



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #7
Meeting Location: City Council Chambers
Meeting Date: **Monday, July 12, 2010**
Meeting Time: **7:00 pm**

Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, July 12, 2010, at 7:10p.m. in the City Council Chambers.

A. ROLL CALL: Present were Carolyn Mebert, Audra Lurvey, Beth Setear, Kenneth Appel, Audra Lurvey, and Doris Grady. Matt Mayberry was absent.

Also present were; Superintendent Jean Briggs Badger; Business Administrator, Laurie Verville; Dustin Gray, Garrison School Principal; Patrick Boodey, Woodman Park School Principal; Debi Migneault, Dover High School Principal; DTU President Debra Hackett, Director of Athletics, Peter Wotton; Seymour Osman Center Director of Family Services, Thad Mandsager, Lucinda McKenney, Dover School District Homeless Liaison, members of the Dover community, and Leslie Modica, *Foster's*.

B. PLEDGE OF ALLEGIANCE: Beth Setear led the Board in the Pledge of Allegiance.

C. CITIZENS' FORUM:

1. Ellen Barton, 33 Garrison Road: Expressed concern with class size at Garrison School. Would like an additional 1st grade classroom.
2. Lori Novak, Tammy Proulx, WPS PTO: Asked the School Board to accept the donation of a sign to WPS.
3. Fran Meffen, DMS School Counselor, Dover resident: Expressed concern with lack of late bus. Many of students in after school activities use the late bus and would not be able to participate if it was not added to the budget.
4. Martin Baker, 14 Grady's Lane, Expressed concern with class size at Garrison School and would like a 1st grade added.

D. Audra Lurvey moved, Beth Setear seconded, to suspend the rules to bring item N.9., Seymour Osman Community Center Programs Update, forward in the agenda. An oral **VOTE PASSED 6/0.**

School Board Report – July 2010 SOCC Afterschool Program at Woodman Park School

Program Summary

The Seymour Osman Community Center (SOCC) operates afterschool programs for elementary-, middle-, and high-school students in Dover. Our program for elementary students, funded primarily by a 5-year 21st Century Community Learning Centers grant, takes place at Woodman Park School from 3:00 to 6:00 every school day. The afternoon consists of an hour of Homework Lab, followed by a menu of enrichment programs and gym games. The program served 101 students over the course of the year.

Highlights



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Homework Lab

There were five Homework Lab classrooms this year, with an average daily attendance of 65. At least one certified teacher staffed Homework Lab each day.

Enrichment Programs

Following is a sampling of the types of enrichment programs that were offered this year:

Math

- Jr. Achievement
- Math Maniacs

Food

- Nutrition (UNH Cooperative Extension)
- Breakfast Around the World

Performing arts

- Junk to Funk (culminating with performance)
- Drama (culminating with performance)
- Glee Stars (culminating with performance)
- Broadway Kids (culminating with performance)

Technology

- Jr. LEGO League Robotics
- Webkinz
- Book Adventures

Sports

- Soccer
- Basketball
- Gymnastics

Art

- Cultural Art
- Recycled Art

Service Learning

Students in our service learning program identified a problem after reflecting on their experience during the December 2008 ice storm. The group brainstormed a solution (“power outage kits”), developed a list of contents for the kits, sought donations from local businesses, raised money with a bake sale, and then put together and distributed the kits to locations in Dover. The service learning group was featured in a Foster’s newspaper article, and the group presented at the 21st Century Service Learning Showcase and at a Family Math Night.

Field Trips and Presentations

As part of certain enrichment programs this year, groups of students went on field trips to Wagon Hill Farm, UNH Theatre Department, UNH Dairy Research Barn, and local businesses. This year students also had opportunities to participate in activities led by guest presenters such as Easter Seals, Northeast Passage, Granite State Zoo, Trash Can Lid Productions, and BJ Hickman.

Family Nights

This year we offered a variety of opportunities to engage parents in a number of ways—from kids’ performances and Family Literacy/Math Nights to monthly dinners and a parenting class (HUB Family Resource Center).

Evaluation

CIPAS (Continuous Improvement Process for After-School)

As a requirement of the NH Department of Education’s 21st Century Community Learning Center program, the SOCC Afterschool Program at Woodman Park participated in a program



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assessment called CIPAS, which involves a thorough documentation process using a program self-assessment rubric based on the seven components of effective afterschool programs. We spent several weeks preparing for a three-day visit from a CIPAS visitation team (VT) representing the New Hampshire Department of Education 21st Century Community Learning Center (CCLC).

Excerpt from the VT report:

Findings – Afterschool Program Components, General Perceptions:

“The staff at SOCC are dedicated to the success of the program and express a caring spirit toward the students and families they serve. Students enjoy attending the program and feel safe. Teachers, parents and students all recognize Homework Lab as beneficial. Community partnerships are strong. Parent involvement is exceptionally high. SOCC is seen as a “gateway” to increase parent involvement during the school day.”

Ratings (Basic, Emerging, Proficient, Exemplary)

CIPAS Afterschool Component	Rating – SOCC
COMMUNITY AND FAMILY INVOLVEMENT	Proficient
PROGRAMMING	Proficient
MANAGEMENT AND ADMINISTRATION	Proficient
STAFFING AND TRAINING	Emerging
FINANCING	Proficient
RESEARCH, EVALUATION AND KNOWLEDGE BASE	Emerging
POLICY AND ADVOCACY	Proficient

Teacher Surveys – Data collected for SOCC’s “regular attendees” (30 days or more) = 81

- The percentage of students who improved in turning in homework on time rose from 59% last year to 74% this year.
- The percentage of students who improved in completing homework to the teacher’s satisfaction increased from 62% to 82%.
- One third of those who improved in homework completion this year showed “significant” improvement.
- 80% of students improved their school-day academic performance this year.
- 78% of students improved their school-day participation in class.

Parent Surveys

- 100% of parents (33) rated SOCC staff’s “dedication and willingness to ‘go above and beyond’ for students in the program” as EXCELLENT.
- 73% of parents (24) rated Homework Lab’s impact on their child’s school performance as EXCELLENT.
- 79% of parents (26) STRONGLY AGREE that the SOCC Afterschool Program helped with their child’s social skills.



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Grades – Data collected for SOCC’s “regular attendees” (30 days or more) = 81

- 38% increased math grade from first report card to year-end report card.
- 46% increased reading grade from first report card to year-end report card

Mrs. Grady commented that it is a beautiful experience for the children of the community and it is because of people with Mr. Mandsager’s courage that children are given a second chance. The kids love him and thought he should now. Mr. Appel moved, Mrs. Grady seconded that the Board express its thanks to Mr. Mandsager and the Seymour Osman Community Center. It was unanimously approved. Mr. Mandsager also expressed his thanks to Dover School District and Patrick Boodey. It’s been a great partnership and has grown over the year. Mr. McCrory commented that the Lego robotics program is a big hit in his family.

