



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, June 9, 2010**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL ATTENDANCE

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

7. PUBLIC HEARINGS

A. RESOLUTION: REQUEST TO REPROGRAM CIP FUNDS FROM HIGH SCHOOL ROOF PROJECT TO HIGH SCHOOL ADDITION MASONRY REPLACEMENT (REQUIRES 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR MYERS BY REQUEST

B. ORDINANCE: CHAPTER 3, FORMATION OF POOL ADVISORY COMMITTEE

SPONSORED BY MAYOR MYERS BY REQUEST

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. CITY MANAGER'S REPORT

10. APPROVAL OF MINUTES

A. May 19, 2010 – Workshop

B. May 26, 2010 – Workshop

C. May 26, 2010 – Regular Meeting

11. MAYOR'S REPORT

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 3, FORMATION OF POOL ADVISORY COMMITTEE

SPONSORED BY MAYOR MYERS BY REQUEST

B. ORDINANCES IN THE 3rd READING – None



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C. RESOLUTIONS

- 1. REQUEST TO REPROGRAM CIP FUNDS FROM HIGH SCHOOL ROOF PROJECT TO HIGH SCHOOL ADDITION MASONRY REPLACEMENT (REQUIRES 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR MYERS BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RESOLUTION: DOG WARRANT**
SPONSORED BY MAYOR MYERS BY REQUEST
- 2. RESOLUTION: TROJAN UV3000 PLUS LAMPS**
SPONSORED BY MAYOR MYERS BY REQUEST
- 3. RESOLUTION: TIRE AND ELECTRONICS RECYCLING SERVICES TRUST FUNDS**
SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

1. School Board Liaison
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Committee
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Joint Building Committee – Horne Street
10. Joint Building Committee – School Cable Studio
11. Joint Building Committee – Woodman Park
12. Legislative Liaison

B. RESOLUTIONS

- 1. FY2010 TRANSFER OF APPROPRIATIONS – GENERAL FUND**
SPONSORED BY MAYOR MYERS BY REQUEST

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT

City Manager's Report

June 9, 2010

"Your attitude is your altitude. It determines how high you fly."

Anonymous



Submitted by:

J. Michael Joyal, Jr.
City Manager

288 Central Avenue
Dover NH 03820
603.516.6023

STREETS, WATER, SEWER UPDATES

Utilities: The Utilities Division was busy trying to find a water leak of over 0.5 million gallons per day. The Staff has checked every river and brook crossing, listened to hydrants and gates and used correlators in an attempt to locate the leak. The leak was located on May 28th (after a 3 week hunt) in the marsh land next to the UPS building on Industrial Park Drive where a 12" asbestos cement line and an 8" asbestos line meet. Repair will be conducted during the first of June.

A homeowner leak reported on Center Drive was repaired and another leak on Hamilton is scheduled for repairs. Staff located water and sewer services for the surveyor for the reconstruction project of the Applevale area. A sewer main was repaired after a blockage was reported at 7 Strafford Road.

The Utilities crew reset a number of manhole covers, mainly on high travel areas. Resetting work will continue throughout summer and fall. The relocation of sewer service on Dover Point is ongoing and crews have completed the paving of all cross trenches. The lawns were mowed at over 20 pump stations and 7 wells. The jet crew assisted with grit removal at the Wastewater Treatment Plant and pump stations.

Streets: The Highway Division continued filling potholes throughout the city as needed. Crews finished up street sweeping operations, completing all city-maintained roads as well as attending to the cemeteries as preparation for Memorial Day Services. Stumps were also hauled away from Pine Hill Cemetery in an effort to clean up for the upcoming holiday. All mailboxes damaged throughout the winter have been repaired and temporary boxes replaced with permanent ones.

The jet truck was used to clean various catch basins throughout the City and a catch basin on Court Street was replaced. Crews replaced a catch basin, repaired a drain line and installed a new manhole in the area of Lexington & West Concord Streets. Another drain line, located on Summer Street also required repairs.

Blackwater Road was reconditioned and repaved and driveway joints were ground down in order to tie-in. A cement injection process was used; this newer procedure provides a stronger base at a lower cost. Preparation work was conducted on Morningside, Robinwood, Rose, Old Dover Point and Kirkland. Crews repaired part of the road and smoothed out trouble spots before paving was performed by Tri-State.

Crews removed a fence and hut located at the Park Street playground and filled the holes in with sand. Approximately 90 yards of crushed gravel was taken to the park for a future walkway. The back fence was also removed from the River Street Pump Station and hauled to the Public Works Facility for storage. 70 yards of $\frac{3}{4}$ crushed stone was hauled to the walking path of the Community Trail, located off Fisher Street.

PROGRAMS AT CITY CENTERS/BUREAUS

Police Special Investigations Bureau: During the month of May, five letters were generated by the Special Investigations Unit and sent to on-site liquor establishments in Dover. "On-site" liquor establishments are bars or restaurants versus "off-site" which are stores that sell alcohol for consumption elsewhere. These letters were the result of the analysis of police reports involving overly intoxicated persons. When it is determined that an intoxicated person had been over-served, a letter is sent from the Police Department to that establishment advising them of the situation. Copies of the letters, along with the police reports, are also forwarded to the New Hampshire Liquor Commission's Bureau of Enforcement for their review.

Also during May, 12 sex offenders were processed by the department. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

Field Operations Bureau: The Traffic Bureau helped coordinate the logistics for the annual Mom's On the Run 5K (Mother's Day) race on Sunday, May 9th. Event organizers reported a record number of finishers. This included deployment of equipment to manage temporary traffic detours /lane closures, and assignment of personnel to key intersections to ensure the safety of participants and motorists.

Traffic Bureau staff participated in an ongoing Incident Management Work Group for the Newington-Dover bridge project. The work group involves emergency service personnel from affected state and local agencies and is coordinated by the NHDOT. Now that the construction project timeline is imminent, the Incident Management Plan is being updated to reflect conditions for each phase of the project. The Incident Management Plan was developed to address various types of incident occurring on the Little Bay Bridges that would result in partial or full closure of the spans.

Pedestrian enforcement patrols are focusing on many of the downtown crosswalks, especially those mid-block crosswalks most heavily used. Speed enforcement patrols are focusing on many of the identified local roadways where speed has been identified as a recurring problem, including (but not limited to) Sixth Street, Middle Road, Piscataqua and Back River Roads, Old Rochester Road, Glenwood Avenue, and Durham Road. Traffic control device patrols are focusing on several key signalized or stop sign controlled intersections where red light or stop sign running has been identified and supported by crash data. Child restraint enforcement patrols have been heavily focused in the area of all three City high schools, as well as other key locations. Child restraint enforcement will continue through June.

On the 28th, the Traffic Bureau coordinated a joint Truck Enforcement Detail with NH State Police in the Glen Hill Road area to enforce truck regulations. A set of portable scales were used and several equipment violations were noted.

Each month, the Police Department mails out random, anonymous surveys to citizens who had contact with the department. This month, five of the 20 surveys sent out were returned. In rating the Police Officers, all five of the respondents rated the officer's "attitude and helpfulness" as "excellent". They also rated the officer's "skills and abilities" as "excellent".

In rating the Dispatchers, all five rated the dispatcher's "attitude and helpfulness" as "excellent". In rating the dispatcher's "skills and abilities" all five noted "excellent".

The survey asks for suggestions as to how the department could improve their services. One respondent wrote that reducing response times was important to them. One respondent wrote that more late night patrols are needed due to too much vandalism.

Diversion Program: The Diversion Committee met on Thursday, May 20th to accept two new program participants. There are currently two active cases in the Diversion Program.

Police Explorer Program: The Police Explorers program currently has 10 cadets and has two active applications being processed. This past month included training on motor vehicle stops and on improving the cadets' attention to detail at crime scenes.

Community Outreach Program: The D.A.R.E. graduation ceremony was held on Thursday, May 13th for Dover Middle School's 270 5th grade students. Graduates received a certificate in recognition of their completion of the 12 week core curriculum and enjoyed a presentation from Dover Youth to Youth as well as the reading of winning essays from two of their fellow students.

Dover Youth to Youth assisted the Strafford School in starting their own Youth to Youth group. On May 19th six Dover members provided a presentation to the 6th and 7th grades at the school to show them how Y2Y is set up and what they do. Strafford's two advisers scheduled their first meeting the next day after school and 18 new members showed up. Dover students will continue to provide training for the group on how to do selected projects and have invited some representatives from Strafford to attend the Dover Y2Y summer training camp in July as part of the United Way and Wentworth-Douglass Hospital grants.

Dover students also delivered a variety of other presentations in May. On the 7th they gave a presentation to over 250 fifth graders at Dover Middle School on advertising that is meant to attract youth to smoke or drink and showed the younger kids what Y2Y does to make young people more aware of that advertising.

On May 5-6, Youth to Youth students were invited to be the primary presenters at a conference in Rensselaer, NY designed to teach their youth advocates working on underage drinking and give them some new skills and ideas. The following week five members of Dover Youth to Youth spoke at Dartmouth College for the Sixth Annual Dartmouth Symposium on Substance Use. The theme of the conference was Media and Marketing Influences on Youth Substance Use and the Dover students were among experts presenting from around the country and researchers from Dartmouth itself.

The Dover Coalition for Youth is continuing its comprehensive prescription drug campaign by working with Dover High School to sustain education through table tents and posters. They have also been working out the details for a prescription drug take back program. Lastly, the Coalition is working with regional partners to host "The Rx Factor" for service coordinators and providers that work with elderly populations. The 4 hour training is designed to help attendees educate the elderly about prescription drug abuse and what they can do to prevent teens from having access to their meds.

Teen Center: For the month, the Teen Center saw a total of 625 visits to participate in superior educational and social programming. Some program highlights for the month of May included, but were not limited to the following:

- TC Weekend Challenge to Mount Chocorua (5/1-5/2)
- TC Challenge – “9-Ball Tournament” (5/3)
- TC Special Event – “Early Release BBQ” (5/12)
- TC Music Event – “DoverPalooza Show” (5/14)
- TC Snack Special – “Hot Dog Mania” (5/17)
- TC Video Game Challenge – “Wii Golf Tournament” (5/18)
- TC Movie Afternoon – “Avatar” (5/21)
- TC Music Event – “After Dark” (5/27)

Recreation: Recreation is now accepting registrations for all of our summer programs. The Playground program for Dover residents is accepting registrations and will run from June 28th to August 13th. Registrations are also being taken for the Fun on Stage and Music Theater camps held in June & July.

Recreation's On-track program helps prepare children for the Hershey Regional and State Track meets. The program itself began on May 25th, and the Regional & State meets will be held the week of July 5th. Practices are held twice a week at the DHS track. We will once again be offering tennis lessons this summer through Littlefield Tennis. Forms are available at the front desk of the McConnell Center.

Pilates, Yoga, Tai Chi and BodySculpt classes have been on-going. Also being offered is an early morning summer BodySculpt class. Ongoing evening sessions of Yoga & Tai Chi will continue.

The Butterfield Gym has served as the host of many AAU practices, birthday parties and the first McConnell Center Tenants Collaborative Blood Drive.

The Recreation Department has been conducting staff interviews for summer staff and preparing inventory and supplies for the programs beginning in June.

Senior Center: The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, Duplicate Bridge, Crafts, Scrabble, Kitty Whist, Pay Me, and Whist. The Senior Book club meets 11:00 am to noon on the last Tuesday of the month. The Craft group meets in the activity room of the center every Monday from 9:00 to 11:00 am. Spanish Class is on hiatus for the summer and will resume in the fall.

In May, 43 seniors went to Mohegan Sun and the Self-Guided Day Trip Group took 9 seniors to the Eco Maine Recycling Plant.

The in-house ukulele band, The Silver Strummers, continue to practice at the center on Wednesday mornings. Gerry Smith has made a large group from his former students and they are currently actively seeking new members. They rehearsed and planned a repertoire of Mexican-inspired selections for Cinco de Mayo and hosted an audience of 15 for a Cinco de Mayo party.

Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays. It remains a popular program.

The Senior Advisory Committee meets the first Friday of each month. 8 seniors attended the May 14 meeting.

Three seniors signed up to attend a Fall Prevention seminar given by Wentworth Homecare & Hospice.

Visiting Nurses were at the Senior Center twice in May to perform blood pressure checks.

Twenty seniors attended the pot luck lunch which was the last social until September.

Senior Mystery Lunch: 49

Senior Monthly Social: 20

Senior Advisory Board Meeting: 8

Indoor / Outdoor Pool: The month of May brought on a Swim Lesson session during the week which was filled nearly to capacity with 9 classes offered. Registration began for the first two sessions of summer swim lessons on May 29th.

Newmarket Elementary visited the pool with 76 kids for a field trip on May 20th for a 3rd grade outing.

The Jenny Thompson Outdoor Pool opened for Seacoast practice on the 5th of May with Senior and Junior groups using it exclusively as well as the Oyster River Otters taking some time. SSA also held a clean up day at the outdoor pool on May 15th with parents and children taking part in raking, weeding and planting flowers. Great Bay Masters has seen the usual 30 swimmers. The Dover Indoor Pool closed for 2 weeks due to the renovation, the outdoor pool opened during this time to accommodate swimmers brave enough to withstand the elements.

Attendance for the pool is as follows:

Adult Lap Swim: 75-100 swimmers daily

Pool Rentals: 6 pool rentals

Rec Swim: 15-25 swimmers daily

Ice Arena: The spring programs were in full swing at the arena during the month of May. The CO-ED Adult Hockey League – the largest program – completed its season with the Red team capturing the league championship. This league is always full and currently has a 17 person wait list to get on a roster. The arena is also doing very well with all of the adult hockey leagues and this should carry into the summer leagues as well.

The Youth 3 on 3 Program also ended its season on Friday, May 21. That program also had a very successful turnout.

Summer sign ups for leagues and skating programs have started.

As we experience warmer weather, stick practices and recreational public skating has dropped a bit from April, but still show good attendance. We actually have seen an increase in attendance at the Parent/Tot hockey sessions. This is a fun event for parents to get on the ice with their small children.

The highlight of the month was an off ice event in the Foster Rink - GFL Mixed Martial Arts. This was the first time for a mixed martial arts event and it was a tremendous success with over 1,100 people in attendance! Another MMA event is planned for June 16.

Adult Stick Practice: 369

Parent Tot: 82

Public Library: Sixty-five students and parents attended the “Evening of Poetry” recital. 481 people attended free library programs and another 170 participated in craft sessions in the Children’s Room for a total of 716 participating in all library programs.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

Planning and Community Development staff coordinated Technical Review meetings on the following plans:

- Major subdivision on Gulf Road
- Commercial project on Central Avenue
- Major Subdivision on Arch Street
- Site plan review on Tolend Road
- Concept for a site plan for Dover Point Road

Planning and Community Development staff assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

- Picard Lane
- Naser Jewlers
- Cornerstone Commons phase III
- 54 Dover Point Road
- Ciello Drive
- Illegal dumping of waste: Hawthorn Road, Tolend Road, Dover Point Road, Stark Avenue
- Newington Dover bridge

Planning and Community Development staff assisted the Health Officer with posting a press release when there was a warning posted by NHDES regarding Willand Pond and a Cyanobacteria bloom.

Planning and Community Development staff assisted Legal and Fire staff with revising the Streets and Sidewalks Ordinance.

PLANNING & ZONING

The Planning Department coordinated zoning amendment proposals suggested by the Zoning Board of adjustment, public and staff. These amendments were posted by the Planning Board on May 25th. Staff then drafted a letter to all property owners. This letter will invite the public to a public hearing on the proposals June 22, 2010. The amendments are housekeeping in nature and update the definition of abutter, customary home occupation and also create purpose statements for each district.

CITY GROUNDS – FACILITIES & PARKS

Plans for the construction of a Dog Park at Longhill Park are moving along. The bids for the fencing were received and a Purchase Order issued. The work necessary to install the water

service and other amenities will begin in June and hopefully be completed by the early summer.

The Park Street Park Renovation Project is being supported by the Dover Rotary Club and area businesses. We are moving ahead on the demolition of some fencing and the old picnic structure so the new recreation features can be built. The plan is to have this park renovation completed by early summer.

The Facilities and Grounds employees conducted normal day-to-day maintenance, to include clean-up and ground maintenance of municipal buildings. Trash pick-up is twice a week on the summer schedule. The outside mowing schedule is in place daily for the outside mowing of public turf areas, parks and cemeteries including Pine Hill Cemetery. The athletic fields are being mowed, groomed and lined on a regular basis throughout the season.

Employees helped to identify the area leaking into the Library, with Steve Burns and Skyline Roofing. A recommendation was made to seal along the flashing with material and see if that solves the problem. Fire extinguishers were inspected at all municipal buildings.

In Henry Law Park, the Overlook stage was removed so the draining problem can be resolved. The project is being conducted by Mick Construction and is ongoing.

The parks and cemeteries were cleaned up from winter and prepared for Memorial Day weekend. Pine Hill Cemetery is looking very nice with assistance from the inmates and our seasonal workers who worked overtime to get the cemetery cleaned up and mowed. Tree work continued throughout the City. Vandalism and graffiti continue to be an issue around the City park areas. A sugar maple was donated and planted as a memorial in front of the McConnell Center. The planting was conducted by City employees.

GENERAL UPDATES

- ✦ The Dover Public Library has a loss of 48 hours open to the public as compared to May 09, including 12 hours on Wednesday evenings, 16 hours on Sundays, and 20 hours on Saturday afternoons. This is the equivalent of six 8-hour days lost in May 2010.
- ✦ During May, grants totaling \$31,023 were awarded to the Police Department by the NH Highway Safety Agency to enforce a variety of traffic laws. These grants will allow the department to conduct enforcement activities to target speeding, traffic light, crosswalk, child restraint and DWI violations.
- ✦ The library has 301 Facebook fans and 150 Twitter followers and marketing/outreach efforts to these constituencies remain very successful.
- ✦ Friends of the Library's membership month resulted in 44 renewals and 4 lifetime memberships.
- ✦ Our Library Director has taken the initiative to help make Dover meeting room in city facilities eco friendly. Many clubs and organizations in the Dover area frequently utilize meeting room space available in the McConnell Center, Ice Arenas, City Hall and the Dover Public Library. Now these groups will be asked to abide by a few eco-friendly room rules as well:

Be paperless: make handouts available on a website, or use both sides of post-consumer recycled paper if handouts are required
Use refillable water bottles instead of plastic water bottles
Use recyclable materials when serving food/drink and save packaging by using bulk containers, not single-serving packets
Use appropriate recycling containers (provided)
Turn off all lights and equipment used at the end of the meeting

The City of Dover recommends that these steps be taken to minimize waste through recycling, to avoid the use of disposable items where possible, and to decrease energy consumption. Though non-binding, these "Meet Green" guidelines set an environmentally responsible tone for those using meeting rooms in City of Dover buildings and reinforce the idea that everyday decisions can and do impact the well-being of our planet.

