



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #6  
Meeting Location: City Council Chambers  
Meeting Date: **Monday, June 14, 2010**  
Meeting Time: **7:00 pm**

Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, June 14, 2010, at 7:10p.m. in the City Council Chambers.

**A. ROLL CALL:** Present were Carolyn Mebert, Audra Lurvey, Beth Setear, Kenneth Appel, Audra Lurvey, Matt Mayberry, and Doris Grad.

Also present were; Superintendent John O'Connor; Business Administrator, Laurie Verville; Dustin Gray, Garrison School Principal; Mal Forsman, Horne Street School Principal; Patrick Boodey, Woodman Park School Principal; Kim Lyndes and Christine Boston, Dover Middle School Co-principals; Debi Migneault, Dover High School Principal; Director of Curriculum, Instruction, and Assessment, Jean Briggs Badger; World Language Teacher, Janis Hennessey; Director of Athletics, Peter Wotton; DTU Vice President, Maybeth Anderson; Sylvan Learning Center Representative, Sean Hoeing; and Leslie Modica, *Foster's*.

**B. PLEDGE OF ALLEGIANCE:** Robert McCrory led the Board in the Pledge of Allegiance.

**C. CITIZENS' FORUM:** No one addressed the Board.

**D. APPROVAL OF MINUTES:** Audra Lurvey moved, Matt Mayberry seconded, to approve the following minutes:

- a. **NONPUBLIC SESSION #17, MAY 10, 2010 (PERSONNEL)**
- b. **REGULAR SESSION #5, MAY 10, 2010**
- c. **NONPUBLIC SESSION #18, MAY 19, 2010 (SUPERINTENDENT CONTRACT)**
- d. **NONPUBLIC SESSION #19, MAY 24, 2010 (PERSONNEL)**
- e. **SPECIAL SESSION #4, MAY 24, 2010**
- f. **NONPUBLIC SESSION #20, JUNE 2, 2010 (SUPERINTENDENT CONTRACT)**
- g. **NONPUBLIC SESSION #21, JUNE 8, 2010 (SUPERINTENDENT CONTRACT)**

An oral **VOTE PASSED 7/0.**

**E. CONSENT AGENDA**

1. **Correspondence: None.**
2. **Resignations/Retirements:**
  - a. **Courtney Fullerton, Math Teacher, Dover High School**
  - b. **William Greenwell, Paraeducator, Dover Middle School**
  - c. **Meghan Ricker, Language Arts, Dover Middle School**
  - d. **Jennifer Buinicky, Fifth Grade Teacher, Dover Middle School**
  - e. **Donna McGeehan, Paraeducator, Dover Middle School**
  - f. **Emily Briand, Paraeducator, Horne Street School**
  - g. **Carleen Baker, Paraeducator, Woodman Park School**



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- h. **Carolyn Gaspar, Paraeducator, Woodman Park School**
  - i. **Alison Hart, Guidance Counselor, Dover Middle School**
  - j. **Sarah Petersons, SPED Case Manager, Dover Middle School**
3. **Leaves of Absence:**
- a. **Elizabeth Dubois, Kindergarten Teacher, Woodman Park School**
4. **Nominations:**
- Sheet 1: Re-nomination of Professionals Engaged in Teaching and Educators, 2010-2011 School Year**
  - Sheet 2 Nomination and Election of Teachers (Gray to Poland), 2010-2011 School Year**
  - Sheet 3: Nomination and Election of Aides and Cafeteria Workers (Eddows to Lirette), 2009-2010 School Year**
  - Sheet 4: Nominations and Election of Coaching Positions (Betournay to Pope), 2009-2010 School Year**
  - Sheet 5: Nominations and Election of Summer Positions for DMS (Kratoville to Ogden)**
  - Sheet 6: Nomination and Election of Summer Positions for Federal Projects**
5. **Extended Travel (Student Trips):**
- a. **Request for Preliminary Approval, Dover High School 2011 Trip to Europe, April 2011**

Doris Grady moved, Audra Lurvey seconded, to remove the following items from the Consent Agenda for discussion: **3.a. Leave of Absence, Elizabeth Dubois, Kindergarten Teacher, Woodman Park School; 5.a. Student Trip, Request for Preliminary Approval, Dover High School Trip to Europe, April 2011; 4. Nominations.** An oral **VOTE PASSED 7/0.**

Ms. Grady stated she had difficulty with approving item 3.a., Leave of Absence, because the teacher is requesting the leave to work elsewhere for the year. Although Ms. Grady could not find this expressly prohibited in the DTU contract, her belief was that leaves should not be granted for the purpose of a teacher taking the year off to work elsewhere. Dr. O'Connor noted that was true if the job they were seeking was another teaching position. However, he added, leaves of absence were often granted in cases like this one.

Doris Grady moved, Robert McCrory seconded, to table the request until the July 12<sup>th</sup> School Board meeting. An oral **VOTE FAILED 2/5 (Mebert, Lurvey, Appel, Mayberry, and McCrory opposed).**

Doris Grady moved, Audra Lurvey seconded, to accept item 3.a., Request for Leave of Absence for Elizabeth Dubois. An oral **VOTE PASSED 5/2 (Grady and Setear opposed).**

Doris Grady moved, Audra Lurvey seconded, that item 5.a, Preliminary Approval, Dover High School Trip to Europe, April 2011 be amended to add the statement, "dependent on safety



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conditions.” There was a brief discussion about who would be liable for the cost to the students if the School Board cancelled a trip at the last minute due to conditions abroad. It was noted that the students will lose their pre-paid monies if the Board were to cancel the trip. However, if the trip is cancelled by the government or the FAA, the student might have some recourse, depending upon the travel company. Parents may also purchase trip insurance, but it costs approximately \$200 or more per participant. The question was asked, “Who would be held liable if a student failed to return from a school trip?” Dr. O’Connor noted we live in a very litigious society and he felt a parent would probably challenge the District if anything happened to a student during any school-sanctioned event – athletics, a trip to the cinema, or a trip to Europe. It would be the District’s responsibility to show they performed “due diligence” in the care of the student. Mr. Mayberry stated he felt it is a joint parent /student decision as to whether they are comfortable participating in any event.

Jan Hennessey, World Language Teacher, was present. Because she is the sponsor of many out-of-country trips with students, she explained each travel company’s literature states specifically whether or not they will return funds in the event the government places a specific country on a hazardous travel list. She noted, however, if the School Board denies the trip, all monies are lost. Mr. Mayberry stated the Board should have the ability to exercise their option to cancel a trip. Ms. Grady indicated she would approve the preliminary request if language is added that it would be contingent upon any Government advisory for a country to which they are traveling. Dr. Mebert noted that Board policy (Policy IJOAA) contains this language already.

