



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, July 12, 2010
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Mark Hyson called the meeting to order at 7:07PM

ROLL CALL

Present

Recreation Director: Gary Bannon

Assistant Recreation Director: Krista Trefethen

Recreation Board Members in attendance:

Mark Hyson

Jerry Newcomb

Jon Towle

Rich Johnson

Kathy Morrison

Suzanne Meadows

Recreation Board Members/Liaison absent:

City Council Liaison: Bob Carrier

Joe Tenuta

Jeff Canfield

APPROVAL OF MINUTES: June 14, 2010 minutes

Rich Johnson made a motion to approve the June 14th, 2010 minutes.

Jon Towle seconded the motion, and the motion passed.

CITIZENS' FORUM: No Citizens forum.

REPORTS

A. ADVISORY BOARD

Suzanne reported the following:

Following up with Beth Fisher about the River walk (Joe B Parks). Rails and Trails are not meeting in July. Suzanne noticed that there may be a tree blocking the trail down by the Silver St Bridge. Willand Pond, the pumping of the pond is scheduled to start in the near future.

B. RECREATION DIRECTOR, GARY BANNON

Budget: The new fiscal year budget started on July 1st. The year-over-year budget is down approximately 1%. The biggest issue will be trying to meet the revenue projections



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, July 12, 2010
Meeting Time: **7:00pm**

for the pool and across the board. Working on new agreements with the Seacoast Swimming Assoc, etc.

Pool hours have been extended to help out during this hot weather spell, working to keep attracting more people to the pool to find more revenue.

Senior center staffing - was coming out of the general fund and is now out of the special revenue fund. Need to find the revenues to cover the costs.

All camps consolidated to Camp Kool.

Camp Sun n' Fun repairs status: Still working on insurance proceeds/refund (goal date is end of August 2010).

A Formal pool committee has been created. It will meet on the 1st or 3rd Monday of the month. There will be seven full time members and two alternates. Its immediate goal is to generate revenue for the pools (fund raising, etc.). Pool will still be a huge challenge. Example of ideas: Sponsorships, New fees, Higher fees (bring up slowly- based on budget). Gary used the five-year graduated fee increases at the Dover Ice Arena as an example. Some pool committee members may also apply to be on the Recreation Advisory Board (at least two).

Recent figure: Indoor Pool Deficit: (\$300K) - Outdoor Pool Deficit: (\$60K)

Goal would be a reduced deficit of \$220K for the Indoor Pool and \$50K for the Outdoor Pool.

C. ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

Summer programs are up and running and doing well. Pool has been busy due to the weather.

Hershey Track just wrapped up, it went well. Trying to work on marketing and revenue generating as well as fundraising. May need to set up a separate 501 C non-profit organization called "Friends of Dover Recreation" in order to have a vehicle for contributions and fundraising to go into. Looking to raise money for the senior center, pool, etc.

OLD BUSINESS

Dog Park - a lot of work has been done, there is water up there now. Some site work has been done. Gary is working on the signs (3' by 4'). White signs with green letters on a black fence so that signs stand out. Also getting stay off the field signs made as well, parking related signs, etc. Cleared some brush and branches from pathway from Middleton Lumber to Dog Park.

Need to coordinate the fence, signs, etc coordinated so that it can be finished by August.

Dog Owners Group (DOG) - getting a group started to police the park and make sure owners follow the rules of the park.



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, July 12, 2010
Meeting Time: **7:00pm**

NOTE: Dover Youth Football will be using Long Hill Park for Grades 2-4 starting on Monday August 16th so fences will have to be up by then.

Irrigation still works up at the park. Shut down the last runs that were in the dog park. There is a contractor that works on the irrigation (Hillside) for the city. Any problems with irrigation you would contact Sharon Lucey who would then contact the contractor.

MOU – Gary wants to ensure no one conflicts with each other. Will start with Shaw's Lane by sending this addendum to both Dover Soccer and Dover Softball to get the process started. It would be helpful to have by early August. Mark to contact folks from soccer and softball to set up a meeting and get things in writing using this addendum.

