



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Woodman Park School**  
Meeting Location: Superintendent's Office  
Meeting Date: **Thursday, June 24, 2010**  
Meeting Time: **5:15 pm**

### MEETING # 83

- A. CALL TO ORDER:** A meeting of the Woodman Park Elementary School Addition & Renovations Joint Building Committee was called to order on Thursday, June 24, 2010 at 5:10 p.m. at the office of the Superintendent's conference room.
- B. ROLL CALL:** Present were JBC Members Catherine Cheney, Chair; Karen Weston, Doris Grady, Mark Geuther, and Ray Bardwell. Also present were Laurie Verville, Business Administrator; and Patrick Boodey, Principal-WPS. Carolyn Mebert arrived at 5:13 p.m.

#### Woodman Park Elementary School

- C. Resolution to Close Project:** Ms. Cheney stated she would like to make sure they have covered all the basis in their last motion and would like to have a motion to record and finalize for the record actions taken at prior meetings and accept the Woodman Park School building and place the unexpended funds in the amount of \$56,455.62 to be placed into the School Facilities Capital Reserve Fund and accept and submit the final report to the Dover City Council and Dover School Board and transfer the building to the Dover School Board. Ray Bardwell motioned, Karen Weston seconded to accept the motion as read. A roll call **VOTE PASSED: 5/0**

Ms. Weston asked if the money was ever taken out of that account; Ms. Verville said it was put into the School Facilities Capital Reserve Fund and yes it was removed by way of a fund transfer. Ms. Weston asked where it went to; Ms. Verville said on the ledgers she believes the offset was to a budget adjustment under Woodman Park School projects and probably can find it under the old books. Ms. Weston said she inquired about it last night and a question was raised if it ever left the account, which she stated she believed it did and so she would request the account number to be put on the resolution so they know exactly where it's going. Ms. Verville said in order to get the financial reports to reconcile; the \$382,000.00 had to have shown as a budget transfer. Ms. Weston said it had to go to something and go back and it's not identified on the resolution. Ms. Verville said on their resolution but not on the City Council resolution. The School Facilities Capital Reserve Fund is fund #8935. Ms. Cheney said the motion to adjourn should include the Woodman Park School JBC committee is disbanding.

- D. Adjournment:** Ray Bardwell motioned adjourn and dissolve the Woodman Park Joint Building Committee, Carolyn Mebert seconded. An oral **VOTE PASSED: 6/0**

Respectfully submitted,

*Catherine Cheney/pb*

Catherine Cheney, Joint Building Committee Chair  
Joint Building Committee  
CC/pb