D. APPROVAL OF MINUTES: Audra Lurvey moved, Ken Appel seconded, to approve the following minutes:

- A. NONPUBLIC SESSION #12, JUNE 14, 2010**
- B. REGULAR SESSION #6, JUNE 14, 2010**

An oral **VOTE PASSED 6/0.**

E. CONSENT AGENDA

1. **Correspondence: None.**
 - a. **DHS Football Boosters Club Request to Display Banners with Sponsors at Football Games**
2. **Resignations/Retirements:**
 - a. **Patrick Woodworth, Physics Teacher, Dover High School**
 - b. **David Bennett, Math Teacher, Dover High School**
 - c. **Theresa Lorvig, Grade 6 Teacher, Dover Middle School**
3. **Leaves of Absence: None**
4. **Nominations:**
 - Sheet 1: Nomination of Administrator (Woodside)**
 - Sheet 2: Nomination and Election of Teachers (Bond to Salmonsens)**
 - Sheet 3: Nomination and Election of Non-Union Personnel (Ashman)**
 - Sheet 4: Nomination and Election of Food Service Workers**
 - Sheet 5: Nomination and Election of Coaching Positions (Allen to Zubkis)**
 - Sheet 6: Nomination and Election of Summer School Paraprofessionals and Teachers (Aquilina to Zucaro)**
 - Sheet 7: Nomination and Election of DALC Staff for Summer School**



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5. Extended Travel (Student Trips): None

Audra Lurvey moved, Beth Setear seconded removing E. 4 Sheet 1: Nomination of Administrator from the Consent Agenda

Doris Grady moved, Audra Lurvey seconded, to remove the following items from the Consent Agenda for discussion: Resignations/Retirements 2.b and 2.c. An oral **VOTE PASSED 6/0.**

Audra Lurvey moved, Beth Setear seconded, to approve the balance of the consent agenda. An oral **VOTE PASSED 6/0.**

Ms. Grady read the following statement into the record regarding 2.b. David Bennett- "I have done many of these speeches before but the resignation of David Bennett is very difficult to do. It is very difficult to replace an educator that is exemplary in every way.

Dave has been a caring friend to all: to the student, to the community, to the staff and to everyone with whom he made contact. His guidance and friendship as a colleague is a treasure we can never replace. Lucky for Spaulding and unlucky for us. He leaves here with the utmost respect of the whole community. Our Math Dept excelled in the High School as he was instrumental in coordinating all levels of math from the Elementary level to the High School Level. The committees and initiatives under which you served, Dave, have made a better educational community. You will be missed Dave and our wishes are the very best as you enter the new profession of administration. Good Luck in your new challenge.

We owe you a great deal for all of the work you did throughout the District. We are a better educational community because of you. Dave, you may recognize some of the wording as some were taken directly from your letter of resignation because the attributes belong to you. commented on the resignation of a dear member of the entire school system." Mr. Appel also commented that in his 8 years as a math tutor, he can second Mrs. Grady's comments. Dover has had a much finer mathematics department because of Dave's hard work and commitment to the District, Dr. Mebert stated that it is, with regret that Mr. Bennett's resignation is accepted. Mr. McCrory joked that Spaulding has done a "talent raid" on us and seducing him away by making him an Assistant Principal.

Audra Lurvey moved, Ken Appel seconded, to accept item 2.b., Resignation of David Bennett. **An oral VOTE PASSED 6/0.**

Audra Lurvey moved, Beth Setear seconded, to table item 2.c., Resignation of Theresa Lorvig, until August 9th School Board meeting after clarification has been made on the actual resignation date intended. An oral **VOTE PASSED 6/0.**

F. SUPERINTENDENT'S REPORT: Ms. Briggs Badger addressed the following items:

Summer School Update-by Cindi McKenney



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Dover Middle School – Title I (5 weeks – July 6 through August 5)

- Grades 5 - 8
- 4 teachers – 2 reading, 2 math
- 15 students
- Pre and post-testing results to be reported in September

Woodman Park Elementary – Title I (6 weeks – July 6 through August 12)
(Woodman Park students only)

- Pre and post-testing to be reported in September
- Grades 1 through 4
- Project BEFORE – Grade K going into Grade 1
4 teachers with 23 students
- Project MORE – Grade 1 going into Grade 2
2 teachers, 2 paras with 11 students
- Project ENCORE – Grades 3 and 4
2 teachers, 2 paras with 18 students
- Pre and post-testing results to be reported in September

Sylvan Learning Program (for SPED students from all elementary schools)

- 6 teachers with 15 students, Grades K-4--2 days a week/2 days a week

Self-contained Primary SPED – 1 teacher, 3 paras, 8 students

SPED Pre-school – 2 teachers, 2 paras, 32 students

Little Red Wagon will hold a performance on Wednesday, July 28 at 9 am.

The Traveling Tales van goes to various Dover neighborhoods during afternoons this summer, averaging 10 students per stop.

1 Nurse and 1 Parent Outreach Coordinator

Parents are called every day if a student doesn't show up. 1 bus (First Student) transports title I students throughout the WPS district. Some of the Sylvan students ride the bus, but most are transported by parents. Provider Bus transports many students also.

Ms. Setear asked how many students are invited to attend. Ms. McKenney responded that Project Before had 35 referrals. Project More had 11 referrals, which is their enrollment. Project Encore had about 30 referrals. A great deal of effort is made to enroll a child in one of these programs.

Mr. McCrory asked whether a student is able to "catch up" in summer school enough so that the student does not have to repeat a grade. Ms. McKenney responded that the six weeks is not enough time to allow for catch up.



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Dover Middle School - The “Brainwave Academy” Title I Summer program is well underway at DMS. Students will attend sessions four times per week from July 5 to August 12 from 8 am-11am. The theme is Travel and students will “visit” a new country each week. The focus is on informational/expository texts and building math fluency. The teacher are using the theme to engage the students, including using “math travel” as a way to teach measuring with fractions, converting fractions and rates, and working with decimals/money. Another area of emphasis is building automaticity and direct recall in multiplication facts to improve a student’s ability to perform complex and multiple digit operations. Attendance is strong among the 15 students who have signed up to participate even with no transportation available, and even better is that the students attending are engaged and excited about their progress.

Sylvan – Request time during the August meeting to review both the summer programming as well as the results of the 2009-10 school year SES instruction that we provided.

Sylvan is currently delivering math instruction to two students at Garrison Elementary School on Tuesdays and Thursdays from 8:30-10:30 AM. One student is a paying client and one is on scholarship.

Sylvan is currently delivering reading and math instruction at Woodman Park to 15 special education students who require extended school year services. One of these students requested additional Sylvan instruction, but we are holding off until after we complete the current services.

All SES instruction has concluded with final progress reports going out to parents next week.

GED options Report

Classes met at the Dover Adult Learning Center from 2:30-6PM Monday through Thursday, with one hour minimum of additional individual work.

Staff: Jill Taylor and Carol Doering (teachers), Seth Hoffman (support), Donna McAdam (coordinator).

There were 34 referrals from Dover High School from September to late April, 21 were accepted into the program.

17 students successfully passed the GED program.

1 student who turned 18 was referred to the adult GED program after passing 3 tests.

1 student was removed from the program for lack of attendance.

