



CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: TOP FLOOR CONFERENCE ROOM, CITY HALL
Meeting Date: **Monday, April 26, 2010**
Meeting Time: **6:00 pm**

1. ROLL CALL

The Chair called the meeting to order at 6:02 P.M. Meeting notes were recorded by Munson.

Members Present: Karen Weston (Chair), Ed Wentworth, Dennis Munson, Jack Flick, Marn Speidel (Police), Chris Parker (Planning), Ben Clark (Community Services). John Scruton joined the meeting at 6:05 P.M.

Members Absent: Peter Schmidt

Others Present: Ray Bardwell (citizen)

Weston stated that she could only attend the meeting until 6:50 and asked for consensus on allowing other items to be heard ahead of the prepared agenda. Munson moved to change the order to allow these items. Seconded by Parker. Motion passed.

Weston stated that she is the chairperson of the Horne Street School Joint Building Committee and wants to move forward with bike lanes on Horne Street. Such a project may earn CHP points. Weston said she measured the road at about 32' and also referred to her correspondence with architects involved with the Horne Street School project. Weston asked Speidel for more information about bike lanes; Speidel stated that while they are not typically within the police department's purview, the issue would require some further study because there are presently no pavement markings at all on Horne Street. Weston asked if she could have Mr. Garand of Dennis Mires PA The Architects (Horne Street School project) contact someone on City staff to discuss the project further. She asked Parker if Garand could contact him and this was agreed.

Weston referred to recent conflict between the TAC and the Parking Commission with opposing recommendations on Fourth Street parking. She said she had spoken with the PC Chair and would like to have PC members attend TAC meetings and vice versa whenever there are issues that affect both committees.

Weston said resident Ray Bardwell of Spur Road had some concerns. Bardwell addressed the committee on three issues and passed out hand-drawn sketches:

- 1) Chestnut Street @ First Street – suggests a green arrow be added for northbound left turns
- 2) Central Avenue @ Exit 7 NB on ramp – suggests a green arrow for left turns onto the ramp
- 3) NHDOT-proposed roundabout at Spur Road and Boston Harbor Road – opposed to plan because Spur and Boston Harbor Road traffic will not have opportunity to enter during peak traffic times.

Brief discussion between Bardwell and Parker. Wentworth moved to have these items added to a future agenda. Seconded by Flick. Motion passed.



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2. OLD BUSINESS

A. Review/Approval of meeting minutes from March 22, 2010 Meeting

Wentworth moved, Munson seconded, to approve with no amendments. Motion passed.

B. Crosswalk safety concern – Horne @ Glencrest (staff update)

Parker gave report on staff review and recommendation for crosswalks at not only the intersection of Glencrest, but also Roosevelt and Ash Streets. Parker stated that staff recommends installing appropriate warning sign, 1 for each direction, with downward pointing arrow. Discussion. Speidel gave overview of resident concerns regarding motorists' failure to yield to parents/children walking to school. Parker and Speidel cautioned that while a work order would be requested, installation of the signs would be subject to limitations in the Community Services budget. Parker suggested that Horne Street School parents and administrators use the Woodman Park School's Safe Routes to School grant as a model for their own application to improve pedestrian and bicycle routes. Wentworth moved, Clark seconded, to accept recommendations of staff regarding crosswalk warning signs. Motion passed.

C. Crosswalk Policy – final review and recommendation

Speidel presented the final draft of the Crosswalk Policy and Standards. Discussion ensued on what was amended from the March 22 meeting. Weston asked Scruton if he had received a copy of the policy. Speidel explained that following TAC recommendation, the policy would be forwarded to the City Council. Wentworth move, Clark seconded, to accept the March 19 draft of the policy as amended at the March 22 meeting. Motion passed.

Weston dismissed herself from meeting at 6:50 P.M., Vice-Chair Wentworth ran the meeting from this point forward.

3. NEW BUSINESS

A. Safe Routes to School Grant – Woodman Park neighborhood

1. Overview and staff update - infrastructure improvements
2. Stop sign requests
3. New crosswalk requests
4. Existing crosswalk safety improvements

Parker and Clark gave overview of Woodman Park School's application and approval for a NHDOT sponsored Safe Routes to School grant. The grant has awarded the City of Dover up to \$250,000 for infrastructure improvements (primarily new sidewalks), crosswalk safety enhancements, signs, police patrols, and educational incentives related to pedestrian walking routes in the vicinity of the Woodman Park



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School. Dover resident Matthew Cox spearheaded the application and a project committee was formed. Clark showed the TAC neighborhood representations of where new sidewalks would be installed, and where new stop signs were proposed. Speidel explained that any new or amended parking restrictions or stop signs would require a Chapter 166 ordinance revision. Speidel asked whether the TAC wanted to specifically consider and vote each item, or consider the project as a whole and determine whether to endorse it as a whole. Munson moved, Flick seconded, to accept the grant's recommendations and endorse it for any issue to be forwarded to the Council.

4. MEMBER COMMENTS

Parker referred to a recently published public transportation study and stated that copies were available for interested persons in the Planning office. Parker stated he wanted to publicly thank City Planner Bruce Woodruff for his service to the committee over the years. With staff reductions in the Planning Department, Parker will attend future meetings and Woodruff will attend only if Parker is unavailable. Scruton spoke about visiting nurses attending to patients at Central Towers and asked whether there were any special considerations to keep them from having to pay the meters on Henry Law Avenue. Speidel stated that the issue was no longer within the TAC purview; as a parking management issue it comes under the Parking Commission. Speidel stated that the next PC meeting is May 18 at 8:30 A.M. Scruton spoke about the status of the covered bridge at Washington Street and there was further discussion on that topic.

5. SCHEDULE NEXT MEETING

May 24, 2010 @ 6:00 P.M.

6. ADJOURN

Munson moved, Clark seconded, to adjourn the meeting at 7:20 P.M. Motion passed.