c. Discussion on roof: Mr. Bardwell said he initiated this and said he found out more information since the last meeting. He talked with Jack Diamond who suggested having a roofer go up and take a look at the roof again. It shows that it was Merrimack that did the initial installation of the roof but is now out of business. Then Prime Roofing and Melanson did work on the roof. Mr. Geuther said there was



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communication with Eastern who looked at the roof and said there was very little issues on the areas not being replaced. Mr. Bliss said Eastern produced a report but he hasn't seen it yet. Mr. Geuther said most issues are in the area that's to be replaced. Mr. Bardwell said his concern is there's not enough money to do what needs to be done and they need help from a roofer to get a second opinion. Mr. Geuther said that's already been done its going to depend on what they do with the administration area.

- d. Discussion on Storm Water Pollution Prevention Plan provided by Keach-Nordstrom Associates: Ms. Verville said this is an introduction letter from Keach-Nordstrom Associates. The contractor certification has already been signed by Mr. McBey and asked if Keach-Nordstrom should give a copy with their signature. Mr. Kimball said it is just authorizing BPS to keep records and stay in compliance of the SWPPP. Ms. Verville said she read the first paragraph regarding the Berry Brook watershed and isn't sure about the certification. Mr. Urdi said this has nothing to do with the watershed itself. This is telling them, as an example, if they are working with trucks in the mud and they drive out onto the main road and it rains, that mud will go into the storm drains and they just need to make sure the area is cleaned up on a daily basis. Mr. Bardwell asked who drew up the document. Mr. Urdi said his civil engineers. Mr. Bardwell asked if it was standard phrasing; Mr. Urdi said it was. Mr. Urdi said he isn't sure why that paragraph is phrased that way because Mr. Verville can't verify the information. It's a requirement for BPS or the owner to sign off. Ms. Verville said she spoke with Dean Peschel and told him she had concerns with the first paragraph because it was very vague. Mr. Geuther said it states, "Under my direction or supervision," and that's what they did. Mr. Geuther said it looks like the same wording as documents he has signed in the past. Ms. Weston said she'd have trouble with it if it said "and" instead of "or". Mr. Bliss said the phrase, "In accordance with" is important. Mr. Urdi said he will look into it further, but the project has already started. Mr. Geuther said if the forms aren't signed and the EPA shows up, they could impose a fine. Ms. Grady said if you look at the second sentence, you're transferring responsibility to BPS. Ms. Verville said she'll contact Dean Peschel for a follow-up and contact Mr. Garand with any possible changes.
- e. Status of building permit: Mr. Kimball said it is completed and ready to be picked up by Tim tomorrow. Mr. Urdi said they were told to send the plans to a third party, which he did. The third party looked at the plans and said it was fine and wrote a letter. They also charged them to look at the plans, which he was surprised at. He received information saying the drawings were ok and sent to the Fire Marshall's office with the letter he received.

### H. Acknowledgements:

- a. Email response from Edward Murdough dated Dec. 4, 2009 RE: CHPs requirements: Doris Grady moved, Carolyn Mebert seconded to accept the email into record. An oral **VOTE PASSED: 6/0**

### I. Other Business

- a. Copies of final signed contract: Ms. Verville said as she was going through the contract, there were items the city attorney made corrections to and asked if Dennis Mires signs off on the authenticity. Mr. Urdi said he doesn't. Ms. Verville said even though it references architects, they don't sign it; Mr. Urdi said that was correct. Ms. Cheney asked Mr. Bardwell if he ever heard of authenticity between AIA contractor and architect; Mr. Bardwell said he hadn't. Ms. Verville said thinking back; it could have been where Gary Goudreau created the document that is why he signed off. Mr. Geuther said