2 students will continue in the GED Option program next year. Both have passed 3 of the 5 portions of the exam.



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Of those not accepted:
6 did not meet the required 8th grade reading level
2 did not meet the one-year-behind requirement
4 decided to remain at DHS
1 never kept intake appointment.

Names of the above will be provided to Sally Thorn, DHS guidance director.

The required GED Option federal report has been completed.

School Approval – NH Administrative Rule ED 306
Woodman Park – approved until 6/30/2013
Garrison – approved until 6/30/2014
Horne Street – approved until 6/30/2014
Dover Middle School – approved until 6/30/2014
Dover High School – approved until 6/30/2015

CTC Update

CTC is currently investigating a number of adult evening/ self supporting programs that are tied to National Certifications in the Health Field for possible implementation this Winter and Spring. These career programs options will include the following:

- 1. EKG Technician Certification Program---50 hours.....Fee of \$999
2. Pharmacy Technician Certification Program---50 hours.....Fee of \$999
3. Medical Billing and Coding Certification Program---80 hours.....Fee of \$1,799

Currently researching references, contract and financial agreement that will be instituted, funding and resources needed for implementation, dates of instruction, time, etc. Will present to Superintendent and then to full board if looks promising

Audra Lurvey moved, Beth Setear seconded, to accept the Superintendent’s report. An oral VOTE PASSED 6/0.

G. STUDENT REPRESENTATIVE REPORT: There was no student representative report.

H. COMMITTEE REPORTS:

1. JBC MEDIA CENTER ACCESS – Audra Lurvey Reporting: Ms. Lurvey gave the following report:

On Thursday, July 8, 2010, the JBC met in public session to discuss the construction plans with the architect for the Media Access Studio renovation. The basic floor plan was discussed with the contractor. The next meeting will be on Monday, July 19th at 6:00 pm.



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2. JBC – HORNE STREET SCHOOL – Doris Grady reporting: Mrs. Grady spoke about the progress of the HSS renovation project. The current intercom system is unable to connect to the new system, so the new system might have to be placed throughout the school. There is need for additional asbestos abatement in the gymnasium, which will be an unforeseen expense. The JBC is in the process of exploring solar energy and have bids out for solar panels.

Ms. Verville reported the remaining JBC HSS budget is \$808,888.73 prior to any change orders approved on July 1, 2010.

Audra Lurvey moved, Beth Setear seconded, to accept the committee meeting reports. An oral **VOTE PASSED 6/0.**

I. POLICY CHANGES - PROPOSALS:

a. DOVER HIGH SCHOOL ATHLETICS 2010-2011 STUDENT ATHLETIC EXPECTATION AGREEMENT:

The issue in questions is the section dealing with “school sponsored trips.”.

Audra Lurvey moved, Beth Setear seconded, to table the policy for a second reading at the August 9th Board meeting. An oral **VOTE PASSED 6/0.**

b. SUPERVISOR OF BUSINESS AFFAIRS-JOB DESCRIPTIONS:

Audra Lurvey moved, Beth Setear seconded, to table the policy for a second reading at the August 9th Board meeting. An oral **VOTE PASSED 6/0.**

J. POLICY ADOPTIONS:

a. POLICY JRABD, R1, R2, R3 – ADMISSION OF HOMELESS STUDENTS

SECOND READING

Admission of Homeless Students

To the extent practical and as required by law, the district will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided district services for which they are eligible, including Head Start and comparable pre-school programs, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs, and school nutrition programs.

Homeless students are defined as (per NCLB definitions) lacking a fixed, regular, and adequate nighttime residence, including:



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1. Sharing the housing of other persons due to loss of housing or economic hardship;
2. Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;
3. Living in emergency or transitional shelters;
4. Are abandoned in hospitals;
5. Awaiting foster care placement;
6. Living in public or private places not designed for or ordinarily used as a regular sleeping accommodation for human beings;
7. Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations, or similar settings;
8. Are migratory children living in conditions described in previous examples.

The Superintendent shall designate an appropriate staff person to be the district's liaison for homeless students and their families.

To the extent feasible, homeless students will continue to be enrolled in their school of origin while they remain homeless or until the end of the academic year in which they obtain permanent housing. Instead of remaining in the school of origin, parents or guardians of homeless students may request enrollment in the school in which attendance area the student is actually living, or other schools.

If there is an enrollment dispute, the student shall be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent or guardian shall be informed of the district's decision and their appeal rights in writing. Unaccompanied youth will also be enrolled pending resolution of the dispute.

Once the enrollment decision is made, the school shall immediately enroll the student, pursuant to district policies. IF the student does not have immediate access to the immunization records, the student shall be admitted under a personal exemption. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Records from student's previous school shall be requested from the previous school pursuant to the district policies. Emergency contact information is required at the time of enrollment consistent with district policies.

Homeless students are entitled to transportation to their school of origin or the school where they are to be enrolled. If the school of origin is in a different district, or a homeless student is living in another district but will attend his or her school of origin in this district, the districts will make reasonable efforts to coordinate the transportation services necessary for the student.

The district's liaison for homeless students and their families shall coordinate with local social services agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. The district's



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liaison will also review and recommend to the district policies that may act as barriers to the enrollment of homeless students.

Legal References:

NH Code of Administrative Rules, Section Ed 306.04(a)(17), Homeless Students
No Child Left Behind Act, 2002

McKinney-Vento Homeless Assistance Act, 42 USC §11431, et seq.

RSA 193:12, Legal Residence Required

See JFABD-R1, R2, R3 Dispute Resolution Process Forms

SECOND READING

Level I

A complaint regarding the placement or education of a homeless student shall first be presented orally and informally to the district's homeless coordinator. If the complaint is not promptly resolved, the complainant may present a formal written complaint (grievance) to the homeless coordinator. The written charge must include the following information: date of filing, description of alleged grievances, the name of the person or persons involved and a recapitulation of the action taken during the informal charge stage. Within five (5) business days after receiving the complaint, the coordinator shall state a decision in writing to the complainant, with supporting evidence and reasons. In addition, the coordinator will inform the Superintendent of the formal complaint and the disposition.

Level II

Within five (5) business days after receiving the decision at Level I, the complainant may appeal the decision to the Superintendent by filing a written appeal. This appeal shall consist of the complainant's grievance and the decision rendered at Level I. The superintendent will arrange for a personal conference with the complainant at his or her earliest mutual convenience. Within five (5) business days after receiving the complaint, the superintendent shall state a decision in writing to the complainant, with supporting evidence and reasons.

A written explanation of the Superintendent's decision regarding school enrollment shall be provided to the parent/guardian, student of lawful age, or unaccompanied youth, including a statement regarding the right to appeal the decision to the commissioner of the New Hampshire Department of Education.

Level III

The complainant may appeal the Superintendent's decision to the commission of the New Hampshire Department of Education. In the case of an unaccompanied youth, the Local Homeless Education Liaison will assist the youth in the appeal process.

SECOND READING

WRITTEN NOTIFICATION OF ENROLLMENT DECISION

(Denial of Enrollment Request)

To be completed by the receiving school when an enrollment request is denied.

