



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, February 8, 2010
Meeting Time: **7:00pm**

CALL TO ORDER: Joe Tenuta called the meeting to order at 7:05PM

ROLL CALL

Present

Recreation Director: Gary Bannon
Assistant Recreation Director: Krista Trefethen
City Council Liaison: Bob Carrier

Recreation Board Members in attendance:

Joe Tenuta
Mark Hyson
Jerry Newcomb
Jon Towle
Kathy Morrison
Rich Johnson
Suzanne Meadows

Recreation Board Members absent:

Jeff Canfield

APPROVAL OF MINTUES: January 11, 2010 minutes
Jerry Newcomb made a motion to approve the January 11, 2010 minutes.
Mark Hyson seconded the motion, and the motion passed.

CITIZENS' FORUM: None.

REPORTS

A. ADVISORY BOARD

Regarding the status of Brenda Smith, Gary was asked to make another effort to reach Brenda via phone. Gary placed a call to Brenda at her home phone which was disconnected. Gary then called the cell phone number he had on file but the person on the voice mail recording was not Brenda. The Recreation Advisory Board would ask the City to now declare the spot vacant so that another person can be sought to fill this vacancy on the Recreation Advisory Board.

Joe Tenuta mentioned that he is working with the McConnell Advisory Committee (9 members). They are working on ways to keep the Children's Center in the McConnell Center building.



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, February 8, 2010
Meeting Time: **7:00pm**

Suzanne talked to Peter Allen; there is a group of folks that meet informally on a monthly basis regarding Willand Pond. Suzanne has not been able to attend the meetings due to work commitments. She hopes to make a future meeting to get some specifics. Gary is talking to folks about possibly restoring the trail around Willand Pond connecting Dover and Somersworth at some point in the future. Gary is going to a meeting that has representatives from both Dover and Somersworth attending.

Suzanne also got an email from Bruce Woodruff regarding rails and trails. She does not think anything concrete has been done but that someone from Keene will come in to talk about their rails and trails project.

Jerry updated the board on the Greg Nesman memorial. Kate Nesman likes the tree idea with the plaque at the McConnell Center. The cost is estimated at \$500. The Nesman family is willing to donate \$250 towards the cost. The Rec Board is trying to get this done without the Nesman's having to contribute. Rich Johnson mentioned that Dover Football voted to donate \$250 towards the cost. Jerry is to reach out to Cocheco Lacrosse to see if they would be willing to donate any funds. Rich will also talk to Little Green to see if they would be interested in contributing. There are also funds that may be available from the Rec Board and from any Rec board members. **Jerry talked to John Leggett at Cocheco Lacrosse on 2/11/10. Cocheco agreed to donate \$175 to Greg's memorial at the McConnell Center. With \$250 from Dover Football, \$175 from Cocheco Lacrosse and \$75 from a private donation this brings the total to \$500 pledged.**

B. RECREATION DIRECTOR, GARY BANNON

1. Gary working on budget presently. There is no growth in the budget; there is just not any money available for growth. Even with trying to keep budget the same, the costs will be higher for insurance and other fixed costs (higher energy, etc).
2. There has been a drop off in some attendance for non residents which may be due to the higher rates being charged. It may also be due to the economy, higher unemployment, higher rates or a combination of everything.
3. Had Presidents meeting, met with Presidents from several leagues. Talked about code of ethics and MOU. Had sign ups this past week.



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, February 8, 2010
Meeting Time: **7:00pm**

C. ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

1. Basketball is off and running - 18 and over, 35 and over, 50 and over and 5th and 6th grade programs. Most of these leagues will be done by the end of February.
2. Getting ready for Little Kickers program to start in March.
3. Field requests are coming in. Waiting for schedules from Peter Wotten. Peter has to wait for schedules from NHIA.
4. Longhill park - there are multiple requests to use this field from different sports organizations. Gary to review what can be done with the field since the dog park is also going into Longhill.

There are 9 Recreation Advisory Board Positions along with 2 Alternate positions. Presently the 9 members are filled by:

Joe Tenuta - Mark Hyson - Jerry Newcomb - Jon Towle
Jeff Canfield - Rich Johnson - Kathleen Morrison
Open
Open

Alternate members are filled by:

Suzanne Meadows
Open

OLD BUSINESS

1. Recreation Board Member Responsibilities

Sport Liaisons - the following assignments were made on January 11, 2010:

Dover Men's Softball - Joe Tenuta
Basketball - Seacoast Women's League - Joe Tenuta
Dover Youth Softball - Mark Hyson
Basketball - 18 & over - Mark Hyson
Basketball - 35 & over - Mark Hyson
Basketball - 50 & over - Mark Hyson
Dover Youth Soccer - Jerry Newcomb
Dover Men's Soccer - Jerry Newcomb
Dover Baseball - Jon Towle
Little Green Football - Jon Towle
Little League - Kathy Morrison
Basketball - Youth Grades 1-4 - Kathy Morrison



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, February 8, 2010
Meeting Time: **7:00pm**