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AIA documents are signed off by who created it. Ms. Verville said Mr. McBey mentioned the HSS contract would be the same as WPS and it isn't. She asked if it was possible they can take and bundle what the city attorney made references to and put that in the AIA and correct the document. Mr. Garand said they can strike things but doesn't think they can add things. Mr. Urdi said they would need an amendment at the end of their document. Mr. Geuther said if they have the software, they can edit and it signifies changes with lines in the margins. Ms. Cheney asked if this was going to hold anything up. Mr. Kimball said they usually attach changes to the end of their document. Ms. Verville said she's requesting they clean up the document and redo it. She had a question on page 8, paragraph 4.2.2 on the interest rate, it was left blank. Mr. Urdi said if it's left empty it reverts to current rate. Ms. Verville said if it was omitted, she wants 0% put in if possible. Mr. Geuther said it also states zero days and said it should be changed to 30 days, if not it tells her money is due immediately.

Ms. Verville said the top of page 9 - HSS shows pay at 1.9% and the fee for change orders is also 1.9% and it tells the total cost of the project where WPS document excludes the price. Ms. Verville continued with page 13, 7.1.1.3- HSS contract retainage shows 0%. Mr. Kimball asked what was acceptable; 5%. Ms. Verville said on all school projects it's 10% then reduced after a percentage of completion. Mr. Urdi said WPS was 10% until 50% complete then went down. Mr. Bardwell said Mr. McBey wants to parallel WPS contract and stated they should make the appropriate changes and move forward. Ms. Grady asked Mr. Kimball to go back to Mr. McBey and redo the contract and make the changes Ms. Verville requested. Ms. Verville said to send it back to Mr. McBey and have it written up as WPS. Mr. Bliss said the construction manager's fee is lower in the WPS contract (7.1.7) on fees than what is in the HSS contract. Ms. Mebert said what they are talking about is the retainage should be set at 5% or something else. Mr. Geuther asked Mr. Kimball if he has signed contracts with their sub-contractors and if they already have, have they discussed any changes in retainage to them. Mr. Kimball said the standard retainage is 5% and typically retainage match. Ms. Mebert said to take 5% then. Mr. Geuther motioned to change the retainage amount in the contract to read 10% until 50% of project completion then bring it down to 0%, Carolyn Mebert seconded. An oral **VOTE PASSED: 6/0**

- b. Status of CHPs application and documentation: Mr. Garand handed out copies of the information for the CHPs program. He stated in the back of the handout is all he has to submit to Mr. Murdough to register. He is emailing the information to him tomorrow. The information at the front of the packet is everything HSS needs. The pre requisites in green are what HSS is responsible for and everything else is what they have to do or has been done already. He cut and pasted verbatim from the CHPs program and has the entire CHPs literature if anyone wants to see what else is required. Mr. Garand said the first item on the list is for a high performance design advisory committee. Mr. Geuther asked if he was saying that those on the JBC committee can not be on that committee; Mr. Garand said that was his understanding. He went on to joint use, which has already been done. Ms. Cheney said the "no idling measures" isn't bolded. Ms. Verville said Mr. Garand and she are working together to accomplish what's left in green. Mr. Garand said the reason the State wants it at this time is to see if it can be obtained. Ms. Cheney asked if they do things in the comments, they'll have points. Mr. Urdi said if it's a pre requisite it has to be done. Ms. Verville said it's a very promising document and asked when he sends it to Mr. Murdough if he could cc her; Mr. Garand said he would. She stated that the superintendent wrote a letter to Mr. Murdough to put him on notice they were going for the CHPs program. Ms. Grady said looking at what's been done so far and the original plan do they have a cost. Mr. Garand said this is the first time BPS has seen the document. He left a message for Mr. McBey on



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the upgrades to get pricing and said his consultants are working on updating the drawings. Carolyn Mebert moved, Mark Geuther seconded to accept the report. An oral **VOTE PASSED: 6/0**

