

Meeting Type: Regular Meeting
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820
Meeting Date: **Thursday, April 1, 2010**
Meeting Time: **6:00 PM**

MEMBERS PRESENT: Gary Gilmore – Fill-in Chairman, Doug Kemp, Joe Nicolella, Judy Mettee, Ed McCabe, Doug DeDe, Bill Garrison – Council Representative

MEMBERS ABSENT: Dave Dinzeo - Chairman

STAFF PRESENT: Mike Moore – Solid Waste Coordinator, Todd Cormier – Solid Waste Assistant, Doug Steele – Community Services Director, Meghan Moisan – Secretary

Chairman Dinzeo was unable to attend the meeting due to a family emergency. Gilmore presided as the fill-in Chairman and called the meeting to order at 6:03 PM.

1. Approval of Minutes: The minutes for the January 21, 2010 meeting were reviewed.

Mettee inquired from Moore if he was able to look into the 15 gallon bag sales that were questioned in the last meeting. Moore said the high numbers were a result of two months worth of sales lumped into one.

Motion: McCabe made a motion to accept the minutes.

Second: Mettee seconded the motion.

Vote: U/A.

2. Monthly Update: Financials were unavailable for this meeting. Moore stated the preliminary fund balance didn't appear to be accurate so it was decided to wait until the next meeting when things were straightened out.

3. Recycling Center: The Recycling Center has been very busy. The new oil program started on March 1st and for the most part residents have been receptive to these changes. Flyers were handed out for approximately 3 months and a notice was also posted on the website. Mike reminded the members of these new changes and the reasons behind them. The oil container was recently cleaned and was very costly to do so. Approximately 4 unidentified chemicals were found during the cleaning process.

The compactor broke down for a few days but Pinard was able to repair it at no cost and spare containers were able to be used during this down time.

Grinding was performed approximately 2 ½ weeks ago and took 2 days to complete. The total cost was about \$4,000, minus roughly \$3,000 generated through the sale of the chips. FEMA funds should cover some of these remaining costs as a majority was storm related.

A. Expanded hours – Due to budget cuts, there will be no expanded hours at the Recycling Center this spring. The hours were supposed to be extended from 4 PM to 5 PM; however, the new hours will now be 8:30 AM to 3:30 PM in an attempt to cut down on overtime.

B. Budget Effect on Recycling Services - Wednesday hours have been eliminated as well as the seasonal Sunday hours. These changes will go into effect next week. In addition to the reduced hours, the elimination of a Heavy Equipment Operator at the Center is likely (but only tentative at this time).

4. Curbside Collection:

A. Storm Debris – A contract was awarded to Burke's Tree Removal Services for the curbside collection of storm-related debris. Chipping of the branches was performed curbside as the items were picked up. Approximately 340 yards of wood chips were brought to the Recycling Center then hauled to Barrington. A small amount of chips were left at the Center and made available for residents. FEMA will be reimbursing 75% of approximate \$17,000 bill.

B. RFP Update – Moore distributed a handout to the members regarding highlights to the updated RFP, with a new due date of April 16, 2010. The option of an automated toter for disposal and collection was included as well as the following price requests:

- Solar powered trash compactors at 20 locations in the downtown area
- Pricing for providing all hauling services from the recycling center
- Pricing for providing MSW / recycling services to the schools
- Pricing for providing MSW / recycling services to the City of Somersworth, Dover combined
- Pricing for providing daily operations / staffing for the City of Dover recycling center

A pre-bid meeting was held on March 22nd and attendees included representatives from Pinard, Waste Management, Casella, Bestway and Dorado Services. Several questions were raised during this meeting and answer sheets were sent out to each vendor on March 29th. Any additional questions are due back by April 2nd.

Members voiced concerns regarding the addition of the automated toter system to the RFP. It was noted that communities with little or no recycling program in place are usually the ones that initiate this system due to the ease of operation. Members agreed that Dover's current program is highly successful and wondered if a new program would be beneficial. The proposed system would negatively affect certain residents, including the elderly, who would pay a set fee as opposed to the

current pay as you throw program. A subcommittee was previously formed to explore the cost and benefits associated with this system and, after meeting with Pinard and looking at the numbers, the Commission agreed this wasn't a practical option.

The commission set the next subcommittee meeting date for **April 29, 2010 at 8 AM** in the Mast Road Conference Room (regular meeting location).

5. Old Business: DeDe brought up concerns regarding repeated violations from irresponsible tenants. Instead of complaints going to Mike Moore, he would like calls go directly to dispatch to have an officer respond. DeDe would like the City Manager to meet with the Police Chief regarding having a patrol unit check the residence and issue a citation. Members discussed and agreed this would probably be more efficient since Mike is the only one currently able to issue these fines and is often pulled away from his regular duties as a result. It was brought up that officers are driving through the neighborhoods already and would have more of a "visual presence".

Motion: DeDe made a motion that it be the recommendation of the commission to request Mike Joyal to ask Chief Colarusso to be cooperative with us in making sure we address this program without having to send extra personnel out from the Recycling Center.

Second: Kemp seconded the motion.

Vote: U/A

6. New Business: None

7. Adjournment:

Motion: DeDe made a motion to adjourn at 7:10 PM.

Second: Garrison seconded the motion.

Vote: U/A.

Next Meeting: The next meeting is scheduled for May 6, 2010 at 6 PM.