Park Street Park Project – Things are moving forward, a bit behind schedule but still moving forward. Had to reduce the scale of the project because of the limited funds that are available. Still working on fencing, lighting, equipment being ordered, plants ordered, etc. Old equipment has been removed. Waiting on contractors, equipment, volunteers, getting everything coordinated, etc. Still hoping to have a useable park by the end of August.

By-Laws Revision to address attendance – Alan Krans is working on citywide standards. 33% absenteeism in 12 months, not 4-in-a-row standard. Still waiting on Allan Krans review and feedback. Been trying to get finalized and approved since February.

Nesman Memorial Tree and Plaque – Plaque almost complete. Kevin Goodwin (outside vendor) handling this. Post and Plaque will be attached and done by July 23rd. It's a nice tree, sugar maple. As soon as it's officially done then we can set up a date with the Nesman family. Get a photographer from Fosters and a small and nice testimonial. Rich to follow up with Nesman family to finalize a date for the end of July.

Pool Committee - Going to be made up of 7 full time positions and 2 alternates. They had 10 people apply to be on the committee. First meeting will be next Monday July 19th at the indoor pool. Still working on creating/finding new revenues for the pool. Working on creating an endowment fund for the pool, a \$5,000 contribution was made to start the fund. Contributions are starting to come in. Will be working to find grants, create fundraising events (triathlon, etc). There are a couple of Pool Committee members that are applying to be Rec Board Members. Both the outdoor pool and indoor pool are under the Recreation Department budget.



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, July 12, 2010
Meeting Time: 7:00pm

Dover Soccer Request - Dover Soccer has requested a year of rest for one of their 8v8 fields. They would like to use the outfield of the Softball field for one year or use another area near the concession stand but it's a very tough area presently. The better option may be the softball outfield since it will be limited to just the U11 and U12 teams. The use of the softball outfield would be for the fall season only since Softball uses their fields in the spring season. There also needs to be a better overall plan as to how to keep the soccer fields in good overall condition whether it be on a rotation basis or possibly upgrading the surface with loom/seeding and/or irrigation. Also, there should be some built in down time where Shaw's Lane fields have 2-3 months of down time in order to recover and stay in good condition. Bellamy is a good example of a field staying in good shape with built in down time. Dover Soccer has tried re-seeding, sodding, blocking areas off for use but everything they have tried to date has not worked. Because it's on a sand pit, the field may need more loom, irrigation, put a well in, etc. It would be helpful to have an expert look at it to better understand what really needs to be done in order to keep the fields in good condition in addition to possibly rotating fields and/or creating another field in the tough hard pan area to make rotating fields in the future possible. The softball fields were originally sodded where the soccer field was not, it was seeded only. The final decision about field use does rest with the City of Dover Recreation Dept/Community Services.

4th of July Review and Funding - 4th of July fireworks went very well. Downtown was busy and had many visitors in the downtown area. Display was great; timing of fireworks with Livingston Taylor show was very well done. Overall, the cost of fireworks, police detail, etc, cost around \$15,000. Presently there are no funds available for fireworks in 2011. If they do find the funds they will continue to have them on the 4th of July. The 4th of July in 2011 will be on a Monday next year. The fireworks were fired from the Maglaras parking lot. Events of the day were geared through the chamber and the Cocheco arts festival, now we just need to find the money to have it again next year. There was also \$10,000 put towards the Cocheco Arts Festival that will need to be funded. There was \$3,000 contributed by Liberty Mutual this year. It sounds like the total funds needed are about \$25,000. Some major fundraising needs to take place in order to have fireworks in 2011.

F. ADJOURN

Jon Towle made a motion to adjourn the meeting.

Kathy Morrison seconded the motion.

The motion passed and the meeting adjourned at 8:44pm

Respectfully,

Jerry Newcomb



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, July 12, 2010
Meeting Time: **7:00pm**