Date: _____ School: _____



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Person completing form: _____ Title: _____

In compliance with Section 722(g)(3)(E) of the McKinney-Vento Homeless Education Assistance Act of 2001, this written notification is provided to the following.

Student(s): _____

After reviewing your request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon the following.

You have the right to appeal this decision by completing form JFABD-R3 or by contacting the school district's local homeless education coordinator.

Liaison's name: _____ Title: _____

Phone number: _____

In addition:

- The student listed above has the right to immediately enroll in the school of choice pending resolution of the dispute.
You may provide written or verbal documentation to support your position. You may use form JFABD-R3 attached to this notification .
You may complete the appropriate form or contact the state coordinator for homeless education to request a state-level review of the district's final decision regarding an enrollment issue.
You may seek the assistance of advocates or attorneys.

A copy of our state's enrollment dispute resolution process for students experiencing homelessness is attached.

SECOND READING

WRITTEN NOTIFICATION OF ENROLLMENT DECISION (DISPUTE)



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This form is to be completed by the parent, guardian, caretaker or unaccompanied youth when a dispute arises. This information may be shared verbally with the local liaison as an alternative to completing this form.

Date submitted: _____ *Student:* _____

Relation to student: _____

I may be contacted at (phone or e-mail): _____

School: _____

I have been provided with the following.

- A written explanation of the school's decision.*
- Contact information for the local homeless education liaison.*
- A copy of the state's enrollment dispute resolution process for students experiencing homelessness.*
- A copy of the state's request-for-review form, if applicable.*

You may include a written explanation to support your appeal in this space or provide your explanation verbally.

The school provided me with a copy of this form when submitted. _____ *(initial)*

See Policy JFABD

The policy was discussed, but the paragraph causing most concern was "To the extent feasible, homeless students will continue to be enrolled in their school of origin while they remain homeless or until the end of the academic year in which they obtain permanent housing."



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Instead of remaining in the school of origin, parents or guardians of homeless students may request enrollment in the school in which attendance area the student is actually living, or other schools.” Cindi McKenney answered questions regarding the policy and explained that for the most part parents are so appreciative and everyone is so concerned that the best interest of the student is the first thought, that there are not usually issues relating to the placement of the student. Mr. McCrory appreciated the explanation, but made a motion to delete “or other schools” from the paragraph. Ms. Setear suggested that we verify with New Hampshire School Board Association (NHSBA) that we are following federal guidelines. Mr. Appel made the point that the exact wording states that parents “may request” and this doesn’t mean “will be granted” or “may insist”. Mr. McCrory agreed with Mr. Appel’s statement and added that a motion should be made to vote on the policy at this point. Mrs. Grady added that the School Board had always written the District’s policies and that the New Hampshire School Board’s Association policies are not State Law but just a recommendation for us to follow.

Audra Lurvey moved, Beth Setear seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 6/0.**

b. POLICY GCBD –RULES & REGULATIONS IN THE APPLICATION OF ADMINISTRATIVE PERSONNEL POLICIES AND SALARY SCHEDULES:

Mr. McCrory stated his issue with the salary ranges, saying they are wider than they should be. He understands the market dictates this, but with the recession, wonders if this is still the case. Dr. Mebert stated we are dealing with the economic reality of the situation.

Mrs. Grady stated that this is a policy and not a contract. However, in looking up in the dictionary, the meaning of the two words, indicates that a policy is not a contract. In the past, ranges have been raised approximately \$2,000. In this policy, the increases of the ranges are \$9,000 for principals, \$15,000 for directors, and an increase of \$7,000 for deans. She also said that no matter how you look at it, these are raises. Dr. Mebert pointed out that only one person in this association will be getting a raise so that he is within the range. Mrs. Grady objected saying that salaries are not being raised in this particular contract, but will be in the future. If a principal is hired at the top of the range for \$110,000 and then benefits are added, the total cost of compensation will be more than \$130,000 which will then be more than the salary of package for the Superintendent. Mrs. Grady continued by saying that no one in the school department has received raises this year and this is setting up a raise situation in the future.

Ms. Lurvey, who served on the negotiating team stated that during the prior policy which had been approved four or five years earlier, salary ranges had not been adjusted during that time. Also the administrators’ salaries, who are working for the district now, are accurately reflected in the lower ranges. Ms. Lurvey continued saying the current low ranges are artificially low for what the market will bear at this time.

Mr. Appel asked if there was any way a salary could be raised without the approval of the School Board. Dr. Mebert responded that there wasn’t. He continued, stating that this range only affects the initial salary that can be paid to an administrator. There is nothing in this policy



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that can cause an increase in the District expenses or can cause an increase in the future of the expenses without the approval of the School Board.

Mr. McCrory agreed with Mr. Appel stating that we are negotiating with ourselves by giving a guaranteed raise to the future replacement of anyone who resigns or retires. This is the reason he will be voting against this policy. Ms. Lurvey stated that none of our current administrators make less than the lowest range level. Mr. McCrory stated the reason is because they are experienced.

Dr. Mebert stated that was his option and that perhaps he might want to participate on the next negotiation's committee. Mrs. Grady said that it is his option to be opposed to the policy and represent his constituents. She said that there were seven members on the Board and that "each and everyone of us should respect another member's concerns whether it agrees with our thoughts or not." Dr. Mebert reiterated that these are market driven values. In order to find quality, experienced people, the salary ranges must be higher.

Mrs. Grady said that it doesn't matter what the salary ranges are for other communities, only Dover. When there are 352 homes on the market, there is an economic situation. We could have a principal with many years of experience who could have a starting salary of \$110,000. Mrs. Grady noted that she would have been happier with ranges that had half of the increase. Mr. Appel stated the potential principal would be of such high quality that the community would be in support of the nominee.

Dr. Mebert, who also served on the committee, said that one of Dover's problems has been with a "revolving door" type of administration. We need a solid set of administrators so that we will no longer be a District In Need of Improvement. There needs to be teamwork. We were not able to give raises to anyone this year and this policy was not going to have any immediate effect on the budget. It makes the District look better to others in case we need to fill positions. The prior ranges showed a lack of respect for our administrators.

Audra Lurvey moved, Beth Setear seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 5/2 (Doris Grady, Robert McCrory opposing)**.

K. SUBMISSION AND PAYMENT OF BILLS: Audra Lurvey moved, Beth Setear seconded, to direct Business Administrator to pay manifest #11-A in the amount of \$3,008,044.37. A roll call **VOTE PASSED 6/0**.

L. RESOLUTIONS:

1. AUTHORIZED SIGNATURE: Carolyn Mebert read the resolution into the record:

RESOLUTION #1

RE: Authorized Signature



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WHEREAS federal applications demand a School Board authorized signature, and

WHEREAS yearly applications have to be submitted by various program directors;

NOW THEREFORE BE IT RESOLVED that the Dover School Board that Jean Briggs Badger, Superintendent of schools, or her successor, or Laura Verville, Business Administrator or her successor, be authorized to sign all federal and state grant applications.