Each organization has the power, one meeting at a time, to make a difference by complying with these guidelines, and attendees can feel good about participating and knowing what is being done on their behalf.

- ✦ Another focus for the Planning Department was the renewal of excavation permits for the four Gravel Pit operators in Dover. This is an annual process overseen by the Planning Board. The permits applications are reviewed, inspections are made of the four sites and meetings with the pit operators are held to ensure that the pits are operated in compliance with the previously issued permits.
- ✦ During the month of May, the Fire Department's Chief Officers continue to cover shifts in an effort to reduce overtime expenditures.
- ✦ The Fire Department completed their comprehensive fit testing of each employee's breathing apparatus mask. This reduces the chance of smoke inhalation during a fire and is required by NFPA standards.

ENERGY EFFICIENCY

The Recreation Director is working with the Johnson Controls staff to plan on the implementation of the energy improvement programs. The dehumidification system at the Indoor Pool was replaced as well as the electric chiller at the Ice Arena. The Low E ceiling installation was also begun at the Arena.

ACKNOWLEDGEMENTS & EVENTS

Recreation held a blood drive at the McConnell Center in conjunction with the McConnell Center tenants.

Friends of the Library voted to expend between \$1100 and \$1300 for summer reading program printing, prizes and entertainers.

Dover Middle School's 8 Gold Team donated \$150 for new picture books for the Children's Room.

Total Permits Issued: May 2010

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-070	CITY OF DOVER	61	LOCUST STREET	INT. RENO. OF OFFICE 3RD FL. SUITE 303 C		9	57	33000	355
10-096	WENTWORTH-DOUGLASS HOS	789	CENTRAL AVENUE	UPDATE LEVEL 3 CARDIOLOGY	C	37	1	16500	16525
10-097	WENTWORTH-DOUGLASS HOS	789	CENTRAL AVENUE	RENOVATE PATHOLOGY AREA	C	37	1	247000	2495
10-101	HENDERSON	184	WASHINGTON STREET	CONST. 2 STORY SIDE ADD. OFFICE EXP	C	I	10	220000	2225
10-117	FLYNN	487	CENTRAL AVENUE	RESTAURANT RENOVATION	C	3	6/A	150000	1525
10-122	TRI-TECH ENG.	6	OLD ROCHESTER ROAD	CREATE OFFICE SPACE	C	39	113B	13000	155
10-003	GLOBAL INVENTORY MANAG	120	INDUSTRIAL PARK DRIVE	CONST. ADD. OVER A LOADING DOCK	I	G	4D	13400	165
10-052	EGG CLEARINGHOUSE	122	BROADWAY	CONST. A REAR STORAGE AREA ADD.	I	27	291C	6000	85
08-150	THORNWOOD OVERLAY COM	1	JACQUELINE DRIVE	CONST. SNGL FMLY DWLNG W/ATT. GR	R	M	4	160000	1625
09-334	CONLEY	24	WISTERIA DRIVE	GARAGE/ACCESSORY STRUCTURE	R	N	8-3-2	100000	1025
10-014	PAOLINI BROTHERS	10-18	CENTENNIAL DRIVE	5-UNIT BUILDING	R	K	20	540000	5425
10-058	THIODEAU, JR.	8	PINEVIEW DRIVE	CONVERT TO A 2 FAMILY DWELLING	R	L	48M	37000	395
10-080	BAMFORD	296	GULF ROAD	RENO./REMDL. MSTR BTHRM & CLOSET	R	N	6	35000	375
10-083	MURPHY	29	STARK AVENUE	CONST. A REAR DECK ADD'N W/STRWY	R	17	51	2000	45
10-084	SCOTTON	131	LITTLEWORTH ROAD	CONT. A SIDE DECK ADD. W/STRWY	R	F	21	1400	45
10-087	BRETZ	77	GLENWOOD AVENUE	CNST/INSTL AN ACC. STRCTR (SHED)	R	D	19-1	3000	55
10-088	MODESKI	20	REDDEN STREET	CONST. REAR 4 SEASON SUNROOM AD	R	36	8-E	23000	255
10-089	MOSLEY	84	LITTLEWORTH ROAD	RMV REAR DECK & CONST. REAR SCRE	R	F	34G	1200	45
10-092	BRIGGS	9	BEVERLY LANE	SUNROOM ADDITION	R	H	29-6	23000	255
10-094	AUTY	15	HILLCREST DRIVE	UNIT B, FINISH BASEMENT	R	35	57B	5000	175
10-095	BENOIT	27	STRAFFORD ROAD	CONST. REAR-BDRM ADD. & CONV. GA	R	D	10Y	60000	625
10-098	STENERI	93	COUNTY FARM CROSS ROAD	CONST. A REAR-DECK ADD./EXP. W/STR	R	B	10C-3	1700	45

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-099	SHERPA	9	CHANDLER WAY	CONST. A SIDE WHLCHR ACCESS RAMP	R	H	23-1	2500	55
10-100	ROWLAND	7	MULLIGAN DRIVE	NEW DECK	R	21	26-44	5000	75
10-103	WHEELER	81	GARRISON ROAD	RPR A ROOF, & FOR INT. RENOVATIONS	R	I	74G	19000	215
10-104	FRASER	24	BALDWIN WAY	CONST. ACCESSORY STRUC. (SHED)	R	L	40-13	65	65
10-105	HOFEMANN	18	WELLINGTON AVENUE	CONST. A REAR DECK ADD.	R	D	10G	3000	55
10-108	KENNEY	278	BACK ROAD	CONT. GRGE ADD. ONTO A DETACHED	R	M	2-1	15000	175
10-109	RAFFERTY	18	PONDVIEW DRIVE	CONST./INST. 2ND BTHRM ON 2ND FLR	R	I2	51A-1	40000	425
10-110	MURPHY	100	STARK AVENUE	REPLACE DECK W/ COVERED FARMERS	R	17	118	13000	155
10-112	SALVATOR	39	GLADIOLA WAY	CONST. A 2-STORY REAR ADD. W/DECK	R	A	28-15	26000	285
10-113	OLSZEWSKI	43	APPLEVALE DRIVE	CONST. REAR DECK ADDITION	R	K	17N-2	5000	75
10-121	GALARNEAU	19	KARENS WAY	ABOVE GROUND POOL INSTALL	R	A	36-1P	7000	95
10-125	FONTAINE	544	TOLEND ROAD	DEMO. SNGL FMLY DWLNG	R	C	28	0	50
10-127	RANDALL	17	SULLIVAN DRIVE	MUDROOM ADDITION	R	D	5-4	8500	70
10-132	GAYNOR	398A	SIXTH STREET	DEMOLITION OF SHED	R	E	27A	0	50

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map Lot	Construction Value	Fee
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Total Permits Issued: 36

Total Construction Value: \$1,835,265.00

Total Fees Collected: \$35,765.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	0
Commercial	0	Commercial	2
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	1	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	0	Duplex Unit	0
Industrial	0	Industrial	0
Multi Family	5	Renovations	0
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	1	Single Family Dwellings	6
		Total	0

PROJECTS BEFORE DOVER PLANNING BOARD

NAME	LOCATION	Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**	
Code	H = Homes A = Apts. C = Condos													
Multi-Family:														
Market Square Condominiums	46 Dover Point Road	C	6	6	0	5/29/2009	5/12/2009		P09-08	K	23	5/29/2013	G	1.98
Paolini	54 Dover Point Road	C	12	5	7		7/22/2008		P08-15	K	20		G	3.96
Cedar Cove	Regent Dr	A	62	62	0	5/29/2008	4/22/2008	6/19/2008	P07-64	E	66	5/29/2012	W	20.46
Summit Land	Fifth St	A	8	8	0	4/7/2008	4/22/2008	Site	P08-10	5	16	4/7/2012	H	2.64
Temple Associates	Washington St	A	15	15	0	3/4/2008	10/23/2007	5/14/2008	P06-03	2	14	3/4/2012	W	4.95
Bamford	Third St	A	20	0	20	9/12/2007	8/14/2007	Site	P06-37	6	46	9/12/2011	H	2.2
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
PRPC	Roseanne Dr	H/C	18	18	0	2/2/2006	9/13/2005	5/23/2006	P04-46	I	3	2/2/2010	G	5.94
Total: Multi-family			123	96	7									34
Subdivisions:														
Labrador Woods	Long Hill Rd	H	9	0	9		5/25/2010		P10-19	A	51-9		H	3.33
Beacon Circle	Henry Law Ave	H	9	1	8	10/13/2010	5/12/2009	11/13/2009	P08-25	21	5	10/13/2013	G	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	0	10	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	14	0	14	4/2/2008	10/23/2007		P07-39	L	89G	4/21/2012	G	5.18
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	1	8	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	19	1	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	4	17	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Upper Factory Rd	H	15	7	8	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	3	69	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2010	W	1.11
Emerald Woods III	Emerald Ln/Viridian Ln	H	37	0	37	1/31/2006	6/14/2005	2/1/2006	P05-10	F	15	1/31/2010	W	13.69
Narrows at Tidewater Farm	Wysteria Dr	H	5	3	2	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
Duffy Drive	Middle Rd	H	3	3	0	10/24/2005	10/11/2005	10/25/2005	P05-24	M	101	10/24/2009	G	1.11
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	22	10	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Ayer	Falcon Dr	H	5	4	1	5/24/2005	2/22/2005	6/8/2005	P04-61	N	21	5/24/2009	G	1.85
Waldron Falls	Watson Rd	H	10	3	7	3/30/2005	1/11/2005	4/7/2005	P04-59	E	37	3/30/2009	W	6.29
White Tail	Picard Ln	H	17	8	9	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	18	7	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	12	6	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2009	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			347	123	224									135
TOTAL APPROVED UNITS			470	219	231									169
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	18	30	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	18	45	2/20/2007	1/9/2007	2/20/2007	P06-24	H	4	2/20/2011	W	
Dover Retirement Cottages	Back River Rd	C	48	0	48	8/4/2006	2/28/2006	Site	P05-48	I	56	8/4/2010	Living	
Total: Elderly			159	36	123									
APPROVED + ELDERLY			629	255	354									169

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
C:\Documents and Settings\bessette\Local Settings\Temporary Internet Files\OLK46\Copy of Subdivisions updated.xls

* Built or permit issued and unit under construction

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
C:\Documents and Settings\bessettec\Local Settings\Temporary Internet Files\OLK46\COPY of Subdivisions updated.xls

COMMUNITY SERVICES CAPITAL IMPROVEMENT PROJECTS Status as of May 2010

STREET IMPROVEMENTS

Current: Paving list is being compiled and will be put out to bid in June.

Previous: Paving has been completed for this construction season.

SIDEWALK IMPROVEMENTS

Current: The contractor will be installing the speed table in June. A new Bid for services will go out in June.

Previous: The contractor has returned and completed Bellamy and Main St sidewalks and will install the speed table on Lexington in May.

RIVER ST PUMP STATION UPGRADE

Current: Project is temporarily on hold while waiting for equipment deliveries.

Previous: The Screen Channel was cleaned and modified for the installation of the new screen, the old odor control room was demolished and the masonry work started.

STORMWATER UTILITY FEASIBILITY STUDY

Current: The feasibility study officially kicked off with a meeting with GHD and City staff. The City will provide additional information to GHD as they prepare to begin the series of meetings with the AD HOC Stormwater Utility Committee later in June once the City Council appoints members to the Committee

Previous: Stearns and Wheler / GHD has been selected as consultant to conduct the Stormwater Feasibility Study. The contract is being developed and expected to be complete in early April followed by a kick off meeting later in the month. A Stakeholder Group appointed by the City Council will be formed to participate in the Feasibility Study process and make a final report and recommendation to the City Council. The facilitated process is anticipated to take five to six months.

SIDEWALK IMPROVEMENTS

Current: The contractor will be installing the speed table in June. A new Bid for services will go out in June.

Previous: The contractor has returned and completed Bellamy and Main St sidewalks and will install the speed table on Lexington in May.

WASHINGTON ST BRIDGE TO RIVER ST

Current: The contractor continues to work on the bridge approaches.

Previous: The contractor has started the reconstruction work at the end of Washington St.

WALLINGFORD ST SEWER REPLACEMENT

Current: The bid will go out in June.

Previous: The Consultant is finalizing the design. The City is reviewing the 95% design

RE-ESTABLISHMENT OF WILLAND POND WELL

Current: The Long Term pump test which is the next major task required to assess the potential to re-establish a drinking water well at Willand Pond is in preparation to begin in June. Monitoring wells are being installed, electricity is being extended to the well from Route 108, and a discharge line will be constructed to transport the water out of the aquifer area.

Previous: The Phase II and III Willand Pond Investigation Hydrogeologic Assessment Report was received on April 25th from Emery and Garrett Groundwater, the project consultant. The report summarizes the work involved in the development of the computer groundwater models and conclusions which can be drawn from that work as well as identify additional effort needed to obtain the answers needed to help the City decide if reestablishing a water supply facility at Willand Pond can provide sufficient water economically and at the same time regulate the water levels at Willand Pond within an acceptable range to the community. An update on the Willand Pond work was given at a City Council workshop on April 7th.

City of Dover

Bid Solicitation Report

For May 2010

6/1/2010

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Executive				School District Media Access	
B10069	05/13/2010	06/07/2010		Room- Renovation of McConnell Center	
Community Services				Custodial and Porter (other)	
B10072	05/19/2010	06/14/2010		Services - Municipal Buildings	
Recreation				2010 Summer Staff Uniforms	
Q10-026	05/20/2010	06/03/2010		Recreation	
Community Services				Water Quality Report	
Q10-027	05/21/2010	05/27/2010			

City of Dover

Bid Solicitation Report

For May 2010

6/1/2010

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
C/S WWTP				Wood Ash	
B10081	05/24/2010	06/09/2010			
C/S WWTP				Liquid Mannich Polymer	
B10077	05/24/2010	06/10/2010			
Community Services				Safe Route Grant Pedometers	
B10080	05/26/2010	06/08/2010			
Executive				Specialized Legal Services	
B10086	05/26/2010	06/10/2010			
Community Services				Well Sampling and Monitoring Services	
B10085	05/26/2010	06/21/2010			

City of Dover

Bid Solicitation Report

For May 2010

6/1/2010

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services WWTF				Laboratory Testing Services	
Q10-028	05/26/2010	06/14/2010			
Community Services WWTF				Chemical Aqueous Corrosion Inhibitor	
B10078	05/26/2010	06/15/2010			
Community Services				Bituminous Concrete Asphalt Picked Up	
B10083	05/28/2010	06/14/2010			

Total for

Grand Total All Departments

PO Date	PO No.	Vendor Name	Amount	DAC
5/13/2010	20103149	FIRST SOUTHWEST COMPANY	\$1,000.00	City Finance Office
5/26/2010	20103581	OLDE MADBURY LANE APTS., INC.	\$1,000.00	Human Services
5/3/2010	20102664	EASTERN PROPANE & OIL	\$1,000.72	Community Services Department
5/11/2010	20102941	AMERICAN FLAGGING AND TRAFFIC	\$1,004.25	Community Services Department
5/3/2010	20102665	THE COACH COMPANY	\$1,040.00	Recreation
5/4/2010	20102769	BROX INDUSTRIES, INC.	\$1,099.88	Community Services Department
5/12/2010	20102991	EJ PRESCOTT, INC	\$1,152.00	Community Services Department
5/12/2010	20102992	HOWARD P FAIRFIELD, LLC	\$1,168.00	Community Services Department
5/19/2010	20103316	OVERHEAD DOOR COMPANY	\$1,178.50	Community Services Department
5/26/2010	20103578	CUSTOM PRODUCTS CORPORATION	\$1,243.50	Community Services Department
5/25/2010	20103476	HEAPHY, MARTHA E.	\$1,248.00	City Finance Office
5/26/2010	20103568	DUBOIS & KING, INC.	\$1,271.65	Community Services Department
5/13/2010	20103148	BROX INDUSTRIES, INC.	\$1,328.73	Community Services Department
5/4/2010	20102768	BROX INDUSTRIES, INC.	\$1,337.42	Community Services Department
5/28/2010	20103692	NEW ENGLAND TRAFFIC CONTROL SERVICE	\$1,350.52	Community Services Department
5/13/2010	20103152	MAHER CORPORATION	\$1,372.00	Community Services Department
5/18/2010	20103225	STUDLEY FLOWER GARDENS	\$1,374.36	Community Services Department
5/5/2010	20102848	STATE OF NH-DEPT OF HEALTH & HUMAN SRV	\$1,395.00	Police
5/18/2010	20103227	UNITIL NH	\$1,423.15	City Finance Office
5/26/2010	20103573	NEW ENGLAND TRAFFIC CONTROL SERVICE	\$1,433.75	Community Services Department
5/3/2010	20102718	DENNIS MUNSON PLUMBING HEATING	\$1,519.68	Recreation
5/21/2010	20103379	PROTECTIVE PRODUCTS ENTERPRISES, INC.	\$1,534.50	Police
5/19/2010	20103274	STATE OF NH-DOT	\$1,540.49	Fire and Rescue
5/7/2010	20102907	HEADLIGHT AUDIO VISUAL	\$1,600.00	Fire and Rescue
5/3/2010	20102717	BRIAN TURGEON EXCAVATI NG	\$1,675.00	Community Services Department
5/25/2010	20103477	UNITIL NH	\$1,686.56	City Finance Office
5/19/2010	20103273	SPRINT COMMUNICATIONS	\$1,749.07	City Finance Office
5/26/2010	20103569	EWING ELECTRICAL CO., INC.	\$1,764.00	Community Services Department
5/19/2010	20103275	EXXON MOBIL FLEET SERVICES	\$1,784.16	Fire and Rescue
5/7/2010	20102914	MURPHY & COMPANY	\$1,832.73	City Finance Office
5/24/2010	20103400	BAKER & TAYLOR, INC.	\$1,858.08	Public Library
5/13/2010	20103151	JOHN HOADLEY AND SONS, INC.	\$1,960.88	Community Services Department
5/26/2010	20103576	WEBBER ENERGY FUELS	\$2,000.00	Community Services Department
5/26/2010	20103574	RESOURCE MANAGEMENT INC	\$2,000.00	Community Services Department
5/18/2010	20103224	SHI INTERNATIONAL CORP	\$2,030.00	Executive
5/26/2010	20103567	BROX INDUSTRIES, INC.	\$2,031.85	Community Services Department
5/13/2010	20103090	DASHER PRINTING SERVICES, INC.	\$2,047.65	Public Library
5/11/2010	20102943	SULLIVAN TIRE COMPANY	\$2,053.77	Community Services Department
5/12/2010	20102995	EXXON MOBIL FLEET SERVICES	\$2,206.87	Community Services Department
5/19/2010	20103314	BORDEN REMINGTON	\$2,240.87	Community Services Department
5/3/2010	20102716	ATLANTIC COAST POLYMERS	\$2,351.08	Community Services Department
5/19/2010	20103276	IRWIN, KEITH	\$2,487.00	City Finance Office
5/26/2010	20103571	JCI JONES CHEMICALS INC	\$2,538.64	Community Services Department
5/26/2010	20103518	SANTA BUCKLEY ENERGY-CITY	\$2,570.86	City Finance Office
5/19/2010	20103315	BROX INDUSTRIES, INC.	\$2,593.13	Community Services Department
5/26/2010	20103580	NEW MEADOWS, INC. THE	\$2,727.50	Human Services
5/12/2010	20102994	STATE OF NH-DES AIR RESOURCES DIVISION	\$3,131.45	Community Services Department
5/3/2010	20102719	NEW HAMPSHIRE MAILING SERVICES, INC.	\$3,199.38	Community Services Department
5/13/2010	20103150	G & K SERVICES	\$3,382.82	Community Services Department
5/18/2010	20103226	TRITECH ENGINEERING CORP	\$3,500.00	Community Services Department
5/27/2010	20103653	NEW HAMPSHIRE MAILING SERVICES, INC.	\$3,869.18	City Clerk Tax Collection
5/28/2010	20103669	D.M. BURNS SECURITY, INC	\$3,975.80	Planning
5/19/2010	20103321	NEW HAMPSHIRE MAILING SERVICES, INC.	\$4,000.00	Planning
5/27/2010	20103655	UNITED STATES POST OFFICE-CMRS-PB	\$4,000.00	City Clerk Tax Collection
5/3/2010	20102663	DELL MARKETING L.P.	\$4,368.00	Public Library
5/26/2010	20103575	STATE OF NH-DOT	\$4,654.23	Community Services Department
5/12/2010	20102993	RESOURCE MANAGEMENT INC	\$4,800.00	Community Services Department
5/3/2010	20102666	PUBLIC SERVICE CO OF NH-CITY	\$5,120.23	City Finance Office
5/21/2010	20103378	STATE OF NH-DOT	\$5,239.96	Police

