



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, July 28, 2010**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Nedelka led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Hooper, Councilor Nedelka, Councilor Weston.

Absent: Councilor Garrison.

Also present: City Manager Joyal, Finance Director Lynch, and City Clerk Lavertu.

5. CITY MANAGER GOAL SETTING

Mayor Myers referred to the handout of City Manager goals that he compiled from the entire Council's input, and asked that it be used as a starting point for discussion.

1. Budget - Carefully monitor the fiscal year 2010-2011 budget. Continue to suggest ways to tighten spending. Provide budget to the Council for the next fiscal year for Council guidance.
There was consensus.
2. Communicate with the Community through Ward and neighborhood meetings. Continue quarterly public discussion forums. Explore and attempt new ways to connect with the community and provide for Q & A interaction.
There was consensus.
3. Keep Council aware of City problems and actions taken.
There was consensus.
4. Attend workshops and continuing education courses to better his leadership skills.
There was consensus.
5. Keep response time to citizen's concerns reasonable and follow up on what has been done by departments to meet their needs.
There was consensus.
6. Monitor department efficiency and set high goals for City workers, followed by frequent evaluations. Update to Council the department head goals prior to budget presentations. Provide Council with current department head goals and any updates to those goals throughout the year.
There was consensus to blend these into one goal.



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7. Fundraising.
There was no consensus. Item removed.
8. Develop a relationship with the School Department. Look for opportunities to combine City and School services and operations. City Manager would provide a brief report on results.
There was consensus.
9. Support local businesses as part of the City's economic growth. Work closely with the local organizations. Continue to make Economic Development a priority.
There was consensus to blend together.
10. Investigate possible regional cooperation to provide services as long as it benefits the City. Continue to seek alternative methods to reduce costs. Report in writing to the Council the results.
There was consensus to combine.
11. Complete implementation of the energy savings contract.
There was consensus.
12. Complete implementation of new accounting software. Report status monthly in writing to the Council.
13. Arrange Finance Director presentation to provide what information is available to boards and commissions to help them make more informed decisions.
There was consensus to combine #12 and #13.
14. Develop and updated the Master Plan for sidewalk and streets.
There was consensus.
15. Update and rebuild Channel 22, Council Chambers, with modern sound and video facility.
There was consensus.
16. Continue to work towards a Willand Pond solution, and provide regular updates.
There was consensus.

The Council discussed additional goals.

Councilor Weston asked for the City Manager to schedule an open topic workshop during the budget season after department head presentations.

Councilor Cheney asked for a mid-year budget forecast.

Mayor Myers said those items could be added to Item #1.



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6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Myers, seeing no one wishing to speak, closed the Citizen's Forum.

7. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn to the Regular Session; seconded by Councilor Weston.

Vote: 8/0.

DRAFT