- c. Award Bid for SW Cole for testing: Mark Geuther motioned to award the bid to SW Cole, Doris Grady seconded. A roll call **VOTE PASSED: 6/0**
- d. Results of Conservation Commission presentation on December 7, 2009: Mr. Urdi said there was a meeting with the civil engineers and Pat Coleburn the other night. The final result was they can't increase the size of the detention pond area so they can't increase the flow of water. They are looking into the roof drains and footing drains and to see what can be done. They are trying to take out of catch basins and go into retention pond. They looked into using rain barrels and current rain barrels have covers that allow water in and keep bugs and debris out. Mr. Bliss said where they are a municipality, they can't require it. At one point he thought the superintendent said he would look at a rain garden and barrels near the butterfly garden. Mr. Urdi said they wanted them to put in pervious pavement to let the water drain through but you go down 13" and its hard clay. They are looking at taking out piping and put to the detention pond. Ms. Grady said she wished she knew they were going because if the conservation commission had done their research, they would have seen they have been trying to do this for years and has been unsuccessful. Mr. Urdi said they don't view maintenance and it's a real issue. The only real extent is they can help out where they can. Mr. Geuther asked what closes the circle; Mr. Urdi said nothing because the conservation commission went to them. Ms. Cheney asked if the conservation commission had a problem with what they were doing. Mr. Bliss said they were a little upset they went old school.

Mr. Urdi said he sent a plan out and asked if they could discuss it tonight. Ms. Verville said it came too late for discussion and it was her understanding that Dr. O'Connor wanted to look at it first.

### Woodman Park Elementary School

**J. CIP Financial Report – Woodman Park Elementary School Project**: Ms. Verville read into record the available budget as of December 10, 2009 is \$56,455.62. She said it takes into consideration to the exact penny for the final 3 obligations. Carolyn Mebert moved, Karen Weston seconded approval of the CIP report. An oral **VOTE PASSED: 6/0**

### **K. Approval of Payments:**

- a. R.M.S. Electric LLC: Install electrical outlet & program for scoreboard: Invoice Amount: \$364.67: Ray Bardwell moved, Carolyn Mebert seconded payment to RMS Electric LLC. A roll call **VOTE PASSED: 6/0**

### **L. Other Business:**

- a. Discussion to formally close out the Woodman project: Ms. Verville said the next step is to actually close out the WPS project. Mr. Geuther said they talked at previous meetings about a road side sign for the school. Ms. Mebert said she thought the PTO was doing fundraisers for the sign. Mr. Geuther said his personal opinion is they can contribute to the sign, but feels any money they raise should go towards the needs of the students and school. Ms. Verville asked if he's heard what the cost is; Mr. Geuther said he has heard in the neighborhood of \$10,000.00-\$12,000. Ms. Verville said they can



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Office
Meeting Date:	<b>Thursday, December 10, 2009</b>
Meeting Time:	<b>5:30 pm</b>

leave it open or can contribute **\$5,000.00** and close out the project. Mr. Geuther said he will talk with Patrick Boodey on the sign. Ms. Mebert motioned for more information on the sign and contribute money to the sign, Karen Weston seconded. An oral **VOTE PASSED: 6/0**

Ms. Cheney said she looked up some information under RSA 199:3 and stated all current acting members can stay on the JBC where they were elected and they do not have to be reelected by the board or council. She asked if anyone who did not want to continue to serve on the JBC committee to let her know. Ms. Grady said she thought it was law that citizens on the council and school board remain on the committee. Ms. Cheney said if there are no vacancies. (Record Note: Everyone currently on the committee is continuing.)

### Other Business:

**M. Schedule next JBC Meeting:** The next JBC meeting is scheduled for Thursday, January 7, 2010 at 5:30 p.m. at the Superintendent's office conference room.

**N. Adjournment:** Carolyn Mebert moved, Doris Grady seconded to adjourn meeting at 8:13 p.m. An oral **VOTE PASSED: 6/0**

Respectfully submitted,

*Catherine Cheney/pb*

Catherine Cheney, Joint Building Committee Chair  
Joint Building Committee  
CC/pb