



**CITY OF DOVER**

## DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Second Floor Conference Room, City Hall  
288 Central Avenue, Dover, NH 03820  
Meeting Date: **Thursday, February 11, 2010**  
Meeting Time: **4:30 PM**

**MEMBERS PRESENT:** Tim Dargan (Chair), Dan Barufaldi (Ex-Officio), Philip Rinaldi, Michelle Sawyer, Peter Hamblett, Robert Paolini, Scott Myers (City Mayor Ex-Officio) and J.Michael Joyal (City Manager Ex-Officio).

**MEMBERS NOT PRESENT:** Brian Gottlob, Mark Guther, and Steve Wyrsh.

**OTHERS PRESENT:** David Choate

*The Chair called the meeting to order at 4:30PM.*

### **1. Review and approval of previous meeting Minutes.**

P.Hamblett made the motion to approve the January 7, 2010 Minutes. P. Rinaldi seconded.  
**Vote:** Unanimous

### **2. Enter non-public session pursuant to RSA 91-A.**

P.Rinaldi made the motion to enter into non-public session for the purpose of acquisition, sale, or lease of real or personal property. R.Paolini seconded. **Vote:** Unanimous.

R.Paolini made the motion to return to public session. P.Rinaldi seconded. **Vote:** Unanimous.

P.Rinaldi made the motion to seal the minutes because failure to do so would render the proposed action ineffective. P.Hamblett seconded. **Vote:** Unanimous

### **3. Board Vacancies**

The Chair noted that Mark Guther resigned as a member, which brings the number down to 8. He added that Brian Gottlob will probably leave the Board since he has not been here in quite a while. He stated that this would bring the Board down to 7. It was noted that there are four nominees for the Appointments Committee: Wes Tator, Annette Studebaker, Cramer Fabrics; Matt Sylvia, TD Bank; Sam Haddadan, State Farm; Wes Tator, Realtor. The Chair noted that we should be at 9 and the Appointments Committee should appoint two new members. Chair noted that Brian has not been at a meeting in one year. M.Joyal noted that B.Gottlob should submit a letter to the Board.

It was noted that some member's terms have expired. T.Dargan, P.Rinaldi and P.Hamblett are all interested in continuing to serve on the Board.



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D.Barufaldi noted that the DBIDA packet information, meeting announcements and other Board communications will be sent to the City e mail addresses.

#### **4. Old Business:**

D.Barufaldi noted that Doug DeDe is working on the Ambassador program and recruiting people.

D.Barufaldi noted that he attended the Governor's Economic Round Table in January at the Frisbee Center. He added that the major concern from the businesses was healthcare cost and access to credit. He stated that he made a report to City Council in January and attended the Chamber Awards Dinner. He added that he also attended the Federal Savings Bank Economic Forum.

D.Barufaldi noted that he spoke with 6 potential investor/developers regarding the potential parking lot/multi level parking facility scenarios with hotels, condominiums, or commercial etc.

D.Barufaldi noted that he spoke with Bruce Woodruff regarding the Pay and Display progress. He stated that there are 9 Parkeon meters in and 38 planned for October. He noted that B.Woodruff recommends 50 Parkeons in total to get a reasonable access for people to get to their cars, even when one goes down. P.Rinaldi noted that he notices more empty space in the Orchard Street parking lot. D.Barufaldi noted that people were initially confused on how it worked. He added that during the first week, they were not issuing tickets.

D.Barufaldi noted that he met with the people who have deeded parking easements and their reaction was mixed and most people understood the situation and knew that they owned an easement, not the piece of ground. He added that a couple of people had concerns about walking the length of the parking lot to their cars with bank deposits.

D.Barufaldi noted that the Park & Shop Program status is being discussed with the Chamber Board and we are trying to configure a program with a merchant's discount.

#### **5. New Business:**

D.Barufaldi noted that the DoverTech Event is an intellectual property exchange with people who own patent or copywrite technology and cannot produce or market the products and to match them with people who have technology needs and with potential investors. He added that in the end we hope to get some of these high tech, high precision, high quality



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manufacturing firms in Dover. He noted that we have a URL set up and presented the DoverTech logo. He would like to like to have this on October 19 in the ballroom upstairs at the City Hall. He asked M. Joyal if he would support a one event liquor license that night for the reception. He stated that they are looking for sponsors to offset all the costs, but there may be some publicity costs up front. D.Barufaldi noted that he did a liaison meeting at UNH with John Carrol the Agricultural and Environmental Economics Department and it looks like UNH may be involved.

D.Barufaldi noted that the Woodman Marketing Assistance Project is less successful. He met with Tom Hindle and Crystal Kent who had agreed to do a complete review of his marketing program. It was not received well by Mr. Hindle and didn't look like it would go forward anytime soon. He added that the Woodman is a great historical tourism anchor and does not want to let the promotion of it go. M.Sawyer noted that she would work with D.Barufaldi and T.Hindle.

D.Barufaldi noted that he, the Earth, Sea & Space Museum's, C.Kent and Peter Wallenberg met with Gary Banning and discussed Maglaras Park and donating land near the UNH Boathouse for laboratory stuff and to put tours out on the river. He felt that UNH has an extensive Earth Seas & Space Research group and if we could put the two things together we would have a better shot of raising monies. He noted that G.Banning would be happy to have Maglaras as destination spot. D.Barufaldi noted that they have \$45,000, which is not enough to implement the Master Plan. The Chair noted that supposedly there is a lot of grant money for those types of projects, but they need to get past the feasibility study and Master Plan. It was noted that Maglaras Park needs some serious infrastructure and road access. D.Barufaldi noted that this is 5-10 years away.

### **6. January Manager's Report/ Economic Development Section**

D.Barufaldi presented the January Manager's Report/Economic Development Section.

### **7. Unemployment Statistics**

D.Barufaldi noted that the unemployment statistics looked similar to last month. He noted that the national unemployment is at 10 and probably will be 10.8 by the end of the year. He stated that Dover is a 5.6% and that we are doing better than surrounding communities or the State.



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### 8. Financial Report

D.Barufaldi presented the Financial Report. He noted that he would like to transfer \$800 from printing and binding to office supplies. He noted that it would bring the printing and binding line from \$3,200 to \$2,400. He requested to transfer \$1,300 from postage to telecommunications; this would bring telecommunication up to \$1,000.

M.Sawyer made the motion to approve the financial report as amended. P.Hamblett seconded. **Vote:** Unanimous.

### 9. 2010 Objectives/ 2009 Achievements/ Schedule Performance Evaluation

D.Barufaldi presented the 2010 objectives/2009 Achievements.

D.Barufaldi noted that he had a performance evaluation coming up. M.Joyal noted that the evaluation could be done as a board, subcommittee or delegated to the City Manager. He added that it should come back to the Board and any adjustments to the contract would need to be considered by the Board.

M.Sawyer made the motion to have M.Joyal do the evaluation. S.Myers encouraged that Board members be involved. It was noted that T.Dargan and P.Rinaldi will be involved as a subcommittee. M.Sawyer suggested getting in touch with Dover Main Street and the Chamber for feedback.

S.Myers note that Google Express is looking for a host community for its super fiber broad band business. He added that this new broadband is supposed to be 1,000 times faster. He noted that Dover can be nominated by a municipal official or a resident. Barufaldi will get the information out o all Board members.

### 10. Adjourn

R.Paolini made the motion to adjourn. P.Hamblett seconded. **Vote:** Unanimous