(RECORD NOTE: The following language is taken from policy IJOAA – “Approval by the School Board shall consist of preliminary approval (permission to plan and to commit funds) and final approval (permission to proceed). Except to determine interest/feasibility, no substantive discussions of foreign travel can be conducted with students until preliminary approval is granted by the School Board. Requests for final approval should be scheduled for the regular School Board meeting approximately one month prior to departure. ***The School Board may rescind final approval in the event the government issues a travel advisory for any areas on the itinerary or if the safety and well-being of the students may be jeopardized by acts of terrorism or government instability.***”)

Audra Lurvey called the question, a motion to grant **preliminary** approval for the Dover High School Trip to Europe, April 2011. An oral **VOTE PASSED 7/0.**

Ms. Grady asked the Superintendent if the three intramural coach positions at Dover Middle School were three individual positions or one position split three ways. Dr. O’Connor stated it was one position split three ways. Ms. Grady then asked Ms. Jean Briggs Badger to explain the following programs for which there were nominations on the consent agenda: Brain Wave Academy, Project BEFORE, Project MORE, and Project ENCORE. Ms Briggs Badger explained all four are federally funded summer programs. Project BEFORE is a remedial reading and math program for Title I eligible students entering grade 1; Project MORE is a remedial reading program for Title I eligible students entering grade 2; Project ENCORE is a remedial reading and math program for Title I eligible students entering grades 3 and 4. BrainWave Academy is a Title I funded program (ARRA funds) for two reading and two math



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teachers at Dover Middle School. Mr. Mayberry asked if the District would pay any benefits or social security for the summer hires. Ms. Briggs Badger stated they are totally federally funded at no cost to the District.

Doris Grady moved, Audra Lurvey seconded, to add item 4. Nominations back into the consent agenda. An oral **VOTE PASSED 7/0.**

Matt Mayberry moved to include language to authorize the Superintendent to spend up to \$1,000 in discretionary stipends and then approve the entire consent agenda. Beth Setear seconded the motion. An oral **VOTE PASSED 7/0.**

Audra Lurvey moved, Matt Mayberry seconded, to suspend the rules and bring item N.3., Sylvan Learning: Proposal for Summer Programming, forward in the agenda. An oral **VOTE PASSED 7/0.**

Mr. Sean Hoeing from Sylvan Learning addressed the Board with a proposal to offer summer elementary and middle school reading and math tutoring and high school math programs for credit. The cost will be less than \$22 per hour for the summer programs, saving families more than 50% off what they would pay normally for private instruction. Mr. Hoeing added Sylvan was asking the District to waive its rental fee and allow the courses to be held in the Dover Schools.

Mr. Mayberry clarified this would be at no cost to the District – all fees would be paid by parents. He added his concern the ones who need help the most could not afford this. Mr. Mayberry then asked if Sylvan would offer scholarships or financial aid. Mr. Hoeing stated the cost starts at \$495 for a full-tuition student. For every 10 paying students, Sylvan will offer a scholarship for one student. Mr. Mayberry asked if Sylvan is “for profit.” Mr. Hoeing stated it is. Mr. Mayberry asked how this program, if instituted, would affect any District summer programs. Dr. O’Connor noted most parents have already made their summer plans at this late date and that may affect enrollment numbers. Mr. Mayberry asked what the cost has been for the programs the District has provided prior to this year. Dr. O’Connor stated elementary and middle school summer programs have been free. The high school program has charged between \$100 to \$150 per course. Mr. Mayberry asked whether Sylvan currently bills the District for SES programs being offered at the schools. Dr. O’Connor stated they did. Mr. Mayberry asked the cost. Mr. Hoeing stated the cost per student rate is \$45.00 based upon a rate developed by the state in conjunction with the federal government for the SES program. Mr. Hoeing indicated the fees for the summer program are being offered for 50% less since there will be no state or federal requirements.

Mr. McCrory asked if the Board “finds” the \$17,000 that was saved by cutting the summer school later this evening, could both programs be run. Dr. O’Connor stated the \$17,000 figure would fund high school only – not elementary or middle schools. If the District were to run a program, there may not be students for Sylvan. Mr. McCrory questioned the pros and cons of trying to run both programs.



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Ms. Lurvey asked what would be the student sign-up cut-off figure for running a course. Mr. Hoeing stated, "If we get one student, we will work with that family." He noted the program is offered as much for enrichment as for remedial work. Ms. Lurvey asked if only math were being offered at the high school. Mr. Hoeing stated that was correct for this summer.

Ms. Grady asked if a child could pass a post-test upon completion of the summer course and be allowed to earn a high school credit. Mr. Hoeing stated that would be a definite possibility but a student would need pre-approval from the math department or the school principal to get credit for a summer course. The high school could decide to have a student take a final high school exam, prepare a summer portfolio, or perhaps complete a pre-determined number of credit hours. Ms. Grady indicated she was very interested in offering students the opportunity to earn credits, especially considering the cost of the course.

Dr. Mebert asked if the Board did not waive the fee on renting the space, would that be the "end of the program?" She noted she had a hard time allowing a "for-fee" profit to use the facilities at no cost. The District is facing major budget problems and to let a company come in and use the District's facilities for free did not make sense to her. Mr. Hoeing noted tuition will be 50% less than what they charge if a student comes in to their learning center. He added that the students with whom he has worked on the SES contract cannot afford \$5.00 – never mind \$500 – and he wants to work with them. If the District does not waive the fee, he will need to re-check his figures to determine the effect it may have on tuition rates. Dr. Mebert noted it would have been nice to have seen him show, if Sylvan were granted the rental waiver, they would allow a scholarship or two. Dr. Mebert added since the Board does not know how effective this program will be, they are taking a risk. Mr. Hoeing stated Sylvan has the data to show proven benefits of their programs.

Mr. McCrory agreed, it would be nice to know the amount of rental fee to be waived, but he also understood it would not be a good idea to delay as, "It is not worth the risk to target this population." He added there is enough space to run both programs at the high school since Sylvan is expecting most student sign-ups at the elementary and middle schools. He noted if the Board granted the rental waiver and allowed the program this one year, the Board could find out the program's effectiveness. He added Sylvan is asking the District to waive the rental fee but noted they are also charging only half their normal fee.

Mr. Mayberry asked when the program would start. Dr. O'Connor stated it would start after the July 4<sup>th</sup> holiday. Mr. Mayberry asked the Superintendent to return to the July meeting with enrollment information. Ms. Lurvey also requested to be provided with the number of students who apply as well as the number who request scholarships.

Matt Mayberry moved, Audra Lurvey seconded, to approve Sylvan's summer school proposal and waive rental fees.

