



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, May 10, 2010
Meeting Time: **7:00pm**

CALL TO ORDER: Joe Tenuta called the meeting to order at 7:08PM

ROLL CALL

Present

Recreation Director: Gary Bannon
Assistant Recreation Director: Krista Trefethen
City Council Liaison: Bob Carrier

Recreation Board Members in attendance:

Joe Tenuta
Mark Hyson
Jerry Newcomb
Jon Towle
Jeff Canfield
Suzanne Meadows

Recreation Board Members absent:

Rich Johnson - Kathy Morrison

APPROVAL OF MINUTES: April 12, 2010 minutes
Mark Hyson made a motion to approve the April 12th, 2010 minutes.
Jon Towle seconded the motion, and the motion passed.

CITIZENS' FORUM: No Citizens forum.

REPORTS

A. ADVISORY BOARD

Jerry reported that the dugouts at Maglaras were built and really came out nice. Dover Baseball paid for the materials and Jim Wood donated his time and labor to build them. Dover Baseball took the initiative to improve the park since it was going to be a while as to when the city will have funds to improve the park.

Suzanne went to the rails and trails meeting last week. There is going to be another meeting May 15th at the parking lot of Measured Progress to discuss further plans. Suzanne went to Williland Pond meeting. She is learning about how water samples are being taken. She thinks that the Williland Pond Committee will put on separate smaller events to bring attention to the pond. Residents are staying involved.



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Joe to follow up with Wayne Coolidge from Men's softball about possible work up at Guppy Park.

B. RECREATION DIRECTOR, GARY BANNON

Gary presented budget on May 5th to City Council. The Recreation budget is 1.17% of the total city budget. Using a home value of \$250,000 and a tax bill of \$5,800 the total recreation cost for this bill is \$68. The pools are \$27 of this tax bill. It's taken years to build these facilities, once you close them they may never come back.

Gary had a meeting with the Save Our Swimming group to see what can be done to help save the pools. Looking at developing a financial plan to help save the pools.

Gary also has been asked to prepare a 3 month budget to keep the pools open through the summer.

Camp Sun & Fun building needs to be repaired. Gary to use insurance money to get building repaired - work is going out to bid and should start fairly soon.

Rec department still planning to run summer programs as scheduled to the best of their ability.

Bellamy Bridge - on list to get it done at some point in the future, funds are available in the CIP, neighbors would have to be consulted, etc. It would be nice to have a bridge in place so that people could make a loop around the area and come down the other side of the river.

Pool Committee/ Commission - Gary brought up the possibility of setting up this new pool committee to work on and focus on the pools, costs, finances, revenues, expenses, programs, etc. This will help give the pools an in depth look at how this is being run. Since the pools are 23% of the total rec budget, this will provide an in depth look at the pools and everything connected with it. Joe Tenuta supports the idea. It was also suggested that the swimmers group should have someone join the Rec board since there are currently two open positions.

C. ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

1. Trying to get ready for Camp Kool and playground summer programs. It's difficult to plan without knowing if the funds will be available to have these programs (had to cut back on counselors, etc). Summer brochures are available these have been downsized from 24 pages to 8 pages due to budget cuts, they have not been able to be mailed out also due to budget issues. Krista is worried about playgrounds since there is no regular access to the schools so the program could be run rain or shine. The schools use the



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summer to do their maintenance, summer school, other camps, etc. Camp Kool starts on June 28th and ends on August 20th (8 weeks) and the playground programs start on June 28th and end on August 13th (7 weeks).

2. Working with the Senior Center - getting them up to speed with programs - working with them on fundraising.
3. Review of status or Recreation Advisory Board membership

There are 9 Recreation Advisory Board Positions along with 2 Alternate positions. Presently the 9 members are filled by:

Joe Tenuta - Mark Hyson - Jerry Newcomb - Jon Towle - Jeff Canfield - Rich Johnson - Kathleen Morrison. Two open positions.

Alternate members are filled by:

Suzanne Meadows - One open position.

OLD BUSINESS

Dog Park - Rec Board reviewed the final layout for the dog park and voted unanimously to support it with the caveat that signage be put up to keep the dogs off of the Longhill park playing fields. Gary said the work at the park is progressing and they continue to make progress getting it ready for opening late spring/early summer. **Gary working on fence (5 feet high), water for park, etc. Working on getting signs up for dogs. A lot of dogs are running free in the park presently. Longhill Park is not presently being reviewed for field usage until they can see how the traffic flow is going to be with the dog park.**

Awards Program & Donation Letters- Gary working on doing a nice plaque for the Moose Dog Signs - Gary to follow up with Sharon Lucey to see when the signs will get posted at the parks. Gary is following up on working on getting the specific language for signage for Shaw's Lane and Woodman Park. **Gary had a list of parks and signs for parks at the meeting, just need to get the signs put in.**

Padding for Butterfield Gym - Gary and Krista are following up on getting some padding for behind the baskets at the Butterfield Gym. **Krista working to finalize order on padding/mats and get them installed.**

MOU - Released to leagues at Presidents meeting for review to leagues. Waiting on league feedback. Mark Hyson distributed a template for review. **Mark to send it out electronically for review so that it can be sent out to individual leagues.**



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Park Street Park Project – Dover Rotary Club may start to ask local businesses if they were interested in donating a bench, tree, etc. Satellite donations to help beautify the park but funding it privately. **The next steps are fine tuning final design, demolition work to begin shortly, layout work, etc. Gary to check with Norm to see if the playground equipment has been ordered, when it's going to arrive, etc.**

By-Laws Revision to address attendance - The Dover Recreation Advisory Board agreed to amend by-laws to deal with absenteeism. The Dover Recreation Advisory Board voted on and supports the ability to recommend removing a member if they miss 33% of meetings in a calendar year to the Dover City Council. The City Attorney is trying to unify the language of all City Committee rules so he has suggested a 4 meeting in a row standard. The Dover Recreation Advisory Board proposes that the language to read **33% of meetings held in a calendar year.** **Jerry to re-write the operating rules with the correct language for Krans to review. See attached changes to operating rules below.**

Nesman Memorial Tree and Plaque - Gary starting process. Rich Johnson to reach out to family if they have any preference on the tree they would like and try to finalize a date with the Nesman family, perhaps some time around Memorial Day. **Rich if following up with Nesman family.**

F. ADJOURN

Jon Towle made a motion to adjourn the meeting.

Jeff Canfield seconded the motion.

The motion passed and the meeting adjourned at 8:39pm

Respectfully submitted by,
Jerry Newcomb