PO Date	PO No.	Vendor Name	Amount	DAC
5/11/2010	20102944	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$6,062.60	Community Services Department
5/24/2010	20103399	BAKER & TAYLOR, INC.	\$6,087.25	Public Library
5/19/2010	20103317	SHANNON CHEMICAL CORPORATION	\$6,207.30	Community Services Department
5/19/2010	20103272	SANTA BUCKLEY ENERGY-CITY	\$6,625.85	City Finance Office
5/26/2010	20103516	PUBLIC SERVICE CO OF NH-CITY	\$6,863.74	City Finance Office
5/28/2010	20103691	MADBURY NH, TOWN OF-TAX COLLECTOR	\$7,760.00	Community Services Department
5/19/2010	20103320	GC/AAA FENCES, CO., INC.	\$7,950.00	Planning
5/26/2010	20103570	ISCO INDUSTRIES, LLC	\$8,417.24	Community Services Department
5/3/2010	20102668	PUBLIC SERVICE CO OF NH-CITY	\$9,181.57	City Finance Office
5/28/2010	20103689	BUSCH SYSTEMS INT'L INC.	\$9,195.00	Community Services Department
5/24/2010	20103458	FIRST LIGHT TECHNOLOGIES, INC	\$9,840.00	Community Services Department
5/18/2010	20103223	PUBLIC SERVICE CO OF NH-CITY	\$9,922.78	City Finance Office
5/7/2010	20102912	EDWARDS ANGELL PALMER & DODGE LLP	\$10,000.00	City Finance Office
5/28/2010	20103670	GREATER DOVER CHAMBER OF COMMERCE	\$10,000.00	Recreation
5/26/2010	20103566	BROX INDUSTRIES, INC.	\$10,456.51	Community Services Department
5/7/2010	20102915	STANDARD & POOR'S CORP	\$10,800.00	City Finance Office
5/7/2010	20102913	MOODY'S INVESTORS SERVICES	\$11,000.00	City Finance Office
5/11/2010	20102945	BAYRING COMMUNICATIONS	\$12,037.14	City Finance Office
5/3/2010	20102667	PUBLIC SERVICE CO OF NH-CITY	\$14,026.04	City Finance Office
5/4/2010	20102770	BROX INDUSTRIES, INC.	\$17,286.80	Community Services Department
5/21/2010	20103376	HILLSBORO FORD, INC	\$17,823.00	Police
5/26/2010	20103577	WRIGHT-PIERCE	\$20,600.00	Community Services Department
5/19/2010	20103318	TRI-STATE SEALING & PAVING, INC.	\$21,312.50	Community Services Department
5/26/2010	20103572	MICK CONSTRUCTION. INC.	\$21,595.00	Community Services Department
5/7/2010	20102908	PUBLIC SERVICE CO OF NH-CITY	\$24,633.93	Community Services Department
5/28/2010	20103690	JP TOWLE CONSTRUCTION CORP	\$25,257.50	Community Services Department
5/28/2010	20103656	WITMER PUBLIC SAFETY GROUP, INC.	\$28,974.35	Police
5/3/2010	20102720	PUBLIC SERVICE CO OF NH-CITY	\$33,230.93	City Finance Office
5/26/2010	20103517	PUBLIC SERVICE CO OF NH-CITY	\$43,783.52	City Finance Office
5/11/2010	20102942	PUBLIC SERVICE CO OF NH-CITY	\$50,464.37	City Finance Office
5/5/2010	20102809	HEALTHY ENVIRONMENTAL INNOVATIONS, LLC	\$100,000.00	Planning

City of Dover

Expenditures of Major Funds

May 31, 2010

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Avail %</u>
EXPENDITURES							
1000 General Fund							
City Council	\$330,155.75	\$13,032.96	\$198,706.17	\$131,449.58	\$183.33	\$131,266.25	39.8%
Executive	\$782,462.00	\$40,290.58	\$665,292.93	\$117,169.07	\$33,838.67	\$83,330.40	10.6%
Finance	\$1,416,654.29	\$101,143.59	\$1,236,454.12	\$180,200.17	\$132,570.06	\$47,630.11	3.4%
Planning	\$386,755.00	\$32,424.89	\$352,550.14	\$34,204.86	\$37,877.56	(\$3,672.70)	-0.9%
Misc General Government	\$932,738.94	\$101,632.91	\$662,663.36	\$270,075.58	\$48,686.80	\$221,388.78	23.7%
Police	\$6,374,069.64	\$401,098.12	\$5,548,580.60	\$825,489.04	\$443,189.79	\$382,299.25	6.0%
Fire & Rescue	\$6,251,522.47	\$429,119.74	\$5,873,760.06	\$377,762.41	\$410,955.95	(\$33,193.54)	-0.5%
Community Service Public Works	\$6,448,643.42	\$280,638.86	\$4,458,895.54	\$1,989,747.88	\$478,421.17	\$1,511,326.71	23.4%
Recreation	\$2,354,092.12	\$155,736.50	\$1,921,823.07	\$432,269.05	\$83,239.41	\$349,029.64	14.8%
Public Library	\$1,084,612.43	\$76,569.16	\$940,102.29	\$144,510.14	\$78,667.87	\$65,842.27	6.1%
Human Services	\$717,196.53	\$48,787.97	\$610,202.25	\$106,994.28	\$21,314.88	\$85,679.40	11.9%
Debt Service	\$6,045,608.00	\$0.00	\$4,191,422.05	\$1,854,185.95	\$0.00	\$1,854,185.95	30.7%
Other Financing Sources/Uses	\$125,000.00	\$0.00	\$0.00	\$125,000.00	\$0.00	\$125,000.00	100.0%
School	\$44,633,221.00	\$3,459,377.11	\$33,689,302.10	\$10,943,918.90	\$5,491,396.06	\$5,452,522.84	12.2%
Intergovernmental	\$7,030,640.00	\$0.00	\$7,030,640.00	\$0.00	\$0.00	\$0.00	0.0%
Sub-total : 1000 General Fund	\$84,913,371.59	\$5,139,852.39	\$67,380,394.68	\$17,532,976.91	\$7,260,341.55	\$10,272,635.36	12.1%
3320 Residential Solid Waste							
Community Service Public Works	\$1,152,299.46	\$69,807.69	\$839,013.70	\$313,285.76	\$261,673.37	\$51,612.39	4.5%
Sub-total : 3320 Residential Solid Waste	\$1,152,299.46	\$69,807.69	\$839,013.70	\$313,285.76	\$261,673.37	\$51,612.39	4.5%
3381 McConnell Center							
Community Service Public Works	\$0.00	\$2,915.44	\$6,461.56	(\$6,461.56)	\$3,030.03	(\$9,491.59)	0.0%
Recreation	\$780,026.54	\$20,853.92	\$409,209.05	\$370,817.49	\$14,726.80	\$356,090.69	45.7%
Sub-total : 3381 McConnell Center	\$780,026.54	\$23,769.36	\$415,670.61	\$364,355.93	\$17,756.83	\$346,599.10	44.4%
5300 Water Fund							
Community Service Public Works	\$4,240,236.54	\$226,977.57	\$3,117,954.73	\$1,122,281.81	\$100,293.97	\$1,021,987.84	24.1%
Sub-total : 5300 Water Fund	\$4,240,236.54	\$226,977.57	\$3,117,954.73	\$1,122,281.81	\$100,293.97	\$1,021,987.84	24.1%
5320 Sewer Fund							
Community Service Public Works	\$5,838,764.36	\$390,947.92	\$4,634,232.84	\$1,204,531.52	\$157,032.00	\$1,047,499.52	17.9%
Sub-total : 5320 Sewer Fund	\$5,838,764.36	\$390,947.92	\$4,634,232.84	\$1,204,531.52	\$157,032.00	\$1,047,499.52	17.9%
Total : EXPENDITURES	\$96,924,698.49	\$5,851,354.93	\$76,387,266.56	\$20,537,431.93	\$7,797,097.72	\$12,740,334.21	13.1%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
May 31, 2010

	Original Budget	Adjusted Budget	Actuals This Period	Actuals Year To Date	Encumbrance	Under(Over) Budget	% Remain
Revenue	1,489,801.00	1,489,801.00	29,210.17	1,206,833.10	0.00	282,967.90	19.0
Expenditures	1,083,162.00	1,084,022.99	71,571.76	869,534.17	23,272.12	191,216.70	17.6
Debt Service							
Principal	233,490.00	233,490.00	0.00	23,490.00	0.00	210,000.00	89.9
Interest	118,970.62	118,970.62	0.00	61,133.12	0.00	57,837.50	48.6
	54,178.38	53,317.39	(42,361.59)	252,675.81	(23,272.12)	(176,086.30)	(137.20)

City of Dover

Revenues of Major Funds May 31, 2010

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Uncollected %</u>
REVENUES							
1000 General Fund							
Taxes	\$59,830,785.63	\$44,189.99	\$60,151,229.87	(\$320,444.24)	\$0.00	(\$320,444.24)	-0.5%
Licenses & Permits	\$4,315,000.00	\$231,216.50	\$3,581,351.88	\$733,648.12	\$0.00	\$733,648.12	17.0%
Intergovernmental	\$2,015,255.00	\$1,032.17	\$2,091,113.13	(\$75,858.13)	\$0.00	(\$75,858.13)	-3.8%
Charges for Services	\$3,131,457.00	\$100,334.21	\$2,641,240.94	\$490,216.06	\$0.00	\$490,216.06	15.7%
Miscellaneous Revenue	\$575,163.00	\$30,930.75	\$308,174.54	\$266,988.46	\$0.00	\$266,988.46	46.4%
Education	\$13,011,005.00	\$547,695.56	\$12,384,712.30	\$626,292.70	(\$737.85)	\$627,030.55	4.8%
Operating Transfers In	\$517,924.00	\$0.00	\$400,000.00	\$117,924.00	\$0.00	\$117,924.00	22.8%
Sub-total : 1000 General Fund	\$83,396,589.63	\$955,399.18	\$81,557,822.66	\$1,838,766.97	(\$737.85)	\$1,839,504.82	2.2%
3320 Residential Solid Waste							
Charges for Services	\$1,077,465.00	\$69,775.80	\$859,919.90	\$217,545.10	\$0.00	\$217,545.10	20.2%
Miscellaneous Revenue	\$0.00	\$61.31	\$1,110.90	(\$1,110.90)	\$0.00	(\$1,110.90)	0.0%
Sub-total : 3320 Residential Solid Waste	\$1,077,465.00	\$69,837.11	\$861,030.80	\$216,434.20	\$0.00	\$216,434.20	20.1%
3381 McConnell Center							
Miscellaneous Revenue	\$691,903.00	\$49,877.09	\$546,375.06	\$145,527.94	\$0.00	\$145,527.94	21.0%
Operating Transfers In	\$82,821.00	\$5,687.92	\$62,567.12	\$20,253.88	\$0.00	\$20,253.88	24.5%
Sub-total : 3381 McConnell Center	\$774,724.00	\$55,565.01	\$608,942.18	\$165,781.82	\$0.00	\$165,781.82	21.4%
5300 Water Fund							
Charges for Services	\$4,141,633.00	\$125,779.13	\$3,095,872.77	\$1,045,760.23	\$0.00	\$1,045,760.23	25.2%
Miscellaneous Revenue	\$21,000.00	\$6,543.46	\$44,586.94	(\$23,586.94)	\$0.00	(\$23,586.94)	-112.3%
Sub-total : 5300 Water Fund	\$4,162,633.00	\$132,322.59	\$3,140,459.71	\$1,022,173.29	\$0.00	\$1,022,173.29	24.6%
5320 Sewer Fund							
Intergovernmental	\$154,097.00	\$0.00	\$489,524.00	(\$335,427.00)	\$0.00	(\$335,427.00)	-217.7%
Charges for Services	\$4,579,371.00	\$134,875.64	\$3,131,830.94	\$1,447,540.06	\$0.00	\$1,447,540.06	31.6%
Miscellaneous Revenue	\$32,000.00	\$7,044.37	\$47,644.49	(\$15,644.49)	\$0.00	(\$15,644.49)	-48.9%
Other Financing Sources	\$984,919.00	\$0.00	\$0.00	\$984,919.00	\$0.00	\$984,919.00	100.0%
Sub-total : 5320 Sewer Fund	\$5,750,387.00	\$141,920.01	\$3,668,999.43	\$2,081,387.57	\$0.00	\$2,081,387.57	36.2%
Total : REVENUES	\$95,161,798.63	\$1,355,043.90	\$89,837,254.78	\$5,324,543.85	(\$737.85)	\$5,325,281.70	5.6%

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
INFORMATION TECHNOLOGY						
Info Tech - Total Visitors to Website	42,582	485,860	525,091	57,777	605,776	119,916
Info Tech - Average Visitors to Website Per Day	1,373	1,450	1,438	1,863	1,809	359
Info Tech - Number of Support Requests Processed	117	534	637	29	1,062	528
Total Email Processed by Server	~	0	0	93,136	25,430,403	25,430,403
- Detected as Virus	~	0	0	4,024	270,923	270,923
- Detected as SPAM	~	0	0	55,003	23,382,115	23,382,115
CLERK/REGISTRY RECORDS & ASSESSING						
Clerk/Collector - Death Certificates Issued	174	2497	2,707	210	2,225	-272
Clerk/Collector - Marriage Licenses Issued	28	267	294	24	229	-38
Clerk/Collector - Birth Certificates Issued	208	2600	2,845	168	2,265	-335
Clerk/Collector - Notary Public Requests	62	568	616	49	500	-68
Clerk/Collector - Marriage Certificates/Copies Issued	46	443	443	40	467	24
Clerk/Collector - Justice of Peace Requests	11	57	57	5	63	6
Clerk/Collector - Vehicle Registrations Total	2,107	25,464	27,464	2,472	25,671	207
- EREG - Online Registrations	~	0	0	262	2,067	2,067
- Mailed Registrations	~	0	0	240	2,723	2,723
- Office Registrations	~	0	0	1,970	20,881	20,881
Registry - Deeds	~	0	0	~	630	630
Registry - Mortgages	~	0	0	~	948	948
Registry - Foreclosures	~	0	0	~	61	61
Assessing - Total Property Visits	~	0	0	167	970	970
- Property Inspection Visits	~	0	0	135	833	833
- Property Non-Inspection Visits	~	0	0	32	137	137
PURCHASING & PAYABLE DATA						
Finance-Purchase Orders \$1,000 - \$4,999.99	26	284	316	57	604	320
Finance-Purchase Orders \$5,000 - \$9,999.99	8	92	94	14	132	40
Finance-Purchase Orders \$10,000 - \$24,999.99	4	47	49	13	127	80
Finance-Purchase Orders \$25,000 - Over	8	54	57	6	106	52
Finance - Vendor Checks Produced	~	0	0	563	2,464	2,464
Finance - Accounts Payable Invoices Processed/Paid	~	0	0	2,077	6,200	6,200
POLICE						
Police Non Motor Vehicle Bookings - Total	86	1,093	1,180	84	833	-260

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
- Total Arrests	74	832	905	67	722	-110
- Total Summons	12	261	275	17	111	-150
- Adult Arrests/Summons	74	970	1,044	75	749	-221
- Juvenile Arrests/Summons	12	123	136	9	84	-39
- Male Arrests/Summons	67	763	828	58	618	-145
- Female Arrests/Summons	19	330	352	26	215	-115
Police Motor Vehicle Stops - Total	540	8,603	9,121	411	6,073	-2,530
- Total Summons	98	1,222	1,277	85	849	-373
- Total Warnings	441	7,380	7,843	326	5,224	-2,156
Police Total Speed Violations	187	2,653	2,846	128	2,237	-416
- Speed Summons	29	297	311	17	214	-83
- Speed Warnings	158	2,356	2,535	111	2,023	-333
Police Total All Other Violations	331	5,909	6,233	271	3,818	-2,091
- All Other Summons	54	902	942	59	625	-277
- All Other Warnings	277	5,007	5,291	212	3,193	-1,814
Police Parking Tickets Issued	538	7,250	7,671	357	7,111	-139
- Winter Restriction Tickets	0	1,853	1,853	0	1,783	-70
- Handicapped Violation Tickets	10	138	146	4	96	-42
Police Dispatch Telephone Calls - Total	10,382	108,870	119,882	11,113	114,542	5,672
- 911 Calls	353	4,124	4,517	413	4,778	654
Public Safety Calls for Service - Total	2,707	27,897	30,260	2,489	27,320	-577
- Police Only	2,301	9,753	11,695	2,003	21,660	11,907
- Fire Only	324	1,710	2,038	371	4,388	2,678
- Police & Fire	59	294	346	67	725	431
- Other - Unassigned	23	135	176	48	547	412
Police Average Response Time - Priority 1 Calls	~	0	0	6:17	5:49	5:49
Police Average Response Time - Priority 2 Calls	~	0	0	10:54	12:15	12:15
Police Average Response Time - Priority 3 Calls	~	0	0	13:36	17:24	17:24
Police Average Response Time - Priority 4 Calls	~	0	0	32:16	39:59	39:59
Dispatch Radio Transmissions - Total	8,880	104,218	113,109	8,966	102,034	-2,184
Adult Arraignments	97	799	874	33	675	-124
Adult Trials	8	69	79	5	45	-24
Hearings	12	177	190	8	59	-118

