

Meeting Type: Regular Meeting  
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820  
Meeting Date: **Thursday, January 21, 2010**  
Meeting Time: **6:00 PM**

**MEMBERS PRESENT:** Dave Dinzeo – Chairman, Doug Kemp, Gary Gilmore, Joe Nicolella, Judy Mettee, Ed McCabe, Bill Garrison – Council Representative

**MEMBERS ABSENT:**

**STAFF PRESENT:** Mike Moore – Solid Waste Coordinator, Meghan Moisan – Secretary

Chairman Dinzeo called the meeting to order at 6:04 PM

**1. Approval of Minutes:** The minutes for the November 19, 2009 meeting were reviewed.

**Motion:** Gilmore made a motion to accept the minutes.

**Second:** Mettee seconded the motion.

**Vote:** U/A.

**2. Monthly Update:** Members reviewed the Revenue & Expenditure Reports for November and December as well as the fund balance info for November. The fund balance sheets and comparison charts for December were not available for this meeting. The fund balance as of the end of November, 2009 was just under \$61,000. Members noticed the 15 gallons bag sales for November seemed unusually high and did not correspond with the sales for that month; Mike said he would look into it and report back at the next meeting.

The vehicle reclamation fund and its uses were discussed. The commission would like to see if that fee could be increased and look into what exactly those funds could be used for. Members agreed the timing wasn't the best and therefore a general consensus was made to table the discussion until summer.

**3. Recycling Center:** Mike said the recycling center has been relatively slow, mostly due to the weather. Two posters were put up informing residents of the changes in the waste oil program as of March 1<sup>st</sup>. The tank was recently cleaned by CAB Services and billed to the Vehicle Reclamation fund. Mike discussed the idea of only accepting waste oil at certain times if the program proves to be too time consuming for the employees. Pictures of abuse to the program were posted to illustrate to residents why the policy is changing. The new policy requires oil to be housed in clear 1 gallon containers. These containers will have to be thrown into the trash, instead of recycling, due to contamination. Mike informed members that a lot of recycling centers no longer accept waste oil due to the hassle of collection and time spent to avoid contamination. Many residents of the towns who participate in Dover's Household Hazardous Waste Collection are

bringing their waste oil. Members discussed no longer accepting oil at the HHWC but would like to offer residents an alternate location where the oil could be disposed. Kemp suggested looking into United Oil out of Newington as they do accept even watered-down oil.

#### **4. Curbside Collection:**

**A. Leaf Collection / Yard Waste** – Mike said the center has received a large amount of Christmas trees so far, although not quite as many as previous years. Employees have been busy filling in with plowing as needed. The brush pile should be in good shape until April as there is a 250 ton minimum for grinding. Mike also noted that yard waste has increased at the center but curbside collection has decreased.

**B. RFP** – The RFP process is currently ongoing. The first portion of the RFP, disposal only contracts, was received with 3 respondents. The numbers looked favorable (in the high \$50's to high \$60's, compared to the current price of \$83.50 per ton). The second portion of the RFP is still being reviewed but should be going out shortly. The proposals should be received within 3 weeks and will likely be placed onto March's Council agenda. No bid will be awarded for the disposal-only contract until the second portion is received. Mike would like to have another subcommittee meeting once all the proposals are collected.

**C. Bag Prices** - The Bag & Tag information is not currently available for the month of December and therefore the commission is unable to analyze the data. Members agreed that the prices should be okay for awhile if the RFP results continue to go well.

**5. Old Business:** None

**6. New Business:** None

**7. Adjournment:** Members unanimously voted to adjourn at 6:50 PM.

**Next Meeting:** The next meeting is scheduled for Thursday, February 25, 2010 at 6:00 PM.