



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday August 17, 2010**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room

Commission Member	Title	8/17/10	6/15/10	5/18/10	3/23/10	1/19/10	12/15/09
Gary Bannon	Recreation Director	X		X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X
Dennis Munson	Commission Member	X	X	X	X		X
Larry Raiche	Alternate Commission Member	X		X		X	
Ray Pasquale	Program/Marketing Manager	X	X	X	X	X	X
Mark Saunders	Commission Member	X					

- I. **Approval of the Minutes:** Dennis made a motion to accept the minutes and was seconded by Ron Huml Munson, all in agreement.
- II. **Financial Reports:** Ron stated that end of year numbers, before final auditors review, including bond payment and interest we are at a loss of \$48,617.53. Your profit prior to principal and interest was \$303,844.09 which if subtracted from \$352,461.62 results in the loss of \$48,617.43. Ron Huml made the motion to accept the financial reports and was seconded by Dennis Munson. All were in agreement.
- III. **Recreation Director’s Report** Gary Bannon discussed that we are in good shape and being watched closely with this year’s budget. Energy improvement program, we are already seeing a difference in amount that we are saving. On the promotion side, we are working on brochures and using the monies to make tri-fold brochures and other options for advertising our programs and facilities instead of making a season brochure. Working on capital improvement budget for the upcoming years, locker room renovation will have to been done on foster rink. Ron Huml made the motion to accept the report, it was seconded by Larry Raiche; all were in agreement.
- IV. **Arena Manager’s Report:** Pat discussed what is going on with the energy improvements; we fully automated for the first time and with the system being fully automated the floor and chiller pumps shut off, which they are doing what are attended to do. We had a redundancy pump put in last



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week and they had to come back to fix the leak in the pump. We do need another dehumidification unit to go along with the twin system they are making another landing over by the St Thomas locker-room for that unit. They still need to put a boiler that will supply heat and hot water to the zamboni room. Ray Schwendeman moved out and looking into other prospect to rent the space. Some of the other things that are happening are, putting new kick plate on the boards, building new benches and putting new netting on foster rink. Ron Huml made the motion to accept the report, it was seconded by Larry Raiche; all were in agreement.

- V. Program/Marketing Report:** Ray discussed that last year recreation charges were \$225,000 and this year \$217,000 so we were \$7,000 less from the previous year. Camp Kool attendance we were full most of the weeks. Our programs over the summer, Over 45 league we had 2 teams instead of the 4 teams. Learn to skate we had 20 participants. Advertising is going well; getting a lot of interest. Fiddlehead Market, Rochester Holiday Inn and DeWolfe Salon and Spa are interested in advertising. Events for next year we have four more MMA events. Coke advertising 10 year contract expired and we met with them and they gave us a proposal of \$65,000 guarantee for advertising and maybe another \$20,000. They are going to sponsored two tournaments with us; they will give cases of PowerAde to all the teams that come in. Also Philbrick's hockey contract will be expiring soon will be meeting with them to see if they would like to renew. Dennis Munson made the motion to accept the report and it was seconded by Mark Saunders. All were in agreement.

- VI. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Dennis Munson. The meeting was adjourned at approximately 8:10pm.

Next meeting is set for September 21, 2010 at 7 p.m.

Submitted by: Lisa Berry
Arena Secretary