



**CITY OF DOVER**

## ENERGY ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall  
Meeting Date: **Thursday, August 16, 2010**  
Meeting Time: **5:30 PM**

**Present:** DEAC members Eric Steltzer, chair; Shannon Rogers; Jim Reale; Liz Goldman, secretary; visiting: Michelle Auen [organization]; Traci McMath-Hlavac, Cassily Community Garden, Gabe Roxby, Cassily Community Garden

### Agenda:

1. ESCO signs
2. Apple Harvest Day
3. Regional Sustainability Plan/ETAP
4. Next meeting and adjourn.

### Discussion:

1. **ESCO Signs:** Johnson Controls (JCI) proposed signage to identify city energy efficiency upgrades effected through the ESCO contract; Eric responded that the signs were too general. DEAC agreed they preferred individual signs at points where energy upgrades were made.

#### ACTIONS:

- Shannon will create an example of the kind of sign we have in mind in response to JCI.
  - Eric will tag his photographs from the energy upgrade so they show up on the DEAC Facebook page.
2. **Apple Harvest Day:** Liz and Jim will coordinate this year's effort. We will share the space with Cassily Community Gardens. No particular theme was arrived at. The group suggested ideas for the booth, such as
    - a. Flyers for SEA-REI (Seacoast-Renewable Energy Initiative)
    - b. Advertise myenergyplan.net (instead of "take the carbon challenge" sign up)
    - c. Connect food to energy through signs about "food miles"
    - d. Carbon Challenge bookmarks
    - e. Green Section
    - f. Bike Valet Parking (we saw this a Chamber or bike store event)
    - g. Recycling (we also saw this as a Chamber or Waste Management event)
    - h. DEAC Sign
    - i. Set up is at 8; event closes at 4. (Garden and DEAC groups will each be responsible for own staffing.



**CITY OF DOVER**

## ENERGY ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall  
Meeting Date: **Thursday, August 16, 2010**  
Meeting Time: **5:30 PM**

### ACTIONS:

- Liz will get brochures from SEA-REI
- Liz will get bookmarks from the Carbon Challenge
- Shannon will gather some figures from *Eating Fossil Fuels* to create food miles sign. (Will have to figure out what kind and where of such sign).
- Jim will contact Kirk Shuman of the Chamber of Commerce to secure a table and see if Chamber is interested in having a green section again.
- Jim has a DEAC sign from last year.

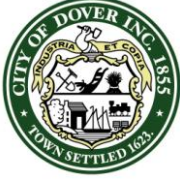
3. **Regional Sustainability Plan/ETAP:** Michelle presented on both ETAP and the regional plan. [www.etapnhc.org](http://www.etapnhc.org) is an offering by NH Office of Energy and Planning, Conservation Law Foundation and Peregrine Energy (U.S. federal government?) to give cities technical and financial assistance and the use (for two years) of a web-based energy tracker that can generate good graphic displays of energy used. Dover already has an account with the tracker and it is more user-friendly than Portfolio Manager (PM).

The data DEAC collected in 2007 can be transported from PM to this web system; non-delivered energy can be imported electronically. City would need to hand-enter figures for delivered energy.

### ACTIONS:

- All present agreed to send ETAP-supportive emails to Rick Jones [r.jones@dover.nh.gov](mailto:r.jones@dover.nh.gov) about Michelle's presentation and our support for ETAP and access to its services.
- We may also contact Laurie Verville of Dover Schools [l.verville@dover.k12.nh.us](mailto:l.verville@dover.k12.nh.us) about the school department's participation in energy efficiency and tracking.

**Regional Sustainability Plan:** Michelle described the program, sponsored by US Department of Housing and Urban Development as well as the US Environmental Protection Agency and the (federal? State?) Department of Transportation. This is a three-grant with a \$5 million award designed to support municipalities in developing sustainability policies and master plans oriented to sustainability. Local plans will be coordinated with regional and ultimately state policies and plans. Initial steps will involve town and citizen meetings to envision and describe a sustainable future. Stage 1, scheduled for 9 months, will begin this fall. Work will proceed through the city's planning department. All agreed that this sounded interesting. Dover has signed on to this project.



**CITY OF DOVER**

## ENERGY ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall  
Meeting Date: **Thursday, August 16, 2010**  
Meeting Time: **5:30 PM**

Given that the work will not begin immediately, Liz proposed holding a sustainability film festival this fall and winter to start circulating ideas about sustainability in the larger community. She has been in contact with Mayor Myers about sustainability.

### ACTIONS:

Liz will propose a film festival to Mayor Myers as a DEAC-supported event, perhaps taking place at the library, with a library tie-in.

Liz will distribute list of possible films to attendees.

4. The next meeting will be Tuesday, September 7 at 5:30 in second floor meeting room, Dover City Hall. DEAC adjourned at 6:30