Ms. Grady asked Mr. Hoeing to work closely with the high school to develop a relationship to work out how a high school student will get credit for their summer course work; to "arrange so a family can get credit to apply to their record."



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Mr. McCrory asked for clarification of the fee. He heard both \$495 and \$995. Mr. Hoeing stated the fees were:

For elementary and middle school:  
\$495 for ½ year instruction (18 hours)  
\$895 for 1 year instruction (36 hours)

For high school:  
\$975 per course

Audra Lurvey called the question to approve Sylvan's summer school proposal and waive rental fees. An oral **VOTE PASSED 5/2 (Mebert and Setear opposed)**.

**F. SUPERINTENDENT'S REPORT:** Dr. O'Connor addressed the following items:

- Dover High School Graduation is Wednesday evening at 7:00 PM in the Lundholm Gym at the University of New Hampshire
- Dr. O'Connor provided Board members with a list of end-of-year field trips being taken at all three elementary and middle schools, by request
- Tice Leonard was awarded the NH AFA Norman "Bud" Fortier Teacher of the Year Award
- During the last Board meeting, a request was made and tabled to authorize an outside company to televise co- and extra-curricular activities in the Dover Schools. Mr. Amara and Ms. Briggs Badger met with Mr. Flood and, after further discussion, it was decided this was not a good fit for the District and the request has been removed.
- Dr. O'Connor addressed Board members, staff, educators, students, and community members, to thank them for their constant support and dedication during his twenty years with the District.

Mr. Mayberry asked Dr. O'Connor to review this year's severance costs for retiring/resigning employees with 10 or more years of service. Dr. O'Connor provided the following information:

Non Academic Severances (by contract):

John O'Connor Sick Leave and Severance = \$62,007.43 total

Therese Turgeon (Secretary) Sick Leave Severance = \$2,303.75

Academic Severances (by contract):

Jenna Buinicky Sick Leave Severance = \$1,624.94

Carol Castellan Sick Leave Severance = \$16,271.71

Cindy Fraser Sick Leave Severance = \$16,638.15

Diane Gormly Sick Leave Severance = \$16,638.15

Tom Kelly Sick Leave Severance = \$12,553.62

Total Budged severance = \$122,500.00

Total Expended severance - \$128,037.75



DOVER SCHOOL DISTRICT

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Variance -\$5,537.75 (To be picked up elsewhere in the budget from various remaining line items)

Ms. Grady noted that Dr. O'Connor's retirement was reasonable in comparison to principals retiring twenty years ago with \$45,000 to \$50,000 severance packages. She attributed this to the Superintendent's accepting his position at a much lower salary than many other Superintendents were earning at the time.

Audra Lurvey moved, Beth Setear seconded, to accept the Superintendent's report. **An oral VOTE PASSED 7/0.**

**G. STUDENT REPRESENTATIVE REPORT:** There was no student representative report.

**H. COMMITTEE REPORTS:**

**1. JBC MEDIA CENTER ACCESS – Audra Lurvey Reporting:** Ms. Lurvey gave the following report:

“On Thursday, June 10, 2010, the JBC met in public session to discuss the construction bids received for the Media Access Studio renovation. There was only one bid submitted and the committee voted to table the bid award until a later date, as well as invite the sole bidder to the next meeting. The contractor has confirmed attendance at the June 15 meeting, which will begin at 6pm. All members of the JBC were provided a copy of the bid package to review prior to the meeting and references for the company will also be checked during that time frame.

The committee also reviewed a sample RFP for the purchase, engineering, and installation of equipment for the space, as well as financial statements for the project.

The total appropriation for this project is \$351,902.20. No funds have been encumbered or spent as of this time.

The next meeting will be Tuesday, June 15, 2010 at 6pm in the 2nd floor conference room of City Hall.”

**2. ELEMENTARY SCHOOL REDISTRICTING/RESTRUCTURING COMMITTEE MEETING:**

**Beth Setear Reporting:** Ms. Setear gave the following report: The first redistricting meeting was held on June 9, 2010. The committee held an exploratory discussion on the possibility of restructuring elementary schools into two District K-2 schools and one grade 3 and 4 school. Ms. Briggs Badger is gathering data and doing research to bring back to the committee at its July 14, 2010, meeting. The committee expects to bring its recommendations to the School Board in January of next year.

**3. VISION COMMITTEE – Audra Lurvey Reporting:** Ms. Lurvey gave the following report: The vision committee met and reviewed feedback collected from staff during the last early release day. The committee will meet next on July 14<sup>th</sup> to begin to craft some of those goals.



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**4. DOVER ADULT LEARNING CENTER – Doris Grady reporting** – Ms. Grady gave the following report:

“On June 22, Dover Adult Learning Center will hold its 2010 graduation ceremony at Dover High school auditorium at 7:00. More than 290 graduates will be honored. Over 260 of them will have earned their GED, high school equivalency and another nearly 35 will receive their adult high school diploma. This will bring our grand total to over 6,200 graduates since DALC began awarding GED’s in 1968.

School board members should all have received their invitations by now. We hope you will be able to join us and celebrate the achievements of these hardworking students. Please RSVP by the end of the week with your intentions.

May was a busy month with other extracurricular events. We held a Baseball Day in which ESOL students who had never played baseball before teamed up with our ABE students in a quick game and then enjoyed hot dogs and cracker jacks. Our International Culture Celebration was a success with over 200 attending to enjoy food, music and dancing from over 35 countries. We held our annual Yard Sale on Memorial Day weekend which brought steady traffic into the Center, many of whom had never been here and didn't know what we do, plus it made us a little money and many people happy.”

**5. JBC – HORNE STREET SCHOOL – Doris Grady reporting:** Ms. Grady indicated all work is running on schedule and asked Ms. Verville to report on remaining project funds. Ms. Verville reported the remaining JBC HSS budget is \$762,835.00.

**6. AD-HOC FINANCIAL POLICY REVIEW COMMITTEE & CURRICULUM PLANNING COUNCIL COMMITTEE – Ken Appel reporting:** Mr. Appel gave the following report:

“Since I have discovered that minutes for the various committees I attend are regularly published, I shall restrict my reports to observations about what I consider most significant about recent meetings of these committees. If there are objections, I will revert back to the still duller types of reports I have made previously.

Ad Hoc Finance Committee: The primary concern of the School Board with the activities of this committee is that the cost of borrowing money to build or renovate Dover High School in 2014 be as low as possible. That cost will be determined by the rating agencies (Standard and Poor, Moody). Dover now has a quite solid rating and it would be very difficult to improve it. On the other hand, if the City does not act in a prudent manner, the ratings could very well be lowered a notch and if they were, the borrowing cost for bonds for \$60,000,000 for the high school could be increased by millions of dollars.

