



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, March 3, 2010**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Nedelka led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, Councilor Weston.

**Also present:** City Manager Joyal, City Attorney Krans, and City Clerk Lavertu.

### 5. INDEPENDENT AUDIT

City Manager Joyal introduced the representative from MacDonald, Page & Company, who will be going over the documents on the Councilor's desks; two letters and the spiral bound Comprehensive Annual Financial Report (CAFR). He went over the procedures for the independent auditing process. He introduced Mr. Christian Smith from MacDonald, Page & Company to the Council.

Mr. Smith gave his PowerPoint presentation on the independent audit to the Council.

### 6. MASTER PLAN OVERVIEW

City Manager Joyal invited Planning Director Chris Parker to speak to the Council.

Mr. Parker gave his PowerPoint presentation on the Master Plan Overview.

### 7. DOG PARK PROPOSAL

City Manager Joyal invited Recreation Director Gary Bannon to speak to the Council.

Mr. Bannon gave a presentation on the proposal for creating a dog park at Long Hill Park.

City Manager Joyal said there will be a public comment meeting coming up for public input, then he hopes to have the Recreation Advisory Board agree on a plan, and then he hopes to have a Resolution before the Council on the creation of the dog park.

### 8. McCONNELL MEDIA CENTER

City Manager Joyal introduced Mike Gillis, the new Media Services Coordinator.

Mr. Gillis discussed the plans he is working on: upgrading the City Hall's media equipment, renovations for the media access center in the McConnell Center, adding a second Local Access Channel focusing on education. He said it is all paid for by the cable franchise fee, with the exception of the \$120,000 from State building aid.

Discussion ensued regarding money being put aside for a studio at the High School.



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Mayor Myers asked for a breakdown on the projected costs and the revenues that the City is receiving.

Mr. Gillis said the total amount collected to date from the cable franchise fee is \$437,696, total expenses to date is \$167,889; leaving a balance of \$257,285. He said the total renovation for the media access studio is \$365,000, in which \$120,000 is paid for with building aid funds. He said they will continue to collect about \$56,250 quarterly from Comcast, which was a conservative estimate.

Discussed ensued regarding the rental of space in the McConnell Center.

City Manager Joyal said Mr. Gillis will be meeting with the School Board next Monday, and if they are in agreement then he will hopefully come back to the Council at the March 24<sup>th</sup> meeting with resolutions authorizing the occupancy agreement and authorizing the creation of a Joint Building Committee.

### 9. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.*

Mayor Myers, seeing no one wishing to speak, closed the Citizen's Forum.

### 10. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.

Submitted documents and PowerPoint presentations will be archived with Minutes.