Audra Lurvey moved, Beth Setear seconded, to adopt the resolution. An oral **VOTE PASSED 6/0.**

M. OLD BUSINESS:

1. DOVER HIGH SCHOOL SUMMER SCHOOL ENROLLMENTS AND SCHOLARSHIP INFORMATION

DHS Principal Debi Migneault discussed the Summer School Program at the high school this summer. Mr. McCrory commended Principal Migneault and the DHS Summer Staff for organizing this program with such short notice. He asked the number of letters sent out inviting students to participate in the Summer School Program. Principal Migneault stated that approximately 50-60 letters were sent. Mr. McCrory then asked if a student would fail a class if he/she didn't attend. Principal Migneault responded that this would happen unless the student was young enough to have time to re-take the class in future semesters. One of the advantages of block scheduling is that there are more opportunities to re-take a class. Nova net (an online class) would also be an option for repeating a class. Ms. Setear reiterated that they would not need to repeat the grade, only the class. The cost of the summer school program was approximately \$6,000 and \$17,000 was allocated therefore there was a savings of almost \$11,000.

DHS Summer School – 2010

There are 42 students recovering credit in summer school, recovering a total of 64 class credits.

Seventeen students are receiving free tuition based on their free lunch status and are recovering 30 credits.

Two students are receiving reduced tuition (\$100.00) based on their reduced lunch status and are recovering 3 credits. Two students are out-of-district and are paying an increased amount. (\$200.00)

Twenty-one students are paying full tuition (\$175.00) and are recovering 29 credits.

There is one director, 2 full day faculty, and 2 half day faculty.

The salaries and benefits associated with the Summer School Program are approximately \$12,232.00 and tuition received from the participants totaled \$5,775.00.

The breakdown is as follows:

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Course	Number of credits recovered
English 9	18
English 10	12
English 11	2
Algebra I	2
Algebra II	3
Geometry	8
Essential Math	4
American Government	4
Economics	2
Global Studies	7
Civics	1
Earth Science	1



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2. DOVER SCHOOL DISTRICT TRANSPORTATION FEE 2010-2011: Peter Wotton discussed the new Dover School District Athletic Transportation Fee for 2010-2011. The details are outline in the form below.

Dover School District Athletic Transportation Fee 2010-2011

All student athletes that participate in interscholastic athletics in the Dover School District will be subject to an Athletic Transportation Fee beginning in the fall of 2010. This fee is to support the cost of athletic transportation so that the School District is able to continue to support the rising costs associated with supplies, dues and fees, equipment maintenance, officials, and related athletic services. These fees will be collected by the coach and/or athletic office and then will go directly to the district office to offset the cost of Athletic Transportation.

These fees do not support specific programs or enhance said programs. They do not support equipment or uniform costs which are part of the district's program expenses at each school and are supplemented through the various athletic booster clubs and other fundraising efforts. All athletes will be required to pay the Athletic Transportation Fee.

The Athletic Transportation fees will have no bearing on playing time. Athletes who compete at the middle school level will pay the middle school fee of \$40.00 and those athletes playing at the high school level will pay \$75.00 per sport. The maximum amount that students will pay will be \$80.00 (DMS) and \$150.00 (DHS) respectively. A waiver because of hardship may be requested through the Athletic Director. Please make checks payable to **Dover School District/Ath. Trans. Fee.**

Fees are due to your Coach by the first practice/tryout session unless other arrangements have been made with the Director of Athletics. All Transportation Fees collected are non-refundable.

2010-2011 Athletic Transportation Fee Program

Parent/Guardian's Name: _____

Address: _____

Telephone Number(s): _____

Student's Name: _____ Grade: _____ Sport: _____

Student's Name: _____ Grade: _____ Sport: _____

Student's Name: _____ Grade: _____ Sport: _____

Check Amount: _____ Check Number: _____

***Please Note: A \$25.00 fee for returned checks will be charged.*

Please check one if appropriate:

My Child Receives:

Free Lunch _____ (NO Transportation Fee Collected)

Reduced Lunch: _____ (1/2 Transportation Fee Collected: \$20 DMS / \$37.50 DHS)

Thank you for your understanding and support of the Athletic Transportation Fee program and your child's school athletic experience.



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Ms. Lurvey asked Mr. Wotton how much extra work this would be and who will be taking care of this new fee. He responded saying that he has little help in the summer when fall athletes begin their season, and has spoken with Ms. Verville about it. Determining the process will be the next step, although Mr. Wotton believes it will be a large task.

Ms. Lurvey has experienced fees and other items that are collected early in the season, so she is aware that coaches already do a great deal of administrative work at the beginning of any season. She also asked if there would be a policy so that coaches would not be keeping large amounts of money with them. Ms. Verville responded that there is already a policy in place that ensures that all money is deposited quickly.

Mrs. Grady asked Mr. Wotton if there would be a cap for a three sport athlete and what would happen if a parent had three children in two or three sports. He responded that there would be a cap of \$150 at DHS and \$80 at DMS and a family with three children in multiple sports would be required to pay \$450. Mrs. Grady also asked what would happen if the \$50,000 were reinstated into the budget. Mr. Wotton responded that the policy would be torn up. Mrs. Grady asked Mr. Wotton if the \$50,000 were reinstated in the budget and every family in Dover paid for the sports, would it be more than \$50,000. They agreed that it would be.

Mr. McCrory wanted to make sure that everyone remembered that Mr. Wotton was forced to write the policy since the money was eliminated from the budget. He also said that due to simple economics, if a fee is instituted, there will be students who do not participate causing a decrease in funds. The hidden cost is the cost of administrators and assistants who will need to take time to process and collect these funds. Mr. McCrory also stated that he found it unfortunate that families who had multiple children would be paying a higher amount.

Dr. Mebert stated she would like to have a provision for families with multiple children. She is not opposed to the fee, but would like to see a cap. She also stated that since so many districts currently use a system similar to this, we might be able to find an estimate of time and how many students might not participate due to this fee. She has talked with a few districts who have said that the fee has not affected the amount of participation as much as one would think.

Mr. Wotton stated that they had tried to address the cap issue, by capping the fee for each student based on the number of sports in which the athlete participated. He is afraid that if another cap is instituted, the amount of revenue might be reduced so much so, that the \$50,000 might not be raised.

Mrs. Grady noted that if even half of students in the district pay a fee, \$150,000 could be raised. She noted she would hate to see any students drop out of school because they are not able to participate in sports due to a fee.

Ms. Setear stated that she hated to see Mr. Wotton on the hot seat, when the School Board asked him to find a way to generate \$50,000 for transportation fees. She said that she understands that he and his staff found the best way to collect \$50,000. He should not have to



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defend his policy, because he was told to figure it out. There won't be any extra money made from this policy.

Mr. Wotton commented he would feel better about charging a transportation fee, if the District already fully funded Athletics, Music, etc. Currently, booster clubs already pay between \$150,000-\$175,000 to provide additional funding. This money is used for many extras and items such as helmets, uniforms, mats, etc.

Mrs. Grady stated that we should start looking at economics in the city and the country. This is charging an additional tax to these families.

Dr. Mebert asked how we should generate this money, if we don't do it this way.