The most significant item to be watched is our reserve. It is now at 6% of annual expenditures, which is comparatively quite low for cities with our high rating. If the reserve is significantly decreased, as is urged by many who want to find ways to lower the budget, it is very likely that our rating will be reduced. Currently the consensus of the committee seems to be to raise the reserve to one month's expenditures (which is 8.3% of annual expenditures).



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Vision Committee: The object of this committee is to define the goals of the Dover schools for the future. The recent meeting was devoted to reviewing reports sent by each of the schools indicating the feelings of faculty members about strengths and weaknesses and defining the objectives that they felt most important. The reports varied significantly in usefulness. Individual responses were not provided and each school seemed to group responses by subgroups without making it clear what was the composition of each subgroup. In some schools, weaknesses in faculty interactions were indicated, in others all weaknesses discussed seemed to be with items like budget deficiencies and no blame for anything was attributed to faculty. One major complaint was that the amount of time and funding for professional development is inadequate. There seemed to be a significant amount of resistance to technology. The clearest message seemed to be that an overall program that unifies the teaching at the grade, middle, and high schools is not yet in place and is sorely needed. That is a major goal for the system for the future.”

Audra Lurvey moved, Matt Mayberry seconded, to accept the committee meeting reports. An oral **VOTE PASSED 7/0.**

### **I. POLICY CHANGES - PROPOSALS:**

**a. POLICY JFABD, R1, R2, R3 – ADMISSION OF HOMELESS STUDENTS:** Mr. McCrory noted his objection to a line in the policy that read “or other schools” and asked it be deleted before the second reading of the policy. Dr. O’Connor stated the language was required by federal law and should not be deleted from the policy. Mr. McCrory indicated his disbelief that the intention is for a homeless student to request to attend “any other schools” and provided varied examples of hideously inappropriate requests that could be made – such as, going to school in Berlin, Germany, or Paris, France - if taken to the extreme.

Dr. O’Connor indicated he will provide Board members with a copy of the federal law prior to the second reading of the policy in July.

Audra Lurvey moved, Beth Setear seconded, to table the policy for a second reading at the July 12<sup>th</sup> Board meeting. An oral **VOTE PASSED 7/0.**

**b. POLICY GGBD – RULES & REGULATIONS IN THE APPLICATION OF ADMINISTRATIVE PERSONNEL POLICIES AND SALARY SCHEDULES:** Ms. Grady asked for a Board member who participated on the negotiation team to outline the recommended changes to the policy. Dr. Mebert stated the following changes had been agreed to during negotiations:

Dr. Carolyn Mebert provided the following overview –

- No salary increases
- Change in number of sick days accrued
- Change in number of work days
- Mileage allowance revision



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- 2 ½ additional vacation days
- Revised salary ranges

Robert McCrory questioned why changes in salary ranges were to the lower range of the salaries and why they didn't just increase them at the upper range? Audra Lurvey, also a member of the negotiating team, explained the salary ranges had not been adjusted for the past six years. The new ranges reflect "market range" salaries in comparable area districts.

Ms. Grady asked which positions were considered "directors." Dr. Mebert explained that would include the CTC, CALC, CIA, SPED, and Athletic Directors. Ms. Grady noted that most salary range increases were in the \$5,000 to \$9,000 range and noted the Director increase was \$15,000. Ms. Grady also questioned why top salary for principals was so high (\$110,000) and noted the new Superintendent was not hired for much more money. Ms. Lurvey reiterated the \$93,000 to \$108,000 range was made to reflect the current market.

Audra Lurvey moved, Matt Mayberry seconded, to table the policy for a second reading at the July 12<sup>th</sup> Board meeting. An oral **VOTE PASSED 7/0**.

### **J. POLICY ADOPTIONS:**

**a. NEW POLICY ECFB – FOSSIL FUEL:** Carolyn Mebert read the policy into the record:

"The Dover School Board recognizes that fuel diversity is important for energy security reasons and that fossil fuels are limited in supply and will some day be exhausted. Additionally, fossil fuels generate pollutants when combusted, including greenhouse gases that can lead to global climate change.

In keeping with the requirements of the Collaborative for High Performance Schools Protocol, the Dover School District does not allow any indoor mobile fossil fuel burning equipment to be used on its premises."

Audra Lurvey moved, Matt Mayberry seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0**.

**b. NEW POLICY EEAB – NO IDLING POLICY:** Carolyn Mebert read the first paragraph of the policy into the record:

"The safety and welfare of students will be the first consideration in all matters pertaining to transportation. In an effort to protect students, staff, and drivers from excessive exposure to exhaust emissions, the School Board mandates that all vehicles, including all passenger vehicles and delivery trucks in a school zone, follow the guidelines restricting engine idling time."

Audra Lurvey moved, Matt Mayberry seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0**.



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**c. POLICY JICI – DANGEROUS ITEMS AND WEAPONS ON SCHOOL PROPERTY:** Carolyn Mebert read part of the policy into the record:

“Weapons are not permitted on school property, in school vehicles, or at school-sponsored activities. This policy applies to students and members of the public alike. Student violations of this policy will result in both school disciplinary action and notification of local law enforcement authorities. Members of the public who violate this policy will be reported to local law enforcement authorities.”

Audra Lurvey moved, Ken Appel seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0.**

**d. POLICY JLF – REPORTING SUSPECTED CHILD ABUSE OR NEGLECT:** Carolyn Mebert read part of the policy into the record.

“If a staff member suspects that a child is being abused or neglected, a report will be made immediately to DCYF and second notification to the school principal that a report has been made.” Ms. Grady pointed out that staff needs to be aware that it is their responsibility, by law, to contact DCYF directly and then report to the principal. That is critical!

Audra Lurvey moved, Matt Mayberry seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0.**

**K. SUBMISSION AND PAYMENT OF BILLS:** Audra Lurvey moved, Matt Mayberry seconded seconded, to direct the Business Manager to pay manifest #10-L in the amount of \$3,789,021.34. A roll call **VOTE PASSED 7/0.**

### **L. RESOLUTIONS:**

**1. RETIREE RECOGNITION:** Audra Lurvey read the resolution into the record:

#### RESOLUTION OF RECOGNITION

*RE: Dover School District Staff Retirements 2010*

*WHEREAS the Dover School District relies upon dedicated individuals to work with our students, and*

*WHEREAS those dedicated teachers, administrators, and staff members can have a life-long impact in the life of a child, and*

*WHEREAS this level of dedication demonstrates a sense of compassion, caring, and love for students, and*



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*WHEREAS one measure of dedication is their many years of service to the community, and*

*WHEREAS those individuals worked tirelessly for many years and each day arrived at work with one goal in mind: to make the Dover School District a safe and exciting place for children, and*

*WHEREAS the following individuals have worked selflessly for a total of 175 combined years for the Dover School District:*

*Carleen Baker  
Carol Castellan  
Cynthia Fraser  
Carolyn Gaspar  
Diane Gormly  
Mary McGarry  
Donna McGeehan  
John O'Connor*

*NOW THEREFORE BE IT RESOLVED that the Dover School Board and the Dover School community acknowledge the contribution and thank these most important individuals for many years of dedicated service and devotion to the children and community of the Dover School District.*

Ms. Grady added that during a reception held earlier in the evening, she felt strong emotions when meeting with the retirees. She added that those words do not come close to expressing the dedication and effort these individuals gave to the District. She added her parting thought, they will not know how much they have contributed until a child tugs them on the leg and says, "I remember you. You did this for me." So little said for so much done.

