



**CITY OF DOVER**

## DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820  
Meeting Date: Monday, November 16, 2009  
Meeting Time: 6:00 pm

**Members Present:** Chairman Gary Green, Otis Perry, Mark Moeller, Jay Stephens

**Members Absent:** Marty Coyle, Mike Earley, Ed Spuler, Alternate Ted Mortner

**Staff Present:** Doug Steele, Director of Community Services, Bill Boulanger, Superintendent of Public Works and Utilities, Jennifer Bretz, Recording Secretary

**Others:** Councilor Rick Callahan

### 1. CALL TO ORDER

The meeting was called to order at 6:33 PM.

### 2. REVIEW OF AGENDA

7A tour will be postponed

### 3. APPROVAL OF MINUTES

October 19, 2009 Minutes

#### Corrections

1<sup>st</sup> page, Section 5A, first paragraph, last word, change from “read” to “tested”.

2<sup>nd</sup> page, Coyle asked “How the bill fixed itself?” Change to “how did the meter fix itself?”

2<sup>nd</sup> page, where Boulanger states “there is no means of determining if the meter is bad” change to “without a test there is no means of determining if the meter is bad.

3<sup>rd</sup> page, Perry stated he has heard constant complaints, change to he has made constant complaints.

**Motion:** Perry made the motion to approve the minutes with corrections, Moeller seconded. Vote: U/A

### 4. USER'S FORUM

Callahan asked if there was a list of residents whose water pressure was affected in the North End of Dover. Boulanger went over a diagram showing the affected areas.

### 5. ABATEMENT REQUEST – NONE

### 6. REPORTS

#### **A. Abatement Review Team Report**

The report was discussed and clarified by Staff.

#### **B. Utilities Report**

The report was discussed and clarified by Staff.

#### **C. Finance Report**

Green asked about the tying of the North End sewer being in the CIP.

Steele stated that the North End Sewer was designed in the 1990's but the project never moved forward. 3-4 years ago, he placed it back into the CIP for discussion purposes. There is \$4 million shown in the CIP over a couple of years. The design engineer, Boyle-Tanner, will be going before City Council at the next meeting. Money was budgeted to have them review the plans and give updated costs. This project has been on the shelf for 10-12 years. By February there should be updated budget numbers. When working on the next years CIP, we'll have good, up to date, numbers and the City will have to decide if they want to go forward.

Discussion ensued regarding the CIP.



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**Motion:** Perry made the motion to approve the reports, Stephens seconded. Vote: U/A

### 7. NEW BUSINESS

#### A. Tour of Bouchard Well Treatment Plant - Postponed

### 8. OLD BUSINESS

#### A. Willand Pond

Steele stated he would like to mention that Boulanger and his staff have found the two old wells. The consultant has cleaned one of the them.

Boulanger stated there is a 12” and a 6” well. They are only going to use the 12” well because the best pump results will come from the larger well.

Callahan asked if they were going to be involved in the Emery & Garrett engineer study.

Boulanger stated that part of the study is for Emery & Garrett to complete a pump test. The pump test will tell them what the yield will be from that well.

Steele stated that further into the study, they will determine the source of the water there and complete the calculations on how the pond levels would be affected with long term pumping.

### 9. AREAS OF CONCERN

Perry asked about the contaminants at Schnitzer.

Boulanger stated they’ve put in more monitoring wells around Griffin Well but haven’t had any significant hits. They’ve been testing what the state requires.

Perry asked who pays for it.

Boulanger stated that the State pays for it. Anything that has to do with MTBE, the state has funding for that is collected from the gas tax. The State mandates the City of Dover who in turn hires a consultant to handle the sampling.

Discussion ensued regarding the City Council Workshop on the CIP and the non-discussion of water and sewer.

### 10. ADJOURNMENT

**Motion:** Perry made the motion to adjourn at 7:26 pm, Moeller seconded. Vote: U/A