



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 1, 2010**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The April meeting was called to order at 4 pm by Susan Story Galt standing in for Chairperson Carol Boc and Vice Chairperson Michael Egan who were both absent. Attending were Arthur Corte, Ann Schultz, Asst. Library Director Sandra Erdmann and Library Director Cathleen Beaudoin.
2. **MINUTES ---MARCH 4, 2010 --** Minutes of the March meeting were approved on a motion made by Ann Schultz and seconded by Arthur Corte.
3. **REPORT OF THE LIBRARY DIRECTOR (MARCH)--** The report of the Library Director for March was approved on a motion made by Arthur Corte and seconded by Ann Schultz.
4. **CORRESPONDENCE--** Trustee members received the NHLTA's newsletter.
5. **OLD BUSINESS**
 - A. **Carpeting** – The carpeting project that began in November was finally completed on March 10. The Children's Room had to be emptied out once again during the first week of March, but the move was fully done by Rainbow Movers and the cost borne by Kingdom Flooring in conjunction with Mohawk.
 - B. **Skylight leaks**— Due to major leaks in the addition all month long as many as nine buckets at a time had to be put in place. Steve Burns, the roof consultant, came to try to find the cause but since nothing is evident he will call Skyline roofing to come back in and take a look. Otherwise testing may be undertaken to determine if the leaks are coming from a roof drain.
 - C. **FY'11 Budget & schedule**—Some of the reductions that may have been made to the library budget in the proposal for July 1st, had to be put in place already to help reduce a City revenue shortfall in the current budget. As a result all part time staffing including office staff were notified of reductions in hours and the library will assume its summer Saturday hours on May 1st instead of in June. The FY'11 proposed budget will be presented to the City Council on April 14, with the library presentation scheduled for May 19.
 - D. **2nd Peeps Show and 8th Student Poetry Contest** – Peeps dioramas are being solicited from April 5 – April 12 and will be displayed during National Library Week from the 12th through the 17th. Winners will be chosen by age categories on April 16. The annual Poetry Contest deadline is April 12. Awards night is May 11.



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6. NEW BUSINESS

- A. Security Cameras—Five security cameras will be purchased with funds from the book budget and put in place in the next couple of months. There will be one at each door entrance, one at each circ desk and one in the downstairs hallway.
- B. Main Floor---moving media & LP collections—Now that the carpeting is done plans are being made to give more space to the library's media collections since they account for 25% of circulation. The books on CD will move to the large print area, the large print will move to the DVD area, and the DVDs and music CDs will move to the browse room where the books on CD were.
- C. NH Public Library Annual Report—The annual report is due April 19.
- D. New Friends membership brochure—A newly styled brochure designed to recruit new members for the Friends will be coming out soon.

7. UPCOMING PROGRAMS

April 5-19: Peeps Show entrants on display
Mon. April 12: Poetry Contest submission deadline
Wed. April 14: Friends of the Library meeting, 1pm
Tue. April 20: Friends' program: "Best Plants for NH Landscapes" Dr. Cathy Neal, 7pm
Saturday matinees, 2pm: 3rd: Alvin & the Chipmunks: Squeakquel; 10th: Planet 51; 17th: Sherlock Holmes; 24th: The Blind Side
AARP Tax Help: Tue-Thu-Sat 9-12 through April 15
April Art Exhibit: David Pingree---Digital Art Prints

8. ITEMS OF CONCERN -- None

9. **ADJOURNMENT**—The meeting was adjourned at 4:40pm on a motion made by Ann Schultz and seconded by Arthur Corte.

NEXT MEETING DATE: THURSDAY, MAY 6, 2010 @ 4:00PM