Mr. Appel stated the initial proposal is reasonable. Maybe an income level is set that exempts people from paying for multiple students. This Board can help the athletic department. The city council gave just enough money to fund two additional teachers and possibly a late bus. We aren't able to decide how much additional money we will receive. We can't handle all of our issues with the limited funds that were given to us. We will be able to exempt certain students from paying the fees, but the fees are needed to cover transportation costs.

Mr. Wotton stated that he doesn't like it, but agrees with Mr. Appel.

Ms. Lurvey reminded everyone that whenever a child plays club sports, families need to pay fees usually over \$100 to play the sport. It is a practice that already happens. She supports this fee, also noting that there are other costs to a child for playing sports.

Mr. Appel thanked Mr. Wotton for coming up with policy and understands it wasn't an easy thing to do.

Mr. Wotton is hopeful that they will achieve the goal of \$50,000, but if this doesn't happen, he might need to find another way to get this money. He is asking for this to be considered again in May, when they have determined how much was raised.

He is also adding a note on the bottom of the form, that the waiver is submitted if a box on the bottom is checked. The form will be redone to show this change. This will explain to parents that a separate letter does not need to be sent to Mr. Wotton asking for a waiver.

Audra Lurvey moved, Beth Setear seconded, to accept the proposal with the amendment mentioned by Mr. Wotton. A roll call **VOTE PASSED 4/2 (Grady, McCrory opposed.)**

N. NEW BUSINESS:

1. WOODMAN PARK PTA DONATION:



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Ms. Setear asked where the sign will be located. Ms. Verville responded that the sign will be located on the grassy area across from the gas stations. Chris Parker, the Planning Director, is satisfied with the location. Ms. Lurvey asked if it would be lighted. Ms. Verville responded that there is enough light around it so that it does not need to be surrounded by lights. There are many street lights in the area.

Audra Lurvey moved, Beth Setear seconded, to accept the donation of the PTO sign to Woodman Park School. A roll call **VOTE PASSED 6/0.**

2. ENROLLMENT ISSUES WITHIN THE DISTRICT:

2010-2011 School Year (Incoming Student Numbers)			
GRADE	GARRISON/TEACHERS	HORNE/TEACHERS	WOODMAN/TEACHERS
K	111/6	77/4	106/5
1	121/5	84/4	112/5
2	101/5	71/3	93/4
3	107/5	66/4	73/4
4	108/5	85/4	109/4
Class Averages			
GRADE	GARRISON/TEACHERS	HORNE/TEACHERS	WOODMAN/TEACHERS
K	18.5	19.3	21.2
1	24.2	21	22.4
2	20.2	23.7	23.3
3	21.4	16.5	18.3
4	21.6	21.3	27.3

Ms. Briggs Badger introduced the subject by showing numbers of each elementary school class in Dover. Principal Boodey of WPS, discussed class averages and the trend for enrollment. Typically, the numbers increase over the course of the summer and the chance for losing a large number of students is highly unlikely. Many students sometimes even come as late as the end of August. The averages are creeping up in all elementary schools and principals are trying to target the highest averages at this point. There is still a chance that they will need to request a teacher in August, but by being proactive by staffing the schools as early as possible. If principals wait until August to get final teacher numbers, it is much busier because there is so much that needs to be done to open the schools. Space, materials, and furniture need to be found for all additional classrooms and in July, it is much easier to do.



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Mr. Appel feels the case is strong for the two recommended class additions. He noted that the numbers in Horne Street School are low at this point and perhaps later in the summer, if numbers don't increase, it could be determined that a 3rd grade class could be dropped, giving extra money for the late bus.

Mrs. Grady felt that you really don't know what your actual numbers actually are until October 1st. Mr. Boodey said that typically 1st grade will increase over the course of the summer. April, May, and June are the lowest numbers for enrollment for WPS and the highest number is October. Mrs. Grady thought that Woodman Park School might even need to hire 2 additional teachers for 2010-2011. Mr. Boodey agreed that this could be the case, but for now, he was only asking for one teacher. Mrs. Grady felt that a grade 1 teacher might be needed in August. Mrs. Grady reported figures from the ten-year enrollment projection for 2009-2010 was 200 more than what the school district actually was. This shows that projections are not always exact.

Ms. Lurvey asked if this 3rd grade going into 4th was a bubble year or just an anomaly. Mr. Boodey related it to the last time the Red Sox might have won the pennant. He predicted, jokingly, there might be another bubble from the last ice storm.

Mr. McCrory was interested to know if teachers can be moved around in the building. Mr. Boodey said that all elementary principals have re-allocated teachers throughout the buildings and sometime throughout the entire district to even enrollment. Mr. McCrory was unhappy with GES Grade 4 and WPS Grades 1, 2, and 4. He believed that while students are learning to read is when there should be the lowest class averages. Mr. McCrory asked if paraprofessionals might be able to ease the burden of teachers with higher class sizes. Mr. Gray said that paraprofessionals are not included in class assignments. The paras are assigned to work one on one with students and students sometimes come and go within the school. Mr. McCrory expected there might be more paras in grade 4 if the enrollment is high. Mr. Boodey responded that there are not a lot of paras. Kindergarten classes are the only ones who are assigned para support on a regular basis. Sometimes other funding is used to fund paras including Title I and Special Education. Mr. Boodey and Mr. Gray both agreed that we can always use more paraprofessionals to ease the burden with duty coverage, etc, but it is not feasible.

Mr. Appel asked the School Board if there is anyone who does not agree that there should be two additional teachers. He's not sure of what motion to take. Should the entire budget be discussed or just these two issues?

Doris Grady moved, Robert McCrory seconded, that we hire two teachers at a cost of \$120,000 to be determined by the decision of the superintendent, in conjunction with the two principals involved. A roll call **VOTE PASSED 6/0**.

Mr. Appel said that he would vote against it because he wants to determine if a third grade teacher is actually needed at Horne Street School.



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Dr. Mebert stated that the \$98,000 in extra NH Retirement contributions by the District would no longer be needed and Ms. Briggs Badger offered clarification on the reasoning behind this change. The legislature did not approve the bill that would require districts to pay the increased costs of NH Retirement for 2010-2011. She explained how the District arrived at the \$250,000 that is currently available to fund. \$130,000 was gained through the Tax Cap Override and \$120,000 was gained through building permits.

3. ADMINISTRATORS’ PRIORITIES FOR OVERRIDE FUNDS:

July 12th School Board Meeting	
1. Retirement	0
2. Two New Teachers Grade 1 – GES Grade 4 - WPS	\$120,000
3. Reading Position at DMS	0
4. Literacy Interventionists (Para-Educators) at GES, HSS, and DMS (6-2 per school/4 hrs/day)	\$98,500
5. SPED Out-Of-District Tuition	0
6. Secretary Position at DHS	0
7. Athletic Transportation	0
8. Library A/V Aide (2) Positions at DHS and DMS- reduced hours DMS-\$22,028 DHS-\$24,584	\$46,612
9. Technology Support	0

1. The State of New Hampshire determined that this cost would not be passed on to school districts at this time.
2. Re-calculation of cost to hire an Elementary Teacher.
3. Added 2 extra literacy interventionists instead of a Reading Teacher.
4. This is the cost if calculated at the highest rate of pay.
5. Unable to predict these costs.
6. Secretarial positions reinstated with funds from restructuring of SAU.
7. Fees instated.
8. A/V aide would be reinstated for 6.5 hrs/day instead of 7.5 hrs/day and Library Aide would be reinstated for 6.5 hrs/day instead of 7 hrs/day.



