



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: Special Meeting  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, April 21, 2010**  
Meeting Time: **7:00 pm**

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PUBLIC HEARINGS
6. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.*

7. UNFINISHED BUSINESS

- A. **AUTHORIZATION OF ADVANCED REFUNDING FOR CITY OF DOVER  
MARCH 15, 2001 GENERAL OBLIGATION BONDS  
(REQUIRES A 2/3 MAJORITY VOTE)  
SPONSORED BY MAYOR MYERS BY REQUEST**

8. NEW BUSINESS

- A. **RESOLUTION: FISCAL YEAR 2011 BUDGET APPROPRIATIONS, FEES AND  
CAPITAL IMPROVEMENTS PROGRAM  
(SCHOOL PORTION TO BE REFERRED TO PUBLIC HEARING ON MAY 5, 2010)  
(CITY PORTION (TO BE REFERRED TO PUBLIC HEARING ON MAY 26, 2010)  
SPONSORED BY MAYOR MYERS BY REQUEST**

9. ADJOURNMENT



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#:

13B6

Resolution Number: **R – 2010.03.24 - 35**  
 Resolution Re: **Advanced Refunding for City of Dover March 15, 2001  
 General Obligation Bonds and Authorization to Issue  
 Refunding Bonds in Accordance with RSA 33:3-d**

WHEREAS: The City of Dover issued \$22,991,400 of General Obligation Bonds on March 15, 2001 to finance public improvements; and

WHEREAS: The City, through financial advisors First Southwest Company, has estimated that an advanced refunding of the March 15, 2001 bonds would result in significant budgetary savings for the City of Dover; and

WHEREAS: The City Council desires to authorize the issuance of refunding bonds for the purpose of refinancing certain outstanding bonds of the City in order to achieve debt service savings on account of previously issued bonds of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

There is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act (RSA Chapter 33) and any other enabling authority, the issuance and sale of general obligation refunding bonds of the City of Dover in a principal amount of \$9,400,000 for the purpose of paying the principal and interest of, and any redemption premium on, outstanding City of Dover General Obligation Bonds in order to achieve debt service savings. The full faith and credit of the City is hereby pledged for the principal and interest on said refunding bonds. The refunding bonds are to be signed by the City Manager and countersigned by the Finance Director/City Treasurer, with the Finance Director/City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the refunding bonds.

**NOTE: This resolution requires a Public Hearing and the public hearing must be duly advertised in a local newspaper 7 days prior to the public hearing. A 2/3 favorable vote of all members of the City Council is required for passage with the vote deferred until at least three days after public hearing. To be referred to Public Hearing for April 14, 2010.**

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
 Finance Director

Sponsored by: Mayor Scott Myers  
 By request

Approved as to Legal Form: Allan B. Krans, Sr.

Document Created by: Finance Department  
 Document Posted on: May 12, 2010

2010.03.24\_authorization\_for\_advanced\_refunding\_of\_city  
\_of\_dover\_march\_15\_\_2001\_general\_obligation\_bonds[1].  
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**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 7.A.

Resolution Number: **R – 2010.03.24 – 35**  
Resolution Re: **Advanced Refunding for City of Dover March 15, 2001  
General Obligation Bonds and Authorization to Issue  
Refunding Bonds**

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

<b>VOTING RECORD</b>		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 7.A.

Resolution Number: **R – 2010.03.24 – 35**  
Resolution Re: **Advanced Refunding for City of Dover March 15, 2001  
General Obligation Bonds and Authorization to Issue  
Refunding Bonds**

### RESOLUTION BACKGROUND MATERIAL:

On March 15, 2001 the City of Dover issued \$22,991,400 in General Obligation Bonds to finance public capital improvements.

First Southwest, the financial advisors that coordinate our bond sales, provided calculations for the refunding of the March 15, 2001 bonds. By moving now to refund the 2001 bond and therefore benefit from current low market rates, the General, Water and Sewer Funds can realize a total estimated savings of \$588,215 over the next 12 years. Currently the estimated savings are front loaded with approximately \$198,000 of savings in our current fiscal year and \$176,000 in FY2011. Following these initial savings, there would be approximately \$20,000 of estimated savings continuing each year thereafter through the remaining life of the bonds.

In accordance with NH RSA 33:3-d *Refunding Bonds*, a municipality may authorize the issuance of refunding bonds in order to pay all or part of any issue of bonds called or to be called for redemption. The authorization and issuance of refunding bonds shall be subject to the same requirements and provisions of RSA 33:8-a.

In accordance with City Charter C6-14, the City Council, by resolution, may authorize the borrowing of money for any purpose within the scope of the powers vested in the city and the issuance of bonds of the city and may pledge the full faith, credit and resources of the city for the payment of the obligation created thereby.



