



**CITY OF
DOVER**

OPEN LANDS COMMITTEE AGENDA AND MEETING NOTICE

Meeting Type: Regular Monthly Meeting
Meeting Location: City Hall, City Council Conference Room, Dover, NH 03820
Meeting Date: **Thursday, April 2, 2009**
Meeting Time: **5:30 pm**

In attendance: Marcia Colbath, Steve Bird, Ann Reid, Cheryl Niles, Anna Boudreau, Dona Layton, Tom Fargo, Dave Price

- 1) Approval of Minutes.
Steve Bird motioned for approval of March 5, 2009 minutes as amended. Second by Tom Fargo. Motion passed unanimously.
- 2) Treasurer's Report.
Steve Bird reported that the balance of the conservation fund is \$484,102.54.
- 3) Update on Public Projects.
No report.
- 4) Reports by Tasks Groups

EASEMENT MONITORING – Dave Price reported that it is difficult to make initial contacts with landowners to schedule annual easement monitoring. Anna Boudreau will provide Dave Price and Dona Layton with an example postcard that can be sent to landowners notifying them of upcoming easement monitoring. Steve Bird stated that he can provide some landowner contact information. Dave Price will provide a list of upcoming easement monitoring for the May OLC meeting. Tom Fargo reported that he received a letter from Steve Walker, Office of Energy and Planning, reminding the OLC of the annual monitoring of the Gabriel property.

OUTREACH AND EDUCATION – Anna Boudreau reported that she and Ann Reid will be attending the CLCA conference on April 11, 2009. Dona Layton reported that the Cochecho River Clean-Up Day will be held on April 11, 2009. Dona Layton also reported that OLC will have a booth at the Sustainability Fair being held on April 18, 2009 at the McConnell Center. Both Dona Layton and Cheryl Niles have volunteered to work at the OLC booth, but are looking for other OLC member to volunteer. It was reported that Geoffrey Njue will be doing the presentation Landscaping at the Waters Edge on May 19, 2009 from 6:30pm-8:30pm at the Dover City Hall.

GRANT WRITING – Tom Fargo and Steve Bird will review Barbara Lehocky's draft of the grant from PREP-CTAP and submit after review by OLC.

TRAILS – Tom Fargo reported that the Dover Planning Department submitted a grant Department of Resources and Economic Development – Trails Bureau (“DRED”) and

the vehicle registration fund to conduct work on the trail under the Spaulding Turnpike to connect the Liberty Mutual trail to the Whittier Falls trail. The Planning should be notified in April whether the grant will be awarded.

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4) Reports by Tasks Groups - continued

TRAILS – Tom Fargo and Bruce Woodruff, Dover Planning Department, met recently with John Woodman and Bob Kmetz with Measured Progress to discuss developing a parking lot adjacent to the trail near Measured Progress.

5) New Business.

Dona Layton discussed the need to have a dedicated area on the city's computer server for certain OLC documents such as rating sheets, monitoring inspection reports, letters, etc. This will provide one area where these documents can be stored and accessed. Steve Bird will discuss this issue with Annie Dove. Dona Layton will follow up with Annie Dove.

Steve Bird created a draft list of public access lands, distributed it to OLC members, and requested comments/suggestions. It was suggested that OLC should provide a list of public access lands, but with clear instructions and clear use restrictions for the public. The police department should be made aware of it by code. Perhaps, OLC could start with the Cassily property and expand. Tom Fargo suggested forming a sub-committee to evaluate this issue.

6) Ann Reid motioned to enter into nonpublic session to discuss the status of individual land protection efforts/projects per RSA 91-A:3. Second by Anna Boudreau. Motion passed unanimously.

7) Anna Boudreau motioned to exit nonpublic session and approve and seal the nonpublic minutes. Second by Cheryl Niles. Motion passed unanimously.

8) Anna Boudreau motioned to adjourn. Second by Dave Price. Motion passed unanimously.

April 2009 minutes respectfully submitted by Anna Boudreau and Dave Price.