### **2. CAREER & TECHNICAL EDUCATION CARL PERKINS FEDERAL FUNDS 2010-2011: CENTER FUNDING 2010-2011:** Carolyn Mebert read the resolution into the record:

**RE: Career & Technical Education Carl Perkins Federal Funds**

*WHEREAS* Carl Perkins Program Improvement grant allocations for the coming year (FY 2011) have not been finalized, and

*WHEREAS* the Career and Technical Education Director, after collaboration with teachers, program advisory committees, and New Hampshire Department of Education staff, recommends the following utilization of federal career and technical education funds as designated by the New Hampshire Department of Education for FY 2011:



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continued funding for the improvement of academic skills, strengthening connections with postsecondary education, preparing students for occupations in demand that pay family supporting wages, and investing in effective, high quality programs, professional development, equipment, supplies and other related supporting materials.;

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of federal program improvement funds for FY 2011 as recommended above.

Audra Lurvey moved, Matt Mayberry seconded, to adopt the resolution. An oral **VOTE PASSED 7/0.**

**3. FEDERAL FUNDS 2010-2011:** Carolyn Mebert read the resolution into the record:

**RE: Federal Funds 2010-11**

WHEREAS Federal funds allocations for Titles I, I, Part D, II, and III, have not yet been finalized, districts have been advised to use last year's allocation figures for planning purposes, and

WHEREAS If allocations remain stable for FY10 Dover will receive:  
\$899,723 for Title I (Elementary and Secondary Education Act) – preliminary allocation May 2010  
\$280,000 carryover for ARRA/Title I (American Reinvestment and Recovery Act)  
\$ 84,464 for Title I, Part D (Neglected and Delinquent Funds)  
\$358,440 for Title II (Highly Qualified Teachers)  
\$ 15,985 for Title III (English Speakers of Other Languages)

with, per State and Federal directive, a proportional amount being allocated for the qualifying and participating private schools and

WHEREAS The Title I Project Manager and the Director of Curriculum, Instruction and Assessment after consultation with public and private school staff and administration at local and state level, recommends the following utilization of the Federal funds for FY11:

WHEREAS For Title I:  
Woodman Park – Part time Enrichment Coordinator, 11 full time and 2 part time tutors, one full time Family Outreach Coordinator, one part time RTI coordinator, project administration, benefits, professional development, supplies and related materials.  
St. Mary Academy - One full time literacy tutor, benefits, related supplies and materials



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WHEREAS For ARRA:  
 Dover Middle School full time literacy/Title I coordinator, 5 full time Title I/intervention tutors, one part time math facilitator, one part time parent coordinator, supplies and related materials for at-risk students grades 5-8.

WHEREAS For Title I, Part D:  
 Dover Group Home - 1 full time education coordinator, benefits, supplies, books.  
 Dover Children’s Home - Independent Living Counselor, 1 part time evening tutor, 1 part time out of school suspension coordinator, benefits, supplies, books.  
 Dover Middle School - 1 part time social worker, benefits and supplies.  
 Dover High School - 1 full time classroom aide for the learning lab, part time after school tutor, part time drug and alcohol counselor, benefits, and supplies.

WHEREAS For Title II:  
 For the three elementary schools - Three class size reduction elementary teachers, three .5 literacy facilitators for the district, project administration, benefits, professional development activities, and related materials  
 Private schools - professional development.

WHEREAS For Title III:  
 Professional development activities, supplies, and related materials.

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of Federal Titles I, I, Part D, II, and III, funds for FY11 as recommended above.

Matt Mayberry asked why St. Mary Academy was included in the text of the resolution. Ms. Verville stated it was required by law. Ms. Grady asked if it appears the allocation will “remain stable.” Dr. O’Connor stated we believe so. Ms. Grady asked if the three class size reduction teachers referred to in the resolution were to replace the three positions we had. Dr. O’Connor stated those classroom reduction teachers were taken out of the budget, but then the money came through, so they were added back into the budget.

Audra Lurvey moved, Matt Mayberry seconded, to adopt the resolution. An oral **VOTE PASSED 7/0.**

**4. SPECIAL EDUCATION FEDERAL FUNDS 2010-2011:** Carolyn Mebert read the resolution into the record:

**RE: Special Education Federal Funds**



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WHEREAS the IDEA Part B and IDEA Preschool allocations for next year have been finalized, and

WHEREAS the American Recovery and Reinvestment Act (ARRA) of 2009 provides additional funds based on IDEA eligibility determinations made for fiscal year 2008 in order to save and create jobs, improve student achievement through school improvement and reform, ensure transparency and accountability, and invest one-time funds in ways that best meet the short-term and long-term educational interests of children and adults, and

WHEREAS Dover will receive \$791,257.04 for IDEA Part B, and will have a balance of \$404,971.42 of the \$984,545 IDEA Part B Recovery funds, per State and Federal directive, a proportional amount being allocated for Charter School and private school students with disabilities, to provide specific services as outlined in IDEIA-2004 and \$13,811.78 IDEA Preschool funds, and

WHEREAS the Pupil Personnel Services Director, after consultation with staff of both public and private schools, and with parent input at team meetings, recommends the following utilization of federal special education funds for FY 11:

Continued funding of previously established positions to include Child Find services, three special education teachers, Speech Assistant to supplement programs at Garrison and Horne Street School, two and a half school psychologists, a family services facilitator, a preschool teacher for students with Autism, and additional special education and related services for all students, both District wide and in private schools,

WHEREAS and the use of IDEA Recovery funds for professional development, assistive technology, supplemental tutoring, supplemental psychological and speech/language evaluations, assistive technology evaluations/consultations, intervention materials and programs, and IDEA Preschool Recovery funds be used to extend contract hours for existing staff to serve students in an inclusive setting, purchase curriculum materials, and provide professional development in strategies and approaches in teaching children on the autism spectrum, and

WHEREAS it is recommended that funds continue to be utilized for reading specialist at Dover High School; consultation from an Autism specialist; staff development training for both public and private school staff in programming for students on the autism spectrum, transition, drop-out prevention, and the purchase of materials and equipment related to the instruction of special needs students, and

WHEREAS it is recommended that Preschool funds be used to fund summer programming, additional support services and materials and supplies for preschool students with educational disabilities



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NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of federal IDEIA Part B and Preschool funds for FY11 as recommended above.

