



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, January 27, 2010**
Meeting Time: **6:30 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Trefethen led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, Councilor Weston.

Also present: City Manager Joyal, City Attorney Krans, and City Clerk Lavertu.

5. DISCUSSION ON GOALS

Mayor Myers went over the seven objectives and their goals. He said the goals weren't prioritized in any particular order.

Objective #1 – Support open and respectful communication among Councilors, Department Heads, citizens, and the School Board.

- Appoint and establish guidelines for a legislative liaison
- Councilors will abide by Council rules of decorum
- Continue public outreach sessions

Mayor Myers asked about the timeframes on these items.

Deputy Mayor Trefethen said he felt they should appoint the legislative liaison soon, February 24th at the latest. He said guidelines would be ongoing as issues arise.

Mayor Myers asked the Council if they wanted to establish a deadline of February 24th to appoint someone, and have the guidelines be ongoing.

Consensus was yes.

Mayor Myers said abiding by the Council rules of decorum will be ongoing through December 31, 2011.

Consensus was yes.

Mayor Myers said continuing public outreach sessions will be ongoing through December 31, 2011.

Councilor Cheney discussed speak-out sessions. She said it would entail individual Councilors speaking to their constituents.

Mayor Myers asked if the consensus was to continue public outreach sessions through December 31, 2011.

Consensus was yes.



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Objective #2 – Broaden revenue stream

- Maintain support and encourage economic development initiatives
- Identify and implement appropriate revenue sources

Mayor Myers asked the Council about a timeframe for these goals.

Councilor Hooper said most of these goals should be continuous.

Mayor Myers asked if there was consensus to start the first goal now and continue the length of their term.

Consensus was yes.

Mayor Myers asked if there was consensus to do the same for the second goal.

Consensus was yes.

Objective #3 – Proactively educate the public regarding City services, policies, etc.

- Enhance the use of media and technology
- Continue to schedule public information sessions
- City Councilors will strive to provide accurate and factual information

Mayor Myers asked if there was consensus to start all these goals now and continue the length of their term.

Deputy Mayor Trefethen said the Media Specialist will be starting soon, and hoped to see a major thrust buy mid-summer in the first goal, and continue for the term.

Consensus was yes.

Mayor Myers asked the City Manager if the goals for the Media Specialist will be coming before the Council.

City Manager said that was correct. He said once the Council fully adopts these goals he will be coming before the Council with specific tactics they're going to undertake to achieve some of the objectives.

Objective #4 – Maintain, improve, and manage infrastructure issues

- Review, implement, and update street and sidewalk policies
- Review, adopt, and manage the CIP
- Review, adopt, and manage the operational budget

Deputy Mayor Trefethen said the second and third items are ongoing, but the first item needed to be done before the Council adopts the budget, sometime in the Spring.

Discussion ensued about the timeframe and April 7th was the consensus.

Mayor Myers said the Council would be voting on the CIP this evening, but there will be another CIP next year, so the timeframe should be February 10th through December 31, 2011.

There was a consensus.

Mayor Myers asked the City Manager when he would be presenting the proposed budget to the Council.

City Manager Joyal said it will probably be April 14th.

Mayor Myers asked if there was consensus that managing the operational budget would start immediately and be ongoing.

There was a consensus.



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Objective #5 – Promote citywide sustainability

- Create financially viable incentives to recycle
- Continue to review and update water sources and protections
- Explore opportunities to reduce commodity consumption
- Support appropriate conservation and open land initiatives

Councilor Cheney discussed the issue that the Tolend Superfund Site wasn't listed, and she felt it should be reviewed.

Mayor Myers said the site was being maintained by the EPA and was not part of Council goals.

He said the Council had no control of what was going to happen at the site.

Mayor Myers asked about timeframes on these goals.

Discussion ensued on the procedure and timeframe for the recycling goal.

City Manager Joyal said a good timeframe would be July 1st.

Mayor Myers asked for a consensus on the July 1st timeframe.

There was consensus.

Discussion ensued on the remaining three goals and there was a consensus that they would be ongoing.

Objective #6 – Promote and maintain quality of life issues

- Prioritize and maintain an appropriate balance of municipal services
- Continue to support planning initiatives that relate to multimodal initiatives
- Promote volunteer activities
- Continue to be guided by the Master Plan

There was a consensus that all the goals be ongoing.

Deputy Mayor Trefethen said the first item is ongoing, but was talked about during the budget process. He felt it should have a June 1st date and then be ongoing after that.

Mayor Myers said he wanted to look into a new approach on promoting volunteer activities after the budget season, June 15th through September 1st timeframe. The staff could work on it over the summer.

Ms. Hooper said again that it should be ongoing.

There was a consensus that it was ongoing with a specific emphasis during the timeframe of June 15th through September 1st.

Objective #7 – Plan and implement financial policies to promote the long term financial health of the City

- Appoint, review, and implement appropriate recommendations of the Financial Policy Review Committee
- Adopt a budget that follows City financial policies as adopted by the Council

There was a consensus to appoint members to the Financial Policy Review Committee by February 10th, then review and implement by the end of the year.

There was a consensus that the second goal would be ongoing.

Mayor Myers said they will draw a resolution to be voted on February 10, 2010.



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6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Myers, seeing no one wishing to speak, closed the Citizen's Forum.

7. ADJOURNMENT

Councilor Weston made a motion to adjourn; seconded by Councilor Garrison.

Vote: 9/0.

Meeting adjourned at 6:58 pm.

DRAFT