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
Criminal Record Requests	71	927	1,001	121	928	1
Police Case Reports Processed	442	8,655	9,410	1,034	9,205	550
Community Service Program-Juveniles Tracked	34	293	324	16	258	-35
Community Service Hours	67	547	595	42	438	-109
Police Total Crimes Handled	188	1,944	2,115	183	1,973	29
- Part I Crimes - Total	74	670	735	63	694	24
- Murder	0	2	2	0	0	-2
- Rape	0	1	1	0	8	7
- Robbery	0	6	7	1	13	7
- Assault	14	139	151	13	179	40
- Burglary	1	59	65	4	40	-19
- Residence	0	41	44	3	33	-8
- Non-Residence	1	18	21	1	7	-11
- Larceny/Theft	59	444	490	45	439	-5
- Auto Theft	0	8	8	0	13	5
- Arson	0	2	2	0	2	0
- Part II Crimes - Total	114	1,381	1,487	120	1,279	-102
- Forgery/Counterfeiting	0	14	16	3	15	1
- Fraud	2	51	57	6	67	16
- Embezzlement	2	5	6	1	5	0
- Stolen Property (Buy/Sell/Receive)	2	14	16	1	5	-9
- Criminal Mischief	31	304	330	44	401	97
- Weapons Possession	0	3	5	1	1	-2
- Prostitution	0	0	0	0	0	0
- Sex Offenses	1	24	28	3	22	-2
- Drug Offenses	8	107	110	11	109	2
- Gambling & Bookmaking	0	0	0	0	0	0
- Offenses Against Family	0	3	3	0	4	1
- Driving While Intoxicated	6	110	119	5	85	-25
- Liquor Laws	8	94	98	4	57	-37
- Disorderly Conduct	7	51	54	3	42	-9
- Vagrancy (Loitering)	0	2	3	0	0	-2
- All Other Offenses	47	599	642	38	464	-135

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
Number of Days Represented	31	335	365	31	335	
- School Truancy	6	54	56	0	34	-20
Accidents - Total	69	885	954	62	734	-151
- Non Investigative	38	515	551	35	410	-105
- Property Damage	8	158	174	8	136	-22
- Injury	10	77	80	6	58	-19
- Fatal	0	0	0	0	1	1
- Hit & Run	13	120	134	9	125	5
Non-Criminal Investigative Incidents:	139	1,638	1,713	295	2,355	717
Disturbances	102	1,009	1,038	107	1,220	211
Missing Persons	5	56	63	3	64	8
Suspicious Activity	24	103	103	24	128	25
Death - Untimely, Suicide & Attempts	4	40	42	4	54	14
Police Information	30	192	192	42	164	-28
Welfare Check	15	95	95	26	99	4
Assist - Police Presence Needed	65	313	313	62	342	29
Animal Investigations - Animal Control Officer	29	291	328	27	284	-7
FIRE & RESCUE						
Fire & Rescue Total Calls for Service	377	4,631	5,018	431	5,047	416
- Calls for Fires	28	258	277	27	299	41
- Emergency Medical Calls	179	2,373	2,568	234	2,579	206
- Hazardous Condition Calls	8	224	233	4	92	-132
- Miscellaneous Service Calls	28	397	428	31	566	169
- Lock Out Calls	62	594	672	68	744	0
- False/Good Intent Calls	72	785	840	67	768	-17
Fire Dept Average Response Time - Priority 1 Calls	~	0	0	7:10	7:09	7:09
Fire Dept Average Response Time - Priority 2 Calls	~	0	0	12:38	15:04	15:04
Fire Dept Average Response Time - Priority 3 Calls	~	0	0	9:43	11:44	11:44
Fire Dept Average Response Time - Priority 4 Calls	~	0	0	12:43	13:04	13:04
Simultaneous Emergency Incidents	64	732	778	59	839	107
3 or 4 Simultaneous Emergency Incidents	10	257	265	15	260	3
Patients Transported to Area Hospitals	150	2169	2,349	179	2,064	-105
Ambulance Revenue	\$76,301	\$878,466	\$950,211	\$33,774	\$863,478	-\$14,988
Fire Loss Totals	\$17,350	\$1,100,575	\$1,105,975	\$16,500	\$931,057	-\$169,518

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
INSPECTION SERVICES						
Total Inspections	382	3,774	4,108	429	4,457	683
- Life Safety Inspections	14	93	123	26	381	288
- Sprinkler/Alarm Inspections	82	197	232	108	504	307
- Car Safety Seat Inspections	9	65	70	0	27	-38
- Building Inspections	46	592	647	77	827	235
- Electrical Inspections	73	940	995	96	1,089	149
- Plumbing/Mechanical Inspections	42	803	861	62	814	11
- Blasting Inspections	~	1	0	5	10	9
- Health Inspections	48	461	505	37	490	29
- School/Daycare Inspections	5	35	39	10	110	75
- Oil Burner Inspections	2	37	39	8	66	29
- Woodstove/Fireplace Inspections	0	30	30	0	8	-22
Fire Inspection Services - Total Permits	198	865	1,019	195	1,504	639
- Burning Permits Issued	165	569	689	150	1,086	517
- Blasting Permits Issued	1	9	11	1	6	-3
- Building Permits Issued	32	287	319	36	362	75
- Certificate of Occupancy Permits	19	97	120	8	152	55
Monthly Permit Construction Value - Total	\$2,548,925	\$12,801,746	\$17,754,046	\$1,835,265	\$28,087,580	\$15,285,834
PLANNING & ZONING						
Planning & Zoning Applications - Total	~	0	0	20	106	106
- Major Subdivision Applications	~	0	0	2	10	10
- Minor Subdivision Applications	~	0	0	0	10	10
- Minor Lot Line Adjustment Applications	~	0	0	0	4	4
- Site Plan Applications	~	0	0	7	13	13
- Conditional Use Permit Applications	~	0	0	3	20	20
- Zoning Variance Applications	~	0	0	5	15	15
- Zoning Special Exception Applications	~	0	0	1	2	2
- Zoning Appeal Applications	~	0	0	0	1	1
- Sign Permit Applications	~	0	0	2	31	31
Zoning Violations Investigated	~	0	0	25	186	186
COMMUNITY SERVICES						
Comm Serv - PW - Total Incoming Service Calls	80	1,555	1,662	55	937	-618

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
- Engineering Service Calls Total	4	25	25	0	11	-14
- Engineering - Calls Resolved	39	172	172	0	3	-169
- Engineering - Calls Unresolved	22	87	121	0	8	-79
- Engineering - Calls Carried Over from Prev Month(s)	~	0	0	4	18	18
- Highway Service Calls Total	15	467	493	28	399	-68
- Highway - Calls Resolved	-	249	249	25	339	90
- Highway - Calls Unresolved	-	74	74	3	60	-14
- Highway - Calls Carried Over from Prev Month(s)	~	0	0	7	51	51
- Solid Waste Service Calls Total	-	214	214	14	226	12
- Solid Waste - Calls Resolved	-	162	162	12	197	35
- Solid Waste - Calls Unresolved	-	37	37	2	29	-8
- Solid Waste - Calls Carried Over from Prev Month(s)	~	0	0	3	14	14
- Water/Sewer Service Calls Total	-	455	455	13	225	-230
- Water/Sewer - Calls Resolved	-	305	305	9	187	-118
- Water/Sewer - Calls Unresolved	-	66	66	4	38	-28
- Water/Sewer - Calls Carried Over from Prev Month(s)	~	0	0	8	55	55
- Facilities/Grounds/Cemetery Service Calls Total	~	257	257	0	224	-33
- F&G - Calls Resolved	~	0	0	0	177	177
- F&G - Calls Unresolved	~	0	0	0	47	47
- F&G - Calls Carried Over from Prev Month(s)	~	0	0	5	131	131
Community Serv- PW - Total Work Orders Generated	257	2,225	2,495	335	3,335	1110
- Engineering Work Orders Total	0	20	20	0	3	-17
- Engineering - Work Orders Closed	-	0	0	0	3	3
- Engineering - Work Orders Remaining Open	-	0	0	0	1	1
- Engineering - W/O Carried Over from Prev Month(s)	~	0	0	0	2	2
- Highway Work Orders	53	325	398	93	1031	706
- Highway - Work Orders Closed	-	0	0	86	610	610
- Highway - Work Orders Remaining Open	-	0	0	7	379	379
- Highway - W/O Carried Over from Prev Month(s)	~	0	0	306	2018	2018
- Solid Waste Work Orders	0	133	133	5	253	120
- Solid Waste - Work Orders Closed	-	0	0	2	237	237
- Solid Waste - Work Orders Remaining Open	-	0	0	3	16	16
- Solid Waste - W/O Carried Over from Prev Month(s)	~	0	0	5	20	20

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
- Water/Sewer Work Orders	11	185	203	39	373	188
- Water/Sewer Work Orders Closed	-	0	0	25	209	209
- Water/Sewer Work Orders Remaining Open	-	0	0	14	158	158
- Water/Sewer - W/O Carried Over from Prev Month(s)	~	0	0	63	441	441
- Facilities/Grounds/Cemetery Work Orders	193	1,562	1,741	198	1,677	115
- F&G Work Orders Closed	~	0	0	72	869	869
- F&G Work Orders Remaining Open	~	0	0	126	374	374
- F&G Work Orders Carried Over from Prev Month(s)	~	0	0	219	1126	1126
Wastewater Work Orders	-	0	0	195	1486	1486
Comm Serv - Water Gallons Pumped	88,260,000	806,855,000	895,409,000	98,806,000	941,120,000	134,265,000
Comm Serv - Average Water Gallons per Day	2,874,000	2,408,545	2,453,667	3,187,000	2,804,091	395,545
Comm Serv - Dry Tons Biosolids Processed	-	0	0	65.9	669.30	669.3
Comm Serv - Gallons of Septage Received	-	0	0	15,500	206,550	206,550
Comm Serv - Million Gallons Wastewater Treated/Discharged	-	0	0	75.03	1,054.83	1,054.83
Comm. Serv - Million Gallons of Average Daily Flow Treated	-	0	0	2.4	3.13	3.13
Comm Serv - Highest Daily Flow MGD	-	0	0	4.19	7.42	7.42
Comm Serv - Tonnage of Trash Collected	326.04	4080.59	4,455.78	299.11	3,575.66	-504.93
Comm Serv - Tonnage of Paper Collected	98.58	1204.04	1,310.60	114.39	1,164.05	-39.99
Comm Serv - Tonnage of Commingles Collected	84.3	1087.21	1,192.97	98.62	1,123.48	36.27
Comm Serv - F&G Number of Burials - Traditional	7	39	45	4	42	3
Comm Serv - F&G Number of Burials - Ash	5	26	30	5	28	2
COMMUNITY PROGRAMS						
Rec - Arena Public Skate Attendance	237	7,418	7,418	260	7,024	-394
Rec - Arena Rock Night Attendance	68	1330	1,330	96	1,082	-248
Rec - Arena - Total Number of Walk In Visits	~	0	0	7,992	154,705	154,705
Rec - McConnell Center - 'Open Gym' Participants	1,846	22,267	24,269	1,830	22,136	-131
Rec - McConnell Center Common Area Reservations	78	841	934	114	1,017	176
Rec - McConnell Center - Total Number of Walk In Visits	~	0	0	4828	47,604	47,604
Rec - Senior Center Membership Renewals	34	286	346	44	256	-30
Rec - Senior Center New Memberships	15	140	167	10	180	40
Rec - Senior Center - Participants on Trips	80	775	926	52	763	-12
Rec - Senior Center - Daily Game/Class Participants	805	7,559	8,366	665	8,692	1133
Rec - Senior Center - Walk ins, no particular activity	475	6,603	7,262	660	7,238	635

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
	Number of Days Represented	31	335	365	31	335
Rec - Senior Center - Total Number of Walk In Visits	~	0	0	1,632	10,464	10,464
Rec - Indoor Pool - Total Number of Walk In Visits	~	0	0	6,240	53,698	53,698
Teen Center - Participants	356	4,270	4,668	625	5,184	914
Teen Center - Days of Programming	18	194	213	20	217	23
Library-Circulation	23,647	271,733	296,536	20,732	262,981	-8,752
Library-New Patrons	195	1,719	1,891	105	1,673	-46
Library-Total Cardholders	26,198	27,293	27,125	27,387	26,561	-732
Library-Public Meetings Held	31	343	376	47	404	61
Library-Audio Downloads	282	953	1,264	314	3,446	2,493
Library-Internet/PC Users	2,453	27,714	30,058	1,516	21,003	-6,711
Library-Museum Passes borrowed	42	608	676	61	732	124
Library-Holds Filled	1,342	15,445	16,926	1,273	15,717	272
Library-Remote online holds placed	1,045	11,691	12,983	1,040	12,258	567
Library-Online Catalog Remote Access Hits	2,715	17,479	20,092	2,520	27,971	10,492
Library-Attendance at Programs	594	4,422	4,558	716	5,056	634
Library-Website Visitors	36,099	320,662	353,485	27,512	335,851	15,189
Library-Blog & Wiki Readers	1,727	25,201	26,406	1,852	18,460	-6,741
Library-Total Number of Walk In Visits	16637	33,844	50,265	13,669	169,456	135,612
Library - Average Visitors Per Day	594	594	606	535	620	27
Library - Days of Operation	28	307	333	25	273	-34
ECONOMIC CONDITIONS						
Dover Human Services - Number of Contacts	435	4,617	4,994	479	5,695	1078
Dover Human Services - # of Cases	96	987	1,084	142	1,286	299
Dover Human Services - Case Expenditures	\$38,708	\$407,250	\$443,917	\$37,444	\$417,013	\$9,763
Dover Labor Force	17,560	17,476	17,485	~	17,427	-49
Dover Unemployment Rate	5.6			~		
Strafford County Unemployment Rate	6.3			~		
State of NH Unemployment Rate	6.4			~		
National Unemployment Rate	9.4			~		
CITY EMPLOYMENT						
Number of Weeks Represented	5	31	52	4	48	17
HR - Gross Wages Paid	\$1,526,392	\$15,269,471	\$16,534,898	\$1,181,074	\$15,577,956	\$308,485
HR - Total Average Number of Employees Paid	334	345	344.25	331	339	-6

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
Number of Days Represented	31	335	365	31	335	
- Community Services	72	71	71	74	73	2
- Executive	16	15	15	11	11	-4
- Finance	16	16	16	21	21	5
- Fire & Rescue	59	60	60	60	59	0
- Human Services	3	3	3	2	3	0
- Library	22	22	22	23	23	0
- Planning	6	6	6	5	6	0
- Police	82	83	83	80	79	-4
- Recreation	58	69	68	55	65	-4
HR - Total New Hires	4	4.2	48	2	41	36.8
- Seasonal Part-Time	3	2	25	0	21	19
- Seasonal Full-Time	0	0.5	5	1	7	6.5
- Regular Part-Time	1	0.5	6	1	5	4.5
- Regular Full-Time	0	0.8	8	0	6	5.2
- Temporary	0	0.4	4	0	2	1.6
HR - Total Separations	10	5.2	58	3	47	41.8
- Seasonal Part-Time	8	3.7	43	1	27	23.3
- Seasonal Full-Time	0	0.4	4	0	8	7.6
- Regular Part-Time	0	0.1	1	0	2	1.9
- Regular Full-Time	2	0.8	8	2	10	9.2
- Temporary	0	0.2	2	0	0	-0.2
PUBLIC TRANSIT						
Dover Downeaster Total Commuter Circulation	~	0	0	~	42,785	42,785
- Total Boardings	~	0	0	~	21,499	21,499
- Total Alightings	~	0	0	~	21,286	21,286
Dover COAST Routes Total Commuters	~	75,424	75,424	~	108,391	32,967
Regional Bus Routes	~	43,553	43,553	~	58,037	14,484
- Route 1- Dover, Somersworth, Berwick	~	10,779	10,779	~	16,655	5,876
- Route 2 - Rochester, Somersworth, Dover, Newington, Portsmouth	~	32,774	32,774	~	41,382	8,608
Dover Community Routes	~	28,878	28,878	~	31,318	2,440
- Route 30 - North, DHS, Transportation Center	~	6,606	6,606	~	7,658	1,052
- Route 31 - West, DHS, Transportation Center	~	5,369	5,369	~	6,680	1,311
- Route 32 - South, DHS, Transportation Center	~	6,100	6,100	~	7,011	911

City of Dover - Monthly Statistics	May	FYTD09	FY09	May	FYTD10	FY10 versus FY09
	2009	Totals	Totals	2010	Totals	FYTD +/-
Number of Days Represented	31	335	365	31	335	
Dover FastTrans Total Commuters	~	2,322	2,322	~	18,020	15,698
- Route 33 - 6th,Park & Ride,Strafford County Complex	~	2,169	2,169	~	8,885	6,716
- Route 34 - 155, Silver, Broadway	~	153	153	~	3,133	2,980
- Route 35 - 108,DHS,DMS,Lib,McConnell, Central,WDH,ParkRide,Indian Bk	~	0	0	~	5,749	5,749
Demand Response Services- ADA-unable to use fixed route bus system	~	671	671	~	1,016	345
Totals may/may not include all months, depending on when stat was started.						



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 19, 2010**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, Councilor Weston.

Also present: City Manager Joyal, City Attorney Krans, and City Clerk Lavertu.

5. FISCAL YEAR 2011 BUDGET OVERVIEW

A. POOL FUNDING OPTIONS

Recreation Director Gary Bannon gave a PowerPoint presentation on Pool Funding Options. Councilor Garrison asked about Jenny Thompson's contribution and if it was short-term or long-term.

Mr. Bannon said he has heard that she is looking at a long-term commitment, and willing to work on an annual fundraising campaign.

Councilor Garrison started a discussion about the Council extending the operation of the pools until the end of summer. He asked if the SOS committee was already working on Phase II of the plan, and if they could be ready to present the status to the Council before the end of the summer, so the Council can make a decision on extending the operation of the pools for the full year.

Mr. Bannon said they will need to know by July if the indoor pool is going to be open past Labor Day. He said there is a lot of competition and they need to commit to customers. Councilor Cheney spoke about a formalized committee for the pools, and the need to get a resolution before the Council to create the committee. She started a discussion on the special revenue fund.