Audra Lurvey moved, Matt Mayberry seconded, to adopt the resolution. An oral **VOTE PASSED 7/0.**

**M. OLD BUSINESS:**

**1. ALUMNI ASSOCIATION HOMECOMING PROPOSAL:** Athletic director, Peter Wotton stated he and Principal Migneault met with Ernie Clark to discuss their proposal for an alumni homecoming event next October. Mr. Clark has assembled a 30-member committee and presented a plan of athletic events scheduled for Saturday, October 2, 2010. Mr. Wotton supports the proposal. Ms. Grady indicated she participated in the process and feels it will be “exciting – can be a lot of fun!” Ms. Grady stated the homecoming committee is looking for permission from the School Board to proceed. “They came in with a great plan. They have a page on Facebook and over 800 people have already joined. A lot of older classes are becoming involved...They know what they’re going to do. I hope the Board will give them permission.”

Matt Mayberry moved, Audra Lurvey seconded, to approve the Alumni Association Homecoming Proposal and asked only to confirm that it be at no cost to the District. Doris Grady responded it would be at no cost to the District and the committee is asking only for a waiver of the rental fees. They will pay all other out-of-pocket expenses such as fees for janitors, police, etc. An oral **VOTE PASSED 7/0.**

**2. BUDGET DISCUSSION:** Dr. O’Connor reminded everyone the City Council had provided \$120,000 from reassessment of the assessed value of the community. In addition, they voted to override the tax cap and award \$130,000 to the District. That means the Board has \$250,000 more funds than when the budget was submitted to the City Council. Dr. O’Connor then the Board with a list of items, prioritized by the administrators, for consideration for reinstatement into the FY 2011 budget:

1. Retirement	\$98,000*
2. Two New Teachers	\$130,000*
a. Grade 1 – GES	
b. Grade 4 - WPS	
3. Reading Position at DMS	\$65,000
4. Literature Support (Para-Educators) at GES and HSS (5)	\$75,000*
5. SPED Out-Of-District Tuition	\$75,000
6. Secretary Position at DHS	\$45,000
7. Athletic Transportation	\$50,000
8. Library A/V Aide (2) Positions at DHS and DMS	\$52,000
9. Technology Support	\$50,000



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\*Not listed on the \$1.2 million dollar School Board reductions made during 2010/2011 budget process.

Dr. O'Connor explained the first item (\$98,000) is a mandatory increase for retirements due to an additional 5% shift of retirement contributions by the state to local districts and must be added to the budget. The Superintendent then explained the administrators placed the addition of two elementary teachers as their next priority. Dr. O'Connor stated current enrollments indicate there may be a need for additional teachers at the 1<sup>st</sup> and 4<sup>th</sup> grade levels. In addition, it may be possible that additional kindergarten teachers will be needed to accommodate rising enrollments at that grade level. The two positions were added as precautionary items and he encouraged Board members to continue to monitor enrollment figures to make a decision prior to the start of school.

SPED out-of-district tuition has been added as the third item of priority. Ms. Sandra Crosson is very concerned, primarily as a result of families who recently moved into the District who have children currently in placements. Funds may be required for these additional programs.

The fourth item on the list of administrators' priorities would be the reinstatement of five literature-support paraeducators at Garrison and Horne Street schools. These five positions were previously federally funded, but the funds were eliminated for next school year.

Robert McCrory asked where the item to add back two late buses for \$26,000 that were discussed last month had gone. He wanted to make sure they are included on the list for consideration.

Dr. Mebert asked the Superintendent what it was he wanted from the Board this evening. Dr. O'Connor stated he needed the Board to "think how you want to allocate those funds." Dr. Mebert noted there was really only \$152,000 left for reinstatement because the first item (\$98,000 to fund retirements) is a mandatory expenditure. Dr. O'Connor agreed.

Mr. Mayberry asked, "If we fund the two elementary teachers, does that fix kindergarten?" Dr. O'Connor reiterated, it would not. In addition to these two elementary positions, there may be a need at Garrison and Woodman Park for additional kindergarten teachers. Mr. Mayberry asked the Superintendent which he would recommend - two additional elementary or two additional kindergarten teachers. Dr. O'Connor stated if kindergarten enrollments were to rise to 24 or 25 per class, he would be concerned. If elementary grades 1 through 3 grew to 25 or more students per class, he would also be concerned. Mr. Mayberry asked if the Board should " earmark" for two elementary teachers and decide which later. Dr. O'Connor agreed that would be the best suggestion at this time, and the Board should recheck enrollments in August. Ms. Grady reviewed the previous month's latest enrollment figures and projected "hot spot" areas for next school year. Teachers from some grades with fewer incoming students would be able to move to a grade with increased enrollments next year.

Ms. Grady stated she did not want to vote on the list presented this evening, because, in her opinion, "they all refer to adult positions, with nothing for the kids", such as afterschool busing, Family and Consumer Sciences at Dover Middle School, and athletic transportation.



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Additionally, she felt it best to wait for input by the new Superintendent. Ms. Grady ended saying, “I think the suggestions are fine, but I don’t want to tie the new Superintendent’s hands.” Doris Grady moved, Audra Lurvey seconded, to table this item until the July 12<sup>th</sup> meeting. No vote was taken.

Mr. Mayberry asked what tabling the item would do to the District’s hiring timetable. He also asked about the impact if the Board didn’t fund athletic transportation, noting the athletic department need to start making plans. Dr. Mebert stated the athletic department should already have begun planning for athletic transportation.

Mr. Appel noted there was no motion on the table, so there was nothing to table. There was some discussion as to what was accurate according to Roberts’ Rules, but no clear understanding was agreed upon and the budget discussion continued.

Ms. Lurvey explained, an additional \$250,000 is in the budget. \$98,000 has to be spent for retirements. That leaves approximately \$150,000. The Board should watch its enrollments for an additional month for “bubble areas.” Mr. McCrory asked if \$98,000 should then be taken off the list. Dr. Mebert explained that was a “new bill” from the state, requiring the District pay an additional \$98,000 in retirement benefits. Mr. McCrory confirmed, “then the \$98,000 will be paid.

Mr. McCrory asked if the Board would pay for afterschool busing in the amount of \$26,000, lamenting it had been tabled by the Board for the past three months. He stated he wanted to vote on adding back the late bus (\$26,000), Family and Consumer Science at Dover Middle School (\$20,000), and the Dover Middle and High School Library Aides (\$21,375 and \$30,568 respectively).