**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 8.A.

Resolution Number: **R – 2010.04.21 - 48**  
Resolution Re: Fiscal Year 2011 Budget Appropriations, Fees and Capital Improvements Program

WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on April 14, 2010; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2011, (July 1, 2010 through June 30, 2011);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2011, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to raise the following estimated revenues (including any Budgetary Use of Fund Balance) and appropriate the following appropriations:

<b>Fund</b>	<b>Fund Description</b>	<b>Est Revenue</b>	<b>Appropriations</b>	<b>Fund Type</b>
1000	General Fund	83,124,883	83,124,883	General Fund
2100	Community Development Fund	381,753	381,753	Special Revenue
2210	Drug Investigation Fund	278,291	278,291	Special Revenue
2220	Dover Housing Auth Policing	137,355	137,355	Special Revenue
2245	DHHS Assistance Programs	145,942	145,942	Special Revenue
2250	Youth Tobacco & Alcohol Awareness	76,460	76,460	Special Revenue
2290	Emergency Management Fund	78,532	78,532	Special Revenue
2800	School Cafeteria Fund	1,347,341	1,347,341	Special Revenue
2820	School Dept. of Education Grants	2,885,295	2,885,295	Special Revenue
2900	School Special Pgms & Grants Fund	484,478	484,478	Special Revenue
3207	Public Safety Special Details	203,378	203,378	Special Revenue
3213	Parking Activity Fund	669,513	669,513	Special Revenue
3320	Residential Solid Waste Fund	1,061,802	1,061,802	Special Revenue
3381	McConnell Center Fund	816,840	816,840	Special Revenue
3410	Recreation Programs	498,664	498,664	Special Revenue
3455	Library Fines Fund	97,199	97,199	Special Revenue
3500	OPEB Liability Fund	868,845	868,845	Special Revenue
3810	School Tuition Program Fund	348,761	348,761	Special Revenue
3825	School Alternative Education Fund	862,300	862,300	Special Revenue
3830	School Facilities Fund	117,075	117,075	Special Revenue
5300	Water Fund	4,241,115	4,241,115	Enterprise
5320	Sewer Fund	5,959,529	5,959,529	Enterprise
6100	DoverNet Fund	818,891	818,891	Internal Service
6110	Central Stores Fund	106,935	106,935	Internal Service
6310	Fleet Maintenance Fund	613,173	613,173	Internal Service
6800	Workers Compensation Fund	390,545	390,545	Internal Service
	<b>Totals</b>	<b>106,614,895</b>	<b>106,614,895</b>	



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 8.A.**

Resolution Number: **R – 2010.04.21 - 48**

Resolution Re: Fiscal Year 2011 Budget Appropriations, Fees and Capital Improvements Program

2. The total amounts set forth in said budgets are hereby appropriated effective July 1, 2010 as provided by law for the departments, transfers to and from reserves and between other funds, and public purposes not foreign to or incompatible with the mission of the City. General Fund Appropriations include \$25,506,050 for City operations, \$40,218,900 for School Department operations, \$10,238,408 for Debt Service and \$7,161,525 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. In accordance with RSA 76:6, the City Tax Assessor shall revise and report to the Department of Revenue Administration the amount required for Tax Overlay to provide for the issuance of property tax abatements for tax year 2010 (Fiscal Year 2011).
5. In accordance with RSA 21-J:34, the City Manager shall revise and report to the Department of Revenue Administration the estimated amount of all non-property tax revenues for Fiscal Year 2011 .
6. For water consumption per hundred cubic feet (HCF) effective July 1, 2010, the Water and Sewer User Fees will be \$3.93 and \$5.04, respectively.
7. Effective July 1, 2010, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
8. Effective July 1, 2010, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
9. Effective July 1, 2010, any new funds represented in the budget are established for the purposes enumerated within the budget.
10. Effective July 1, 2010, the Finance Director is authorized to make transfers between funds for the purposes prescribed, including special, capital and other reserve funds, including transfers to or from the City and School Employee Benefits Reserves.
11. Effective July 1, 2010, all fees and charges represented within the budget and the associated schedule of fees is adopted.
12. Effective July 1, 2010, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose.
13. Effective July 1, 2010, revenues from the sale of city property are appropriated for their established and intended use.



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Resolution Number: **R – 2010.04.21 - 48**  
Resolution Re: Fiscal Year 2011 Budget Appropriations, Fees and Capital Improvements Program

14. The City Financial Policies, as contained within the budget, are reaffirmed and adopted for the coming fiscal year.
15. In accordance with RSAs 674:8 and 674:21-V(b), the FY11-16 Capital Improvements Program, as amended, is hereby reaffirmed and adopted.

**Note:** This resolution requires a favorable majority vote of all members for passage, after duly advertised public hearings for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15<sup>th</sup> prior to the beginning of the next fiscal year.

**Resolution to be referred to Public Hearings as follows:**

**School Department Budget hearing Wednesday May 5, 2010**

**City Budget hearing Wednesday May 26, 2010**

### AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Scott Myers By request
Approved as to Legal Form:	Allan B. Krans, Sr. City Attorney		
Recorded by:	Karen Lavertu City Clerk		

### DOCUMENT HISTORY:

Document Created by: Finance Department  
Document Posted on: April 16, 2010

2010.04.21\_fy11\_budget\_resolution\_\_final\_v2  
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**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 8.A.

Resolution Number: **R – 2010.04.21 - 48**  
Resolution Re: Fiscal Year 2011 Budget Appropriations, Fees and Capital Improvements Program

First Reading Date:  
Approved Date:

Public Hearing Date:  
Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



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Agenda Item#: 8.A.

Resolution Number: **R – 2010.04.21 - 48**

Resolution Re: Fiscal Year 2011 Budget Appropriations, Fees and Capital Improvements Program

### **RESOLUTION BACKGROUND MATERIAL:**

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.