Mr. Bannon said all revenues from recreation programs go into a special revenue fund, and are not subsidized by the City. He said some programs are profitable, and subsidize the other programs that are not as profitable. He said the program's fees cover the cost of the program, but not the building costs, and they are going to start incorporating that cost into the fees.

Councilor Weston asked about renegotiating with Johnson Controls on the energy efficiency contract.

City Manager Joyal said they have already installed the blankets on the indoor pools, and Johnson Controls can't be held accountable for the savings if the pool is shut down. He said that at this point, the City is realizing the savings that Johnson Controls said we would with the pools. He spoke about plans for a dehumidification unit that will not be needed if the



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
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pool is closed, and that that portion of the contract will need to be renegotiated and Johnson Controls will want to be reimbursed for the work they have already done on it.

Councilor Weston started a discussion on donations.

Mr. Bannon said there have been a few donations, but they haven't been actively soliciting at this point.

Councilor Nedelka started a discussion on rate increases.

Mr. Bannon said they charge by the hour and by the number of pool lanes. He mentioned that they were considered part of the Boston market, and warned against going too high.

Councilor Nedelka started a discussion on marketing and networking. He said he agreed with the committee, and asked Mr. Bannon how many members there should be.

Mr. Bannon said he felt it should be around 7 with 2 alternates.

Councilor Hooper started a discussion about the cost to mothball the pools, and the subsequent costs to reopen them.

Deputy Mayor Trefethen asked about getting two meters for electric service to separate the indoor pool and the Children's Museum.

Mr. Bannon said they were pricing meters at about \$10,000 to \$12,000. He said they were able to separate kilowatt usage at this point, but not demand usage.

Mayor Myers started a discussion on whether the numbers presented were viable and accurate.

City Manager Joyal said he felt they were.

Mr. Bannon referred to the letter from Berwick Academy that will be presented at the next meeting, and their proposal to add swimming lessons during the slow times in the afternoons, bringing in more revenue for the City.

Councilor Weston asked if the pools will break even after Phase I, II, and III have occurred.

Mr. Bannon said it will be grants and endowments that will make it happen.

Mayor Myers referred to the letter from Berwick Academy and the comments that other communities should contribute by making commitments to use the pools.

B. COMMUNITY SERVICES DEPARTMENT

Community Services Director Doug Steele gave a PowerPoint presentation on the proposed budget for Community Services.

Councilor Nedelka asked about volunteers.

Mr. Steele said most positions require special licensing, but they could use volunteers for filing, Dover Clean-up Day, and Adopt-a-Spot.

Mayor Myers said he wanted to restore funding to General Streets and Sidewalks.

Councilor Cheney started a discussion on work orders and the process to get them completed.

Mr. Steele gave a PowerPoint presentation on the budget, focusing on Solid Waste and Recycling.

Councilor Nedelka started a discussion about the new hours for the Recycling Center.

Mr. Steele said Wednesday was chosen to be cut back because it was the day they used to deliver bag & tags to stores.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 19, 2010**
Meeting Time: **6:00 pm**

Deputy Mayor Trefethen asked about revenues on items brought directly to the Recycling Center.

Mr. Steele said the City only receives revenue on the scrap metal, and the cans and glass are part of the contract with Pinard.

Mr. Steele continued his PowerPoint presentation on the budget, focusing on Water and Sewer. He spoke about possible upgrades being needed if the new permit requires increased nitrogen and phosphorus removal. He said they are working with the EPA to come up with reasonable limits.

City Manager Joyal said this could be a \$20 million to \$30 million expense to upgrade the wastewater treatment facility. He spoke about the reserve funds being used to offset the expenses over the next 10 years.

C. GENERAL BUDGET DISCUSSIONS

Councilor Garrison started a discussion about the importance of restoring street repairs and capital reserve funding.

Councilor Hooper started a discussion about where the money is coming from. She stated that there are four or five items that the Council wants to put back in the budget, and they need to deal with how that can be achieved.

Mayor Myers said the options were to make further cuts in the budget, use funds in the Sand and Gravel fund, increase revenues in some areas, and the option to override the tax cap.

Councilor Carrier said he felt they should use a portion of the Sand & Gravel fund every year for the Recreation Department.

City Manager Joyal discussed the history of revenues from the Sand & Gravel fund. He urged the Council to deal with the money the City has.

Deputy Mayor Trefethen spoke about how the Council has been scrambling to find revenue, and that it doesn't add up enough to restore public safety and other items. He listed the items he wanted to restore:

- Fully restore Fire Department to 12 man rotation and operate all three fire stations
- Restore Police Department staff with two mounted patrol and the prevention outreach officers
- Restore Planner position to the Planning Department
- Restore Capital Reserve Funding for equipment and street repairs
- Restore the pools
- Restore Dover Main Street program

He said this totaled over \$1 million. He discussed the two types of emails he will be getting because he has suggested an override. He feels he's reading the community correctly that they want an override. He said the School Board did a wonderful job and he was willing to accept their budget as presented.

Councilor Cruikshank said she agreed with Deputy Mayor Trefethen 100%.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 19, 2010**
Meeting Time: **6:00 pm**

Councilor Hooper said she has been against the tax cap since day one, and she has received a 3-4 to 1 ratio from the citizen's to override. She agreed with Deputy Mayor Trefethen's list.

Councilor Carrier said a majority of his emails state they want a moderate override. He agreed to a moderate override, but he has not fine tuned everything in the budget.

Councilor Garrison said he was happy with what he was hearing from the Council, because he said weeks ago that he was in favor of overriding the tax cap at some level. He supported the Deputy Mayor's suggestions.

Councilor Cheney said she supported the police and pools. She said she is concerned from what she is hearing from her fellow colleagues that the City was sold a tax cap. She said the citizens voted for the spending cap, because the City has a spending problem. She referred to John Leggett's ideas for cuts in the budget, but said that no one is considering them. She said the City hasn't really been tested with the tax cap.

Mayor Myers referred the Council to page 32 of the Budget book and clarified the numbers over the past few years. He discussed the latest CPI numbers for this year. He referred to Page 28 of the Budget book and discussed the decrease in revenue and the difference in the budget from last year. He said last year's CPI was 3.8% and the Council only used 2.3%. He said he would like to use the 1.5% difference this year. He listed his ideas for restoration to the budget:

- Restore some level of the Fire Department, 11 person minimum and ask the Fire Unions to have wage freezes
- Restore the outreach officer to a sworn officer on the Police Department
- Restore the City Planner to the Planning Department by pulling \$20,000 from unemployment, and 20% of his salary from the Current Use Penalty Fund
- Restore \$200,000 to the CIP
- Restore \$200,000 to paving
- Restore \$12,000 to Dover Main Street, because the City gets so much more from the program
- Use \$100,000 from the Sand and Gravel Fund

Councilor Nedelka listed his priorities:

- Restore Fire Department so the Northend Fire Station remains open; flexible on the 11 or 12 person rotation
- Restoration of both the Downtown Patrol and the Outreach officer
- Restore the Planner position, and he supported the different funding options for the position
- Restore the CIP and Street repairs, but not fully
- Restore the pools, because he is optimistic that there will be an active advisory board. He said he wanted to see that action before he'll commit the \$400,000.
- Restore the Dover Main Street program
- Restore the Cochecho Arts Festival
- Use all of the Sand and Gravel Funds towards CIP items

He went over areas where additional revenue sources can be implemented. He discussed areas that can and cannot be cut from the budget. He said he was willing to forego his



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
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Meeting Time: **6:00 pm**

\$1,000 salary as Councillor. He said they can squeeze a few thousand dollars out of the budget, but not \$1 million.

Councillor Weston said she couldn't agree to do anything until they get the big picture from the citizens and what is coming down from the State.

Mayor Myers said they don't know what is happening with the State, because at this point the House and Senate have very different opinions.

Councillor Cheney said the Council should be up to this challenge of a 0% budget. She mentioned tapping the parking fund, contingency fund, sand and gravel fund, and cable fees.

Mayor Myers asked if there was any interest in taking money from the parking fund.

City Manager Joyal referred to Pages 76 and 243 of the Budget book and went over the parking revenue and expenses. He said they are estimating that expenses will be \$200,000 less than what they are estimating for revenues, which is money that is put in contingency. He said the Council can authorize a transfer of that money to supplement operating expenses for the City. He didn't suggest that the Council touch that money because it hasn't been realized yet, and also that they were attempting to build this fund to address the parking concerns in the City.

Councillor Nedelka asked how the auditors would feel about the Council transferring that money.

City Manager Joyal said that the auditors would be looking to see that revenues are covering the City's expenses.

Councillor Cheney spoke about putting money aside for Post Employee Benefits because it was a real expense. She said the parking garage wasn't real yet, and it wasn't unreasonable to use some of the money.

Mayor Myers said the Council fought hard to start a program for parking that had no impact on the taxpayer. He said there is no guaranteed revenue stream or history yet.

Councillor Weston asked what was in the parking fund.

City Manager Joyal said he would get her the figures.

Councillor Weston asked what the impact to the City's rating would be if they took money from the parking fund, sand and gravel fund, and rainy day fund. She said they could pay it back later on.

Councillor Garrison started a discussion on trusting the department heads to do their jobs. He said he has been doing his homework and meeting with people every single day.

Councillor Hooper said she has gone through the Budget book, but she hasn't identified any area that isn't fruitless at this point, with the amount of money that is needed.

Deputy Mayor Trefethen said this will take some compromise to make this work. He said the Council has heard from the citizens who voted for the tax cap saying the override provision is there for a reason.

Mayor Myers spoke about using the different funds. He said it was deficit financing. He said it will lower the City's bond rating if the fund balance goes below 6%.

Councillor Nedelka discussed the downshifting from the State, and noted that they cannot predict what it will be.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 19, 2010**
Meeting Time: **6:00 pm**

Deputy Mayor Trefethen moved to suspend the rules to continue the meeting past 10:30 pm for the Citizen's Forum only; seconded by Councilor Weston.

Roll Call Vote: 9/0.

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Michele Holt-Shannon, 14 Florence Street: She said she was a mother of two, PTA president for the Middle School, and staff member of UNH. She said she has been bullied when she leaves the meetings. She supported the Council and hoped they would not be bullied into not taking an override. She listed all the good stories about the pool, school, fire, and police. She said the school is not on the Council's list of items to be restored, and asked where it was on the list. She said she will campaign for all who override. She said it will cost her more if the Council doesn't override the tax cap, because there are things that can be done better together.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

7. ADJOURNMENT

Mayor Myers recommended that the Council have a workshop from 6:00pm to 7:00pm on May 26th, 2010, without Citizen's Forum.

There was Council consensus.

Councilor Carrier moved to adjourn; seconded by Councilor Nedelka.

Vote: 9/0.

The three PowerPoint presentations have been archived with the Minutes.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 26, 2010**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, Councilor Weston.

Also present: City Manager Joyal, City Attorney Krans, and City Clerk Lavertu.

Councilor Cruikshank made a motion to suspend the rules to not hold the Citizen's Forum at the end of the Workshop; seconded by Councilor Nedelka.

Councilor Cheney felt the Council should follow the Council Rules.

Mayor Myers said there will be a Public Hearing on the Budget during the Regular Session, and the Citizen's Forum to follow, which allowed citizens a chance to speak.

Roll Call Vote: 8/1; Passed. Councilor Cheney was opposed.

5. FISCAL YEAR 2011 BUDGET OVERVIEW

A. GENERAL BUDGET DISCUSSIONS

City Manager Joyal referred the Council to his updated budget adjustments, and said he has added one line item; 19.a. Add Ambulance Rate Increase (from Medicare +40% to Medicare +100%), which they anticipate will create an additional \$75,000 in revenue.

Councilor Hooper started a discussion on the School Board's budget and the \$350,000 the Council impacted on the School budget. She said the citizens expected Schools to get part of any override, and asked if there is any Council consensus.

Councilor Carrier said he would support restoring the \$350,000.

Councilor Garrison said he felt whatever the City side overrides should mirror what the School side should override.

Councilor Nedelka said it was reasonable to discuss, but he wasn't willing to restore the full \$1.2 million.

Mayor Myers said the school received stimulus dollars last year. He said he was willing to restore \$200,000 to \$250,000.

Councilor Weston said she tried to reverse the \$350,000 impact last year, and the resolution failed. She asked Superintendent O'Connor about the revenue numbers from the State.

Superintendent O'Connor said all State revenues are in question right now, but he felt that overall it will not be as great as the municipal cuts.

Councilor Cheney said if the Council decides to override, then the School's portion should be proportional.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 26, 2010**
Meeting Time: **6:00 pm**

Councilor Carrier gave a list of what the City should keep in the budget:

- Fire Department: Full staff, wage freeze, and reduce overtime
- Police Department: Restore the mounted patrol and outreach officer
- Capital Reserve: Restore \$150,000
- Street Repairs: Restore \$200,000
- Swimming Pools: Restore \$300,000. Move \$50,000 from the Sand and Gravel Fund for the next few years. \$250,000 impact.
- Planning Department: Restore City Planner position, using the 20% offset from the Conservation Fund. \$70,000 impact.
- Main Street: Restore \$12,000 funding
- Recycling Center: Raise fees and rates to support and restore the hours of operation and the heavy equipment operator position
- Savings: Child Center subsidy, City Hall and Library wage freezes, Health Inspection going part-time, VIN check charge, increased ambulance rates.
- School Department: Council needs to discuss the amount.

Councilor Nedelka started a discussion on the City Manager's handout. He agreed with Councilor Carrier's opinion about the pools. He said he was comfortable supporting both pools until Labor Day, because it was important for him to see a maintained commitment from the advocacy groups. He asked Councilor Carrier about raising the construction waste removal costs, and what percentage was reasonable.

Councilor Carrier said there should be a minimum charge to go to the Recycling Center, and he didn't know how much to change the rate for weight of debris.

City Manager Joyal said they have done some research on the fees at the Recycling Center. He said charging a minimum charge and increasing the weight charge could bring in around \$50,000 annually.

Mayor Myers asked the City Manager if anything has trended higher than expected.

City Manager said motor vehicle registrations appear to be at the level they expected, and investment income has not seen any recovery. He said the assessed values on new construction in January were predicted at \$15 million, and now the Assessor is saying around \$25 million. He said that would add \$200,000, which would be split between the School and City.

Mayor Myers said he felt that they had to commit to the pools past Labor Day. He said he was comfortable with using \$100,000 from the Sand & Gravel Fund. He said he was comfortable giving the pools around \$200,000.

Councilor Garrison discussed the Recycling fees, stating that the Solid Waste Advisory Commission felt comfortable with the rates as they were. He said he was looking for full funding for the Fire Department, taking advantage of the \$45,000 wage freeze to offset it. He supported restoring the Downtown Patrol, but not the Outreach Officer. He agreed with restoring the City Planner position. He spoke about supporting the pools. He agreed with restoring the funding for Dover Main Street. He adamantly supported fully restoring the Capital Reserve and General Street Repairs. He spoke about moving \$100,000 from Sand & Gravel Fund and other areas to offset the budget.

Councilor Cheney spoke about finding the money within the budget. She started a discussion about the parking revenues.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 26, 2010**
Meeting Time: **6:00 pm**

City Manager Joyal referred the Council to Pages 76 and 43 of the Budget book, and explained the revenues and expenses for the parking program.

Councilor Cheney started a discussion about the Cable Franchise Fees.

City Manager Joyal explained how the balance in the Cable Franchise Fees Fund is being used now, and how new collections will be used in the future for the high school cable studio.

Councilor Cheney said she brought a history on the use of Fund Balance from 2000 to 2008, and started a discussion on using it.

City Manager Joyal referred to Page 32 of the Budget book, which showed the history from 2001 to 2011.

Deputy Mayor Trefethen said he liked the idea of using \$50,000 of the Sand & Gravel Fund for the pools. He said he also liked the idea of having a minimum charge for the Recycling Center.

Councilor Hooper said she wanted to keep protective services. She said she supported 11 firemen if it kept the Northend Fire Station open. She was not sold on restoring the Outreach Officer position. She did support restoring the City Planner position. She supported restoring part of the Capital Reserve and General Street Repairs. She supported the pools, and giving the committee time to show the Council they can maintain the pools. She said she could live with the cuts to City Hall and Recycling Center hours. She felt Dover Main Street was a small amount considering what the City gets in return. She felt strongly about restoring the Library hours. She liked Councilor Carrier's idea for a minimum fee for the Recycling Center. She felt this added up to a modest override.

Councilor Weston started a discussion on anticipated increases in taxes for the State. She said she has a hard time putting things back into the budget when the City is unsure of revenue from the State.

City Manager Joyal said the Council needs to adopt a budget, or the Budget he presented goes into effect by default. He said the State is struggling with their budget, and we do not know what the impact of those decisions will mean to the City's budget.

Councilor Cruikshank said she hasn't changed her position from last week. She said she was willing to use \$50,000 or \$100,000 from the gravel fund. She felt the Council should restore the pools for the full year. She didn't agree on using the contingency funds, since the money isn't in the fund yet. She felt Fund Balance was already at its minimum amount, and felt it shouldn't be touched at all. She agreed with looking at the Recycling Center fees. She agreed with the Ambulance rate increase. She was willing to settle for a lower amount for the Capital Reserve and General Street Repairs funds to keep taxes down.

Mayor Myers encouraged the Council to get all questions to the City Manager as soon as possible, so he can get the answers to them for next week's Council Workshop and Special Meeting, where the Council may vote on the FY2011 Budget.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, May 26, 2010**
Meeting Time: **6:00 pm**

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Council voted to suspend the rules and remove from the Agenda.

7. ADJOURNMENT

Councilor Hooper moved to adjourn to the Regular Meeting; seconded by Deputy Mayor Trefethen.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, May 26, 2010**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

Moment of Silence was held during the Workshop Session.

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was held during the Workshop Session.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, Councilor Weston.

Also present: City Manager Joyal, City Attorney Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Liaison Report; seconded by Councilor Cruikshank.

Vote: 9/0.

Councilor Garrison moved to add the Solid Waste Advisory Committee Report and the Legislative Liaison Report; seconded by Councilor Carrier.

Vote: 9/0.

Councilor Garrison moved to change the sponsorship for Item 13.B.1. from Mayor Myers to Councilor Garrison; seconded by Councilor Carrier.

Vote: 9/0.

Councilor Weston moved to accept the Agenda as amended; seconded by Councilor Hooper.

Vote: 9/0.