Beth Setear stated she felt it would be short-sighted to vote on those items at this time because the District needs to hire its necessary teachers first. Therefore, the Board is in a position of having to wait.

Mr. Mayberry asked the Chair if there was any objection to recognize Mr. Wotton who it appeared had something to add. There was no objection. Mr. Wotton asked the Board if they wanted his department to handle charging fees for athletic transportation “in-house” or if they would prefer he bring a policy before the Board for approval. Dr. Mebert stated the Board would like to see a policy. Mr. Wotton agreed he will bring it to the Board in July.

Mr. Appel reminded the Board they have not finished adjusting their budget – they might decide it necessary to make further cuts if they find there are things they need more than what is in the current budget. The Board is not in the position to make a prioritized list because it is too early to make final decisions. Enrollments are still changing.

Ms. Grady added she had been bothered by the City Council’s actions. She reminded everyone the City Council cut the District budget by \$350,000 last year. They had held Joint Fiscal Committee meetings - the Board did exactly what they were told to do, and the City Council did not. Now, \$120,000 of the “additional” funds belonged to the District due to property



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reassessments. The City Council has allocated only \$130,000 in additional funds. The Board has tried and worked hard with the Council and she is upset they say the Board does not cooperate. She stated emphatically, "We do!"

Robert McCrory stated he understood why the Board wanted to delay making their decisions, but he is not willing to say he agrees with the list. He indicated his belief that, just because class sizes increase, he does not agree that should mean automatically hiring another teacher.

Robert McCrory moved, Audra Lurvey seconded, to approve \$98,000 of the \$250,000 to pay additional retirement fees leaving \$152,000 remaining discretionary funds. A roll call **VOTE PASSED 7/0.**

Doris Grady stated she had made a motion to table this item and asked why no vote was taken. Mr. Appel stated the motion was invalid. He added, if the intent of Ms. Grady's motion was to stop talking about the budget, than the Board need only stop talking about it. There continued to be some confusion regarding this interpretation of Roberts Rules, and Ms. Grady's motion was declared invalid. (RECORD NOTE: The Superintendent's office will research the question and provide clarification by the next Board meeting.)

Dr. Mebert asked if there was further discussion on the budget.

Robert McCrory moved, Audra Lurvey seconded, to fund two late buses for Dover Middle and Dover High schools in the amount of \$26,000. A roll call **VOTE FAILED 2/5 (Appel, Mayberry, Lurvey, Mebert, and Setear opposed.)**

Robert McCrory moved, Audra Lurvey seconded, to fund the Dover Middle School Library Aide position. Part of his rationale was this individual to work on fundraising and other ways to procure money to fund library needs. Dr. Mebert stated he could not revise the position description during this motion and called the question. A roll call **VOTE FAILED 1/6 (Appel, Mayberry, Grady, Lurvey, Mebert, and Setear opposed.)**

### **N. NEW BUSINESS:**

**1. NOMINATION OF SUPERINTENDENT OF SCHOOLS:** Dr. Mebert read the following into the record:

"It is with the greatest level of confidence that I wish to nominate Jean Briggs Badger as Superintendent of Schools for the Dover School District. Ms. Briggs Badger has been employed by the Dover School District for 21 years and has most recently served as the Director of Curriculum, Assessment, and Instruction. She will begin her duties as Superintendent on July 1, 2010 and has been issued a 3-year contract. Her salary for the 2010-2011 school year will be \$116,500.00."

Audra Lurvey moved, Matt Mayberry seconded, the nomination of Jean Briggs Badger as the new Superintendent of the Dover Schools. A roll call **VOTE PASSED 7/0.**



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Ms. Briggs Badger stated she is very excited about her new venture and thanked the Board for the opportunity to serve the students, District, and community of Dover. Board members congratulated Ms. Briggs Badger and wished her great success.

**2. PENALTY FOR ATHLETIC ABSENCES DURING SCHOOL SPONSORED FIELD TRIP:** Dr. O'Connor introduced Jan Hennessey to discuss her request to revise the existing Board athletic policy regarding school sponsored trips taken during school vacations. Policy states "Family vacation and school sponsored trips during school vacation weeks: Before contest participation can resume, an athlete must practice one day for every two practices or athletic events missed due to vacation." Because students who play spring sports are being penalized for going on school-organized trips, Ms. Hennessey asked the Board to consider revising their policy and not penalize these student athletes. Dr. Wotton indicated he is in agreement with Ms. Hennessey's request to remove the language from the Board approved athletic policy.

Audra Lurvey asked Mr. Wotton when this athletic policy was last reviewed. Mr. Wotton stated it was last reviewed three or four years ago. Ms. Grady requested the entire athletic policy be brought before the Board for a first and second reading to include these revisions. Ms. Grady then questioned if this change would be in conflict with the NHIAA. Mr. Wotton stated there was no conflict. He added his belief these school-sponsored trips are part of the school curriculum and he supports the change. Mr. Mayberry asked, hypothetically, if it would be considered educational if a student took time off from school to attend a presidential inauguration. Mr. Wotton stated he would consider that educational and the athletic policy allows individual cases to be approved by the Principal or Athletic Director.

Doris Grady moved, Audra Lurvey seconded, to have the athletic director bring the changed policy before the Board for a first reading in July. An oral **VOTE PASSED 7/0**.

**3. SYLVAN LEARNING: PROPOSAL FOR SUMMER PROGRAMMING:** See above.

**4. REPORT ON MCINNEY-VENTO HOMELESS EDUCATION ARRA HOMELESS EDUCATION STIMULUS FUNDS 2009-2010:** Jean Briggs Badger updated Board members on the activities being performed by the District's Homeless Coordinator, Cindy McKenney. Ms. McKenney applied for and received an ARRA grant for \$5,000.00. Ms. Briggs Badger reported on the monthly parent workshops, the creation of libraries, donations of electronic media, student backpacks, and various events scheduled by Ms. McKenney to support our families in need. Ms. Briggs Badger thanked Ms. McKenney for all of the good work she has done, and continues to do, for the homeless families in our District.

**5. SECURE OUR SCHOOLS GRANT APPLICATION:** Laurie Verville reported an opportunity has been presented for the District to reapply for consideration of a federal "Secure Our Schools" Grant. She explained the District applied two years ago but did not receive the grant. However, Ms. Verville asked the Board's permission to reapply, noting that grantees are required to contribute a match of 50% toward the cost of the approved project during the two-year grant award period. Ms. Grady asked how much that would cost. Ms. Verville stated there



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would be an \$80,000 match and she stated the money would be taken from the facilities rental fund and that the funds are currently available.