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Ms. Briggs Badger outlined the priorities that were discussed by the district administrators for the additional \$250,000 that is available.

The priorities were discussed after the motion was made. Mr. Appel questioned the Team Time issue at DMS. He agrees that everything is needed, but wants to know why the late bus is not on the list of priorities. The Co-Principals of DMS have eliminated Team Time, however, the band and chorus is still within the school day. It was not moved until after school that's why the late bus was on the priority list. Team Time was restructured to focus more on literacy and instruction.

Ms. Setear did not believe that if music and chorus were added to the end of the day, the late bus would be added. She would not be in favor of that because there are already athletes who remain after school with no late bus.

Mrs. Grady has not believed that the students are getting the amount of instructional time required in State Standards for five years. This year, she was promised that art and music would take place after school and that the time would be replaced with instructional time. She is disappointed to learn that this will not happen. She was surprised to hear this for the first time as she was told that this was the year to provide band and chorus after school.

Ms. Setear commented that Mrs. Grady should be happy that Team Time was eliminated from the middle School. Mrs. Grady replied that she was told that last year, Team Time would be eliminated and instruction would be taking place. This didn't happen. It became more of a study hall.

Mrs. Grady is still concerned that all of the \$266,000 requested is for adults and not for students. She feels the literacy programs have not been useful. The scores are still non-passing. She doesn't feel the \$98,500 in literacy is worth it. Mrs. Grady stated that the administrators need to work together to come up with something else that will work whereas the Board has just granted them salary ranges.

Dr. Mebert said that the new curriculum was just put into effect and it takes time to change. The literacy interventionists are needed to support the programs.

Mr. Appel commented that he doesn't understand the restructuring of the middle school. Have the instruction times been lengthened?

Ms. Briggs Badger summarized the restructure. Students who scored proficient on NECAP may elect to go to Band or Chorus during the 47 minute block. Other students who need other services in reading and math will get it during this block called Encore. This will help students who are struggling. Mr. Appel feels that it is more than a need for mediation. The number of minutes for reading and math seems to be inadequate even for strong students. He continued by saying Proficient is not good enough for us. It is a weak goal for our students.



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Ms. Briggs Badger stated there will be an increase in time from 47 to 53 minute periods and the instructional period of time in reading and/or math.

Mr. McCrory stated that he supported the late bus because of homework help (for sessions held after school). There is a long list of activities that students may participate in that could require the use of the late bus. Classical learning is important and he doesn't want students to miss out on these opportunities. Mr. McCrory asked why the literacy interventionists are not listed for Woodman Park School. Ms. Lurvey answered that it is probably because they currently already have Title I Tutor

Mr. Appel said that high grades don't mean anything to him. It's the level of education that is achieved. It is important to bring students above proficient. If part of the educational day of the majority of students and giving them time for other things other than basic education, there has to be a reason for it. He has spoken with teachers who feel that 47 or 53 minutes isn't enough to teach.

Ms. Lurvey the School Board that they are not there to micromanage the District. She would like to get back to the issue of the priorities.

Dr. Mebert stated that we are required to do the restructure at Dover Middle School. There is a limited amount of time to do what needs to be done. There is not a lot of flexibility.

Mr. Appel said that he is not prepared to decide on budget issues without knowing what the restructure will be. He doesn't feel students shouldn't have optional activities if they have not achieved proficiency. Good education should be provided for students who get proficient on NECAP tests and he is not convinced that we are.

Dr. Mebert suggested meeting independently to discuss this item. Mr. Appel said that once the money is gone, it is gone. Dr. Mebert asked Mr. Appel to provide the District with information that he needs to get his answers. He is worried that we are under educating students and there maybe items more important than the items on the priority list. Dr. Mebert stated that the priorities were recommended by the administrators. Mr. Appel feels that the administrators have felt the pressure not to be a District In Need of Improvement and are selecting priorities that way.

Ms. Lurvey explained that the literacy interventionist would be working specifically with students who have needs in that area.

Mrs. Grady asked why Horne Street School requested paraprofessionals since they have low enrollment numbers. Ms. Briggs Badger explained that the paraprofessionals who were employed last year are no longer there because of lack of funding. These interventionists would replace them and even though numbers are low, there are still students who are struggling. Mrs. Grady stated that a teacher should be able to teach to small classes without aides. Ms. Setear stated that this would just be a continuation of services. Ms. Briggs Badger said that this would be to replace a Reading Teacher. This would be a lower cost item to give us more for our



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money. Dover is really pushing a strong reading program this year. Some students take longer to get it than others and this is where the Interventionists can help. A classroom teacher with many other students may not be able to do this.

Mrs. Grady commented that UNH doesn't even have an Education Major. A student can take 3 classes and become certified in education. She stated that teachers should be able to teach 17-18 students in a class in an innovative way. We can't keep spending \$100,000 on these types of things. Ms. Briggs Badger agreed with her, but said that are regular education classes are making progress, but our special education students are the issue.

Mr. McCrory appreciated that fact that we are not hiring one Reading Teacher, but 2 paraprofessionals. It makes more sense. He will also like to amend the Ken's motion, to not include the DHS A/V aide and to add the DMS Family Consumer Studies Teacher back into the budget. There was a petition signed by the students to add this FCS position back into the budget. Ms. Setear reminded the Board that this position isn't one of the core subject areas. Students like the class, but it isn't in the same category as reading and math. Mr. McCrory said that it is life skills and important in other ways. Cooking, being creative, using different aspects of a recipe, math is involved are all part of the potential of this position.

Mr. Appel stated he is ready to accept the original proposal. He would like to raise the right to raise some strong questions as to whether the total education is adequate.

Mrs. Grady also noted that she would agree with the replacement of the DHS A/V aide with the FCS Teacher.

Robert McCrory moved, Beth Setear seconded to amend the motion to add the FCS to, and remove the DHS A/V aide from the budget. An oral **VOTE FAILED 2/4**.

Robert McCrory moved, Doris Grady Seconded to amend the motion to add the late bus, and remove the DHS A/V aide from the budget.

Mr. Appel said that unfortunately, we are unable to fund two late busses and will not support the motion for just one bus. Mr. McCrory withdrew the motion. He then moved, Doris Grady seconded to accept the priorities as listed, but delete the DHS A/V Aide position. This would leave \$24,584 remaining for disbursement at a later time. An oral **VOTE FAILED 3/3**.