7. PUBLIC HEARINGS

A. RESOLUTION: FISCAL YEAR 2011 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – CITY PORTION ONLY SPONSORED BY MAYOR MYERS BY REQUEST

Edward Bleiler, 28 Isaac Lucas Circle: He read a statement to the Council stating that he was aware that he was known as a Gadfly. He said he has the figures to verify everything he has expressed at every meeting. He spoke about Dover being the 12th highest taxed population of the 14 towns in the State with a population above 15,000. He compared the tax rate with Salem, saying the average Dover taxpayer pays \$2,345.31 more in taxes than the average taxpayer in Salem. He spoke about the 37% turnout for the vote on the spending cap, and said



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it was more than the average 18% to 20% turnout for municipal elections. He spoke about his comments at Saturday's Coffee with the Mayor session, where he stated there was \$5 million in uncollected funds, and the Mayor's response that his concerns were ill conceived. He said there was no reason for a spending override. He said there was no need to burden the taxpayers with higher taxes.

Carolyn Mebert, 254 Dover Point Road, School Board Chairperson: She urged the Council to override the budget to allow the School Board to replace the items that were cut from the School and School programs.

Doris Grady, 42 Long Hill Road, School Board Member: She asked the Council, if they were considering an override, to grant the same privilege to the School Board.

Timothy Paiva, 4 Cailey Anna Lane, President of the Seacoast Swim Team: He said he hoped to be put on the new Dover Pool Advisory Committee. He thanked the Council for their proactive thinking and support. He mentioned the 400 people present in the Auditorium who came in support of the pools, of which approximately 300 are Dover residents. He said they need to market the pools regionally, but it was not an overnight solution to close the budget gap. He asked the Council for time.

Dawn Haines, 17 Elm Street: She said she was proud to live in Dover. She said she has applied to be on the Dover Pool Advisory Committee. She said they hope to form a partnership with the Council.

Deputy Mayor Trefethen moved to suspend the rules to allow non-resident Jenny Thompson to speak to the Council; seconded by Councilor Weston.
Roll Call Vote: 9/0.

Jenny Thompson: She said her mother moved her family to Dover in 1986 because of all the services that Dover had to offer. She appreciated the Council's support in keeping the pools open. She spoke about the march that she participated in from the pool to the City Hall. She said she was able to live the dream of going to the Olympics.

Robert Kent, 6 Western Avenue: He thanked the Council for putting in the bench. He said he supported the Mounted Patrol, because they were good PR for the kids.

Timothy DeKorne, Dover Main Street Vice Chairperson: He thanked the Council for recognizing the value the City received from Dover Main Street, which is several times what the City has invested.

Elizabeth Malia, 17 Horne Street: She asked the Council to support the pools.

Betsy Andrews-Parker, 24 Gladiola Way: She said there is a method in place for the Council to override. She asked the Council to keep the City and Schools whole, and maintain the current infrastructure.



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Kirt Schuman, Greater Dover Chamber of Commerce Executive Director: He spoke on behalf of the Greater Dover Chamber of Commerce. He said they conducted a survey of the membership on what were appropriate areas to be restored in the budget, and if an override was favored. He listed the priorities of the Chamber of Commerce of items to be restored to the budget: Fire Department Staffing Levels, Dover Main Street, Streets and Sidewalks, Outdoor pool, Cochecho Arts Festival, and City Planner position.

Arthur Pelletier, 94 Back River Road, Friends of Dover Library Chairperson: He asked for the Council's support to restore \$30,000 to the Dover Library's budget. He said it equates to 1/3 of 1% of the tax rate. He said the Library attendance has increased during this down economy.

Roberta Brondolo, 217 Tolend Road, former Mounted Police Volunteer: She said she has first-hand knowledge of the value that the Mounted Patrol gives the community. She spoke about all the areas where the Mounted Patrol help out.

Carolyn Spencer, 29 Mount Vernon Street: She spoke in support of the Mounted Patrol.

Peter Knight, 6 Back Road: He spoke in support of the pools.

Raymond Donner, 28 Schooner Drive: He said he was a landlord, and owned many properties throughout the State. He said he based his rent increases on the CPI – Boston, and it was written into the contract with his tenants. He felt the Council was breaking the contract with the citizens in overriding the tax cap.

Allyssa Roy, 7 Deer Creek Run: She spoke of her experiences at the pools, learning cooperation and teamwork.

Ann Schultz, 10 Roberts Road, Library Trustee: She said the City is blessed with Director Cathy Beaudoin, because she has done a wonderful job making the Library more efficient. She asked the Council to restore the Library funding.

Thomas Lamy, 9 Deepwood Drive: He said he did not support a tax cap override. He said the City Manager should go back and find other areas in the budget to cut. He said Councilor Cheney has some very good ideas. He spoke about fund balance. He also recommended in this computer age to bill taxes monthly.

Bethany Holmes Geller, 18 Westwood Circle: She spoke in opposition to overriding the tax cap. She said the City has spent money too frivolously. She said the Council is being influenced by the pool supporters. She said it wasn't a necessity, and the Council must support its constituents.

David Scott, 220 Back Road: He said the Budget book is \$84 million in appropriations, and it is his opinion that the City can keep the pools, recreation, and provide some more money to the Schools, and still not have an override. He spoke about the \$229,000 in the Parking Fund and said there should be a resolution and public hearing on it, because he felt there should be that



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amount of taxpayer money in the fund that hasn't been voted on. He spoke about the \$5.1 million in Fund Balance, and said it could go to 5% without lowering the City's rating. He spoke about the increase in spending for DoverNet. He spoke about subsidies, and said he felt the City should not be providing subsidies during these difficult economic times. He spoke about the \$118,000 cost for COAST, but that there was no revenue for the City. He spoke about the \$67,000 expense for bonding, and felt the City shouldn't do any bonding and eliminate that expense. He spoke about the \$20,000 expense of the Local Government Center, and said the Mayor, as a Board of Director Member, should recuse himself from the vote on the budget.

Fergus Cullen, 152 Boxwood Lane: He asked the Council not to override the tax cap. He said he moved to Dover because of the promise that taxes will not be raised unnecessarily. He said this wasn't an emergency. He said the Council needed to deal with personnel, not \$10 per hour lifeguards at the pools and reduced Library hours. He agreed with Mr. Scott's opinion that the City could use the Fund Balance down to 5% without affecting the City's credit. He said there was a use it or lose it incentive to spend within the City, and suggested rewarding managers with bonuses for not spending.

Debra Hanna, 419 Old Garrison Road: She said she supported a modest tax cap override. She believed that the priority list the Council has been discussing is worth it to continue the vitality of the community.

Ronald Huml, 199 Mast Road: He spoke about the Budget book, saying that he knew it as well as the City Manager. He spoke about the retirement insurance being removed from each department, but the amount being left in the departments' budgets. He said he wasn't for the tax cap override, but felt if it was done that it should not be part of the tax base for next year. He spoke about the list of 280 personnel in the back of the Budget book. He said 5% make over \$100,000 in wages, 6 between \$90,000 and \$100,000, 41 between \$70,000 and \$90,000, 98 between \$50,000 and \$60,000, and 140 or half between \$4,000 and \$50,000. He went over the wages after you add in fringe benefits. He also added that he has nothing but good to say about every department in the City. He spoke about the 4 donations that the City has received, two \$100 donations for the pool, one \$250 donation for the Police Department, and one \$250 donation for the Fire Department. He noted that they weren't Councilors or School Board members.

Carol Boc, 8 Arch Street, Library Board of Trustees Chairperson: She requested that the Council restore the funding for the Library.

William Colbath, 129 Silver Street: He asked the Council not to override the tax cap unless absolutely necessary. He mentioned that there was a \$1.6 million shortfall, which represents less than 2% of the budget. He said all departments should be able to find 2%. He urged the Council to use the Parking Reserve Fund. He said the City should get the land back that it gave to the Mill complex to build a parking garage. He spoke about the deep hole across the street, referring to the waterfront project, and stated that they were promised that it would be a self-funding operation.



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Theodore Anglace, 23 Wallace Drive: He said his taxes have doubled over the past ten years, and urged the Council not to override the spending cap. He mentioned reasons to have an override, but felt this possible override was for nice-to-have items.

Richard Callaghan, 32 Horne Street: He said he did not support an override of the spending cap. He said an override is meant for a catastrophe. He said the City can use the fund balance, which was a rainy day fund. He said people will not stop coming to Dover because the streets aren't kept up, but they will stop if the pools are closed. He said the Fire Department, Police Department, City Planner position, pools, and Library should be restored. He suggested removing \$100,000 from the contingency fund for DoverNet, \$228,000 from the Parking Garage, \$100,000 from Miscellaneous General Government, \$90,000 from Recreation, \$500 from the City Council's Contingency Fund. He said after all that another \$100,000 can be taken from DoverNet, because it is overstaffed. He said the rest of the money should come out of Fund Balance.

John Leggett, Penny Lane: He applauded the residents of Dover. He said the SOS committee took immediate action to save the pools. He spoke about funding non-core services and activities privately, and not forced-funding through property taxes.

Michael Egan, 150 Sixth Street, Library Board of Trustee Member: He urged the Council to restore funding to the Library.

Maurice Olivier, 67A Glenwood Avenue: He said he wasn't sure what the general public voted on in 2007. He said people asked him to sign a petition to reduce taxes in Dover, and not saying they were supporting a tax cap. He said he was pleased with Councilor Cruikshank's work and dedication, and he trusted the whole Council will represent him. He said Councilor Cruikshank has only recently said she supported an override, and he and his wife support her decision in favor of a modest override of the tax cap.

Michele Holt-Shannon, 14 Florence Street: She said she supports a responsible budget that keeps the City whole, and felt the Council would not be breaking a contract if they override the tax cap.

Britt Schuman, 30 Cushing Street: She asked how they can be proud of Dover if they have mediocre schools, understaffed Fire and Police Departments, the Library is closed, and there are empty pools. She asked if it was a good responsible decision to save a few hundred bucks per average household when you compare it to what we will lose. She said she was not a fan of the tax cap.

Joyce El Kouarti, 19 Northway Circle: She commended the Council for focusing on items that have a strong return on investment. She said she supported the tax cap with the override provision for emergencies. She said she wanted all the items people have listed, but she cannot support an override for these recurring expenses. She said the City needed to try harder to cut expenses. They needed to collaborate with other communities to consolidate services.



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John Pomerleau, 19 Hubbard Road: He asked the Council to take a long term strategic view for the City. He said the Council has an opportunity to take all this input and make a simple compromise to control spending, have limited impact on taxes, and not spurn economic development in the wrong way.

Janet Perry, 37 Arch Street, and business owner at 386 Central Avenue: She asked the Council to reconsider and reconfigure the budget so they can keep the quality of life. She spoke about the many things that are important for businesses. She spoke about other ways to raise revenue. She said the mills were emptying out and there wasn't as great a need for parking.

Bart Jordan, 303 Central Towers: He said something had to give. He said it wasn't all up to the Council. He said people in Dover care, and asked the Council to ask them to be creative participants in reviewing the budget.

John Scruton, 99 Sixth Street: He referred to the early '90s and the push for commercial development that was going to pay taxes. He said his taxes are still increasing. He said he was for the tax cap. He said they had to try something new instead of building, and try a sustainable agriculture master plan. He said the City should keep scenic roads and rural character.

Raymond Bardwell, 199 Spur Road: He said there was good input tonight, and it was time for the City Manager and Department Heads to relook at everything. He referred to the 5,000 calls that the Fire Department took last year, of which only 255 were fire calls. He said the big trucks should not be following ambulances and unlocking cars. He spoke about \$725,000 that was just to pay for overtime. He felt the City should close or dramatically cut back the Downtown Fire Station. He said the City cannot afford to rebuild every road in Dover. He said there should also be a salary review for those that are overpaid and underpaid. He spoke about the waterfront and how the developer was given a five year extension on paying the \$1 million. He said people cannot afford to live here when they retire.

Robert Cloutier, 11 Shady Lane: He said wages and benefits are the major expense to the City. He said people are losing their jobs or getting their salaries cut, but he isn't seeing that with the City. He said the Council needed to honor the contract.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Kenneth Appel, 16 Isaac Lucas Circle, School Board Member: He said as a homeowner he agrees that the Fire and Police Department should not be diminished. He said he was happy that the Council is willing to support the pools. He was concerned about the long term obligation to provide a decent education. He said the City wants the schools to address the problems in adequacy and in particular the NECAP exams. He said that would take a lot of



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work, and the need to improve the curriculum. He said the School Board cut the new curriculum to meet the tax cap. He asked the Council to give the same percentage to the School as the City will receive if the Council decides to override.

Britt Schuman, 30 Cushing Street: She said schools make or break a community. She said they are losing great teachers to other communities, because Dover doesn't pay as much. She said she works for a large firm in Dover, and said many of her co-workers don't live in Dover because they don't feel the schools are any good. She said if the City doesn't do something about it that will become a reality.

Ellen Barton, 133 Garrison Road: She referred to the numerous articles she has read in the newspaper about the tax cap and where the money would be put should an override become a reality. She said she has noticed that the pools are important to the Council, and agreed with them. She said she did notice that the School's budget is not on any of the Councilor's priorities, and she is frustrated by this. She hopes the Council will value education as much as it values recreation. She urged the Council to increase the funding to the School.

David Dinzeo, 24 Birch Drive, Solid Waste Advisory Commission Chairperson: He spoke about the new contract for solid waste collection.

David Bamford, 175 Gulf Road: He spoke about politicians and their need to consider their conscience. He said he remembered his father saying that education makes all men equal. He spoke about Barack Obama's first rate education, even though he was dealt a difficult hand. He said Dover's public schools have fallen behind.

Janet Perry, 37 Arch Street, and business owner at 386 Central Avenue: She spoke about her grandson in school and the trouble he had making up school work when he was out sick for a few days. She said the City is giving less to the children than they were given. She urged the Council to consider the School's Budget as more important.

David Scott, 220 Back Road: He asked about more public hearings on the budget. He also asked if some members on the Council should recuse themselves from the vote on the entire budget because of a possible conflict of interest. He said they must not ignore the difficult financial times we are in. He said the Council must represent the residents of Dover, and not the City. He said the City is a corporation that provides services. He said anything that is voted for an override means more taxes.

Joy Koblenzer, 3 Emery Lane: She said she was encouraged that the Council is considering a tax cap override. She said she agreed with the Council's list of items to put back into the budget, but she also felt the School was very important to add back in.

Raymond Bardwell, 199 Spur Road: He spoke about the Newington/Dover agreement with the State of New Hampshire. He said he learned at the Transportation Advisory Commission meeting that the maintenance agreement includes Boston Harbor Road, Dover Point Road, and



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Hilton Park. He said it had nothing to do with Spur Road and opening up the designs. He said there were discussions about a round-about and their concerns.

Richard Callaghan, 32 Horne Street: He said he didn't agree with overriding the tax cap, but if the Council does override the tax cap, then the School should receive the same amount.

Michele Holt-Shannon, 14 Florence Street: She asked for a responsible budget that includes the School.

Peter Schmidt, 53 Fourth Street, State Legislator for Wards 1 & 2: He asked the Council to consider the citizens suggestions and look at every last number. He said if it is not found then the Council should override the tax cap. He said Wards 1 & 2 voted against the tax cap, and he was a strong opponent of the tax cap. He said if the Council decides to override the tax cap, to consider the school as the most important expenditure.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

Mayor Myers called for a five minute recess.

9. CITY MANAGER'S REPORT

City Manager Joyal said he has submitted a written report.

Councilor Weston referred to comments that she has heard and asked if the City really rents out the horses.

City Manager Joyal said the horses are used in other communities and they reimburse us for the costs involved.

Councilor Weston referred to the comments about the Mill complex building a garage, and the possibility of getting the land back.

City Manager Joyal said he was not familiar with what transpired back in the 1980s. He said he would look into it.

Deputy Mayor Trefethen moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. May 5, 2010 – Workshop
- B. May 5, 2010 – Special Meeting
- C. May 12, 2010 – Workshop
- D. May 12, 2010 – Regular Meeting

Deputy Mayor Trefethen moved to accept the Minutes as presented; seconded by Councilor Garrison.

Vote: 9/0.



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11. MAYOR'S REPORT

Mayor Myers said he attended the DARE graduation. The Fiscal Policy Committee meeting continues to meet, and they are meeting again tomorrow. The Cochecho River Clean-Up Day was a wonderful event. He went to Little League opening day. He attended a Municipal Advisory Committee meeting in Concord. He said there was a robust discussion at the Coffee with the Mayor gathering at Café on the Corner. He said being on the Board of Directors for the Local Government Center does not create a conflict with voting on anything City related. Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Weston. Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

- 1. AUTHORIZATION TO ENTER INTO AGREEMENT WITH STATE OF NEW HAMPSHIRE FOR THE NEWINGTON/DOVER PROJECT (TO BE REMOVED FROM THE TABLE)
SPONSORED BY MAYOR MYERS BY REQUEST**

Deputy Mayor Trefethen moved to remove from the table and moved for its approval; seconded by Councilor Weston.

Vote: 9/0.

City Manager Joyal discussed what this agreement entailed and the whole project with the Council.

Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RESOLUTION: SETTING THE VOTING HOURS FOR THE STATE PRIMARY ELECTION
SPONSORED BY MAYOR MYERS BY REQUEST**
- 2. RESOLUTION: B10070 CATCH BASIN CLEANING
SPONSORED BY MAYOR MYERS BY REQUEST**
- 3. RESOLUTION: B10071 CRACK CLEANING SERVICES
SPONSORED BY MAYOR MYERS BY REQUEST**



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4. RESOLUTION: B10073 TASER EQUIPMENT AND ACCESSORIES SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board Liaison | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – School Cable Studio |
| 5. McConnell Center Advisory Committee | 11. Joint Building Committee – Woodman Park |
| 6. Arts Commission | 12. Legislative Liaison |

Deputy Mayor Trefethen moved to approve the Consent Calendar; seconded by Councilor Hooper.

Councilor Garrison asked to pull the Solid Waste Advisory Commission Report and the Legislative Liaison Report.

Councilor Cheney asked to pull Item 13.A.2.

Mayor Myers asked for a Roll Call Vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Trefethen moved for the approval of Item 13.A.2.; seconded by Councilor Cheney.

Councilor Cheney asked why the City was going out for bid on this, because the City has its own truck.

City Manager Joyal said with new regulations they don't have the manpower to complete 50% of the catch basins per year.

Roll Call Vote: 9/0.

Councilor Garrison gave an overview of his Solid Waste Advisory Commission Report.

Councilor Cruikshank moved to accept the Solid Waste Advisory Commission Report; seconded by Councilor Nedelka.

Vote: 9/0.

Councilor Carrier moved to suspend the rules to continue the meeting after 10:30 pm to complete the Agenda; seconded by Councilor Nedelka.

Roll Call Vote: 9/0.

Councilor Garrison gave an overview of his Legislative Liaison Report.

Mayor Myers updated the information on HB1393 from the meeting held earlier in the day.

Councilor Weston moved to accept the Solid Waste Advisory Commission Report; seconded by Councilor Hooper.

Vote: 9/0.