Basketball - Youth Grades 5-12 - Kathy Morrison

Cocheco Lacrosse - Rich Johnson

Dover Youth Football - Rich Johnson

Cheerleading - Jeff Canfield

Swimming - Jeff Canfield

Hockey - Jeff Canfield

Park Liaisons - the following assignments were made on January 11, 2010:

Long Hill Park & Dog Park - Joe Tenuta

Sullivan Drive Park - Joe Tenuta

Guppy Park - Joe Tenuta

Shaw's Lane - Mark Hyson

Garrison School - Mark Hyson

Henry Law Park - Jerry Newcomb

Woodman Park - Jerry Newcomb

Amanda Howard - Jeff Canfield

Hancock Park - Jeff Canfield

Horne St Park - Kathy Morrison

Park St Park - Kathy Morrison

Morningside - Rich Johnson

Garrison Hill - Rich Johnson

Applevale - Jon Towle

Bellamy - Jon Towle

Willand Pond - Suzanne Meadows

Rails and Trails - Suzanne Meadows

Cocheco River Walk - Suzanne Meadows

By-Laws Revision to address attendance - Board agreed to amend by-laws to deal with absenteeism. Jerry will send out revised by-law language for board review (sent on 2-10-10). Board members asked to provide feedback by March 1st. Board to review at March meeting. Once board agrees on language then Gary will then forward to Allan Krans for review. **There was a suggestion that each member sign an agreement that you agree to meet the attendance policies and if not resign or be subject to removal from the board by the board members.**

2. Dog Park - To be located in Long Hill Park. Size is projected to be 160 feet by 190 feet wide and about 210 feet deep at the side furthest away from the parking lot. There is room to add if needed. Area will be split out between the big dogs and small dogs. Funds are available from



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, February 8, 2010
Meeting Time: **7:00pm**

monies that went through the Planning Department for park improvements from new north end developments. Middleton has been very supportive about offering parking. Some wood chips have been put down from the brush that was cut down by the boy scouts. The fence is going to cost less than they thought, about \$8,000, its going to be 5 foot high. The abutters have been notified, only one abutter that had some concerns that are being addressed. There was a meeting with the abutter who was concerned about the dog park. The concerns and questions were addressed. Goal to open park is late spring early summer 2010. **Gary working with community services to keep dog park project moving forward.**

3. Awards Program & Donation Letters- The awards dinner is to be held on Thursday March 25th, 2010. There is roughly between 85-95 people that attend each year. **Gary met with the Moose and the Moose are very willing to put on the dinner so it's going to happen at the Moose this year. Joe and Mark to meet with Bob C about getting donation letters out to sponsors of Heyliger awards. Gary to look at having a special recognition plaque in Greg's honor to be given to Nesman family at awards program.**

4. Dog Signs - Gary to follow up with Sharon Lucey to see when the signs will get posted at the parks. Gary is following up on working on getting the specific language for signage for Shaw's Lane and Woodman Park. Gary working on fine tuning the dog signs, some are not posted in the best locations. Still no signs up at Shaw's Lane where the dogs are still out and about on the fields. Gary to continue to follow up on signs. Still working on language and location of signs with city. Leagues may need to contribute to cost of signs. Gary will contact leagues if he decides he needs leagues to contribute to help cover cost. **Gary had a list of parks and signs for parks at the meeting, just need to get the signs put in**

5. Padding for Butterfield Gym - Gary and Krista are following up on getting some padding for behind the baskets at the Butterfield Gym. **Krista working to finalize order on padding/mats.**

6. MOU - Released to leagues at Presidents meeting for review to leagues. Waiting on league feedback.

7. Park Street Park Project - Meeting on January 20th, 6PM, at the McConnell Cafeteria, to meet with Norm Francassa to go over preliminary concept plans. Will review a few different options for the park regarding playground structures, fencing, etc. Goal is to try to have playground completed by summer 2010. Although it's an ambitious deadline this is what they are shooting for. Rotary has been out actively fundraising to help raise funds for the park. **Three park concepts were presented at meeting; project is continuing to move forward. Working though budget, concepts, and timelines.**



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, February 8, 2010
Meeting Time: **7:00pm**

8. City Council Resolution to create a Recreation Department Capital Reserve Account -

Bob Carrier mentioned that he and Jan Nedelka are going to be sponsoring a resolution to the City Council to fund a Recreation Department Repair Account for the recreation department to properly maintain and repair the city playground equipment. The amount that was going to be put forth in front of the council is around \$15,000 per year that could be funded from the gravel fund. Another way to help fund this is to add a \$1 to the special revenue fund charge and this specific \$1 would go into this Recreation Department Repair Account. The goal is to have some funds to keep the playgrounds in good working order and safe for the kids to play on. The Recreation Advisory Board liked the idea of setting up this account and then having Rec Board members go out and look at the parks and report back on what playground equipment is in need of repair. **Resolution going before city council in February.**

9. Volunteer of the year meeting - Monday March 1st - special meeting at 6:30pm.

F. ADJOURN

Jon Towle made a motion to adjourn the meeting.

Kathy Morrison seconded the motion.

The motion passed and the meeting adjourned at 9:06pm

Respectfully submitted by,
Jerry Newcomb