Audra Lurvey moved, Matt Mayberry seconded, to grant permission for the business administrator to apply for the "Secure our Schools" Grant paying 50% matching funds from the facilities rental monies. A roll call **VOTE PASSED 7/0.**

**6. APPROVE RENEWAL OF MEDICAID ADMINISTRATION AGREEMENT:** Business Administrator, Laurie Verville, explained that for over fifteen years, the District has successfully contracted with Maine State Billing for its Medicaid processing of student claims. Maine State Billing acts as the clearing-house for payments through the NH Department of Health and Human Services. The current agreement ends June 27, 2010. Ms Verville requested it be renewed for another three years at the rate of 9% on the net amount collected from the federal government for each of those years

Matt Mayberry moved, Audra Lurvey seconded, to approve renewal of the Medicaid Administration Agreement with Maine State Billing for the next three years. A roll call **VOTE PASSED 7/0.**

Matt Mayberry moved, Audra Lurvey seconded, to suspend the rules to continue the meeting after 10:00 p.m. An oral **VOTE PASSED 7/0.**

**7. AWARD BID FOR PARENT-PAY STUDENT ACCIDENT INSURANCE COVERAGE:** Business Administrator, Laurie Verville, requested the Board award a bid for student accident insurance to the low bidder- Lefebvre Insurance. Ms. Verville reminded Board members this insurance is offered as a service to our parents and is at no cost to the District.

Audra Lurvey moved, Matt Mayberry seconded, to award the bid for parent-pay student accident insurance to the low bidder, Lefebvre Insurance. An oral **VOTE PASSED 7/0.**

**8. AWARD BID FOR REPAIR/REPLACE FENCE AT DOVER HIGH SCHOOL:** Business Administrator, Laurie Verville, requested the Board award a bid for Fence Repair and Replacement at Dover High School to the low bidder, GC/AAA Fence in the amount of \$8,865.50.

Audra Lurvey moved, Matt Mayberry seconded, to award the bid for fence repair and replacement at Dover High School to the low bidder, GC/AAA Fence. An oral **VOTE PASSED 7/0.**

**9. AWARD BID FOR WASTE DISPOSAL AND RECYCLING SERVICES:** Business Administrator, Laurie Verville, requested the Board award a 45-week contract for waste disposal and recycling services to low bidder, Troiano Waste, in the amount of \$60,612 and use their "on-call" service for the remaining 7 weeks of summer.



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Mr. Mayberry asked if Troiano Waste had been awarded the City contract. Ms. Verville stated they were not – the City bid was awarded to Pinard Waste Management. Mr. Mayberry asked if the City bid was bundled with the school. Ms. Verville stated it had been, but the cost for Pinard was still higher. Ms. Grady noted the bid amounts were very close and that she preferred Pinard Waste Management.

Audra Lurvey moved, Matt Mayberry seconded, to award the 45-week and on call bid for waste disposal and recycling services to the low bidder, Troiano Waste. A roll call **VOTE PASSED 6/1 (Grady opposed)**.

**10. AWARD BID FOR DIGITAL COPIERS:** Business Administrator, Laurie Verville, requested the Board award a bid to replace two very old copiers at Dover Middle School to the low bidder, Conway Office Products. Mr. Mayberry asked if the District will own the copiers at the end of three years. Ms. Verville explained the District will “own them now” and will be paying simple interest in three annual payments over a 36 month period for a total of \$19,464.00. Audra Lurvey asked the cost for service on the machines. Ms. Verville stated it would be provided by contract with Conway at the cost of \$.0039 per copy. Ms. Grady asked the “copy yield” for this machine as it was not listed in the chart provided to the Board. Ms. Verville stated Conway had not put it in writing, but stated the industry average is 5 to 10 million copies over the lifetime of the machine. Ms. Grady stated her opinion the bid from New England Copy Specialists looked better. Mr. McCrory asked if the copiers would be operated by teachers or a staff person. Ms. Verville stated there will be staff to operate the machines. Mr. McCrory asked if there had been consideration given to outsource copying services with Kinko’s or some similar company. Ms. Verville stated that would be problematic due to necessary “turn-around” time required by the classroom teachers. Mr. McCrory asked whether the vast amount of copying done over the summer could be considered for outsourcing. Ms. Verville indicated she had not looked into that possibility.

Dr. Mebert asked the Business Administrator to survey principals to find out if this would be a viable option. Ms. Verville indicated she would do so and report back to the Board.

Audra Lurvey moved, Matt Mayberry seconded, to award the bid for two copiers at Dover Middle School to Conway Office Products of Nashua. A roll call **VOTE PASSED 5/2 (Grady and McCrory opposed)**.

### **11. JBC RESOLUTION FOR FINAL ACCEPTANCE OF THE WOODMAN PARK SCHOOL ADDITION AND RENOVATION AND RETURN OF FUNDS TO SCHOOL FACILITIES CAPITAL RESERVE FUND:**

Business Administrator, Laurie Verville explained she had sent a request from the Joint Building Committee to the City Council for a Resolution for Final Acceptance of the Woodman Park School Elementary School Addition and Renovation and Return of Funds to School Facilities Capital Return Fund . As a courtesy, the resolution, signed by the Joint Building Committee, was being presented to the Board.

Audra Lurvey moved, Matt Mayberry seconded, to approve the resolution to return funds to the school facilities capital reserve fund. An oral **VOTE PASSED 7/0**.



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**O. SCHOOL BOARD MATTERS OF INTEREST:** Mr. McCrory asked Board members if they would consider a discussion on the restoration of Dover High School summer school.

Ms. Lurvey asked if students had the opportunity to enroll in VLAC over the summer for credit recovery. Dr. O'Connor stated they could.

Dr. Mebert asked the Superintendent for the current status of summer school at Dover High and was informed it was not scheduled currently. Dr. Mebert asked what it would take to add it back into the program. Dr. O'Connor indicated it would require the Board reinstate \$17,000 into the budget and the program would "need sufficient sign-ups."

Ms. Setear noted that the Board would need to find out how many students were interested very quickly. Board members agreed the timing would be "tight".

Matt Mayberry moved, Doris Grady seconded, to authorize the Dover High School Principal to spend up to \$17,000 to reinstate Dover High Summer School if there is sufficient enrollment. Mr. Appel asked if this amount would be considered as part of the budget realignment. Dr. O'Connor confirmed it would. A roll call **VOTE PASSED 6/1 (Appel opposed)**.

**P. ADJOURNMENT:** Audra Lurvey moved, Beth Setear seconded, to adjourn at 10:15 P.M. An oral **VOTE PASSED 7/0**.

Respectfully Submitted,  
Beth Setear, Secretary  
BS/kgb