


Planning and Comm. Dev.
City Council Objectives

4 Maintain, improve and manage infrastructure issues


- ◉ Facilitate CIP process through Planning Board
- ◉ Review for connectivity with Master Plan
- ◉ Advise decision makers on long term development trends and potential for development



Planning and Comm. Dev.
City Council Objectives

#5 Promote City-wide sustainability


- ◉ Support appropriate conservation and open land initiatives
- ◉ Provide staff support for conservation efforts
 - ◉ PREP grant
 - ◉ Monitoring
 - ◉ Community Garden
 - ◉ Master Plan chapter due to be updated
- ◉ Energy Improvements project
- ◉ Dover Energy Advisory Committee
- ◉ Electronic information dissemination



Planning and Comm. Dev.
City Council Objectives


6 Promote and maintain quality of life issues

- ◉ Continue to support planning initiatives that relate to multi-modal initiatives
 - ◉ FASTrans administration
 - ◉ Community Trail development
 - ◉ Park n ride facilities
 - ◉ Parking Garage support
- ◉ Continue to be guided by the Master Plan
 - ◉ Draft and administer Master Plan




Planning and Comm. Dev.
Overview

- ◉ Master Plan
 - ◉ Draft and administer Master Plan
 - ◉ Provide annual update to City Manager, City Council and Planning Board
 - ◉ Assist other departments in understanding their projects/areas
 - ◉ Review for compliance with State Statute




Planning and Comm. Dev.
Previous Innovations

- ⊙ Reduction from three to two Planners
 - ⊙ Created "working foreman" management style
- ⊙ Placed the cost of development on the developer.
- ⊙ Made applications available online for users to download.
- ⊙ Placed plans online for abutters to review
- ⊙ Added part time clerk for minutes, reducing overtime
- ⊙ Increased utilization of non-general fund sources
 - ⊙ to pay for employees.
 - ⊙ to pay for Master Plan work



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Previous Impacts


- ⊙ Eliminated participation in GIS Program
- ⊙ Eliminated membership in regional planning agency
- ⊙ Reduction in transportation projects
- ⊙ Reduction in Planning Board meetings
- ⊙ Reduction in un-specified projects



Planning and Comm. Dev.
Achievements

⊙ Waterfront	⊙ regional fair share of growth
⊙ Transportation improvements	⊙ Land Conservation
⊙ Pedestrian Facilities	⊙ Courthouse retention
⊙ Main Street Program	⊙ McConnell Center
⊙ Sixth Street Development	⊙ Downeaster
⊙ Enterprise Park	⊙ Rezoning for Non-res.
⊙ Weeks Crossing	⊙ Children's Museum
	⊙ Form Based Code

1986



Planning and Comm. Dev.
Work Plans


- ⊙ Reviewed hours in a year (2080)
 - ⊙ Developed actual work hours (1712)
- ⊙ Reviewed activities by hour of staff
 - ⊙ Used calendar to track on 30 minute basis
- ⊙ Documented tasks
 - ⊙ One time
 - ⊙ Ongoing
- ⊙ No Customer Service task – because everything is a customer service task



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Planning Division Tasks


- ⊙ Board Support
- ⊙ CDBG Admin
- ⊙ (Proactive) Code Amendment
- ⊙ Community Trail
- ⊙ Conservation
- ⊙ Digital Archives
- ⊙ File Conversion/Maintenance
- ⊙ General Admin
- ⊙ Grant Admin
- ⊙ Impact Fees
- ⊙ Management
- ⊙ Master Plan
- ⊙ NH Rail Transit Authority
- ⊙ Plan Review
- ⊙ Public Relations
- ⊙ Signal Coordination
- ⊙ TAC Projects
- ⊙ TIP Admin
- ⊙ Transportation Center
- ⊙ Waterfront
- ⊙ Willand Pond
- ⊙ Zoning Review



Planning and Comm. Dev.

Myths/Reality


- ⊙ Myth
 - ⊙ Less development activity
 - ⊙ Less developable land
 - ⊙ Online info decreases office visits
 - ⊙ Passive mood
 - ⊙ Adequate staff
 - ⊙ enough
- ⊙ Reality
 - ⊙ Submission uptick
 - ⊙ Plans requires more review and scrutiny
 - ⊙ Increased education increases activity
 - ⊙ Zoning enforcement
 - ⊙ Excellent staff
 - ⊙ par



Planning and Community Development

Community Development Division Tasks

- ⊙ Develop City's 5 year "Consolidated Plan"
- ⊙ Develop 1 year "Action Plan", use of funds.
- ⊙ Administer Housing and Economic Loan Programs
- ⊙ Assure compliance with HUD, regulations including: Federal Statutes, Federal Labor Standards and Davis Bacon Wages, Environmental Review and Request for Release of Funds, Citizen's Participation.
- ⊙ Act as liaison between the Planning Board and grant applicants.
- ⊙ File Compliance Reports to HUD and DOL
- ⊙ Cash management and IDIS drawdown.



Planning and Community Development

Community Development Division Projects

- ⊙ Administration of DELP program
- ⊙ Improving downtown pedestrian infrastructure
- ⊙ Housing Rehabilitation.
- ⊙ Sub-recipient Monitoring.
- ⊙ Set up activities and projects in Integrated Disbursement and Information System (IDIS).
- ⊙ Oversight of Energy Infrastructure Upgrades and Grants