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B. RESOLUTIONS

1. B10040 MUNICIPAL SOLID WASTE COLLECTION – DISPOSAL-RECYCLING SPONSORED BY COUNCILOR GARRISON

Councilor Garrison moved for its adoption; seconded by Councilor Cruikshank. Councilor Garrison discussed the Resolution with the Council. He said that it was recommended by the Solid Waste Advisory Commission that Pinard remain the vendor for solid waste collection.

Roll Call Vote: 9/0.

2. B10056 NORTH END WATER TANK AND PRESSURE ZONE SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its adoption; seconded by Councilor Cruikshank. City Manager Joyal discussed what this will do for the City. He said it was the first part of the process for designing the water tower.

Councilor Cheney asked what was involved in the separate zones.

City Manager Joyal said it was a single water system with pressure valves between the two zones.

Roll Call Vote: 8/1; Passed. Councilor Cheney was opposed.

3. REQUEST TO REPROGRAM CIP FUNDS FROM HIGH SCHOOL ROOF PROJECT TO HIGH SCHOOL ADDITION MASONRY REPLACEMENT (REQUIRES 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON JUNE 9, 2010) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved to refer to a public hearing on June 9, 2010; seconded by Councilor Cruikshank.

Vote: 9/0.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE

A. LETTER FROM BERWICK ACADEMY – dated May 17, 2010

B. LETTER FROM MEGHAN MILLER

C. LETTER FROM PETER MARCOS – dated May 22, 2010

Deputy Mayor Trefethen moved to accept the correspondence and place on file; seconded by Councilor Weston.

Vote: 9/0.



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15. COUNCIL MATTERS OF INTEREST

Councilor Cheney spoke about the comments and discussions that have they have had as a Council. She said the Council worked as a team last year when they were told that some amount was being downshifted from the State. She spoke about overriding the tax cap last year. She said they will have to do some work again this year. She said the buck stops here. She said the City portion of the tax cap was higher than it should be under the tax cap. She spoke about using Fund Balances and how the credit rating might not be affected. She discussed that the tax lien percentage went up last year. She felt they could find the money within the budget and not override the tax cap.

Mayor Myers asked for clarification on overriding the tax cap last year. He said they could have raised taxes by 3.8%, but the City actually only used 2.2% or 2.3%.

City Manager Joyal referred to his chart that he sent to the Council. He said the City has never exceeded the tax cap.

Councilor Carrier said he would like a list of revenue savings that people were mentioning.

Mayor Myers asked the City Manager to get this to the Council as soon as possible. He discussed the use of fund balance in prior years.

Councilor Nedelka said they should continue to work on the budget. He apologized to the people he upset when he mentioned the anti-tax crowd two weeks ago during Councilor Matters of Interest. He was talking about one person, and not all the people who spoke at the podium. He went over the tax lien process.

Councilor Weston said she was disappointed that the School Board did not prioritize their list. She said she was glad to see people talk about getting the money from the budget, because she referred to comments from the City Manager that next year will be worse. She spoke about the \$725,000 in overtime for the Fire Department and that the known expenses were just over \$300,000. She felt the remaining \$400,000 was excessive. She discussed the staffing at the Central Fire Station. She asked the City Manager for a list of fund balances and projected leftover CIP funds.

Councilor Garrison said he attended the Arts on Local Development presentation last week. He said members of the Arts Commission told him that they are desperately in need of Council representation. He said he also learned that the Children's Museum is hosting another free family night on June 4th.

16. ADJOURNMENT

Councilor Carrier moved to adjourn; seconded by Councilor Hooper.

Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2010.06.02 - 8**
Chapter: Chapter 3, Formation of the Pool Advisory Committee

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 3 entitled “Administrative Code” of the Code of the City of Dover 1983.

2. AMENDMENT

Chapter 3 entitled “Administrative Code” is hereby amended by adding a new Section 3-74, to be entitled “Dover Pool Advisory Committee”

3-74 Dover Pool Advisory Committee.

A. MEMBERSHIP: The Dover Pool Advisory Committee shall consist of seven (7) regular members and two (2) alternate members,

B. TERMS OF MEMBERS: Members shall be appointed to terms of three (3) years.

C. AUTHORITY AND DUTIES: The Dover Pool Advisory Committee shall perform the following functions:

1. Study, consider and recommend to the Recreation Director and the City Manager, general policies, present and future, for the operation of the Dover Pools.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:

Ordinance Title: **O – 2010.06.02 - 8**

Chapter:

Chapter 3, Formation of the Pool Advisory Committee

DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothy Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:

Ordinance Title: **O – 2010.06.02 - 8**

Chapter:

Chapter 3, Formation of the Pool Advisory Committee

ORDINANCE BACKGROUND MATERIAL:

Local resident Peter Markos has generously committed to making a \$5,000 donation to the City in order to off-set maintenance and non-employee costs relating to the pools. A committee needs to be established in order to oversee any funds donated and earmarked for pool purposes.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2010.05.26 – 68**
Resolution Re: Request to Reprogram CIP Funds from High School Roof Project to High School Addition Masonry Replacement

WHEREAS: Water infiltration issues at Dover High School require additional remedial work to increase the functionality of the building, and

WHEREAS: Monies are available from a related capital project to complete the work; and

WHEREAS: In May 2010, the Dover School Board approved a request seeking to reprogram unexpended bond proceeds from the High School Roof Project to High School Addition Masonry Replacement Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The City Council approves reprogramming unexpended bond proceeds in an amount of \$120,000.00 from the High School Roof Replacement Project to the High School Addition Masonry Replacement.

Account	Description	Available Balance	Adjustment	Adjusted Balance
4009.1.600.46900.4725.07101.09.000.(Dover High School Bldg Improvements	121,842	(120,000)	1,842
4009.1.600.46900.4725.07111.09.000.(School Facility Improvements	0	120,000	120,000

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk

In accordance with NH Municipal Finance Act, RSA33 and City Charter Provisions C6-6 and C6-14 a PUBLIC HEARING IS REQUIRED for this resolution and must be approved by a 2/3 majority vote of the city council. To Be Referred to Public Hearing.

Document Created by: SAU
Document Posted on: June 4, 2010

R 2010.05.26 Request to Reprogram CIP Funds from High School Roof Project to High School Addition Masonry Replacement
Page 1 of 3
12.C.1.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2010.05.26 – 68**
Resolution Re: Request to Reprogram CIP Funds from High School Roof
Project to High School Addition Masonry Replacement

RESOLUTION BACKGROUND MATERIAL:

During the summer of 2002, the District established a Joint Building Committee to oversee an eight-room addition at the Dover High School. Through a competitive bid process, the Committee entered into a contract for design/build services with Whitcher Builders, Inc. to perform the work. Whitcher Builders, Inc. retained the services of Steven McHenry and Civil Consultants as the architects and designers for the project.

The project was successfully overseen by the Joint Building Committee. It was deemed to have been completed in 2003, and subsequently a certificate of occupancy was issued. In December 2003, water leaking through the windows was reported. Whitcher Builders, Inc. worked with facilities management and performed a series of problem-solving applications at no cost to the District. They committed themselves to resolving the issues, including applying a sealant on the exterior brick and replacing of some of the windows where water was reported to have seeped. The remedies were unsuccessful and there are still water issues.

From December 2003 through the present, the District had independent contractors and architects review the design and workmanship of the addition. In November 2009, the School Board hired forensic architect, Building Envelope Consultants, to determine the exact cause of the water issues, to recommend solutions, and provide an estimated cost to the School Board. The report from Building Envelope Consultants concluded that by 2002-2003 standards, the workmanship and materials used were standard practice. However, by today's design standards, Type "S" mortar is no longer recommended for single faced split block construction.

Building Envelope Consultants recommended installing structural steel angle supports to the existing concrete foundation wall, install a new brick veneer, remove and replace all existing windows, and install new wood window sill and jambs to resolve the water issues. Building Envelope Consultants estimates the cost to be \$300,000.00. In addition, an estimate has been obtained from BWK Construction, Inc. for the amount of \$311,000.00.

Whitcher Builders, Inc. has provided the District with an estimate of \$120,000.00 to perform the work as outlined by Building Envelope Consultants, Inc. Savings generated from the High School Roof Replacement project is needed to fund the repairs. The optimum time-line to get the repairs done is during the summer of 2010.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2010.06.09 – 70**
Resolution Re: Dog Warrant

WHEREAS: Dog owners are required to license their dogs by May 1st of each year; and

WHEREAS: RSA 466:14 requires town and city clerks, between June 1 and June 20, to seek authority to issue a warrant to local law enforcement;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Clerk is hereby authorized to issue the annual dog warrant for owners who have not properly licensed their dogs, and to proceed with any civil forfeiture proceedings as permitted by State law.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2010.06.09 – 70**

Resolution Re: Dog Warrant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2010.06.09 – 70**
Resolution Re: Dog Warrant

RESOLUTION BACKGROUND MATERIAL:

State law RSA 466:14 requires the City Clerk to obtain the authority to issue a warrant to the appropriate local law enforcement officer to continue the annual process of collecting fees and fines for dog registrations.

Owner's Last Name	Owner's First Name
Abbott	Dave & Barbara
Acerra	Peter
Adams	Bob
Adams	Julie
Adams	Tracy
Aho	Melissa
Ahrens	Bill
Aikens	Chris
Albies	Carol
Allen	Autumn
Allen	Todd & Renee
Almy	Pat & Bob
Amari	David
Anastas	John & Gloria
Anatone	Kate
Anderson	Rob & Anne
Anderson	Robin
Angulo	Pam
Appleton	Laura
Arnold	Danney & Barbara
Aubin	Jonathan & Traci
Auger	Joyce
Aumand	Patricia
Ayer	Anthony
Ayer	Daniel
Ayers	Lauri
Backowies	Ellen
Bailey	Bradford
Baillargeon	Jamie
Baillargeon	Jennifer
Baillargeon	Linda
Baker	Keith & Lauren
Baker	Robin
Balak	Desmond
Balchunas	Richard
Ball	Susan
Ballentine	Jen
Barbi	Ann
Barksdale	Pam
Barry	Patrick
Bartlett	Kerry
Bastianelli	Jenna
Beaudette	Lisa & Ray
Belanger	Tim
Belanger	William
Bell	Jason

Bell	Norma
Bell	Susan
Benway	Sally Ann
Berard	Robert
Berk	Jeffrey
Bernard	Anna
Bernier	Alicia
Bernson	Tracy
Berry	Kimberly
Beshey	Michael & Kathy
Bingham	Brianna & Craig
Bingham	Michelle & Brett
Bittner	Sam & Bonnie
Bittner	Vevla
Blakey	Abram & Shawn
Blunier	Karla & Jeff
Bodoh	Debbie
Boos, Jr	James & Kristen
Bossie-Bailey	Alida
Bossio	Katie
Boucher	Wayne & Cathy
Boulay	Kim
Bowden	Amanda
Bowdoin	Leatha
Boyle	Charles
Boynton	Julia
Bradley	John
Braman	Alison
Brassil	Tim
Bretz	Jennifer
Brewer	Verna
Bridges	Wayne
Broadbent	Eric
Broadus	Taneal
Brooks	Madeline
Brooks	Susan
Brown	Alan
Brown	Laura & Charles
Brown	Zarina
Browne	Morrigan
Bryce	Roderick & Audrey
Buell	Rebecca
Bunker	Lesa
Burns	Bryn
Burridge	Stephanie
Busby	Michele & Mike
Butler	Paul & Janet

Butler	Ryan
Bye	Wanda
Caggiano	John
Cahoon	Bryan & Mary
Calabrese	Sue & Robert
Calabro	Deborah
Calhoun	Kelly & Kevin
Caligiure	Michael
Carmolli	Christina
Carneiro	Brett
Carrier	Robert
Carroll	Thomas
Casey	Daniel
Casey	Kim
Cash	Karen & Brian
Cedrone	Aime
Chadwick	Amy
Chalifour	Rhianna
Charles	Kevin & Elaine
Chase	Cindy
Cherry	Robin
Ciccotelli	Karen
Ciereszynski	Donna
Ciotti	Donna
Clerkin	Rob & Rebecca
Cliché	Jason
Clifford	Kevin
Cmejla	Russell & Donna
Coakley	Bianca
Colby	Walter
Colizzi	Mike & Candy
Colon	Jennifer
Conroy	Fred
Conroy	Fred
Constance	Charlie
Conte	Colleen
Contella	John
Cook	Rebecca
Cooper	Kevin
Cordeiro	Donna
Correnti	Darren
Corsetti	Bob
Cosgrove	Tara
Coslett	Brandi
Cuff	Sue Ellen
Cullen	Richard & Pam
Cummings	Douglass

Cummings	Kathryn
Cunningham	Brian & Amy
Cunningham	Darcie
Curtis	Lee
Cutting	Jaylene & Robert
Cyr	Meg
Dalke	Brian
Dalton	John & Michelle
Daniels	Judi
Daniels	Lisa
Darcy	Thomas
Dargan	Cara & Terry
Darrah	David
Darrell	Nariel
Davis	Jean
Day	Peter
Day	Richard
Dean	Marcella
Decolfmacker	Debra
Decolfmacker	Robert & Tricia
Dejong	Erik
Delsignore	Michael & Emily
Demaray	Tanya
Demetracopoulos	Emily
DeVirgilio	Joe
DeVito	Pam
Deyak	Jodi
Deyo	Brenda & James
Dickson	Scott
Diessner	Marc & Denise
DiGiacomo	Tracy & D
Dionne	Megan
Dobroski	Nick
Dobson	Laura & Will
Dodier	Michelle
Doll	Kelli & Richard
Donner	Marie
Donohue	Sean
Donovan	Cori
Dow	Joseph
Doyle	Carrie
Drake	Marcie
Driscoll	Beth
Dubay	Diane & Richard
Dube	Kim
Dubois	Liz & Rene
Dubreil	Brian

Duffy	Bernie
Duffy	John
Duisberg	Kristin
Dunkerley	Secia
Dunn	Lawrence & Elizabeth
Dupes	Maureen
Durand	Paula
Durbano	Robin
Durkee	Scott & Donna
Eagen	Ray & Missy
Earley	Ryanne
Eason	Doug & Donna
Eaton	Bethany
Ecker	Christine
Egan	Cornelia
Eisenmann	Amy
Elliott	Dan & Laura
Elliott	David & Rebecca
Ellis	Tim
Elwood	Jeanna
Ely	Angela
Eslinger	Jane
Fairbairn	George & Meg
Fairhurst	Patricia
Fallon	Sandra
Farnum	Patricia
Farrell	Shanna
Feduk	Karen
Fenell	Lucy
Fernald	Kasandra
Ferrara	Jane & Michael
Ficker	Melissa
Field	Suzan & Hurl
Finch	Maryann
Finn	Carol
Fitton	Kelly
Fitzgerald	Jeffrey
Fletcher	Robin
Flynn	Cyndi
Fogwell	Clinton
Foley	Lori
Folger	Karen
Fontaine	Carolyn
Foote	Melissa & Corey
Forbes	Michael
Forbes	Paula & David
Forget	Ellen

Fortier	Joe
Foster	Steven
Fournier	Dean
Fowle	Katherine
Fowler	Katelyn
Franchi	Linda
Fraser	Eileen
Frederick	Patricia & John
French	Matthew
Friars	Patricia
Frisselle	Kay
Fuller	Sarah
Furtado	Peter & Kate
Gadway	Rick
Gagnon	Laurie & Marc
Gagnon	Maurice & Valerie
Gagnon	Michele
Galka	Ellen & Edmund
Garcia	Elizabeth & Robert
Garland	Deb
Garstka	David & Dawn
Gasses	Marcia
Gates	Melissa & Paul
Gerjuoy	David
Gerstenblatt	Ruthie
Gilmore	Gary
Ginter	Lindsay
Glovinski	Carly
Goerke	Ulrich
Goodman	Stephanie & Scott
Gordon	Cedar
Gordon	Silas
Gorton	Ruth
Gottlob	Karin
Goud	Eric
Gould	Laurence & Dorothy
Graham	Jennifer
Graham	Ryan
Gray	Dustin & Dana
Gray	Esther
Green	Anne
Green	Molly
Gregoire	Melissa
Grimes	Kelly
Gross	Steve & Pam
Gwinn	Michelle & Craig
Hadley	Craig

Hagen	Steve
Hager	Todd & Stacy
Hagman	Eric
Hale	Carol
Hallisey	Anne Marie
Ham	Alan
Hancock	Bill
Handley	Aaron
Hanks	Linda
Hanson	James & Kathy
Hardy	Marie
Harris	Katherine
Hauscom	Kerry
Hawley	Tara
Hay	Wendy & James
Hayes	Carolyn
Hayes	Melissa
Hefty	Kristen
Heller	Janet
Hemphill	Jamie
Henault	Michelle
Hendriquez	Alberto
Hernandez	Amy
Hernandez	Melissa
Herrion	Maureen
Hill	Cindy
Hodgson	Steven & Susan
Hollinger	Cristina
Holt-Shannon	Michele
Holzhter	Tiffany
Homstad	Nichole
Hopkins	Alicia
Horner	Julie
Houghton	Erin
Houle	Joanne
Housley	Jessica
Howard	Andrea
Howard	Jennifer
Howard	Phyllis
Howe	William
Hublely	Tricia
Hunter	Frank
Hurst	Valerie
Hutchins	Robin
Hutton	Mark
Hyland	Patrick
Imbro	Cindy

Irving	Martha & Richard
Jacques	Pam
Jacques	Steve & Stacey
James	Ann & Thomas
Janetos	Roberta
Jeacapello	Seth & Ingrid
Jeffery	Ted
Jennison	Kim
Jensen	Karen
Jermain	Lisa
Jessee	Chelsea
Jette	Maureen
Jobin	Brian & Amanda
Johnson	Chris
Johnson	Cynthia
Johnston	Laura
Jolin	Kevin & Lisa
Jones	Matthew & Catherine
Jones	Ricky & Linda
Joyal	Matt
Joyce	Lisa
Kahn	Lily
Kane	Karalee
Karwowski	Alisa
Keaton	Chelsea
Keays	Dale
Keech	Carrie
Keefe	Amy
Kemen	John
Kenyon	
Keraghan	Julianna
Kierstead	Adam
Kilcullen	Richard & Gladys
King	Catherine
Kish	Evonne
Klotz	Melissa
Knight	Janice
Kohut	William
Kostis	John
Kouninis	Cheryl
Kozler	Brian
Kozlowski	Bret
Krumm	Jack & Janet
Krumm	Mary
Kursinsky	Thomas
LaBranche	Linda
LaBrie	Sean