Mr. Appel moved, Beth Setear seconded to accept all items on the Administrators' Priorities list. A roll call **VOTE PASSED 5/1**. (Grady opposing)

4. ESTABLISH AD HOC COMMITTEE: Laurie Verville would like to resurrect this ad hoc facilities committee and asked Ms. Lurvey if she would be interested, since she has been involved in the past. She responded that she would still like to participate. Peter Wotton, Gary Bannon, Krista Trefethen, and Cathy Faure will also be involved in this committee.



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5. SIGNING OF ME-22: Laurie Verville developed this municipal state report of appropriations in June to the best of her knowledge and has forwarded it by email to the Department of Revenue. She is requesting that this document be signed by all of the Board members so that she is able to send a hard copy.

6. REQUEST FOR CONSIDERATION OF NEWMARKET TUITION STUDENTS: Bob Lister, Superintendent of Schools for Newmarket, has requested that the Dover School Board discuss the possibility of accepting tuition students to Dover High School. This would be an option for providing a high school education for Newmarket students in addition to building a high school or renovating the existing high school. He would like the Dover School Board to participate in this inquiry from the Newmarket building committee. This would mean the addition of approximately 295 high school students into the Dover School District.

Mrs. Grady stated that we presently have a policy to limit the high school population to 1700. We have a responsibility to offer these open spaces to Barrington or Nottingham. The policy would need to be amended and there is not space in the high school to house these additional students.

Robert McCrory moved, Audra Lurvey seconded, to reject the option of inviting Newmarket students to Dover High School. A roll call **VOTE PASSED 5/0. (Appel abstained)**

Audra Lurvey moved, Beth Setear seconded, to suspend the rules to continue the meeting after 10:00 pm. An oral **VOTE PASSED 6/0.**

7. NEW HAMPSHIRE INPUT-BASED ACCOUNTABILITY SYSTEM: Ms. Briggs Badger discussed the letter that was sent to School District from the Department of Education regarding the new input based system that will be used to guarantee that schools are offering the “opportunity for an adequate education.” The State feels they have developed a process that minimizes the work that districts will need to do to produce the required “narrative” response. There is a web based survey in the myNHDOE single sign on location that allows school districts to explain how they comply with each standard in a simple way. Adequacy standards specified in RSA 193E are listed in the letter sent to school districts. The law requires that schools must respond beginning with the 2009-2010 school year. The first year will be the most labor intensive, but once information has been entered, it will be kept for future years. Only updates will need to be done for sections that have changed. The task force would like to hear any and all comments on the input system as it is used. The school districts will continue to be updated and will be able to offer feedback to the DOE throughout the summer and next year. There is a User Guide available and all of the legislation is included in this guide. During the first year, the DOE will review responses submitted by school districts to determine whether schools have satisfied the requirements of the adequacy standards and notify each school of its status in the fall. The school districts are encouraged to participate in the development and review process. Agendas and meeting dates are online and posted monthly.



DOVER SCHOOL DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #7
Meeting Location: City Council Chambers
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8. GREAT BAY ELEARNING CHARTER SCHOOL-REQUEST FOR ADDITIONAL STUDENT

FUNDING: Ms. Briggs Badger discussed the request from Mike Morgan, Superintendent of Schools for SAU 16, for \$3,000.00 for each Dover student attending Great Bay ELearning Charter School this year, with the understanding that the same will be requested next year. Ms. Briggs Badger is recommending that we can not afford this additional cost. Mr. McCrory read from an article on President Obama’s website that showed his support for Charter Schools. He also found support for this on Governor Lynch’s website. He also found several other articles showing support for Charter Schools, which he also supports. He feels that \$3,000 is a reasonable cost for support of a Charter School.

Mr. Appel commented that it is 75th on his list at this point.

Audra Lurvey moved, Beth Setear seconded, to accept the offer to pay \$3000 for each Dover student to Great Bay ELearning Charter School. A roll call **VOTE FAILED 1/6.** (Mebert, Lurvey, Setear, Grady, Appel against)

Ms. Setear commented that the family does not have to make up the difference. It won’t go to them as increased tuition, but as local funds.

9. AWARD BID FOR RENOVATION OF THE MCCONNELL CENTER DISTRICT MEDIA

CENTER: Business Administrator, Laurie Verville, stated that this contract is just for information purposes only and does not require the spending of money. The McConnell Center Media Center has as separate Joint Building Committee and this is just a follow up to information supplied by Ms. Lurvey. The funds are from cable franchise fees and not the Dover School District.

Audra Lurvey moved, Beth Setear seconded, the McConnell Center Media Access Center Construction Agreement for their review. An oral **VOTE PASSED 6/0.**

10. AWARD BID FOR REPLACEMENT OF COMPRESSOR AND FAN MOTOR

Business Administrator, Laurie Verville, requested the Board award a bid to replace a compressor and fan motor equipment at Dover Middle School. She has been working with Unicco Account Manager, Tim Knowles to resolve the issue and the end result is the replacement of the 11 year old equipment. We knew going into the bid process that this would be a costly expense to the District, and could range from \$8,000.00 to \$10,000.00. Three well-known local bidders were sent a bid packet, an ad was placed in Foster’s Daily Democrat, and the bid documents were posted on the District website. Two bidders submitted a price and their responses are as follows:

Company Name:	Price:
Eckhardt & Johnson Inc. Manchester NH	\$7,862.00
Dowling Corporation Portsmouth NH	\$8,105.00



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Both companies have the same lead time for parts and equipment delivery. Mr. Knowles and I conclude that the low bidder, Eckhardt & Johnson, is an appropriate choice for this project. This project will be funded from the general fund facilities repair account.

Ken Appel moved, Audra Lurvey seconded, to award the bid for compressor and fan motor to the lowest bidder. A roll call **VOTE PASSED 6/0.**

11. AWARD BID FOR REPLACEMENT OF GARAGE DOORS IN CAREER TECHNICAL

CENTER: Business Administrator, Laurie Verville requested the Board award a bid to replace garage doors in the Dover High School Career Technical Center.

These are the original doors installed in 1989, and they no longer pass the required safety inspections. A bid advertisement was placed in Foster’s Daily Democrat and the bid documents were posted on the District’s website. Five companies were mailed a bid packet and three bidders responded to our request. Their results are as follows:

Company Name:	Price:
Henry Witcher Door Company 2 Pinewood Drive Stratham NH 03885	\$12,996.00
The Overhead Door Co of Portsmouth 210 West Road Portsmouth NH 03801	\$14,775.00
Door Services, Inc. 31 Diamond Street Portland ME 04101	\$15,378.00

Mr. Amara and Ms. Verville recommend that the School Board award to the lowest bidder, Henry Witcher Door Company. This project will be paid for out of facility repair funds already budgeted for in the general fund.

Ken Appel moved, Audra Lurvey seconded, to award the bid for CTC replacement garage doors to the lowest bidder. An roll call **VOTE PASSED 6/0.**

O. SCHOOL BOARD MATTERS OF INTEREST: There were no matters of interest to discuss.

P. ADJOURNMENT: Audra Lurvey moved, Ken Appel seconded, to adjourn at 10:15 P.M. An oral **VOTE PASSED 6/0.**

Respectfully Submitted,
Beth Setear, Secretary
BS/ral