Lachance	Jerome
Lachance	Stephanie
Ladebush	Karen
LaFlamme	Mark
Lafrance	Sondra
Laing	Peter & Katie
Lambert	Kaylyn
Lamson	Raeleen
Landry	David & Ann
Larosa	Judy
Larose	Sean
Laurie	Lisa
LaValley	Noah & Kalen
Lavasseur	Heather
Lawrence	Chris
Lawson	Rachel
Layton	John
Leavitt	Sean
Leborgne	Susan
Lebrun	Mark & Christine
Leclerc	Stephanie
Lefebvre	Alexandra
Leighton	Lisa
Lenharth	Jennifer
Lent	Abigail
Lent	Stephen & Elizabeth
Lessard	Tyler
Lewis	Susan
Liberty	Josh
Lindsay	Laurie
Loch	Robert
Logue	Kristen
Lombardi	Jessica & John
Long	Dylan
Lorden	John & Desiree
Loughlin	Neil
Lucas	Holly
Lynch	Peggy
Lyons	Betsy
MacAlister	Simon & Cynthia
MacDonald	Brad
Mackey	Cheryl
Macvittie	Heidi
Madden	Brendan
Maglio	Linda
Mahan	Sandra
Mahill	Kelly

Makem	Katie
Malcolm	Jen & Brian
Malizia	Laurie
Malo	Claude, Casey & Elaine
Mancuso	Chuck & Derral
Mandigo	Cybelle
Manha	Susan
Maniotis	Michael & Erica
Marceau	Andrew
Marcoux	Corinne
Markham	Timothy
Marney	Kelley
Marsh Welch	Elizabeth
Marshall	Robert
Martel	Joann
Martel	Paul & Kay
Martineau	Eleanor
Maynard	Tina & Wesley
Mayrand	Joyce
McAllister	Tara
McCabe	
McCabe	Walter
McCann	Dana & Stephani
McCann	William
McCullough	Don
McDermott	Kerry
McFadden	Tami
McFaden	Barbara
McGrath	Kim
McGuire	Araham
McInnis	Andrea & Marc
McLaughlin	Stanley
McLean	Amy
McManus	Elizabeth
McManus	Robert
McNeil	Ray
McShane	James & Valerie
Medbery	Donald
Mehr	Brian
Melton	Jeanne
Mendenhall	Karen
Mercier	Chris & Jennifer
Mercier	Roger & Zoraida
Merrill	Chase
Merritt	Katie
Merritt	Wayne
Miano	Joe

Michaud	Gail
Michaud	Nick
Michaud	Peter & Helen
Michaud	Rachel
Middaugh	Adam & Michelle
Middleton	Amy
Miller	Chris
Miller	Robert & Beatrice
Mitchell	Alex
Mitts	Allison & Jerry
Moisan	Devin
Moisan	Lucille
Molleur	Jennifer
Moore	Corinne
Moore	Dana
Moreau	Kathy
Moreau	Rachel & Andre
Morgan	Nick
Morin	Garth
Morris	Robin
Morrison	Judy
Morrison	Martha
Morrison	Steve & Jen
Morse	Michael & Nancy
Most	Erica
Mount	David
Mudrick	Bill
Mulligan	Frances & Tom
Munson	Wendy
Murphy	Emily
Mutter	Jeff
Naples	Peter
Nary	Donald & Debbie
Neenan	Donna
Nelson	Barbara & Terry
Nevins	Kelly & Patrick
Nickerson	Tina & William
Nicolella	Mary
Niles	Deborah
Nollet	Lori
Nordaby	Lisa
Normandeau	Marc & Aimee
Norris	Cathryn
Novak	Bruce
Noyes	Chris
Nystedt	Joyce

O'Connell	Shasta & Mike
O'Connor	John & Jane
O'Connor	Terri
O'Donohue	Gertrude & Mercedes
O'Dowd	Thomas
Ogasian	John & Debra
O'Leary	Amber
Olech	Miriam & Chad
Oliver	Janine & Ben
Oliver	Robin & Mackenzie
Olson	Raymond
Oroh	Kathy
Ortlieb	Crystal
Palmer	Linda
Paltrineri	Ellen
Paltrineri	Sarah
Paola	Sara
Paradis	Kristina
Parent	Jen
Parker	Betsy
Parker	Emilie
Parker	Eric
Parks	Joe
Parsons	Matthew
Patch	Greg
Patel	Patricia & Samit
Patrick	Dan & Sharon
Pearlman	Greg
Pearson	Brian
Peatfield	Hillary
Pelletier	Marion C
Pendak	Shannon
Pepler	Matthew & Melonie
Perkins	Bradley & Traci
Peskovitz	Mary
Petlon	Dan
Petlon	Nancy
Pettengill	Ed
Phan	Loan
Pierce	Brenda
Pierre	Robert
Pinkham	Ryan
Plourde	Liz
Polychronis	Darlene
Poole	Susan & David
Porter	Julie
Pratt	Mary

Pratt	Rebecca
Price	Joseph & Lauren
Pritchett	Catherine
Provencher	Anna
Puorro	Nicholas
Purdy	Steven
Quintero	Dianne
Rafford	Beth & Michael
Ratta	Samantha
Raymond	Tatum
Raynor	Heath
Reall	David & Doreen
Reid	Hadley
Reid	Mandy
Reilly	James & Kaitlin
Reilly	Jennifer
Riiska	Ellen
Rinaldi	Donna
Roberts	Florence
Robertson	Jeremy & Stacey
Rodrigue	Audrey
Roemer	Jeff
Rogers	Angela
Rogers	John
Rogers	Marc & Beth
Rogers	Sue
Romps	Mike
Root	Stephen & Karen
Rose	Melisa
Rose	Pat
Ross	Tawnia
Rouleau	Michael
Rousseau	Jennifer
Roux	Marc & Donna
Rowe	Paul & Wendy
Roy	Connie
Roy	Rose Mary
Rubeor	Rebecca
Rudolph	Cheryl & Mike
Rushmore	Barbara
Russell	Amanda
Russell	Leann
Russo-Sorbello	Dee & Jim
Rutherford	John & Peggy
Sabol	Jim & Julie
Sadowski	Ashlee
Salvail	Morrine

Sanderell	Chris
Sanders	Lawrence
Santello	Heather
Sargent	Tiffany & Paul
Satish	Victor & Tracey
Saunders	Anne
Sawyer	Cortney
Scammon	Lara
Scherf	Laura
Schommer	Tammy
Schwartz	Elizabeth
Scoggins	John
Scullin	Robert
Seeber	Christian
Seely	Todd
Semertgakis	Kelly & Richard
Sengstaken	Amy
Sexton	Brianne
Sharp	Amy & Stephen
Shaw	Shannon
Shea	Deirdre
Sheckler	Patricia
Sheppard	Cheryl
Short	Brenda & David
Short	Brian & Mary Ann
Siegel	Angela
Silsby	Sandra
Silverio	John & Kristina
Smith	Brenda
Smith	Darlene
Smith	Gordon & Sue
Smith	Gwynn & Joseph
Smith	John
Smith	Neilya & Stephen
Smith	Rob & Bridget
Smith-Robinson	Kathy
Somers	Dana
Sorbello	Paul
Soucy	Christie
Sousa	Ronald & Barbara
Sousane	Ruth K
Souza	Mary
Speidel	Dianna
Spinelli	Michael
Spinney	Rosemarie & David
Sprowl	Tim
Spurlin	Rick

St. Louis	Vincent
Stackpole	Raymond
Stafford	Mark & Linda
Stallings	Robert
Stevens	Falon
Stevens	Melissa & Chris
Stevenson	Nolan
Stickles	Darlene
Stockbridge	David
Stockton	Colleen & Raymond
Stolzenberg	Nicole
Stone	Mary
Stonehouse	Robert
Stowell	Robert & Robin
Strand	Robert
Sublette	Renee
Sullivan	Lisa
Sullivan	Taryn
Sylvia	Karyn
Tagget	Dillon
Tara	Ashley
Taufest-Murphy	Lisa
Taylor	Ann
Taylor	Katherine
Taylor	Steve
Tederous	Christopher
Temple	Matthew
Terrio	Veronica & Robert
Tester-Hall	Aaron
Theberge	Richard
Thibodeau	Carl
Thibodeau	Paul & Linda
Thibodeau	Ruth
Thorne	Christine & Stuart
Tiemann	Anne
Tilley	Lisa
Tilton	Desiree
Torr	Scott & Renee
Towle	Alice
Towle	Debbie
Towle	Sherri
Travaglini	Shauna
Tremblay	Terri
Tretter	Elizabeth
Trongeau	Brian
Truax	Amy
Tully	Kevin & Sharon

Tulo	Travis
Turgeon	Paula
Turner	Judi
Turner	Rusty & Brenda
Ulrey	Cindi
Vail	Lynn & Mike
Valhos	Mary Ellen
Vanasco	Lara
Vardaro	Janet
Vassillion	Jessica
Vigliotti	Erin
Vittorio	Ann Marie
Vollnogle	Eric & Danielle
Walker	A.K.
Walsh	Deanna & Jason
Walters	Scott
Wamsley	Nadine
Wass	Heather
Waszkielewicz	Lisa
Waterman	Rebecca
Webber	Lisa
Weed	Laura
Weeks	Leah
Welman	Jared
Weltzel	Christine
Wentworth	Kristen
Wentworth	Lindsey
Wentworth	Stefani
West	Sara
White	Charles
White	Louise
White	Nikki & Jim
White	Robert
White	Shawn
Wielgoszinski	Tracy
Wilcox	Ann & Stephen
Wiley	Deborah
Wilkins	Robin
Wilson	Bob
Wilson	Kelly
Wilson	Mary & Glenn
Wilson	Michael & Patricia
Wilson	Perry & Darlene
Winslow	Sue
Wong	John
Wood	Margaret
Wood	Tamara

Woodward	Carolyn
Wright	Zebulon
Wydra	Susan
Wyeth	Linda
Xydias	Paul
Yadisernia	Sean
York	Irene
Zabkar	Laura
Zbikowski	David
Zhou	Sophie
Zubkus	Elaine



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2010.06.09 – 71**
Resolution Re: Trojan UV3000 Plus Lamps

WHEREAS: In 2005 an Ultra Violet Disinfection system was installed at the Waste Water Treatment Plant costing \$671,500. The Trojan UV3000 Plus lamps and sleeves, that came in this system, have reached the 12,000 hours of use warrantee and will be in need of replacement; and

WHEREAS: Trojan Technologies provided an Equipment Performance Guarantee stating the system will meet the required level of germicidal output provided that said system is operated and maintained in accordance with the Operations and Maintenance Manual and recommendations made by Trojan Technologies; and

WHEREAS: On November 13, 2006, bid #B07024 was issued requesting pricing and availability of the Trojan UV3000+ Series. Three responses were received with The Maher Corp. quoting validated components and two vendors that did not. The Mayer Corporation is currently offering four hundred and eight (408) Trojan UV3000+ lamps at \$183.55 each with quantities and pricing to hold for 2010 calendar year. The purchase will consist of 240 units now and the balance next fund year contingent upon funding.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to The Maher Corp. of Medford, MA given the unit price of \$183.55. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4652.00000.00	Maint. Supplies Impr o/t Bldgs FY10	\$125,300.00	\$54,697.00
5320.1.300.43250.4741.04585.02	UV Unit Upgrade	\$22,855.00	\$6,375.05
5320.1.300.43256.4652.00000.00	Maint. Supplies Impr o/t Bldgs FY11	\$120,000.00	\$120,000.00
		FY11 Anticipated	

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2010.06.09 – 71**
Resolution Re: Trojan UV3000 Plus Lamps

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2010.06.09 – 71**
Resolution Re: Trojan UV3000 Plus Lamps

RESOLUTION BACKGROUND MATERIAL:

A Trojan UV3000 Plus is in operation at the Waste Water Treatment Plant. When installed, Trojan Technologies provided an Equipment Performance Guarantee stating the system will meet the required level of germicidal output provided that said system is operated and maintained in accordance with the O & M Manual and recommendations made by Trojan Technologies. They also provide the City of Dover free access to 24/7 technical support and a free recycling program for expired lamps.

In order to maintain this guarantee and services the following conditions must be met:

- The Trojan system must be operated and maintained in accordance with the O&M manual, including prescribed regular maintenance
- Only Trojan approved and validated replacement parts are used in system.
- Technical field service for system is supervised or provided by Trojan Certified Service Technician.

Failure to use Trojan replacement parts voids the warrantee and technical support could be refused until conditions are met.

Qty 408 Lamps @ \$183.55=\$74,888.40

Bid Information:

On November 13, 2006, bid #B07024 was issued requesting pricing and availability of the Trojan UV3000+ Series. Three responses were received with The Maher Corp. quoting validated components and two vendors that did not

Purchasing Information:

Type:	Purchase Order	Advertised:	
Invitations Mailed:		Number of Responses:	
Warranty:	12,000 hours	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	2010 calendar year
Prices will hold for:	December 31, 2010	Estimated Delivery:	2 weeks
Recommended Award to:	The Maher Corporation	Fund:	GF
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase amount exceeds the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2010.06.09 – 72**

Resolution Re: Tire and Electronics Recycling Services TRUST FUNDS

WHEREAS: In 1981 four NH Municipalities founded the Northeast Resource Recovery Association to provide a clearinghouse for current, up to date information and a source of technical and marketing assistance in the general areas of waste reduction and recycling. Membership has grown to over 300 municipalities. Dover is a member and has utilized this program for many years; and

WHEREAS: A resolution to the Board of Trustees of the Trust Funds was prepared and approved by the Board of Trustees of the Trust Fund and is included in this resolution; and

WHEREAS: As a member of this organization the City of Dover would like to continue to use Northeast Resource Recovery Association for it recycling needs. Estimated annual expenditure not to exceed \$30,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Northeast Resource Recovery Association for continued recycling services, as needed, given the rates provided April 16, 2010. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation Balance as of 4/13/10
8933.1.300.43240.4831.00000.0	Vehicle Reclamation Trust Disbursement by Agent	\$68,308.50

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2010.06.09 – 72**

Resolution Re: Tire and Electronics Recycling Services TRUST FUNDS

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2010.06.09 – 72**

Resolution Re: Tire and Electronics Recycling Services TRUST FUNDS

RESOLUTION BACKGROUND MATERIAL:

In 1981 four NH Municipalities founded the Northeast Resource Recovery Association to provide a clearinghouse for current, up to date information and a source of technical and marketing assistance in the general areas of waste reduction and recycling. Membership has grown to over 300 municipalities with goals such as maximizing recycling revenues, sharing cutting edge information, reducing disposal costs, reducing global warming emissions and access to expert technical assistance.

Dover is a member of this non-profit recycling cooperative and has utilized this program for many years. A resolution was prepared and approved by the Board of Trustees of the Trust Funds and is attached, documenting disbursement of funds from the Vehicle Reclamation Trust as an appropriate use of the Funds. As a member of this organization the City of Dover would like to continue to use Northeast Resource Recovery Association for it recycling needs

Electronic recycling services. NRRA will provide for the City of Dover a closed container at a rate of \$75.00 monthly rental (a decrease of \$50.00 from last year) and a collection fee of \$95.00 (a decrease of \$80 from last year). In addition, a fee is charged in the amount of \$0.12 per pound (a decrease of .02 from last year).

Tire Recycling Services: NRRA will also supply one (1) twenty yard capacity trailer for the tire recycling at a rate of \$655.00 per load and will remove the \$650.00 annual fee of last year; and

Bid Information:

None, Member of a municipal organization

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:		Number of Responses:	
Warranty:		Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	
Prices will hold for:	1 year	Estimated Delivery:	As needed
Recommended Award to:	NRRA	Fund:	Trust Reclamation account 8933-
Other Approvals Required:	Board of Trustees of the Trust funds.	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase amount exceeds the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2010.06.09 – 72**

Resolution Re: Tire and Electronics Recycling Services TRUST FUNDS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2010.06.09 - 72**

Resolution Re: Tire and Electronics Recycling Services TRUST FUNDS

CITY OF DOVER, NEW HAMPSHIRE RESOLUTION OF THE BOARD OF TRUSTEES OF THE TRUST FUND

RE: TIRE/ELECTRONIC RECYCLING SERVICES

WHEREAS: The City has been utilizing the services of the Northeast Resource Recovery Association to facilitate the collection and recycling of tire and electronics for the past several years; and

WHEREAS: As a member of this NH Municipality organization, NRRRA has arranged to have the electronic recycling services provided for the City of Dover a closed container at a rate of \$75.00 monthly rental (a decrease of \$50.00 from last year) and a collection fee of \$95.00 (a decrease of \$80 from last year). In addition, a fee is charged in the amount of \$0.12 per pound (a decrease of .02 from last year).

NRRRA will also supply one (1) twenty yard capacity trailer for the tire recycling at a rate of \$655.00 per load and will remove the \$650.00 annual fee of last year; and

WHEREAS: Annual estimated total not to exceed \$30,000.00. Last year expense totaled \$11,455.71

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES THAT:

The Treasurer is authorized to make payment for continued Tire and Electronic collection and recycling Services to Northeast Resources Recovery Association of Epsom, NH at the rates listed above, to be used as needed and charged to the following account:

ACCOUNT #	DESCRIPTION	UNENCUMBERED BALANCE 4/13/2010	CHARGE
8933-43240-4831-0000-00-30	Vehicle Reclamation Trust - Disbursement by Agent	\$68,308.50	\$30,000.00 (Not to exceed estimated)

Approved by:

Daniel R Lynch

Don Cichon

Earle Goodwin

Michael Murphy

James Brannen

Date: 5/21/10



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.06.09 - 73**

Resolution Re: FY10 Transfer of Appropriation – General Fund

- WHEREAS: The City Council adopted the FY10 Budget on June 3, 2009; and
- WHEREAS: Some non-school departments have incurred expenditures not originally anticipated as part of the budget; and
- WHEREAS: Unspent appropriations exist within some accounts; and
- WHEREAS: A transfer of appropriations is necessary to cover the expenditures not originally anticipated in the department budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Pursuant to C6-8 of the City Charter, the City Manager is authorized to transfer unspent FY10 appropriations as deemed necessary between non-school departments within the General Fund to cover these unanticipated expenditures

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.06.09 - 73**

Resolution Re: FY10 Transfer of Appropriation – General Fund

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.06.09 - 73**

Resolution Re: FY10 Transfer of Appropriation – General Fund

RESOLUTION BACKGROUND MATERIAL:

There are certain departments and divisions within the General Fund that are anticipated to exceed the appropriations and others that will have remaining appropriations. This resolution allows the City Manager to move appropriations between departments in order to cover needed unanticipated expenditures.

The following areas have, or are projected to have, a need for appropriations:

<u>Department</u>	<u>Projected Shortfall</u>
Fire Department – Suppression	
Overtime	175,000
Retirement	<u>93,000</u>
	<u>268,000</u>

The above areas have a need for appropriations based on current actual expenditures, as well as, estimates of expenditures for the remaining portion of the fiscal year. These areas have been identified because they currently have a need for appropriations and the list is not intended to indicate the only areas that may need appropriations at fiscal year end.